REGULAR MEETING, JANUARY 9, 2024
The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, January 9, 2024, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Mike Swan, Matt White, Bryan Petersen, Brand Robinson, and Ethan Severson.

Superintendent Brian Ayers, 6-12 Principal Miranda Howells, K-5 Principal Jeff Blessum, Clerk Ann Heisler, and Executive Assistant Amanda Dyksterhouse were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE
Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS
Chairman Brownell recognized the visitors in attendance.

PUBLIC COMMENT
Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. Travis Zadikem shared a concern about students receiving outside counseling services during school hours and counting as an absence. He stated that this should be spelled out in the student handbook and consistent with other counseling services.

CONSENT AGENDA
Mike Swan made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular December 11, 2023; December 2023 Payroll Warrants 3140983-3141026, $570,671.36; December 2023 Claims Warrants 3081552-308597, void 3081574, $230,597.18; December 2023 Student Activities Checks 27684-27726, $10,896.99; Write off outstanding district warrants and activities fund checks over one year old – 3080481, 3080514, 27066, 27124; Write off Student Activities PO 2766 Fairfield Inn dated 1/26/2023 per auditor due to no invoice being received from the vendor after numerous requests by our school staff; the current Substitute, Volunteer, Student Worker, and Athletic Worker Lists for the 2023-2024 school year; 2023-2024 Contracted Services Agreement from Special Learning 1-ON-1 LLC; Retirement of Steven Whitney as 5-8 Technology Teacher at the end of the 2024-2025 school year. The motion was seconded by Brand Robinson and it carried with no dissenting votes. The approved warrant and check listings, the list of outstanding checks over one year old approved for write-off, the student activities PO 2766 approved for write-off, and the approved substitute, volunteer, student worker, and athletic worker lists are attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS
2023-2024 EMPLOYMENT
Mike Swan made a motion to approve an employment contract with Evan Douma as JH Assistant Boys Basketball coach for the 2023-24 school year. Bryan Petersen seconded the motion and it carried unanimously.

Ethan Severson made a motion to approve an employment contract with Dennis Elgas as HS Head Softball coach for the 2023-2024 school year. Matt White seconded the motion, which carried unanimously.

SOLIANT TELESERVICES ASSIGNMENT
Matt White made a motion to approve the proposed Soliant Teleservices Assignment for School Psychologist from 1/10/2024 to 6/5/2024. The motion was seconded by Brand Robinson and it carried with no dissenting votes. The approved Soliant Teleservices Assignment is attached to these Minutes and made a part hereof.

FY23 AUDIT REPORT
Mike Swan made a motion to approve the audit report for the 2022-2023 fiscal year as completed by Strom & Associates, P.C. Matt White seconded the motion and it carried unanimously.

BOARD INFORMATION ITEMS
MHSA ANNUAL MEETING PROPOSALS
High School Principal Miranda Howells reviewed the MHSA Proposals that will be voted on at the 2024 MHSA Annual Meeting on Monday, January 15, 2024.

ANNUAL SCHOOL ELECTION – MAY 7, 2024
The Annual School Election will be held on Tuesday, May 7, 2024. The two Trustees who are up for re-election are Matt White and Bryan Petersen. Nominating Petitions for the open positions must be filed with the District Clerk by March 28, 2024, in order for the candidate's name to appear on the ballot.

NEW POTTERY CLUB
6-12 Principal Miranda Howells approved the request for a new Pottery Club per Board Policy 3550. Pat Lynch and Melanie Miller will be the club supervisors and the club will adhere to all applicable Board policies and administrative procedures governing curricular clubs. The approved application request 3550-NF(1) is attached to these Minutes and made a part hereof.

MCKINSTRY SERVICE PROPOSAL
Superintendent Ayers told the Board that he signed the McKinstry service proposal to flush the glycol and install a new feeder system in our high school boiler. Due to the emergency nature of the situation, the work was completed over Christmas break when there were no students in the building. The signed McKinstry service proposal is attached to these Minutes and made a part hereof.

BOARD POLICY UPDATES - 1ST READING
The Board held a 1st Reading on the following Board Policy Recommended Updates from MTSBA: 1240 Duties of Individual Trustees, 1520 Board Staff Communications, 3310P2 Academic Honesty and Responsible Use of Resources, and 5231 Personnel Records.

BOARD POLICY LEGAL REFERENCE UPDATES
The following Board Policy Legal Reference Updates from MTSBA were reviewed and adopted: 1650 Public Charter Schools, 2158 Family Engagement Policy, 2500 English Language Learner Program, 3210 Equal Educational Opportunity, and 6140 Duties and Qualifications of Administrators. The five Legal Reference policy updates are attached to these Minutes and made a part hereof.

PRINCIPALS' REPORT
The K-5 Principal Jeff Blessum's report is attached to these Minutes and made a part hereof.

The 6-12 Principal Miranda Howells report is attached to these Minutes and made a part hereof.

SUPERINTENDENT'S REPORT
Superintendent Ayers shared information regarding our current facility use and due to the large numbers of middle school boys basketball players requiring the use of the Jim Oriet gym and the MPR, has resulted in less available space for the community. For the 2024-2025 school year, the facility use process will be revised to include building principals and the activities director for approval of requests.

Superintendent Ayers updated the Board on the committee work being done by the Building & Facility Planning committee, PIR/PD committee, Transportation committee, Policy committee, Calendar committee, as well as the Superintendent Advisory Council, and the MTSS Team.

Chairman Brownell called for a Special Board meeting on Tuesday, January 23, 2024, to review and approve the proposed new non-resident enrollment policy to reflect the changes in the law from HB 203.

SUPERINTENDENT EVALUATION – Executive Session
Chairman Brownell determined that the matter of the Superintendent's Evaluation involves individual privacy and public disclosure would not be in the best interest of the Superintendent. He called an Executive Session at 8:33 p.m.

Following the Executive Session, Chairman Brownell reconvened the meeting at 12:12 a.m.

Mike Swan made a motion to approve an additional one year to Superintendent Brian Ayers' current employment contract. Matt White seconded the motion and it carried with no dissenting votes.

CLAIMS
Vouchered claims for the month of January 2024 were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 12:13 a.m.

_____ ATTEST: _____
Robert Brownell, Chairman Ann Heisler, District Clerk

Board Approved 2/13/2024