REGULAR MEETING, JULY 11, 2023

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, July 11, 2023, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Mike Swan, Brand Robinson, Matt White, and Bryan Petersen.

Members Absent: Ethan Severson.

Superintendent Brian Ayers, 6-12 Principal Miranda Howells, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE

Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Chairman Brownell recognized the visitors in attendance.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

CONSENT AGENDA

Mike Swan made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular June 13, 2023; June 2023 Payroll Warrants 3140743-3140833, $1,377,179.86; June 2023 Claims Warrants 3018233-3018255 (actual 3081233-3081255), 3081256-3081314, $188,385.94; June 2023 Student Activities Checks 27439-27465, $41,717.99; Rescind letter of retirement from Donna Cantalupo at the end of the 2023-2024 school year; Resignation of Laura Sandidge as Daytime Custodian effective 7/13/2023; and the Summary of legislative changes to the 2023-2024 staff and student handbooks. The motion was seconded by Brand Robinson and it carried with no dissenting votes. The approved warrant and check listings, and the summary of legislative changes to the 2023-2024 staff and student handbooks are attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS

2023-2024 HARLOW'S TRANSPORTATION BUS ROUTES, CPI INCREASE, AND CONTRACT ADDENDUM

Mike Swan made a motion to approve the following 2023-2024 Harlow's Transportation proposals: Bus routes to include Route 1–53.4 miles/day; Route 2–52 miles/day; Route 3–60.4 miles/day; Route 4–63 miles/day; and Route 5–27.4 miles/day; for a total of 256.2 miles/day. At this time, there are no route changes proposed for the 2023-2024 school year; Consumer Price Index (CPI) increase of 4.9%; and the Contract Addendum to transition to a four-day school week resulting in reduced number of school days from 179 school days to 152 school days. The motion was seconded by Matt White, which carried with no dissenting votes. A listing of the 2023-2024 approved bus routes, CPI increase of 4.9%, and the Contract Addendum are attached to these Minutes and made a part hereof.

MULTIDISTRICT COOPERATIVE TRANSFER

Bryan Petersen moved to approve the transfer of $25,000 from the 2022-2023 Elementary School General Fund budget and the transfer of $50,000 from the 2022-2023 High School General Fund budget into our Multidistrict Cooperative Fund 282 on June 30, 2023. The motion was seconded by Mike Swan and it carried unanimously.

RENEW MULTIDISTRICT AGREEMENT 2023-2026
Matt White moved to approve the renewal of the Multidistrict Agreement between the Manhattan High School District and the Manhattan Elementary School District. The term of the Agreement shall be 3 years from July 1, 2023, to June 30, 2026. The motion was seconded by Brand Robinson, which carried with no dissenting votes. The approved Multidistrict Agreement is attached to these Minutes and made a part hereof.

EMPLOYMENT 2023-2024
Matt White made a motion to approve an employment contract with Jeff Blessum as Interim Elementary K-5 Principal for the 2023-2024 school year. Brand Robinson seconded the motion and it carried unanimously. The recommendation for an interim principal was due to the district advertising the position but was unable to fill the position because the district did not receive any qualified applications. The district will conduct another principal search in January 2024 that will allow for stakeholder input.

Matt White made a motion to approve an employment contract with Susan Tenhor as Elementary K-5 Title I Teacher for the 2023-2024 school year. Bryan Petersen seconded the motion and it carried unanimously.

Matt White made a motion to approve an employment contract with Ayla Johnsen as High School Social Studies Teacher for the 2023-2024 school year (one-year contract only). Mike Swan seconded the motion and it carried unanimously.

Bryan Petersen made a motion to approve an employment contract with Amanda Dyksterhouse as District Executive Assistant/Registrar for the 2023-2024 school year. Mike Swan seconded the motion and it carried unanimously.

Mike Swan made a motion to approve an employment contract with Erin Hutchings as Junior High Assistant Volleyball Coach for the 2023-2024 school year. Bryan Petersen seconded the motion and it carried unanimously.

2023-2024 CONTRACTED SERVICES AGREEMENT WITH YELLOWSTONE PHYSICAL THERAPY FOR PHYSICAL THERAPY SERVICES
Brand Robinson moved to approve the contract agreement with Yellowstone Physical Therapy (YPT) for Physical Therapy services for the 2023-2024 school year. The motion was seconded by Mike Swan, which carried with no dissenting votes.

2023-2024 CONTRACTED SERVICES AGREEMENT WITH CAPEHEART CONSULTING PLLC FOR OCCUPATIONAL THERAPY SERVICES
Brand Robinson moved to approve the contract agreement with Capeheart Consulting PLLC for Occupational Therapy services for the 2023-2024 school year. The motion was seconded by Bryan Petersen, which carried with no dissenting votes.

CHANGES TO THE DRIVER'S EDUCATION PROGRAM
6-12 Principal Miranda Howells reviewed the proposed changes to the Driver's Education Program beginning with the 2023-2024 school year. A new elective driver's education course will be offered each semester as part of the regular 7-period class schedule with behind the wheel instruction scheduled outside of the regular contracted day. The course fee will be $200. Summer Driver's Education sessions will remain the same as they are now with a $350 course fee. Mike Swan made a motion to approve the changes to the Driver's Education Program as proposed. The motion was seconded by Matt White, which carried with no dissenting votes. The Driver's Education course information and description of approved changes is attached to these Minutes and made a part hereof.

2023 MTSBA ANNUAL MEETING VOTE VIA ELECTRONIC BALLOT
District Clerk Ann Heisler submitted the electronic vote on behalf of our Board of Trustees on the following items from the MTSBA Board of Directors: FY25 Dues Revenue Estimate; Changes to the MTSBA Principles & Guidelines; Foundational Elements of MTSBA's Organizational DNA; Multi-year Vision-Based Advocacy Process Resolution; MTSBA Board of Director's Gap Analysis Resolution for 2025 Legislature; Nomination of Sue Corrigan as MTSBA President-Elect; and Nomination of Krystal Zentner as MTSBA Vice-President. The vote cast was signed electronically by Board Chairman Rob Brownell.

BOARD POLICY UPDATES DUE TO 2023 LEGISLATIVE CHANGES
The Board held a 1st reading on the Board Policy required updates due to the 2023 legislative changes. Mike Swan made a motion to approve the following required legislative policy updates on 1st reading as proposed: 1005FE, 1006FE, 1009FE, 1110, 1400, 1700, 2050, 2132, 2140, 2158, 2167, 2168, 2170, 2170P, 2332. The motion was seconded by Matt White and it carried unanimously.

Bryan Petersen made a motion to approve the following required legislative policy updates on 1st reading as proposed: 2450, 2600, 3110, 3120, 3121, 3121P, 3141, 3150, 3226, 3233, 3235, 3310, 3413, 3510, 3550, 4410, 8301. The motion was seconded by Matt White and it carried unanimously.

Board Policy 1007FE will go before the Board in August as a 2nd reading; Board Policies 1010FE and 3100 were tabled by the Board and not approved at this time.

The list of approved policies with options selected, and the updated policies are attached to these Minutes and made a part hereof.

BOARD INFORMATION ITEMS
RESIGNATION
Superintendent Ayers reported to the Board that he received and accepted a resignation from Eric Fisher as Elementary K-5 Principal effective June 30, 2023.

PRINCIPALS' REPORT
6-12 Principal Miranda Howells told the Board about the work that is being done over the summer to prepare for the beginning of the next school year. Information will be going out soon to parents.

SUPERINTENDENT'S REPORT
Superintendent Ayers gave an update on the summer facility use, building and grounds, tractor purchases, open positions still to be filled, a new SRO that will be assigned to the school due to Officer Harris moving, and the recent vandalism of our school property.

CLAIMS
Vouchered claims for the month of July 2023 were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 9:35 p.m.

_____ ATTEST: _____
Robert Brownell, Chairman Ann Heisler, District Clerk

Board Approved 8/8/2023