

REGULAR MEETING, NOVEMBER 9, 2021

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, November 9, 2021, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Mike Swan, Brand Robinson, Matt White, Bryan Petersen, and Ethan Severson.

Superintendent Brian Ayers, High School Principal Jason Slater, 5-8 Principal Eric Fisher, K-4 Principal Neil Harvey, Clerk Ann Heisler, and Executive Assistant Jamie Heaps were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE

Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Chairman Brownell recognized the visitors in attendance. Rotary Student of the Month Noah Kamerman was recognized and congratulated by the Board. Tigers of the Month 5-8 students Elliot Sebring, Patrick Wells, Sophie Griffin, and Bridget Ericksen were recognized and congratulated by the Board.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

CONSENT AGENDA

Brand Robinson made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular October 12, 2021; October 2021 Payroll Warrants 39922-39958, void 39931, \$581,395.82; October 2021 Claims Warrants 80012-80066, \$200,328.49; October 2021 Student Activities Checks 26591-26654, 26661, void 26650, \$15,827.75; Retirement letter from Bridget Royce 4th grade teacher effective at the end of the 2022-2023 school year; Retirement letter from Steve Whitney 5-8 Technology Teacher effective at the end of the 2022-2023 school year; the current Substitute Teacher and Volunteer List for the 2021-2022 school year; Coaching contract renewal for Torger Sikveland as the JH Head Boys Basketball Coach; Coaching contract renewal for Cory Smith as the JH Assistant Boys Basketball Coach; Coaching contract renewal for Erin Wells as the JH Head Girls Basketball Coach; Coaching contract renewal for Cory Taylor as the 5th/6th Grade Boys Basketball Coach. The motion was seconded by Mike Swan and it carried with no dissenting votes. The approved warrant and check listings and the approved substitute teacher and volunteer list are attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS

2021-2022 EMPLOYMENT

Mike Swan made a motion to approve an employment contract with Brad Ballantyne moving from the HS Assistant Girls Basketball coach to the HS Head Girls Basketball coach for the 2021-22 school year. Brand Robinson seconded the motion and it carried unanimously. The Board and Administration discussed the process in which the District solicits the advertising of new head coaches. Moving forward all postings of head coaching positions will be both internal and external.

Mike Swan made a motion to approve an employment contract with Mark Fenno as a HS Assistant Boys Basketball Coach for the 2021-22 school year, pending a fingerprint background check. Ethan Severson seconded the motion and it carried unanimously.

Matt White made a motion to approve an employment contract with Matt Toner as a 5th/6th Grade Boys Basketball Coach. Mike Swan seconded the motion and it carried with no dissenting votes.

2021-2022 SUBSTITUTE HANDBOOK

Bryan Petersen made a motion to approve the 2021-2022 Substitute Handbook as presented. This handbook will serve as a resource for substitutes and will be approved yearly with other handbooks at the regular August Board Meeting. Ethan Severson seconded the motion, which carried unanimously.

NIKE CROSS REGIONALS

Ethan Severson made a motion to approve the out of state Nike Cross Regionals as a school sponsored event for this school year. This would allow the District vehicle to be used to transport student athletes to the event. The motion was seconded by Matt White and it carried with no dissenting votes.

BOARD POLICY UPDATES – 2ND READING

The Board held a second reading on the following policy updates: **2221P** – School Closure Procedures, which was moved to be tabled for a 3rd reading in December by Brand Robinson and seconded by Ethan Severson; **2240** – Summer School, which was moved for approval by Matt White and seconded by Bryan Petersen; **3235** – Video Surveillance which was moved for approval by Mike Swan and seconded by Matt White; **4125** – District Social Media Presence, which was moved for approval by Matt White and seconded by Brand Robinson. The three aforementioned policy updates carried unanimously. The approved policy updates 2240, 3235, and 4125 are attached to these Minutes and made a part hereof.

BOARD INFORMATION ITEMS

SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES PLAN

Superintendent Ayers said that he is not recommending any changes to the Plan at this time. School Nurse Maggie Secrest is keeping Superintendent Ayers informed on the COVID cases at the school district, which is being monitored closely. The school district needs additional substitute teachers and the employment application is on the school website if interested.

ADULT EDUCATION CLASSES

Superintendent Ayers shared that Ginny Francis has agreed to run the Adult Education Program this year. Due to COVID-19, Adult Ed classes haven't taken place since 2019. Mr. Ayers will be meeting with Ginny prior to the December Board Meeting and will provide more information at that time.

FACILITY PLANNING AND BUILDING COMMITTEE – SOFTBALL FIELDS

Superintendent Ayers is holding a Facility Planning and Building Committee meeting to discuss the proposed softball fields project. This meeting is scheduled for November 17th and will primarily discuss the project timeline and budget. More information will be shared at the December Board Meeting.

CORPORATE SPONSORSHIP

Superintendent Ayers is working with Executive Assistant Jamie Heaps to renew corporate sponsorship contracts with existing businesses. Three of the five have renewed their contracts. Mr. Ayers wants to have these all renewed or filled by the Basketball Tip Off Tournament.

PRINCIPALS' REPORT

Principal Neil Harvey reviewed the upcoming events in the K-4 elementary school including the Book Fair and Parent Teacher Conferences. 5-8 Principal Eric Fisher shared that the 5-8 students and staff had a tremendous first quarter. He also reported on the profit brought in through the 5-8 Butter Braid Fundraiser, over \$8,000. Mr. Fisher also reviewed the upcoming events in the 5-8 school. High School Principal Jason Slater gave a quick overview of the first quarter. Mr. Slater shared that there are a high number of students that have mental health needs this year. He has spoken with other High School Principals and they are seeing the same trend within their student bodies as well.

SUPERINTENDENT'S REPORT

Superintendent Ayers gave a quick overview of how the new Covid-19 MOA has impacted the District to date. Mr. Ayers said that he is in the process of establishing Superintendent Advisory Councils to create opportunities to listen and learn from a variety of stakeholders to lay a foundation for deeper community engagement. There will be four different councils made up of staff, students, parents, and community members. Mr. Ayers also stated that he is the official district testing coordinator for now, but that the district will be interviewing for the open position in the coming weeks.

DECEMBER 2021 BOARD MEETING DATE CHANGE

The regular December 2021 Board Meeting will be rescheduled to December 7, 2021, to avoid a scheduling conflict with our winter music concerts.

CLAIMS

Vouchered claims for the month of November 2021, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 9:04 p.m.

Robert Brownell, Chairman

ATTEST: _____
Ann Heisler, District Clerk

Board Approved 12/7/2021