

REGULAR MEETING, JUNE 8, 2021

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, June 8, 2021, at 7:00 p.m. via Zoom and in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Mike Swan, Ethan Severson, Matt White, and Bryan Petersen.

Members Absent: Brand Robinson.

Superintendent Brian Ayers, High School Principal Jason Slater, 5-8 Principal Eric Fisher, K-4 Principal Neil Harvey, Athletic Director Pat Lynch, Clerk Ann Heisler, and Executive Assistant Jamie Heaps were present throughout the entire proceedings. Guests attending the meeting in person are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE

Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Chairman Brownell recognized the visitors in attendance.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items.

Bernadette McCrory made a comment regarding the scheduling of school events for the 21-22 school year. She shared that the events scheduled during the last week of school were challenging for her family. She is asking for consideration in events being scheduled in the upcoming school year and how it might affect dual working parents.

CONSENT AGENDA

Mike Swan made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular May 11, 2021, Special May 19, 2021, Special June 2, 2021; May 2021 Payroll Warrants 39698-39750, \$586,784.48; May 2021 Claims Warrants 79641-79720, voids 79656, 79692, \$220,403.58; May 2021 Student Activities Checks 26452-26474, 26486, \$8,305.10; the current Substitute Teacher and Volunteer list for the 2020-2021 school year; Discretionary leave request from Lori Toner for May 21, 2021, and a deduction of 1/187th for over 12 days used; Resignation from Marisa Rivera as JH Social Studies teacher effective 6/4/2021; 2021-2022 revised Classified staff wage schedule including the proposed increase in base pay; 2021-2022 Substitute teacher pay increase from \$90/day or \$12.86/hour to \$100/day or \$14.29/hour; 1% salary increase for 2021-2022 administrator and other salaried positions per list; SSoM membership dues for 2021-2022; MECC membership dues for 2021-2022; MSGIA property and liability insurance for 2021-2022; and the Obsolete Property Resolution as proposed. The motion was seconded by Matt White and it carried with no dissenting votes.

The 2021-2022 revised classified staff wage schedule, the 2021-2022 list of administrator/other salaries, the approved substitute teacher and volunteer list, and the approved warrant and check listings are attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS

MHSA APPLICATION FOR COOPERATIVE SPONSORSHIP WITH BELGRADE SCHOOLS FOR SOCCER

After discussion, Ethan Severson moved to approve the MHSA Application for Cooperative Sponsorship with Belgrade Schools for boys and girls soccer for a three-year period beginning with the 2021-2022 school year. Athletic Director Pat Lynch said there were about 10 students who have expressed interest and none of them were currently participating in other sports that would conflict with other seasons. Belgrade Schools will vote on whether or not to approve the co-op on 6/14/2021. Mike Swan seconded the motion and it carried unanimously.

COLLECTIVE GAINING AGREEMENT 2021-2022

Superintendent Ayers reviewed the 2021-2022 Collective Gaining Agreement proposal which will be a 1-year agreement and include the following; 1% increase to the base, which moves the base to \$32,169; increase to the monthly employer insurance contribution: Employee only \$31/month increase - Total \$602/month, Employee/Spouse \$45/month increase – Total \$880/month, Employee/Children \$43/month increase – Total \$843/month, Family \$55/month increase – Total \$1,075/month; 2020-2021 MOU for a one-time payment of \$400 payable by 6/30/2021 to those employed (TBD by the Superintendent) during the 2020-2021 school year; and several proposed language changes. The MEA has approved and ratified the proposed agreement. Mike Swan moved to approve the 2021-2022 Collective Gaining Agreement as presented. Matt White seconded, which carried unanimously. The approved changes to the 2021-2022 Agreement and the 2020-2021 MOU are attached to these Minutes and made a part hereof.

MPS STRATEGIC PLAN 2021

Superintendent Ayers highlighted the changes made to the strategic objectives in each of the District's goal areas. After discussion, Ethan Severson made a motion to approve the proposed revisions to the Manhattan Public School's Strategic Plan 2021. The Strategic Plan will be posted on the school website and periodic reports will be given to the Board as work is completed on the strategic plan. Bryan Petersen seconded the motion and it carried with no dissenting votes. The approved MPS Strategic Plan 2021 is attached to these Minutes and made a part hereof.

EMPLOYMENT 2021-2022

Matt White moved to approve an employment contract for the 2021-2022 school year, pending a successful background check, with Kendall Mooney as 5th/6th grade teacher. Mike Swan seconded the motion, which carried unanimously.

Mike Swan moved to approve an employment contract for the 2021-2022 school year, pending a successful background check, with Jeff Nehring as High School Assistant Football Coach. Ethan Severson seconded the motion, which carried unanimously.

OT/PT CONTRACTED SERVICES 2021-2022

Ethan Severson moved to approve the contracts with Yellowstone Physical Therapy (YPT) for Occupational Therapy services and Physical Therapy services for the 2021-2022 school year. Superintendent Ayers said that YPT will offer on-site services to students. Rock Creek Teletherapy did a great job for us in previous years, but with our current student needs in the district, on-site services will best serve our students at this time. Matt White seconded the motion and it carried unanimously.

FP-14 STUDENT ATTENDANCE AGREEMENT 2020-2021

Matt White moved to approve the 2020-2021 FP-14 Student Attendance Agreement for an Amsterdam 7th grade student who enrolled 12/10/2020 at Manhattan School District. Mike Swan seconded the motion and it carried with no dissenting votes.

BOARD POLICY UPDATES – 3rd READING

The Board held a 3rd reading on the following 18 policy updates: **1700** Uniform Complaint Procedure, **3130** Students of Legal Age, **3225P** Sexual Harassment Grievance Procedure-Students, **3310** Student Discipline, **5012P** Sexual Harassment Grievance Procedure-Employees, **5120F** Determination of Eligibility for Hire, **5120F** Privacy Act Statement, **5120F** Dissemination Log, **5120P** Federal Background Check Fingerprint and Information Handling Procedure, **5122F** Applicant Rights and Consent to Fingerprint, **5228F** Acknowledgement of Receipt, **5228F2** Request for Records, **5228P** Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers, **5232** Child Abuse, Neglect, and Sex Trafficking Reporting, **5328P** Family Medical Leave, **7220** Use of Federal Title I Funds, **7220P** Use of Federal Title I Funds Methodology, and **3600P** Student Records.

Mike Swan made a motion to approve the proposed Board policy updates on the 3rd reading. The motion was seconded by Matt White, which carried unanimously.

The approved policy updates are attached to these Minutes and made a part hereof.

BOARD INFORMATION ITEMS

GIRLS FLAG FOOTBALL

MHSA proposed a pilot program for Girls Flag Football. The first year would be fully funded by MHSA and the second year would be partially funded. Unfortunately, Manhattan will not be adding any new programs right now due to anticipated budget shortages and the lack of taxpayer support for our high school general fund levy requests.

ATHLETIC SPECTATOR PASS AND PARTICIPATION FEE

Linsey Kallestad told the Board that Athletics may potentially end the school year in the red. She has been working with the Student Activities Fund Custodian Jason Slater and Athletic Director Pat Lynch to draft a proposal to separate out the fee charged for a spectator pass from the fee charged for a participation fee. Currently, there is only one fee charged for both. This proposal will not be an overall fix for the shortfall but will help bring in a little extra revenue. A final recommendation regarding spectator passes and participation fees will be brought to the Board in July or August for approval.

BOARD POLICY UPDATES – 2ND READING

The Board held a 2nd reading on **1310** District Policy and Procedures, **2050** Student Instruction, **2100** School Year Calendar and Day, **2221** School Emergencies and Closures, **2410P** High School Graduation Requirements, **3310** Entrance, Placement, and Transfer.

BOARD POLICY UPDATES – 1ST READING

The Board held a 1st reading on the following policies:

Required Updates: **3416** Administering Medications to Students, **3417** Communicable Diseases, **5230** Prevention of Disease Transmission, **5325** Breastfeeding in the Workplace.

Recommended Updates: **8130** Air Quality Restrictions, **8200** Food Services, **8301** District Safety, **8410** Operation and Maintenance of Facilities, **8421** Lead Renovation.

Required New: **8411** Water Supply Systems.

Recommended New: **8129** Chemical Safety, **8131** Indoor Air Quality, **8302** Noxious Plant and Animal Control, **8303** Cleaning and Disinfecting, **8502** School Construction and Repairs.

The Board held a 1st reading on policies relating to HB 102: **3310** Student Discipline, **3311** Firearms and Weapons, **4315** Visitor and Spectator Conduct, **4332** Conduct on School Property, **5223** Personal Conduct.

The Board held a 1st reading on policy **3413** Student Immunization relating to HB 702.

PRINCIPALS' REPORT

K-4 Principal Neil Harvey, 5-8 Principal Eric Fisher, and High School Principal Jason Slater updated the Board on the status of their schools, including academics, grading, athletics, attendance, spring concerts, end of year events, and graduation. Special thanks were given to teachers for teaching on two platforms all year. Students and parents were commended for high attendance throughout the year during the pandemic. High School Principal Jason Slater commended students on ACT scores this year. There was 100% participation and the highest ACT scores in the previous 5 years. Athletic Director Pat Lynch thanked the Booster Club for donating \$500 to each program. Manhattan received the Class B All Sports Trophy for the 2020-2021 school year, which is the 1st time in school history to receive this award.

SUPERINTENDENT'S REPORT

Superintendent Ayers reported to the Board about our successful year and being open all school year despite the pandemic. Special thanks to our Nurse Maggie Secrest for a busy and challenging year. Superintendent Ayers shared an email from Nurse Secrest that gave a snapshot of how COVID affected the district. The email with the 2020-2021 COVID data is attached to these Minutes are made a part hereof.

Trustee Mike Swan commented that the additional COVID communication from the district and the nurse were contributing factors to our successful year.

Chairman Brownell commented that the school was a shining star and that the Board listened to the community throughout the pandemic and extended kindness to them as they expressed concerns, frustrations, challenges, and successes as the district responded to the pandemic.

CLAIMS

Vouchered claims for the month of June 2021, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 8:46 p.m.

Robert Brownell, Chairman

ATTEST: _____
Ann Heisler, District Clerk

Board Approved July 12, 2021