

REGULAR MEETING, MAY 11, 2021

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, May 11, 2021, at 7:00 p.m. via Zoom and in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue via Zoom, Brand Robinson, Mike Swan, Ethan Severson, Matt White, and newly elected trustee Bryan Petersen.

Superintendent Brian Ayers, High School Principal Jason Slater, 5-8 Principal Eric Fisher, K-4 Principal Neil Harvey, Clerk Ann Heisler, and Executive Assistant Jamie Heaps were present throughout the entire proceedings. Guests attending the meeting in person are on the list attached to these Minutes and made a part hereof.

RECOGNITION OF GUESTS

Chairman Brownell recognized the visitors in attendance.

Tigers of Month 5-8 students Scout Partain, Millie Jones, Kate Yager, Kaylie Naki, Savannah DeHaan, Connor Mayo, Grace Johnson, and Melia Eckenfels were recognized and congratulated by the Board.

Manhattan Schools Rotary Student of the Month Kaia Ladd was recognized and congratulated by the Board.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items.

John Sillitti read a letter to personally thank outgoing Trustee Dennis Grue for his many years of demonstrating servant leadership as a School Board member.

Paul Jevne expressed concern regarding the continued mask mandate in our schools. He shared that his biggest concern is his children's mental health and that he just wants his children to feel normal again. Chairman Rob Brownell told Mr. Jevne that the mask mandate was being addressed as an action item later in the meeting and welcomed any additional comments at that time.

Trustee Ethan Severson personally thanked the entire staff for their extra efforts and hard work during this school year.

CONSENT AGENDA

Mike Swan made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular April 13, 2021; April 2021 Payroll Warrants 39664-39697, \$575,019.96; April 2021 Claims Warrants 79569-79640, \$101,745.44; April 2021 Student Activities Checks 26440-26451, 26462, \$4,407.52; the current Substitute Teacher and Volunteer list for the 2020-2021 school year; Resignation from Josh Shoenfeldt as Custodian effective 4/23/2021; Classified staff contract renewals for the 2021-2022 school year per the attached list; Coaching staff contract renewals for the 2021-2022 school year per the attached lists; MTSBA membership dues for 2021-2022; MHSA dues, catastrophic insurance, and concussion insurance for 2021-2022. The motion was seconded by Brand Robinson and it carried with no dissenting votes.

The list of 2021-2022 Classified staff contract renewals by position, the lists of 2021-2022 Coaching staff contract renewals by sport, the approved substitute teacher and volunteer list,

and the approved warrant and check listings are attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS

ANNUAL SCHOOL ELECTION – MAY 4, 2021

The Annual School Election was held on Tuesday, May 4, 2021, by mail ballot and conducted by the Gallatin County Election Administrator. After canvassing the votes, Ethan Severson made a motion to certify the Annual School Election as fair and valid. The motion was seconded by Mike Swan and it carried unanimously. The Certificate of Election and the canvass of the election results are attached to these Minutes and made a part hereof.

Gallatin County Superintendent Matthew Henry designated Clerk Ann Heisler to administer the oath of office and swear in Trustee candidates Matt White (incumbent) and newly elected Bryan Petersen. They will each represent Manhattan School District No. 3 for a 3-year term.

Outgoing Trustee Dennis Grue was presented with a card of appreciation for his 21 years of service as a Manhattan School Board Trustee. The school district expressed deep gratitude and a very special thank you for everything he has accomplished while serving on the Board.

BOARD REORGANIZATION

Brand Robinson nominated Rob Brownell as Chairman of the Board, seconded by Ethan Severson. Rob Brownell was unanimously elected as Chairman of the Board.

Brand Robinson nominated Mike Swan as Vice-Chairman of the Board, seconded by Matt White. Mike Swan was unanimously elected as Vice-Chairman of the Board.

Matt White moved to appoint Ann Heisler as District Clerk of the Board and Andrea Rice as Assistant District Clerk. The motion was seconded by Ethan Severson, which carried with no dissenting votes.

SCHOOL ELECTIONS 2021-2022

Brand Robinson made a motion to approve a Resolution requesting the Gallatin County Election Administrator to conduct all school elections for the Manhattan School District No. 3 for the 2021-2022 school year. The motion was seconded by Mike Swan and it carried with no dissenting votes. The approved Trustee Resolution Requesting County Conduct Elections is attached to these Minutes and made a part hereof.

EMPLOYMENT 2021-2022

Mike Swan moved to approve an employment contract for the 2021-2022 school year, pending a successful background check, with Rachel Richardson as After School Program Assistant. Matt White seconded the motion and it carried with no dissenting votes.

BACK TO SCHOOL PLAN REVISION

Superintendent Brian Ayers made a recommendation to reword the language in the Back to School Plan to read that face coverings are recommended, not required, as of May 13, 2021. Superintendent Ayers shared information from Matt Kelley, Health Officer at Gallatin City-County Health Department (GCCHD), and a staff survey that aided him in this recommendation. Chairman Rob Brownell stated that students and staff will continue to be fully supported if they want to continue to wear a mask. After further discussion, Bryan Petersen made a motion to approve the proposed revision to the Back to School Plan effective Thursday, May 13, 2021. Mike Swan seconded the motion and it carried with no dissenting votes. The revised Back to School Plan is attached to these Minutes and made a part hereof.

BOARD INFORMATION ITEMS

MUST HEALTH INSURANCE RENEWAL RATES

The MUST 2021-2022 health insurance renewal rates increased 6.4% over the current year rates. The insurance committee approved staying with MUST for the 2021-2022 plan year that runs from 9/1/2021 – 8/31/2022.

COLLECTIVE GAINING AGREEMENT

A meeting will be scheduled soon with Board Representatives Rob Brownell and Matt White, and the Manhattan Education Association (MEA).

BOARD POLICY UPDATES – 2ND READING

The Board held a 2nd reading on **1700** Uniform Complaint Procedure, **3130** Students of Legal Age, **3225P** Sexual Harassment Grievance Procedure-Students, **3310** Student Discipline, **5012P** Sexual Harassment Grievance Procedure-Employees, **5120F** Determination of Eligibility for Hire, **5120F** Privacy Act Statement, **5120F** Dissemination Log, **5120P** Federal Background Check Fingerprint and Information Handling Procedure, **5122F** Applicant Rights and Consent to Fingerprint, **5228F** Acknowledgement of Receipt, **5228F2** Request for Records, **5228P** Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers, **5232** Child Abuse, Neglect, and Sex Trafficking Reporting, **5328P** Family Medical Leave, **7220** Use of Federal Title I Funds, **7220P** Use of Federal Title I Funds Methodology, and **3600P** Student Records.

BOARD POLICY UPDATES – 1ST READING

The Board held a 1st reading on **1310** District Policy and Procedures, **2050** Student Instruction, **2100** School Year Calendar and Day, **2221** School Emergencies and Closures, **2410P** High School Graduation Requirements, **3310** Entrance, Placement, and Transfer.

PRINCIPALS' REPORT

K-4 Principal Neil Harvey, 5-8 Principal Eric Fisher, and High School Principal Jason Slater updated the Board on the status of their schools, including academics, grading, athletics, attendance, kindergarten screening, testing, prom, spring concerts, end of year events, and graduation. High School Principal Jason Slater will bring more information to the Board in June regarding girl's flag football and a potential soccer co-op with Belgrade. Special thanks to Charli Chapman for administering state mandated testing and the Manhattan PTO officers for a successful Fun Run that brought in \$20,200.

SUPERINTENDENT'S REPORT

Superintendent Ayers gave a report to the Board on the following topics:

1. Facility Use Report was distributed and summarized how our facilities have been used during this school year.
2. Work on the Strategic Plan for the 2020-2021 school year has concluded and will be brought to the regular June Board meeting for approval.

CLAIMS

Vouchered claims for the month of May 2021, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 9:12 p.m.

Robert Brownell, Chairman

ATTEST: _____
Ann Heisler, District Clerk

Board Approved June 8, 2021