

**REGULAR MEETING, MAY 14, 2019**

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, May 14, 2019, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue, Brand Robinson, Mike Swan, Ethan Severson, and Matt White.

Superintendent Scott Chauvet, High School Principal Jason Slater, K-4 Principal Neil Harvey, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

**PLEDGE OF ALLEGIANCE**

Chairman Brownell led the Pledge of Allegiance.

**RECOGNITION OF GUESTS**

Chairman Brownell recognized the visitors in attendance.

Manhattan Schools Rotary Student of the Month Zach Meeker and Hayden Sofie were recognized and congratulated by the Board.

BPA Advisor Todd Lucier introduced Daniel Carlson to the Board, who was recognized and congratulated for placing 2<sup>nd</sup> at BPA Nationals.

Elementary teachers Heidi Becker, Julie Frank, and Laurel Stillman, made a presentation to the Board about Seesaw and how they are using it in the classroom and as a communication tool with parents. Seesaw is a multimedia online journal for students and our elementary school has been using it for about 3 years now, and the cost to use Seesaw is free.

**PUBLIC COMMENT**

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items.

Linsey Kallestad, Afterschool Program Coordinator, gave the Board a brief update on the progress of the program and what she envisions for next school year.

Tom Franta, Executive Director for SWMSS, introduced himself to our Board and thanked our school district for our continued partnership with them and for being a drop-site for their annual paper delivery. He expressed appreciation to our great team of employees.

Gregg Dietz, director of the local volleyball club, expressed his thanks and appreciation for allowing their teams to use our gym.

Brandon Young, once again asked the Board about Standards Based Grading in our junior high, and what has been done from the last time he asked about it. He mentioned that it appears the administration is setting the grading system and our policy states that the Board sets the grading system.

**CONSENT AGENDA**

Brand Robinson made a motion to approve the following items on the Consent Agenda: Board Minutes – Special April 3, 2019, Regular April 9, 2019; April 2019 Payroll Warrants 38712-38757, \$485,250.73; April 2019 Claims Warrants 77837-77910, Voids 77872, 77894, 77901, 77906, \$163,934.73; April 2019 Student Activities 25634-25670, 25703 Voids 25657, 25663, 25667, 25669, 25670, \$13,287.35; the current Substitute Teacher and Volunteer list for the 2018-2019 school year; Employment contracts for the 2018-2019 school year with Zane Haroldson and Colter Barta as KidsLINK Afterschool Program High School Assistants;

Termination of Cody Hess during his probationary period as Custodian; Discretionary leave overage request from Mike Houghton resulting in ½ day pay dock; Retirement at the end of the 18-19 school year with Jim Oriet - Elementary PE teacher; Resignations at the end of the 18-19 school year with Kari Eliason – HS Library/Library Director, Lauren Nielson – Elementary teacher, and Jennifer Franco – School Nurse; Classified staff contract renewals for the 2019-2020 school year per the attached list; Coaching staff contract renewals for the 2019-2020 school year per the attached list; SWMSS Membership Dues 2019-2020; MECC Membership Dues 2019-2020; MTSBA Membership Dues 2019-2020; MHSA Dues, Catastrophic Insurance, and Concussion Insurance 2019-2020; MSGIA Property & Liability Insurance 2019-2020. The motion was seconded by Brand Robinson and it carried unanimously.

The list of 2019-2020 Classified staff contract renewals by position, the list of 2019-2020 Coaching staff contract renewals by sport, and the approved warrant and check listings for April 2019 are attached to these Minutes and made a part hereof.

## **BOARD ACTION ITEMS**

### **FACILITIES BUILDING UPDATE**

After discussion, Dennis Grue made a motion to approve the contract with Dick Anderson Construction, Inc. in the amount of \$45,170, to relocate the volleyball embeds and refinish the new HS gym floor. The work is scheduled to be completed June 10 - June 23, 2019. Mike Swan seconded the motion, which carried with no dissenting votes. The approved contract is attached to these Minutes and made a part hereof.

### **EMPLOYMENT 2019-2020**

Mike Swan made a motion to approve an employment contract for the 2019-2020 school year, pending a successful background check and pre-employment physical as needed, with Samuel Howell – Elementary teacher, Caroline Bark – Elementary teacher, Megan Schilling – Elementary teacher, Michelle Mayo – 3/7 FTE teacher, and Adam Van Zee – Elementary PE teacher. Dennis Grue seconded the motion and it carried unanimously.

### **DRIVER'S EDUCATION PROGRAM**

High School Principal Jason Slater reviewed the proposed Summer 2019 Driver's Education Program and the assumptions required for the summer program to be financially solvent. The minimum participation will be 20 students; the student fee will be increased from \$300 to \$350; using a school vehicle only (no lease); current wage for instructor will be increased from \$24.50/hour to \$34.00/hour with no drive time paid without students. Ethan Severson moved to approve the Summer 2019 Driver's Education Program as presented and offer an employment contract, pending a successful background check, with Allen Sevareid as the summer driver's education instructor. The motion was seconded by Matt White, which carried with no dissenting votes.

### **ANNUAL SCHOOL TRUSTEE ELECTION – MAY 7, 2019**

Dennis Grue made a motion to approve the Trustee Election by Acclamation resolution whereas Trustee candidate Robert Brownell and Trustee candidate Brand D. Robinson is hereby duly elected by acclamation for a 3-year term to the Board of Trustees of Manhattan School District No. 3. Mike Swan seconded, and it carried unanimously.

The Certificate of Election and the Trustee Election by Acclamation Resolutions for Robert Brownell and Brand D. Robinson are attached to these Minutes and made a part hereof.

District Clerk Ann Heisler swore in Trustee candidate incumbent Robert Brownell and Trustee candidate incumbent Brand D. Robinson who will each represent Manhattan School District No. 3 for another 3-year term.

## **BOARD REORGANIZATION**

Dennis Grue nominated Rob Brownell as Chairman of the Board, seconded by Ethan Severson. Mike Swan moved to close the nominations and Dennis Grue seconded. Rob Brownell was unanimously elected as Chairman of the Board.

Mike Swan nominated Dennis Grue as Vice-Chairman of the Board, seconded by Matt White. Matt White moved to close the nominations and Brand Robinson seconded. Dennis Grue was unanimously elected as Vice-Chairman of the Board.

Dennis Grue moved to appoint Ann Heisler as District Clerk of the Board. The motion was seconded by Ethan Severson, which carried with no dissenting votes.

Matt White moved to appoint Andrea Rice as Assistant District Clerk of the Board. The motion was seconded by Ethan Severson, which carried with no dissenting votes.

## **ANNUAL SCHOOL ELECTION 2019-2020**

Ethan Severson made a motion to approve a Resolution requesting the Gallatin County Election Administrator to conduct all school elections for the Manhattan School District No. 3 for the 2019-2020 school year. The motion was seconded by Matt White and it carried with no dissenting votes. The approved Trustee Resolution Requesting County Conduct Elections is attached to these Minutes and made a part hereof.

## **COLLECTIVE GAINING AGREEMENT 2019-2020**

Superintendent Chauvet reviewed the 2019-2020 Collective Gaining Agreement proposal which will be a 1-year agreement; 2% increase to the base, which moves the base to \$30,922; no changes to the monthly employer insurance contribution; and the addition of a Tier 4 coaching stipend to include all approved elementary sports at 2% of base \$618.00. The MEA has approved and ratified the proposed agreement. Mike Swan moved to approve the 2019-2020 Collective Gaining Agreement as presented. Brand Robinson seconded, which carried unanimously. The approved changes to the 2019-2020 Agreement are attached to these Minutes and made a part hereof.

## **BOARD INFORMATION ITEMS**

### **SCHOOL BOARD MEMBERS AT GRADUATION**

Trustee Mike Swan and Trustee Dennis Grue will be the Board Representatives at the Manhattan High School Graduation on June 2, 2019.

### **ROCK CREEK TELETHERAPY**

Superintendent Chauvet reviewed our current OT/PT contracted services agreement with Rock Creek Teletherapy and said that he will recommend continuing their services for the 2019-2020 school year at the June Board meeting. He mentioned that we had a few bumps but those have been resolved and the school district is paying less for their OT/PT teletherapy services than we were previously paying with the traditional OT/PT services that we have used in the past. Special Ed teacher Amanda Priquette expressed some concerns about the teletherapy services and would like to meet with administration before the contract is Board approved.

### **PRINCIPALS' REPORT**

K-4 Principal Neil Harvey, and High School Principal Jason Slater updated the Board on upcoming events and activities in each of their schools, as well as the projects they have been working on. The Principals also reviewed the OPI State Report Card in each of their schools.

**SUPERINTENDENT'S REPORT**

Superintendent Chauvet gave a report to the Board on the following topics:

1. The Board was invited to attend the school retirement party for Scott Schumacher and Jim Oriet on June 7, 2019, from 2:00-6:00 p.m. at Taylor Park.
2. The Board was encouraged to stop into the school to see how the Rock Creek Teletherapy works with our students.
3. Special thanks to SWMSS Executive Director Tom Franta for the work he is doing for school districts.
4. A meeting will be scheduled soon with Harlow's to talk about our options for a new team bus.

**CLAIMS**

Vouchered claims for the month of May, 2019, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 8:55 p.m.

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Robert Brownell, Chairman

ATTEST: \_\_\_\_\_  
Ann Heisler, District Clerk

**Board Approved June 11, 2019**