

## **REGULAR MEETING, JULY 14, 2020**

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, July 14, 2020, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue via phone, Mike Swan, Ethan Severson, and Matt White.

Members Absent: Brand Robinson.

Superintendent Brian Ayers, High School Principal Jason Slater, 5-8 Principal Eric Fisher, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

## **PLEDGE OF ALLEGIANCE**

Chairman Brownell led the Pledge of Allegiance.

## **RECOGNITION OF GUESTS**

Chairman Brownell recognized the visitors in attendance.

## **PUBLIC COMMENT**

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. Bernadette McCrory updated the Board on the status of the playground project. The quasi community build will take place July 24-26, 2020.

## **CONSENT AGENDA**

Mike Swan made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular June 9, 2020; June 2020 Payroll Warrants 39300-39386, \$1,248,701.90; June 2020 Claims Warrants 78893-79024, \$360,796.54; June 2020 Student Activities Checks 26144-26164, void 26144, \$16,082.95; Employment 2020-2021 contract renewals with the following: Jerry Bauer – Driver Education Instructor, Doug Whitmer – Driver Education Instructor, Jordan Dreessen – Driver Education Instructor, Seth Halverson – JH Head Football coach, Kate Davis – JH Head Volleyball coach, Aimee Jones – JH Assistant Volleyball coach, Michelle Mayo – from .43 FTE to 1.0 FTE 5-8 Title teacher. The motion was seconded by Matt White and it carried unanimously. The approved warrant and check listings are attached to these Minutes and made a part hereof.

## **BOARD ACTION ITEMS**

### **DESIGNATE AR (AUTHORIZED REP) FOR MANHATTAN SCHOOL DISTRICT**

Matt White made a motion to designate Superintendent Brian Ayers as the Authorized Representative for Manhattan School District. Ethan Severson seconded, which carried with no dissenting votes.

## **TRANSPORTATION 2020-2021**

Mike Swan made a motion to approve the Transportation routes for the 2020-2021 school year as follows: Route 1 – Churchill 88 miles/day; Route 2 – Maudlow 65.6 miles/day; Route 3 – Logan 61.8 miles/day; Route 4 – Anceny 94.4 miles/day; and Route 5 – Wooden Shoe 62 miles/day; for a total of 371.8 miles/day. At this time, there are no route changes proposed for the 2020-2021 school year. The motion was seconded by Matt White and it carried unanimously. A listing of the 2020-2021FY approved bus routes is attached to these Minutes and made a part hereof.

Matt White made a motion to appoint Superintendent Brian Ayers to the Gallatin County Transportation Committee, replacing Jeff Blessum. Ethan Severson seconded and it carried with no dissenting votes.

### **AUDIT CONTRACT WITH STROM & ASSOCIATES FY20-FY22**

Ethan Severson made a motion to approve an audit contract with Strom & Associates P.C. for the fiscal years ending June 30, 2020, 2021, and 2022. The cost per year for audit services is \$11,700 and non-audit services is \$1,500. Mike Swan seconded the motion and it carried unanimously. The approved audit contract with Strom & Associates P.C. is attached to these Minutes and made a part hereof.

### **RENEW MULTIDISTRICT AGREEMENT 2020-2023**

Matt White moved to approve the renewal of the Multidistrict Agreement between the Manhattan High School District and the Manhattan Elementary School District. The term of the Agreement shall be 3 years from July 1, 2020, to June 30, 2023. The motion was seconded by Ethan Severson, which carried with no dissenting votes. The approved Multidistrict Agreement is attached to these Minutes and made a part hereof.

### **FISCAL YEAR END 2019-2020 ADMINISTRATIVE AUTHORIZATION**

Mike Swan made a motion to authorize administration to transfer fiscal year 2019-2020 cash balances and expenditures between funds as it deems necessary to ensure the efficient use of school district resources in accordance with board policy, the Manhattan School District K-12 Multidistrict Agreement, 20-3-363 MCA, and 20-9-208 MCA. Matt White seconded, which carried unanimously.

### **EMPLOYMENT 2020-2021**

Mike Swan moved to approve an employment contract for the 2020-2021 school year, pending a successful background check with the following: Lexi Forsythe - 5-6 ELA Teacher, Elise Meldahl - 5-6 Science Teacher, Jill Steinle - 5-8 ELA Title Teacher, Tracy Grabowska - 5-8 Counselor .43 FTE, Desiree VanZee - 5-6 Music and HS Choir .43 FTE. The motion was seconded by Matt White and it carried with no dissenting votes.

Ethan Severson moved to approve an employment contract for the 2020-2021 school year, pending a successful background check with the following: Megan Ely - Head Cheer coach, Brad Ballantyne - HS Assistant Girls Basketball coach, Seth Halverson - HS Assistant Girls Basketball coach. The motion was seconded by Matt White and it carried with no dissenting votes.

### **BOARD INFORMATION ITEMS**

#### **COVID-19 UPDATE**

Superintendent Ayers gave an update on COVID-19 and the plan to return to school this fall. A survey will be going out to parents and staff this week to get their input on returning to school. The tentative plan is the administrative team will meet and review the responses to the surveys, attend the SAM leadership conference for guidance, submit the DRAFT reopening plan to the Board, schedule a forum with teachers and parents, and then the FINAL reopening plan will be presented to the Board for approval at their regular meeting on August 11, 2020.

#### **PRINCIPALS' REPORT**

5-8 Principal Eric Fisher, and High School Principal Jason Slater gave a report to the Board on some of the school activities that have been happening this summer.

**SUPERINTENDENT’S REPORT**

Superintendent Ayers gave a report to the Board on the following topics:

1. The superintendent certification program has been completed as of the end of June and Superintendent Ayers is very glad to be done with the classes. He looks forward to serving our district as we move into the 2020-2021 school year with the upcoming challenges with COVID.

**CLAIMS**

Vouchered claims for the month of July 2020, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 8:34 p.m.

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Robert Brownell, Chairman

ATTEST: \_\_\_\_\_  
Ann Heisler, District Clerk

**Board Approved August 11, 2020**