

REGULAR MEETING, MAY 10, 2022

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, May 10, 2022, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Mike Swan, Brand Robinson, Matt White, Bryan Petersen, and Ethan Severson.

Superintendent Brian Ayers, K-4 Principal Neil Harvey, Clerk Ann Heisler, and Executive Assistant Jamie Heaps were present throughout the entire proceedings. High School Principal Jason Slater was in attendance to announce the Rotary Students of the Month. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE

Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Chairman Brownell recognized the visitors in attendance.

Manhattan Schools April and May Rotary Students of the Month Derek Roundtree and Oliviah Westervelt was recognized and congratulated by the Board.

Chairman Brownell presented medals to 2nd place Science Olympiad State finishers Silas Partain and Teddy Simser. Silas and Teddy were recognized and congratulated by the Board.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items.

Mitch Britzmann, retiring high school social studies teacher, thanked the Trustees for their continued dedication and service to our school district and for the opportunity he has had to coach and teach in Manhattan for the past 29 years. The Board thanked Mr. Britzmann for his very successful years in the district.

CONSENT AGENDA

Brand Robinson made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular April 12, 2022; April 2022 Payroll Warrants 40165-40209, \$585,766.56; April 2022 Claims Warrants 3080337-3080399, voids 3080355, 3080358, 3080379, \$167,966.20; April 2022 Student Activities Checks 26888-26907, 26926, void 26905, \$14,783.17; the current Substitute Teacher and Volunteer list for the 2021-2022 school year; Discretionary leave request from Heather Klonsinski for April 28-May 3, 2022 (4 days); Retirement from Cheryl Curry as K-4 Special Education Teacher effective 6/3/2022; Resignation from Amanda Dyksterhouse as SPED Paraprofessional effective 6/2/2022; Resignation from Emily Vigness as SPED Paraprofessional effective 6/2/2022; Resignation from Lauren Nielson as Instructional Paraprofessional effective 6/2/2022; Resignation from Becky Latimer as SPED paraprofessional effective 5/17/2022; Resignation from Shauna Fulbright as Kitchen Aide effective 6/3/2022; Resignation from Jordan Harler as Family Consumer Science Teacher effective 6/3/2022; Resignation from Elise Meldahl as 5-6 Teacher effective 6/3/2022; Resignation from Lexi Forsyth as 5-6 Teacher effective 6/3/2022; Resignation from Kendall Mooney as 5-6 Teacher effective 6/3/2022; Classified staff contract renewals for the 2022-2023 school year per the attached list; High School Coaching staff contract renewals for the 2022-2023 school year per the attached list; MTSBA membership

dues for 2022-2023; MHSAs dues, catastrophic insurance, and concussion insurance for 2022-2023; Disposal of records exceeding required retention schedule per the attached list. The motion was seconded by Matt White and it carried with no dissenting votes.

The approved warrant and check listings, the approved substitute teacher and volunteer list, the list of 2022-2023 classified staff contract renewals by position, the list of 2022-2023 high school coaching staff contract renewals by sport, and the records destruction document list (RM88) are attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS

ANNUAL SCHOOL ELECTION – MAY 3, 2022

The Annual School Election was held on Tuesday, May 3, 2022, by mail ballot and conducted by the Gallatin County Election Administrator. After canvassing the votes, Mike Swan made a motion to certify the Annual School Election as fair and valid. The motion was seconded by Ethan Severson and it carried unanimously. The Board had a discussion regarding additional ways to share information with our voters about future levies. The Certificate of Election and the canvass of the election results are attached to these Minutes and made a part hereof.

Gallatin County Superintendent Matthew Henry administered the oath of office and swore in Trustee candidates Robert Brownell (incumbent) and Brand Robinson (incumbent). They will each represent Manhattan School District No. 3 for a 3-year term.

BOARD REORGANIZATION

Mike Swan nominated Rob Brownell as Chairman of the Board, seconded by Bryan Petersen. Rob Brownell was unanimously elected as Chairman of the Board.

Rob Brownell nominated Mike Swan as Vice-Chairman of the Board, seconded by Brand Robinson. Mike Swan was unanimously elected as Vice-Chairman of the Board.

Bryan Petersen moved to appoint Ann Heisler as District Clerk of the Board. The motion was seconded by Ethan Severson, which carried with no dissenting votes.

Ethan Severson moved to appoint Andrea Rice as Assistant District Clerk. The motion was seconded by Brand Robinson, which carried with no dissenting votes.

SCHOOL ELECTIONS 2022-2023

Mike Swan made a motion to approve a Resolution requesting the Gallatin County Election Administrator to conduct all school elections for the Manhattan School District No. 3 for the 2022-2023 school year. The motion was seconded by Matt White and it carried with no dissenting votes. The approved Trustee Resolution Requesting County Conduct Elections is attached to these Minutes and made a part hereof.

MEMORANDUM OF UNDERSTANDING WITH MONTANA STATE UNIVERSITY

Mike Swan moved to approve the Clinical Field Experience Partnership Memorandum of Understanding with Montana State University as presented. Brand Robinson seconded the motion and it carried with no dissenting votes. The MOU is attached to these Minutes and made a part hereof.

MEMORANDUM OF UNDERSTANDING WITH AWARE

Brand Robinson made a motion to approve the Memorandum of Understanding with AWARE as presented. Matt White seconded the motion and it carried unanimously. The Board would

like to receive periodic updates to evaluate the benefits of the MOU. The MOU is attached to these Minutes and make a part hereof.

2021-2022 EMPLOYMENT

Mike Swan made a motion to approve an employment contract with Wendy Wright as part-time SPED Paraprofessional for the remainder of the 2021-2022 school year. Matt White seconded the motion and it carried unanimously.

2022-2023 EMPLOYMENT

Bryan Petersen made a motion to approve an employment contract with Connor Lynch from 5-6 Teacher to High School Social Studies Teacher for the 2022-2023 school year. Mike Swan seconded the motion and it carried 5-1 with the dissenting vote from Matt White.

Ethan Severson made a motion to approve an employment contract with Wes Kragt as High School Head Football Coach for the 2022-2023 school year. Brand Robinson seconded the motion and it carried unanimously.

Matt White made a motion to approve an employment contract with Chris Render as High School Counselor for the 2022-2023 school year. Ethan Severson seconded the motion and it carried unanimously.

BOARD INFORMATION ITEMS

RESIGNATION OF HS HEAD BOYS BASKETBALL COACH WES KRAGT

Superintendent Ayers informed the Board that Wes Kragt has resigned as the High School Head Boys Basketball Coach after being approved as the High School Head Football Coach. The Board commended his years of service to the boys' basketball program.

SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES PLAN

Superintendent Ayers said that he is not recommending any changes to our Safe Return to In-Person Instruction and Continuity of Services Plan at this time. School Nurse Maggie Secrest is keeping Superintendent Ayers informed on the COVID cases at the school district, which is being monitored closely.

INSURANCE RENEWAL RATES

The MUST 2022-2023 health insurance renewal rates increased 9.5% over the current year rates. The insurance committee approved staying with MUST for the 2022-2023 plan year that runs from 9/1/2022 – 8/31/2023. The insurance committee also approved switching from MetLife to Principal for vision, dental, and other ancillary benefits.

NEGOTIATIONS

A meeting will be scheduled soon with Board Representatives Rob Brownell and Matt White, and the Manhattan Education Association (MEA) to begin negotiations for the 2022-2023 school year.

SOFTBALL FIELD PROJECT

Superintendent Ayers gave an update on the parent-led softball project that is underway. The District would not be able to fund this project without the parent and business groups and their donations of time, resources, and funds. Because of these volunteer efforts the District did not have to go out for bid for this project but will cover the cost of the backstop, irrigation, and the access road.

BOARD POLICY UPDATES – 1ST READING

The Board held a 1st reading on policy **5121** – Applicability of Personnel Policies.

PROFESSIONAL DEVELOPMENT PLAN

Superintendent Ayers informed the Board that he has worked with the professional learning committee to develop a professional development plan for the 2022-2023 school year. The proposed plan will be shared with teachers and brought to the Board for approval in June.

PRINCIPALS’ REPORT

K-4 Principal Neil Harvey shared that the PTO’s fun run was a success and brought in over \$20,000 before expenses. Mr. Harvey also mentioned that the K-4 students finished SBAC testing and have begun MAPS testing.

Because HS Principal Jason Slater was not able to stay throughout the entire proceedings, Wes Kragt read the HS Principal’s report. Mr. Kragt gave a quick overview of the last month including attendance rates, and highlighted our student’s success in ACT testing.

SUPERINTENDENT’S REPORT

Superintendent Ayers informed the Trustees that he will report on the school’s strategic objectives at the regular June meeting.

Superintendent Ayers received a resignation from Pat Lynch for his Athletic Director position for the 2022-2023 school year. Mr. Lynch will remain on staff as a full-time Art Teacher for the 2022-2023 school year.

CLAIMS

Vouchered claims for the month of May 2022, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 8:56 p.m.

Robert Brownell, Chairman

ATTEST: _____
Ann Heisler, District Clerk

Board Approved 6/14/2022