

6:30 – 6:45 p.m.

District patrons who wish to speak to the Board during ‘Comments from the Audience’ must personally sign in with the Board secretary during the fifteen-minute period noted above. The name, home address and the topic that will be presented must be listed to provide a record for the Board minutes. The opportunity to sign in will be closed at 6:45 p.m.

**AGENDA  
UNION PUBLIC SCHOOLS  
REGULAR MEETING OF THE BOARD OF EDUCATION  
June 10, 2024  
UNION EDUCATION SERVICE CENTER BOARD ROOM  
8506 East 61<sup>st</sup> Street  
Tulsa, Oklahoma  
7:00 p.m.**

With the exception of the agenda item calling the meeting to order, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed below.

**I. ROUTINE**

A. CALL MEETING TO ORDER

B. FLAG SALUTE

C. Consider and take action to appoint a Board of Education member to represent Zone #5 until the next regular election.

D. OATH OF OFFICE

E. ROLL CALL OF THE BOARD

F. ADOPTION OF THE AGENDA

Heather McAdams

Dr. Hartzler

**II. ELECTION OF BOARD OFFICERS**

A. ELECTION OF BOARD PRESIDENT

B. ELECTION OF BOARD VICE PRESIDENT

C. ELECTION OF BOARD CLERK

D. ELECTION OF BOARD DEPUTY CLERK

**III. CONSENT AGENDA**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

A. Minutes:             May 13, 2024 regular Board Meeting             Attachment "A-1,"  
                                   May 20, 2024 special Board Meeting             Attachment "A-2."

B. Out-of-state travel request as outlined in Attachment "B."

C. Agreement with Concord Theatricals for the 2024 TOP Fall Show, as outlined in Attachment "C," and authorize Dr. Matthew McCready, Director of Fine Arts, to execute the agreement.

- D. Agreement with Concord Theatricals for the 2025 All-School Musical, as outlined in Attachment “D,” and authorize Dr. Matthew McCready, Director of Fine Arts, to execute the agreement.**
- E. Agreement with Concord Theatricals for the 2024 Middle School Musical, as outlined in Attachment “E,” and authorize Dr. Matthew McCready, Director of Fine Arts, to execute the agreement.**
- F. Contract for services with Union Cheer Booster Club for concession workers during the 2024-2025 SY for UMAC events, as outlined in Attachment “F,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- G. Agreement with ArbiterSports for Athletic Game Officials’ Pay, as outlined in Attachment “G,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- H. eDynamic Elective Courseware from Imagine Learning for the secondary virtual program in the amount of \$9,494.00 from bond funds, as outlined in Attachment “H,” and authorize the Executive Director of Instructional Technology to execute the agreement.**
- I. EdgeEX courseware from Imagine Learning for the secondary virtual program in the amount of \$3,960.00 from bond funds, as outlined in Attachment “I,” and authorize the Executive Director of Instructional Technology to execute the agreement.**
- J. Master Memorandum of Understanding for A New Way Center, LLP for HGSEL programs, as outlined in Attachment “J,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- K. Contract with the Oklahoma Department of Rehabilitation Services (DRS) to provide a Transition from School-to-Work Program for children with disabilities, as outlined in Attachment “K,” and authorize Lindsay Smith, Director of Special Services, to execute the agreement.**
- L. Facility Use and License Agreements with Goodwill Industries of Tulsa, Inc., Muskogee Public Schools, Rogers State University, First Step Male Diversion Program, Northeast Technology Center, Resonance Center for Women, and Tulsa Technology Center-Peoria Campus to provide GED/HiSET and IELCE classes for the 2024-2025 school year, as outlined in Attachments “L-1” – “L-7,” and authorize the Board President, Superintendent or designee to execute the agreements.**
- M. Professional Services Transportation Contract with Metropolitan Tulsa Transit to provide training opportunities for students in the Union Education & Family Literacy program during the 24-25 school year, as outlined in Attachment “M,” and authorize the Board President, Superintendent, or designee to execute the agreement.**

- N. Contract for Educational Services with Tulsa Tech Aerospace Academy and the Tulsa Tech Career Academy Prevention Program as outlined in Attachment “N,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- O. Data Use Agreement with Community Action Project of Tulsa, Inc. (CAP Tulsa) as outlined in Attachment “O,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- P. Memorandum of Understanding with The Bridges Foundation of Tulsa County for a work adjustment training program for students with disabilities, as outlined in Attachment “P,” and authorize the Board President, Superintendent or designee and the Director of Special Services, Lindsay Smith, as the Union School District Representative to execute the agreement.**
- Q. Staffing service agreement with Stand-By Personnel for staffing services as needed by the district, as outlined in Attachment “Q,” and authorize the Board President, Superintendent or designee to execute the agreement.**
- R. School Yearbook and Picture Scheduling Commitments and Agreements with Ruth Kelly Studios, Jostens, and Shutterfly/ Lifetouch for 2024-2025 SY as outlined in Attachment “R,” and authorize the site principals to sign the site agreements and/or final order forms.**
- S. Renewal of the agreement with Peachjar for flyer management/distribution, as outlined in Attachment “S,” and authorize Chris Payne, Chief Communications Officer, to execute the renewal authorization.**
- T. Summary and Commitment Agreement with Strong Tomorrows, LLC, for a program that provides guidance, support, and information for expectant and parenting students, as outlined in Attachment “T,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- U. Memorandum of Understanding with Community Action Project (CAP Tulsa) for operation of the Rosa Parks Early Childhood Education Center, as outlined in Attachment “U,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- V. Nutrition Services Agreement with Community Action Project of Tulsa County, Inc. (CAP Tulsa) for the Early Childhood programs at Rosa Parks ECEC and Briarglen ECEC, as outlined in Attachment “V,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- W. Memorandum of Understanding with Amplify, Inc., for the Union Reach Program, as outlined in Attachment “W,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- X. Purchase of Seesaw Learning System for all elementary sites, in the amount of \$89,993.00 from bond funds as outlined in Attachment “X,” and authorize the Executive Director of Instructional Technology to execute the agreement.**

- Y. Renewal of the agreement with Union Schools Education Foundation for the Oklahoma Department of Human Services TANF Family Stability Funding Award for the Reach Program for the 2024-2025 SY, as outlined in Attachment “Y,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- Z. School-Based Family Specialist Service Agreements with Oklahoma Department of Human Services for three school-based family specialists, in the amount of \$60,000.00 from general funds, as outlined in Attachment “Z,” and authorize the Board President, Superintendent, or designee to execute the agreements.**
- AA. Memorandum of Understanding with Goodwill Industries of Tulsa, Inc., for students with disabilities, as outlined in Attachment “AA,” and authorize the Director of Special Services, Lindsay Smith, as the Union School District Representative in the contract.**
- BB. Agreement with University of Oklahoma College of Nursing for nursing student interns, as outlined in Attachment “BB,” and authorize the Executive Director of Human Resources to execute the agreement.**
- CC. Renewal of the service agreement with Healthcare Safety Solutions, Inc. for safety consulting services, in the amount of \$25,000.00 from general/building funds, as outlined in Attachment “CC,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- DD. Special Services Agreement with Community Action Project (CAP Tulsa) as LEA for the Head Start program, as outlined in Attachment “DD,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- EE. Renewal of the district wide alarm monitoring agreement with Digi Security Systems, in the amount of \$18,840.00 from general funds, as outlined in Attachment “EE,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- FF. Service Agreement with Gold Star Security for alarm response services for the district, in the amount of \$13,120.00 from general funds, as outlined in Attachment “FF,” and authorize the Board President, Superintendent or designee to execute the agreement.**
- GG. Renewal of the annual service agreement with Clifford Power for maintenance and inspection of generators, in the amount of \$8,916.00 from general funds, as outlined in Attachment “GG,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- HH. Renewal of the annual service agreement with Chem Aqua for water treatment services, in the amount of \$54,201.48 from general funds, as outlined in Attachment “HH,” and authorize the Board President, Superintendent, or designee to execute the agreement.**

- II. Renewal of the annual service agreement with KONE Inc., for elevator maintenance throughout the district, in the amount of \$26,355.60 from general funds, as outlined in Attachment “II,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- JJ. Deduct Amendment GMP 15 with Crossland Construction, in the amount of (\$55,571.04) for the High School Expansion Remodel project, as outlined in Attachment “JJ,” and authorize the Board President, Superintendent, or designee to execute the amendment.**
- KK. Renewal of the maintenance agreement with Oklahoma Copier Solutions as outlined in Attachment “KK,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- LL. Renewal of the annual service agreements with West Termite and Pest Management, Inc., for pest management services for the district, in the amount of \$27,648.00 from general funds, and cafeterias, in the amount of \$13,128.00 from child nutrition funds, as outlined in Attachments “LL-1,” - “LL-2,” and authorize the Board President, Superintendent, or designee to execute the agreements.**
- MM. Renewal of the agreement with Natural Evolution, Inc., for the recycling and disposal of electronic equipment, as outlined in Attachment “MM,” and authorize the Director of Purchasing, David Young, to execute the agreement.**
- NN. Renewal of the Risk Management Consulting Agreement with BancFirst Insurance Services for broker services for the District’s property/casualty/liability workers’ compensation coverage lines, in the amount of \$96,000.00 from general/building funds, as outlined in Attachment “NN,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- OO. Approval of the continued use of The Standard Insurance Company for additional disability coverage, as outlined in Attachment “OO,” and authorize the Executive Director of Human Resources to execute the agreement and initiate payment under the agreement.**
- PP. Re-Employment of Support Staff for the 2024-2025 school year as outlined in Attachment “PP.”**
- QQ. Re-Employment of Support Associate Personnel for the 2024-2025 school year as outlined in Attachment “QQ.”**
- RR. Re-Employment of Certified Staff for the 2024-2025 school year as outlined in Attachment “RR.”**
- SS. Re-Employment of Administrators for the 2024-2025 school year as outlined in Attachment “SS.”**
- TT. Approval of Assistant Principal Interns as outlined in Attachment “TT.”**
- UU. Payment of on-call stipends as outlined in Attachment “UU.”**
- VV. Personnel resignations and terminations as outlined in Attachment “VV.”**

- WW. Employment of certified and/or support staff as outlined in Attachment “WW.”**
- XX. Monetary donations as outlined in Attachment “XX.”**
- YY. Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction as outlined in Attachment “YY.”**
- ZZ. Resolution authorizing the CFO/Treasurer, Financial Reporting/Treasury/Budget Director or Accounting Director/Encumbrance Clerk to perform any transactions for activity fund projects 8880, 8881, 8802, and 8933 including, but not limited to, transfer of money to or from other district activity fund projects, processing of projects in said accounts or processing of districtwide activity projects in said accounts for 2024-2025, with total transactions for this authorization not to exceed \$900,000.00 in each fiscal year as outlined in Attachment “ZZ.”**
- AAA. Authorization for Investment Security Safekeeping and Financial Services as outlined in Attachment “AAA.”**
- BBB. Agreement with Municipal Finance Services for financial advisor services, in the total amount of \$41,550.00 from general funds, as outlined in Attachment “BBB,” and authorize the Board President, Superintendent, or designee to execute the agreement.**
- CCC. Higher Education reimbursement payments for certified personnel as outlined in Attachment “CCC.”**
- DDD. Appointment of the District Treasurer, Assistant Treasurers, Encumbrance Clerk, and Activity Fund Custodians for the 2024-2025 fiscal year; and appointment of Christine Gonzales, Director of Federal Programs as the authorized representative to sign for federal, state, or local grant applications, contracts, reimbursements for the district, for the 2024-2025 fiscal year, as outlined in Attachment “DDD.”**
- EEE. Change funds for sites and associated payments as outlined in Attachment “EEE,” and authorize the Director of Financial Reporting/Treasury to authorize additional ones as necessary during the fiscal year ending June 30, 2025.**
- FFF. Contract with Hilborne & Weidman, to serve as bond counsel on the District’s \$33,000,000.00 Combined Purpose General Obligation Bonds of 2025 for purposes of sale with funding from the Combined Purpose General Obligation Bonds of 2025 on receipt of proceeds, as outlined in Attachment “FFF,” and authorize the Board President, Superintendent or designee to execute the agreement.**
- GGG. Authorization to issue, revise, pay and close encumbrances and claims; and final authorization to issue, revise, pay, and close encumbrances and claims for all purchase orders issued in FY 2023-2024 as outlined in Attachments “GGG-1” and “GGG-2.”**

IV. INFORMATION REPORTS

- |                                    |                |
|------------------------------------|----------------|
| A. USPA Report                     | Brandon Morgan |
| B. UCTA Report                     | Kerri Gunter   |
| C. Recognition of Boy's Track Team | Dr. Hartzler   |
| D. Special Recognition             | Dr. Federline  |

V. HEARINGS AND CORRESPONDENCE

- A. Communications  
B. Opportunity for comments from the audience regarding the agenda.\*

VI. BUSINESS AGENDA

A. Instruction

- |   |               |
|---|---------------|
| 1. Consider and take action on the renewal agreement with NoRedInk for a three-year subscription for an online web-based language learning platform for secondary sites, in the amount of \$130,170.00 from bond funds and authorize Julia Gardner, Curriculum Specialist, to execute the agreement.<br>REF. #1 | Dr. Nelson    |
| 2. Consider and take action to approve the capacity levels and the calculated open transfer capacity amounts as recommended.<br>REF. #2   | Dr. Nelson    |
| 3. Consider and take action on the agreement with Great Minds PBC, for the purchase of Eureka Math curriculum materials, in the amount of \$978,404.62 from bond funds.<br>REF. #3  | Dr. Nelson    |
| 4. Consider and take action on the Memorandum of Understanding for the Union Public Schools Head Start Program with Community Action Project of Tulsa County (CAP Tulsa) for the Rosa Parks Early Childhood Education Program.<br>REF. #4   | A. Pennington |
| 5. Consider and take action on the Family and Children's Services agreement as well as the F&CS budget amount for Rosa Parks Early Childhood Education Center for OECP classrooms.<br>REF. #5   | A. Pennington |
| 6. Consider and take action on the Family and Children's Services agreement as well as the F&CS budget amount for Rosa Parks Early Childhood Education Center for Head Start classrooms.<br>REF. #6   | A. Pennington |

7. **Consider and take action on the Oklahoma Early Childhood Program (OECF) Amendment to Provider Agreement with Community Action Project of Tulsa (CAP Tulsa) for the Rosa Parks Early Childhood Education Program and authorize the Board President, Superintendent or designee to execute the agreement.** A. Pennington  
**REF. #7**
8. **Consider and take action on the purchase of Nearpod student engagement software, in the amount of \$106,002.00 from bond funds and authorize the Executive Director of Instructional Technology to execute the agreement.** Gart Morris  
**REF. #8**
9. **Consider and take action on the expenditure of up to \$889,573.43 from general funds to purchase textbooks and software for the 2024-2025 school year.** Sandi Calvin  
**REF. #9**
10. **Consider and take action on the expenditure of up to \$900,000.00 from bond funds to purchase textbooks and software for the 2024-2025 school year.** Sandi Calvin  
**REF. #10**

**B. Personnel**

1. **Consider and take action to name the Associate Director of Operations.** Jay Loegering  
**REF. #11**
2. **Consider and take action to name the Associate Director of Transportation.** Jay Loegering  
**REF. #12**
3. **Consider and take action to name the Director of Accounting.** Jay Loegering  
**REF. #13**
4. **Consider and take action to name the Director of Federal Programs.** Jay Loegering  
**REF. #14**
5. **Consider and take action to name the Director of Purchasing.** Jay Loegering  
**REF. #15**



6. Consider and take action on insurance renewals for general liability/auto and other specified coverages for the policy year beginning July 1, 2024, from general and building funds, and authorize the Executive Director of Human Resources to sign any associated contract(s) and initiate payments under the contract(s).
- Jay Loegering

REF. #16

C. School Operations

1. Consider and take action on the purchase of a software subscription from Panorama Education, Inc., in the total amount of \$106,670.00 from federal (ESSER) funds.
- Scott Pennington

REF. #17

2. Consider and take action on the award of food, juices, dairy, produce, snacks/beverages, chemicals, and paper bids for the 2024-2025 school year, and associated blanket purchase orders for same.
- Bradyn Powell

REF. #18

3. Consider and take action on the Extension of Contracted Services agreement with American Waste Control, Inc. for waste control and recycling services, in the amount of \$148,000.00 from general funds.
- C. Bushyhead

REF. #19

4. Consider and take action on the bid for the District Wide Roofing Enhancements project and award the contract to Atwell Roofing Co., Inc. in the amount of \$240,008.00 from bond funds.
- Dr. Robinson

REF. #20

5. Consider and take action on the purchase of network equipment from Aero IT Solutions in the estimated total purchase price of \$124,095.41. The district will be responsible to pay an estimated amount of \$18,614.31 from bond funds after E-rate funding discount is applied.
- Todd Borland

REF. #21

D. Finance

1. Consider and take action on a contract with RSM US LLP to perform an external financial audit of the 2023-2024 fiscal year at a fee not to exceed \$96,900.00 for professional fees for audit services and an additional \$7,500.00 per Federal Program, from general funds.
- Dr. Williams

REF. #22

2. **Consider and take action on the 2024-2025 Temporary Operating Budgets for the general, building, and child nutrition funds.** Dr. Williams  
REF. #23
3. **Consider and take action on the 2023-2024 general, building and child nutrition budget revisions.** Dr. Williams  
REF. #24
4. **Consider and take action on the annual blanket purchase order encumbrances that exceed \$100,000.00 from general and building funds and authorize the encumbrance clerk to adjust all utility and freight expenses as necessary, and adjust any non-blanket purchase orders by up to fifteen percent to cover overages and price variance when paying claims, without prior approval of the Board, for the 2024-2025 fiscal year.** Kurt Frentzel  
REF. #25

**VII. NEW BUSINESS**

**VIII. OPPORTUNITY FOR COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS \***

\* The rules for this section of the agenda are as follows:

- (a) Speakers should identify themselves.
- (b) Each speaker is given a maximum of three (3) minutes.
- (c) Total time allocated to this item is thirty (30) minutes.
- (d) The president reserves the right to interrupt this section and move on to the next item.

**IX. ADJOURNMENT**

Notice of this regular meeting was given to the Tulsa County Clerk prior to December 15, 2023, and the agenda was posted at 4:00 p.m. June 6, 2024, at the Union Education Service Center by Michelle Hinkle, Board Secretary.

\_\_\_\_\_, Board Secretary