REGULAR MEETING, SEPTEMBER 12, 2023
The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, September 12, 2023, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Mike Swan, Brand Robinson, Matt White, Bryan Petersen, and Ethan Severson.

Superintendent Brian Ayers, 6-12 Principal Miranda Howells, K-5 Principal Jeff Blessum, Clerk Ann Heisler, and Executive Assistant Amanda Dyksterhouse were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE
Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS
Chairman Brownell recognized the visitors in attendance.

PUBLIC COMMENT
Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items.

Laura Opstedal shared that the longer school days due to the 4-day school week were negatively impacting being able to get her kids to outside activities in time without leaving school early and counting towards an absence. The parent asked if non-school related activities could be treated the same as school related activities and that the missed school time would be considered an excused absence.

CONSENT AGENDA
Brand Robinson made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular August 8, 2023; August 2023 Payroll Warrants 3140851-3140868, $103,962.10; August 2023 Claims Warrants 3081344-3081371, $55,444.37; August 2023 Student Activities Checks 27466-27492, voids 27472, 27473, 27476, 27482, 27484, 27486, 27488, $2,414.51; the current Substitute, Volunteer, Student Worker, and Athletic Worker Lists for the 2023-2024 school year; Linsey Kallestad add .40 FTE for K-5 Sped Paraprofessional to bring her total FTE to .70 including her ASP duties; Raeanna Pulfer add .40 FTE for K-5 Sped Paraprofessional to bring her total FTE to .70 including her ASP duties; Custodian shift differential from $1.50/hr to $2.50/hr for evenings, weekends, and summer; and a parent request to waive the 1.0 PE HS graduation requirement for their student. The motion was seconded by Mike Swan, and it carried with no dissenting votes. The approved warrant and check listings, the approved substitute, volunteer, student worker, athletic worker lists, are attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS
EMPLOYMENT 2023-2024
Bryan Petersen made a motion to approve an employment contract with Jennifer Campbell as Elementary K-5 Counselor .5 FTE for the 2023-2024 school year. Mike Swan seconded the motion, which carried unanimously.

Ethan Severson made a motion to approve an employment contract with Rochelle Fenno as Concessions Stand Manager for the 2023-2024 school year. Brand Robinson seconded the motion, which carried unanimously.

Mike Swan made a motion to approve an employment contract with Deborah Rice as Kitchen Aide for the 2023-2024 school year. Matt White seconded the motion, which carried unanimously.

DISCRETIONARY LEAVE REQUEST
Matt White made a motion to approve the Discretionary Leave request from Lisa Calkins for 10/11/2023-10/17/2023 (4 days). Bryan Petersen seconded the motion and it carried with no dissenting votes.

The Board had a discussion regarding teachers requesting discretionary leave longer than 3 consecutive days given the change to a 4-day school week. The Board emphasized that any discretionary leave requests longer than 3 consecutive days should be limited & reserved for once in a lifetime opportunities and not be requested in consecutive years by the same employee.

STUDENT ATTENDANCE AGREEMENTS 2023-2024
Brand Robinson made a motion to approve the 30 FP-14 Amsterdam Student Attendance Agreements for the 2023-2024 school year as proposed, which includes 15 - 7th graders and 15 - 8th graders. Matt White seconded the motion, which carried unanimously. The list of Amsterdam student names with an approved FP-14 Student Attendance Agreement on file for the 2023-2024 school year is attached to these Minutes and made a part hereof.

Bryan Petersen made a motion to approve the nine FP-14 Employee Out of District Student Attendance Agreements for the 2023-2024 school year as proposed. Mike Swan seconded the motion, which carried unanimously. The list of employee student names with an approved FP-14 Student Attendance Agreement on file for the 2023-2024 school year is attached to these Minutes and made a part hereof.

BOARD POLICY UPDATE TO 8200 FOOD SERVICES - 2ND READING
Bryan Petersen made a motion to approve the Board policy update to 8200 Food Services on 2nd reading. Mike Swan seconded the motion, which carried unanimously. The approved policy 8200 is attached to these Minutes and made a part hereof.

BOARD INFORMATION ITEMS
RESIGNATION
Superintendent Ayers reported to the Board that he received and accepted a resignation from Jackie Johnson as Kitchen Aide effective September 28, 2023.

CURRENT ENROLLMENT
Superintendent Ayers spoke to the Board about our current enrollment numbers. Overall, our K-12 enrollment numbers are similar to last year's spring count but the numbers are down in the elementary K-8 and up in the high school. Superintendent Ayers discussed why students are leaving the district. Some went to private and homeschools, while most moved out of the district.

REQUEST TO REVISE MIDDLE SCHOOL STUDENT HANDBOOK
Superintendent Ayers said the 6-8 student handbook will be updated to align with the current procedures at the 6-8 school. The revisions will be brought to the Board for approval at their October meeting.

PRINCIPALS' REPORT
The K-5 Principal Jeff Blessum's report is attached to these Minutes and made a part hereof.

The 6-12 Principal Miranda Howells and 6-12 Athletic Director Brad Ballantyne's reports are attached to these Minutes and made a part hereof.

SUPERINTENDENT'S REPORT
Superintendent Ayers shared information about our facilities use and that Amanda Dyksterhouse will be the new person to contact about reserving space. The school radio station KPWS 93.1 will be broadcasting selected away Tiger football games and volleyball matches. He mentioned that our district received a $9,000 technology donation for a K-1 chromebook cart. There will be a facility planning and building committee meeting on September 28, 2023, and the Superintendent Advisory Council meetings will be held the second Tuesday of every month with the first one in October. Superintendent Ayers also mentioned that the district is still searching for an Events Custodian and School Psychologist.

CLAIMS
Vouchered claims for the month of September 2023 were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 8:23 p.m.

_____ ATTEST: _____
Robert Brownell, Chairman Ann Heisler, District Clerk

Board Approved 10/10/2023