REGULAR MEETING, AUGUST 8, 2023

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, August 8, 2023, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Mike Swan, Matt White, and Bryan Petersen.

Members Absent: Brand Robinson and Ethan Severson.

Superintendent Brian Ayers, 6-12 Principal Miranda Howells, K-5 Principal Jeff Blessum, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE

Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Chairman Brownell recognized the visitors in attendance.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

CONSENT AGENDA

Bryan Petersen made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular July 11, 2023; July 2023 Payroll Warrants 3140834-3140850, $78,445.41; July 2023 Claims Warrants 3081315-3081343, $279,916.43; the current Substitute List for the 2023-2024 school year; and the 2023-2024 proposed salary increase for Josh Schoenfeldt. The motion was seconded by Mike Swan and it carried with no dissenting votes. The approved warrant and check listings, and the approved substitute list are attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS

2023-2024 INTERIM K-5 PRINCIPAL CONTRACT WITH JEFF BLESSUM

Matt White made a motion to approve the proposed employment contract with Jeff Blessum as Interim Elementary K-5 Principal for the 2023-2024 school year. Mike Swan seconded the motion, which carried unanimously.

EMPLOYMENT 2023-2024

Mike Swan moved to approve an employment contract with Casey Gray as Elementary K-5 Special Education Teacher for the 2023-2024 school year. Matt White seconded the motion and it carried unanimously.

Bryan Petersen moved to approve an employment contract with John Burke as Elementary K-5 Specialized Paraprofessional ASL Fluent Intervener for the 2023-2024 school year. Matt White seconded the motion, which carried unanimously.

Bryan Petersen moved to approve an employment contract with Joye McCormick as Elementary K-5 Specialized Paraprofessional ASL Interpreter for the 2023-2024 school year. Matt White seconded the motion, which carried unanimously.

Mike Swan moved to approve an employment contract with Renea Powers as HS Special Education Paraprofessional for the 2023-2024 school year. Matt White seconded the motion, which carried unanimously.

TRUSTEES' FINANCIAL SUMMARY FY2022-23 AND BUDGETS FY2023-24
Clerk Ann Heisler reviewed the Elementary School Trustee's Financial Summary (TFS) for FY2022-23 and the Elementary School Budget for FY2023-24.

Bryan Petersen made a motion to approve the Elementary School TFS for FY2022-23. Mike Swan seconded the motion and it carried with no dissenting votes.

Mike Swan made a motion to approve the FY2023-24 Elementary School Final Budgets as follows: General Fund - $3,976,374.62; Transportation Fund - $298,539.50; Tuition Fund - $141,377.57; Retirement Fund - $588,000.00; Technology Fund - $159,516.08; Flexibility Fund - $7,064.82; Building Reserve Fund - $343,809.83; Debt Service Fund - $587,450.00. Total Budgeted Elementary Funds = $6,102,132.42. Matt White seconded the motion and it carried with no dissenting votes.

Clerk Ann Heisler reviewed the High School Trustee's Financial Summary (TFS) for FY2022-23 and the High School Budget for FY2023-24.

Bryan Petersen made a motion to approve the High School TFS for FY2022-23. Matt White seconded the motion and it carried unanimously.

Mike Swan made a motion to approve the FY2023-24 High School Final Budgets as follows: General Fund - $2,579,736.21; Transportation Fund - $201,131.26; Bus Depreciation Fund - $80,649.01; Tuition Fund - $17,757.06; Retirement Fund - $421,250.00; Adult Education Fund - $15,000.00; Technology Fund - $117,597.06; Flexibility Fund - $10,104.11; Building Reserve Fund - $150,045.94; Debt Service Fund - $908,550.00. Total Budgeted High School Funds = $4,501,820.65. Matt White seconded the motion and it carried with no dissenting votes.

The FY2023-24 Proposed Final Budget spreadsheet comparisons over the previous year for the Elementary and High School are attached to these Minutes and made a part hereof.

BOARD POLICY 1007FE MULTIDISTRICT AGREEMENTS
The Board held a 2nd Reading on Board Policy 1007FE Multidistrict Agreements due to the 2023 legislative changes. Mike Swan made a motion to approve policy 1007FE on 2nd reading as proposed. The motion was seconded by Bryan Petersen and it carried unanimously. Board Policy 1007FE Multidistrict Agreements is attached to these Minutes and made a part hereof.

ACTIVITY SPECTATOR PASS, PARTICIPATION FEES, GENERAL ADMISSION TICKET PRICES 2023-2024
Mike Swan moved to approve the 2023-2024 decreases to the Activity Spectator Pass, Participation Fees, and General Admission ticket prices as proposed. The motion was seconded by Matt White, which carried with no dissenting votes. The approved ticket prices are attached to these Minutes and made a part hereof.

MEAL PRICES 2023-2024
Bryan Petersen moved to approve the 2023-2024 increases to the meal prices as follows:
<u>Breakfast</u>
K-12 from $1.75 to $2.00, increase of $0.25/meal; Adults from $2.30 to $2.50, increase of $0.20/meal.
<u>Lunch</u>
K-5 from $2.65 to $3.15, increase of $0.50/meal; 6-8 from $3.00 to $3.50, increase of $0.50/meal; 9-12 from $3.25 to $3.75, increase of $0.50/meal; Adults from $4.65 to $4.75, increase of $0.10/meal. The motion was seconded by Mike Swan and it carried unanimously.

MADISON RIVER CLEANING SERVICES AGREEMENT 2023-2024
After discussion, Matt White made a motion to approve the Cleaning Services Agreement with Madison River Cleaning as proposed for the 2023-2024 school year. Bryan Petersen seconded the motion and it carried with no dissenting votes. The approved Cleaning Services Agreement is attached to these Minutes and made a part hereof.

BOARD INFORMATION ITEMS
RESIGNATION
Superintendent Ayers reported to the Board that he received and accepted a resignation from Wade Wickman as Evening Custodian effective July 31, 2023.

BOARD POLICY UPDATE
The Board held a 1st reading on the update to Board Policy 8200 Food Services.

FACILITIES & GROUNDS REPORT
The district received a proposal from Apex Asphalt for several areas around the school to be paved with asphalt. Superintendent Ayers will send the proposal to Karen Hedglin with McKinstry to get her input as she was our owner's rep in our last bond building project and was involved in the discussions that took place. Superintendent Ayers will report back to the Board in September regarding her recommendations.

The district received an estimate from Door Tech to replace the overhead doors in our maintenance shop building to include safety operators. The Board agreed that the overhead doors need to be replaced and directed Superintendent Ayers to proceed with getting this done as soon as possible.

The district received two proposals for a Computerized Maintenance Management System (CMMS) from AkitaBox and Brightly. Each vendor met with our school team and it was determined that AkitaBox will best meet our needs due to their established relationship with McKinstry. The cost for the Base Software Subscription for AkitaBox platform is $4,000 per year.

PRINCIPALS' REPORT
K-5 Principal Jeff Blessum shared information about the upcoming CPI training at our school district on August 18 for special education staff. He mentioned that student classroom lists will not be posted on the outside doors as they have in the past due to student privacy issues. The offices will let parents know how to access this information in Infinite Campus.

6-12 Principal Miranda Howells shared that the beginning of year newsletter will be going out tomorrow. The seniors parking spot paint day will be August 15-17.

SUPERINTENDENT'S REPORT
Superintendent Ayers talked to the Board about the beginning of school and the extra support that will be provided to students and staff with the tragic death of Delaney Doherty, who would have been a senior. Our thoughts are with the Doherty family during this difficult time.

CLAIMS
Vouchered claims for the month of August 2023 were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 9:07 p.m.

_____ ATTEST: _____
Robert Brownell, Chairman Ann Heisler, District Clerk
Board Approved 9/12/2023