

## **REGULAR MEETING, FEBRUARY 14, 2023**

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, February 14, 2023, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Mike Swan, Matt White, Bryan Petersen, Brand Robinson, and Ethan Severson.

Superintendent Brian Ayers, High School Principal Miranda Howells, 5-8 Principal Eric Fisher, K-4 Principal Neil Harvey, Clerk Ann Heisler, and Executive Assistant Jamie Heaps were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

## **PLEDGE OF ALLEGIANCE**

Chairman Brownell led the Pledge of Allegiance.

## **RECOGNITION OF GUESTS**

Chairman Brownell recognized the visitors in attendance.

## **PUBLIC COMMENT**

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

## **CONSENT AGENDA**

Bryan Petersen made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular January 10, 2023; Special January 31, 2023; January 2023 Payroll Warrants 3140533-3140570, \$587,257.03; January 2023 Claims Warrants 3080936-3080979, \$132,050.43; January 2023 Student Activities Checks 27209-27282, voids 27219, 27259, 27274, \$19,582.48; the current Substitute, Volunteer, Student Worker, and Athletic Worker Lists for the 2022-2023 school year; HS Coaching Renewal for the 2022-2023 school year: Sarah Jambor – HS Assistant Track Coach; JH Coaching Renewals for the 2022-2023 school year: Patrick Hutchins – JH Head Wrestling Coach, Kennon Douglas – JH Assistant Track Coach; Retirement of Bridget Woolbaugh as K-4 Counselor effective June 2, 2023. The motion was seconded by Brand Robinson and it carried with no dissenting votes. The approved warrant and check listings, and the approved substitute, volunteer, student worker, and athletic worker lists are attached to these Minutes and made a part hereof.

## **BOARD ACTION ITEMS**

### **PARENT GRADUATION REQUEST – EXECUTIVE SESSION**

Chairman Brownell determined that the matter of the parent graduation request involves individual privacy and public disclosure would not be in the best interest of the student. He called an Executive Session at 7:07 p.m.

Following Executive Session, Chairman Brownell reconvened the meeting at 7:49 p.m.

Mike Swan made a motion to approve the education/graduation request for Student 1. Matt White seconded the motion and it carried with no dissenting votes.

## **EMPLOYMENT 2022-2023**

Brand Robinson made a motion to approve an employment contract with Josh Schoenfeldt as Head Maintenance for the 2022-23 school year following the completion of a successful probationary period. Mike Swan seconded the motion and it carried unanimously.

Ethan Severson made a motion to approve an employment contract with Alec Nehring as HS Assistant Track Coach for the 2022-23 school year. Brand Robinson seconded the motion and it carried unanimously.

Bryan Petersen made a motion to approve an employment contract with Christopher Eckert as HS Assistant Track Coach for the 2022-23 school year. Matt White seconded the motion and it carried with no dissenting votes.

Matt White made a motion to approve an employment contract with Ben Kane as 5<sup>th</sup>/6<sup>th</sup> Grade Boys Intramural Basketball Coach for the 2022-23 school year. Mike Swan seconded the motion and it carried unanimously.

### **LANGUAGE CHANGES TO COLLECTIVE GAINING AGREEMENT FOR THE 2023-2024 FOUR-DAY SCHOOL WEEK**

Mike Swan made a motion to approve the proposed language changes to the Collective Gaining Agreement to reflect the change to a four-day school week for the 2023-2024 school year. Matt White seconded the motion and it carried with no dissenting votes. The approved language changes to the 2023-2024 Collective Gaining Agreement are attached to these Minutes and made a part hereof.

### **2023-2024 SCHOOL CALENDAR**

Mike Swan made a motion to approve the proposed school calendar for the 2023-24 school year. Matt White seconded the motion and it carried unanimously. The approved 2023-2024 school calendar is attached to these Minutes and made a part hereof.

### **ANNUAL SCHOOL ELECTION – MAY 2, 2023**

The Annual School Election will be held on Tuesday, May 2, 2023. The two Trustees who are up for re-election are Mike Swan and HS Trustee Ethan Severson. Nominating Petitions for the open positions must be filed with the District Clerk by March 23, 2023, in order for the candidate's name to appear on the ballot.

BE IT RESOLVED, the Board of Trustees for Manhattan Elementary School District No. 3 and Manhattan High School District No. 3, Gallatin County, State of Montana, will hold the Annual Regular School Election on Tuesday, May 2, 2023, which date is not less than seventy (70) days after the passage of this resolution.

The election will be held by mail ballot conducted by the County Election Administrator with all qualified electors in Manhattan Elementary School District No. 3 and Manhattan High School District No. 3 participating.

The purpose of the election is to elect two (2) Trustees for a three-year term. One trustee position is for Manhattan School District No. 3, and one position is for a Manhattan High School trustee from the Amsterdam School District No. 75.

Mike Swan moved to approve the trustee election and additional levies to operate and maintain the General Fund and the Technology Fund for FY 2023-2024 in the Elementary School. Bryan Petersen seconded the motion and it carried with no dissenting votes.

Brand Robinson moved to approve the trustee election and additional levies to operate and maintain the General Fund and the Technology Fund for FY 2023-2024 in the High School. Matt White seconded the motion and it carried with no dissenting votes.

If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Ann Heisler, school district election administrator, to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

BE IT FURTHER RESOLVED, that the clerk of Manhattan School District No. 3 is hereby directed to notify the County Election Administrator of the date of holding said election, and request the clerk to close regular registration and to prepare and furnish election materials as required by law.

The Gallatin County Election Administrator is further instructed to submit a written mail ballot plan to the office of the Montana Secretary of State in a timely manner and to publish and post notice of the election in a manner and at the times required by law, and to appoint a sufficient number of judges and to conduct the election as required by law.

### **2023-2024 ADMINISTRATION**

Matt White moved to approve a Principal employment contract for the 2023-2024 school year with Neil Harvey as K-4 Principal for 207 days. Mike Swan seconded the motion, which carried unanimously.

Mike Swan moved to approve a Principal employment contract for the 2023-2024 school year with Eric Fisher as 5-8 Principal for 212 days. Brand Robinson seconded the motion, which carried unanimously.

Matt White moved to approve a Principal employment contract for the 2023-2024 school year with Miranda Howells as High School Principal for 217 days. Bryan Petersen seconded the motion, which carried unanimously.

### **BOARD INFORMATION ITEMS**

#### **SPRING ENROLLMENT COUNT – FEBRUARY 6, 2023**

On the OPI Spring Enrollment count date of February 6, 2023, the Elementary K-4 School had 237 students; the 5-8 School had 240 students; and the High School had 225 students plus two approved early graduates. Total district enrollment is 702 plus two early graduate students. The Spring Student Count for ANB Summary by School is attached to these Minutes and made a part hereof.

### **MEA REQUEST TO OPEN NEGOTIATIONS**

Superintendent Ayers reported to the Board that he received a letter from the Manhattan Education Association (MEA) requesting their desire to open negotiations for the Collective Gaining Agreement for the 2023-2024 school year for health insurance. Negotiations are tentatively scheduled to begin in April.

### **PRINCIPALS' REPORT**

K-4 Principal Neil Harvey, 5-8 Principal Eric Fisher, and High School Principal Miranda Howells shared information regarding the general culture, past and upcoming events, and student achievement in their buildings. They also shared data regarding winter benchmark assessments.

### **SUPERINTENDENT'S REPORT**

Superintendent Ayers shared a request from the community for the District to allow inflatables on school property. Mr. Ayers will get more information from our insurance provider. Superintendent Ayers also shared analytics from the first semester newsletter, information gathered at Superintendent Advisory Council Meetings, and invited the Board to attend the Education Day of Advocacy in Helena on March 13, 2023.

**CLAIMS**

Vouchered claims for the month of February 2023, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 9:12 p.m.

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Robert Brownell, Chairman

ATTEST: \_\_\_\_\_  
Ann Heisler, District Clerk

**Board Approved 3/14/2023**