

REGULAR MEETING, OCTOBER 12, 2021

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, October 12, 2021, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Mike Swan, Brand Robinson, Matt White, Bryan Petersen, and Ethan Severson.

Superintendent Brian Ayers, High School Principal Jason Slater, 5-8 Principal Eric Fisher, K-4 Principal Neil Harvey, Clerk Ann Heisler, and Executive Assistant Jamie Heaps were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE

Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Chairman Brownell recognized the visitors in attendance. Tigers of the Month 5-8 students Soren Miller, Ellie Steinle, Sam Machado, and Ethan Sullivan were recognized and congratulated by the Board. Rotary Student of the Month Sarah Kreitzer was recognized and congratulated by the Board.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

CONSENT AGENDA

Ethan Severson made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular September 14, 2021; September 2021 Payroll Warrants 39891-39921, \$606,030.22; September 2021 Claims Warrants 79943-80011, voids 79946 and 79979, \$122,202.41; September 2021 Student Activities Checks 26504-26590, 26624, \$16,038.04; Resignation from Charli Chapman effective 9/16/2021 as Assessment Coordinator, HS Head Volleyball Coach, and HS Head Girls Basketball Coach; Resignation from Richie Pemberton as HS Assistant Boys Basketball Coach; the current Substitute Teacher and Volunteer List for the 2021-2022 school year; Employment of Dinah Olson from HS Assistant Volleyball Coach to HS Head Volleyball Coach effective 9/16/2021; Contracted services for 2021-22 with Wise Woods Preschool. The motion was seconded by Mike Swan and it carried with no dissenting votes. The approved warrant and check listings; the approved substitute teacher and volunteer list, and the 2021-22 Contract with Wise Woods Preschool are attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS

2021-2022 EMPLOYMENT

Brand Robinson made a motion to approve an employment contract with Emily Vigness as a Special Education Paraprofessional for the 2021-22 school year, pending a fingerprint background check. Matt White seconded the motion and it carried unanimously.

Mike Swan made a motion to approve an employment contract with Kelly Merry as a Title I Instructional Aide for the 2021-22 school year, pending a fingerprint background check and the successful completion of a six-month probationary period. Brand Robinson seconded the motion and it carried unanimously.

AMSTERDAM STUDENT ATTENDANCE AGREEMENTS 2021-2022

Bryan Petersen made a motion to approve the 41 FP-14 Amsterdam Student Attendance Agreements for the 2021-2022 school year as proposed, which includes 18 – 7th graders and 23 – 8th graders. Matt White seconded the motion, which carried unanimously. The list of Amsterdam student names with an approved FP-14 Student Attendance Agreement on file for the 2021-2022 school year is attached to these Minutes and made a part hereof.

MEMORANDUM OF AGREEMENT (MOA) WITH MANHATTAN EDUCATION ASSOCIATION (MEA) DUE TO COVID-19

Superintendent Ayers reviewed the details of the Memorandum of Agreement (MOA) with the Manhattan Education Association (MEA) due to the Covid-19 pandemic. The MOA is retroactive to September 1, 2021, and expires December 31, 2021. Ethan Severson made a motion to approve the proposed MOA. The motion was seconded by Matt White and it carried with no dissenting votes. The approved Memorandum of Agreement (MOA) is attached to these Minutes and made a part hereof.

APPOINT TRUSTEE TO MANHATTAN PUBLIC SCHOOL FOUNDATION BOARD

The Manhattan Public School Foundation Board made a request for a Trustee to be appointed to their Board as the School Board Representative. The most recent School Board Representative was Dennis Grue, who has stepped down as he is no longer a School Board Trustee. After discussion, it was decided that Brand Robinson would tentatively serve on the Manhattan Public School Foundation Board.

BOARD POLICY UPDATES – 2ND READING

The Board held a second reading on the following policy updates: **3150** – Part-Time Attendance, which was moved for approval by Bryan Petersen and seconded by Brand Robinson; **4330/4330F** – Community Use of School Facilities, which was moved for approval by Ethan Severson and seconded by Matt White; **8303** – Facility Cleaning and Maintenance which was moved by Brand Robinson and seconded by Mike Swan. The three aforementioned policy updates carried unanimously. The approved policy updates 3150, 4330/4330F, and 8303 are attached to these Minutes and made a part hereof.

BOARD POLICY UPDATES – 1ST READING

The Board held a first reading on the following policy updates: **1420** – School Board Meeting Procedure, **2050** – Student Instruction, **2140** – Guidance and Counseling, **2167** – Correspondence Courses, **2168** – Distance, Online, and Technology-Delivered Learning, **3121** – Enrollment and Attendance Records, **3222** – Distribution and Posting of Student Materials, **5140** – Classified Employment and Assignment, **5223** – Personal Conduct, **5314** – Substitutes, **7251** – Disposal and Sale of School District Property. Bryan Petersen made a motion to approve the 11 aforementioned required policy updates, Matt White seconded the motion and it carried unanimously. The approved policy updates 1420, 2050, 2140, 2167, 2168, 3121, 3222, 5140, 5223, 5314, and 7251 are attached to these Minutes and made a part hereof.

The Board held a first reading on the following policy updates: **3231** – Searches and Seizures which was moved for approval by Mike Swan and seconded by Brand Robinson. The motion carried with no dissenting votes; **3235** – Video Surveillance which was tabled for a second reading at the October meeting. The approved policy update 3231 is attached to these Minutes and made a part hereof.

Brand Robinson made a motion to delete policy procedure **2312P**. Bryan Petersen seconded the motion and it carried unanimously. Policy 2312 remains in policy.

BOARD INFORMATION ITEMS

SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES PLAN

Superintendent Ayers told the Board that the Plan has been updated to include our School Nurse Maggie Secrest who will provide onsite COVID testing to staff by request only beginning October 14, 2021. School Nurse Maggie Secrest is keeping Superintendent Ayers informed on the COVID cases at the school district, which is being monitored closely. The school district needs additional substitute teachers and the employment application is on the school website if interested.

OPI OFFICIAL FALL ENROLLMENT COUNT DATE

On the OPI Fall Enrollment Count date of October 4, 2021, total enrollment was 764 students (overall up 37 from 20-21) which includes 249 in grades K-4 (up 12 from 20-21), 254 in grades 5-8 (up 13 from 20-21), and 261 in grades 9-12 (up 12 from 20-21). The official student counts as submitted to OPI are attached to these Minutes and made a part hereof.

BOARD POLICY UPDATES – 1ST READING

The Board held a first reading on the following policy updates: Policy 2221P – School Closure Procedure; Policy 2240 – Summer School; and Policy 4215 – District Social Media.

PRINCIPALS' REPORT

The three Principals shared that their RtI (Response to Intervention) teams are working diligently to support students in each grade level and that they received very positive feedback from the September PIR day. Principal Neil Harvey reviewed the upcoming events in the elementary school. 5-8 Principal Eric Fisher said that 5-8 counselor Tracy Grabowska will be sharing ideas to implement social emotional trackers and that this year peer helpers have a total of 17 students participating. High School Principal Jason Slater gave a quick overview of the success of our homecoming week along with upcoming events in the high school.

SUPERINTENDENT'S REPORT

The current facility use report was shared with the Board; it was mentioned that more requests are coming in. Superintendent Ayers said that our school nurse and custodians are working hard to mitigate the spread of COVID-19. Several committee meetings are being scheduled in the coming months. Parent/teacher conferences will be held on November 10th and 11th. The next newsletter will be sent out at the end of October and will include information on the new Superintendent Advisory Councils currently being developed.

CLAIMS

Vouchered claims for the month of October 2021, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 9:25 p.m.

Robert Brownell, Chairman

ATTEST: _____
Ann Heisler, District Clerk

Board Approved 11/9/2021