

## **Public Comment**

The Board welcomes virtual and in-person public comments during its meetings. It has set aside 25 minutes for public comments. Up to eight people will be invited to speak for up to three minutes each.

Four spots are reserved for virtual comments. Four spots are reserved for in-person comments. Any virtual comment spots that are not filled will become available for in-person comments.

## **Written Public Comment**

The written public comment window closes at 2 p.m. on the day of the board meeting. Comments and materials are collected via email at [public.comment@springfield.k12.or.us](mailto:public.comment@springfield.k12.or.us)

Commenters are asked to clearly label the subject line as “Written Public Comment” and provide:

- Name (first and last name or last name initial)
- District residency
- Email address and/or phone number (optional) so that staff can follow up, if necessary.
- Agenda item or topic

## **Oral Public Comment – In-Person, or Virtual**

The window to sign up to present oral public comments opens on Thursday at noon prior to the board meeting and closes at 2 p.m. on the day of the board meeting. Requests are collected via email at [public.comment@springfield.k12.or.us](mailto:public.comment@springfield.k12.or.us)

People requesting to speak are asked to provide:

- Name (first and last name or last name initial)
- District residency
- Email address and/or phone number, so staff can confirm details for speaking to the board
- Agenda item or topic
- Commenting “in-person” or “virtually”

Four spots are reserved for virtual comments. If more than four requests to comment are received, speakers will be selected as described below. Selected virtual commenters are notified by email on the afternoon of the meeting and provided with a Zoom link and instructions. Please see commenting guidelines below.

Four spots are reserved for in-person comments. Any virtual comment spots that are not filled will become available for in-person comments for a total of eight speakers.

Space permitting, the Board may allow additional in-person comments. Meeting attendees may fill out a speaker card before the meeting begins. Cards are available at the board room door. If more people submit requests to speak than there are spots available, the Board Chair will select the speakers.

### **Commenting Guidelines**

Groups with a common purpose are encouraged to designate a spokesperson. If a group spokesperson will cover your comments, please indicate so when your name is called.

The Board will not hear comments regarding any school personnel. Please refrain from using names and titles of school personnel. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will then forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three minutes.



## **Comentario Público**

La Junta Directiva agradece los comentarios públicos virtuales y presenciales durante sus reuniones. Ha reservado 25 minutos para comentarios públicos. Se invitará a un máximo de ocho personas a hablar durante un máximo de tres minutos cada una.

Cuatro espacios están reservados para comentarios virtuales. Cuatro lugares están reservados para comentarios en persona. Los espacios de comentarios virtuales que no estén ocupados estarán disponibles para comentarios en persona.

## **Comentario público por escrito**

La ventana de comentarios públicos por escrito cierra a las 2 p.m. el día de la reunión de la junta. Los comentarios y materiales se recopilan por correo electrónico en [public.comment@springfield.k12.or.us](mailto:public.comment@springfield.k12.or.us)

Se pide a los comentaristas que etiqueten claramente la línea de asunto como "Comentario público escrito" y proporcionen:

- Nombre (nombre y apellido o inicial del apellido)
- Residencia distrital
- Dirección de correo electrónico y/o número de teléfono (opcional) para que el personal pueda hacer un seguimiento, si es necesario.
- Punto o tema del orden del día

## **Comentarios Públicos Orales: En persona o Virtuales**

La ventana para inscribirse para presentar comentarios públicos orales se abre el jueves al mediodía antes de la reunión de la junta y se cierra a las 2 p.m. el día de la reunión de la junta. Las solicitudes se recogen por correo electrónico en [public.comment@springfield.k12.or.us](mailto:public.comment@springfield.k12.or.us).

A las personas que soliciten hablar se les pide que proporcionen:

- Nombre (nombre y apellido o inicial del apellido)
- Residencia distrital
- Dirección de correo electrónico y/o número de teléfono, para que el personal pueda confirmar los detalles para hablar con la junta
- Punto o tema del orden del día
- Comentar "en persona" o "virtualmente"

Cuatro espacios están reservados para comentarios virtuales. Si se reciben más de cuatro solicitudes para formular observaciones, se seleccionarán los oradores como se describe a continuación. Los comentaristas virtuales seleccionados son notificados por correo electrónico la tarde de la reunión y se les proporciona un enlace de Zoom e instrucciones. Consulte las pautas de comentarios a continuación.

Cuatro lugares están reservados para comentarios en persona. Los espacios de comentarios virtuales que no estén ocupados estarán disponibles para comentarios en persona para un total de ocho oradores.

Si el espacio lo permite, la Junta Directiva puede permitir comentarios adicionales en persona. Los asistentes a la reunión pueden completar una tarjeta de orador antes de que comience la reunión. Las tarjetas están disponibles en la puerta de la sala de juntas. Si más personas presentan solicitudes para hablar que lugares disponibles, el Presidente de la Junta seleccionará a los oradores.

### **Pautas para Comentar**

Se anima a los grupos con un propósito común a designar un portavoz. Si un portavoz del grupo va a cubrir sus comentarios, indíquelo cuando se le llame por su nombre.

La Junta no escuchará comentarios sobre el personal de la escuela. Por favor, absténgase de usar nombres y títulos del personal de la escuela. Cualquier queja relacionada con un empleado en particular debe procesarse a través del procedimiento establecido en la política KL de la Junta, que requiere que las quejas se presenten por escrito al Superintendente. Este procedimiento debe seguirse antes de que la Junta Directiva se involucre en tales asuntos. Se debe enviar un cumplimiento que involucre a un miembro del personal al superintendente, quien luego lo enviará al empleado, a su supervisor y a la Junta.

Se recuerda a los oradores que sus comentarios públicos se limitarán a tres minutos.



**SPRINGFIELD**  
**PUBLIC SCHOOLS**  
Every Student, Every Day

**BOARD OF EDUCATION**  
**June 10, 2024**  
**Administration Building Boardroom**  
**640 A Street, Springfield, OR 97477**

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[En español](#)

**6:00 PM Special Meeting**

The Board will move into Executive Session (non-public) pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

<b>AGENDA</b>	<b>TAB</b>
1. <b>Call Meeting to Order</b>	Chair Jonathan Light
2. <b>Approve the Agenda</b>	Chair Light
3. <b>Next Meeting: June 24, 2024 - Work Session at 5:30 PM</b>	
4. <b>Adjournment</b>	Chair Light



**JUNTA DE EDUCACIÓN**  
**10 de Junio de 2024**  
**Sala de juntas del Edificio Administrativo**  
**640 A Street, Springfield, OR 97477**

[In English](#)

**6:00 PM Reunión Especial**

La Junta Directiva pasará a la Sesión Ejecutiva (no pública) de conformidad con ORS 192.660(2)(d) para llevar a cabo deliberaciones con las personas designadas por el cuerpo directivo para llevar a cabo las negociaciones laborales.

<b>AGENDA</b>		<b>TAB</b>
1.	<b>Llamar a la reunión al orden</b>	Presidente Jonathan Light
2.	<b>Aprobar el orden del día</b>	Presidente Light
3.	<b>Próxima reunión:</b> 24 de Junio de 2024 Reunión de negocios a las 5:30 p. m.	
4.	<b>Aplazamiento</b>	Presidente Light



**BOARD OF EDUCATION**  
**June 10, 2024**  
**Administration Building Boardroom**  
**640 A Street**  
**Springfield, OR 97477**

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**[En español](#)**

**6:50 pm Budget Hearing**  
**Streaming Meeting URL:**  
**<http://www.vimeo.com/SpringfieldPS>**

<b><u>AGENDA</u></b>		<b><u>TAB</u></b>
<b>1. Call Meeting to Order</b>		Board Chair Jonathan Light
<b>2. Public Comments</b> (Three (3) minutes each. Speakers may not yield their time to other speakers.)		
<b>3. Closing of Hearing</b>		Chair Light



ESCUELAS PÚBLICAS DE  
**SPRINGFIELD**

Cada Estudiante Cuenta, Cada Día

**JUNTA DE EDUCACIÓN**  
**10 de Junio de 2024**  
**Sala de Juntas del Edificio de Administración**  
**640 A Street**  
**Springfield, OR 97477**

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[In English](#)

**6:50 pm Audiencia de Presupuesto**  
**URL de la reunión en vivo:**  
<http://www.vimeo.com/SpringfieldPS>

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**AGENDA**

**TAB**

- |  |  |
|--|--|
| <b>1. Llamar a la reunión al orden</b>   | Presidente de la Junta Directiva, Jonathan Light |
| <b>2. Comentarios públicos</b> (Tres (3) minutos cada uno. Los oradores no pueden ceder su tiempo a otros oradores). |  |
| <b>3. Cierre de audiencia</b>  | Presidente Light                                 |



**BOARD OF EDUCATION**  
**June 10, 2024**  
**Administration Building Board Room**  
**640 A Street, Springfield, OR 97477**

**En español**

**6:00 PM Executive Session**

The Board will move into **Executive Session** (non-public) pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**6:50 PM Budget Hearing**

**7:00 PM or Immediately following Budget Hearing - In Person Board Meeting**

Streaming Meeting URL: <http://www.vimeo.com/SpringfieldPS>

<b>AGENDA</b>	<b>TAB</b>
1. <b>Call Meeting to Order</b>	Board Chair Jonathan Light
A. Pledge of Allegiance	Chair Light
B. Land Acknowledgement	Kelly Mason
2. <b>Approval of the Agenda</b>	Chair Light
3. <b>Public Comments</b> (Three (3) minutes each; maximum time 25 minutes. Speakers may not yield their time to other speakers.)	
4. <b>Action Items</b>	
A. Approve Consent Agenda	
1. May 13, 2024 Board Meeting Minutes	
2. Financial Statement	Brett Yancey
3. Personnel Report, Resolution #23-24.050	Dustin Reese
4. 2024-2025 Nutrition Services Dairy, Resolution #23-24.051	Brett Yancey
5. 2024-2025 Nutrition Services Bakery, Resolution #23-24.052	Brett Yancey
6. 2024-2025 Nutrition Services Supplies, Resolution #23-24.053	Brett Yancey
7. 2022-23 Integrated Pest Management Report	Brett Yancey
B. Approve CityTax Exemption, Resolution #23-24.054	Brett Yancey
C. Approve Oregon School Employees Association (OSEA) Contract, Resolution #23-24.055	Dustin Reese
D. Approve Springfield Education Association (SEA) Contract, Resolution #23-24.062	Dustin Reese
E. Approve 2024-2025 Revised Academic Calendar, Resolution #23-24.056	David Collins
F. Approve 2024-2025 Designation of District Officers, Clerks, Depositories and Contract Review Board, Resolution #23-24.057	Brett Yancey
G. Approve 2024-2025 Property and Liability Insurance, Worker's Compensation Insurance, Resolution #23-24.058	Brett Yancey
H. Approve 2024-2025 Designation of District Legal Counsel and Municipal Auditor, Resolution #23-24.059	Brett Yancey
I. Adopt 2024-2025 Budget, Resolution #23-24.060	Brett Yancey
5. <b>Reports and Information</b>	
A. Board Communication and Comments	Chair Light
• Future Agenda Item: Cell Phones in Schools	Chair Light
• Board Committee Reports	
6. <b>Next Meeting:</b> June 24, 2024 – Work Session Meeting at 5:30 PM	
7. <b>Adjournment</b>	Chair Light



**JUNTA DE EDUCACIÓN**  
**10 de Junio de 2024**  
**Sala de Juntas del Edificio de Administración**  
**640 A Street, Springfield, OR 97477**

[In English](#)

**6:00 PM Sesión Ejecutiva**

La Junta Directiva pasará a la **Sesión Ejecutiva** (no pública) de conformidad con ORS 192.660(2)(d) para llevar a cabo deliberaciones con las personas designadas por el cuerpo directivo para llevar a cabo las negociaciones laborales.

**6:50 PM Audiencia de Presupuesto**

**7:00 PM or Inmediatamente después de la audiencia presupuestaria - Reunión de la Junta Directiva en persona**

URL de la reunión en vivo: <http://www.vimeo.com/SpringfieldPS>

**AGENDA**

**TAB**

1. **Llamar a la reunión al orden** Presidente de la Junta Directiva, Jonathan Light
  - A. Juramento a la Bandera Presidente Light
  - B. Reconocimiento de tierras Kelly Mason
2. **Aprobación del Orden del Día** Presidente Light
3. **Comentarios públicos** (tres (3) minutos cada uno; tiempo máximo 25 minutos. Los oradores no pueden ceder su tiempo a otros oradores).
4. **Elementos de acción**
  - A. Aprobar la agenda de consentimiento
    1. Actas de la reunión de la Junta Directiva del 13 de Mayo de 2024
    2. Estados Financieros Brett Yancey
    3. Informe de Personal, Resolución #23-24.050 Dustin Reese
    4. 2024-2025 Servicios de Nutrición Lácteos, Resolución #23-24.051 Brett Yancey
    5. 2024-2025 Servicios de Nutrición Panadería, Resolución #23-24.052 Brett Yancey
    6. 2024-2025 Servicios de Nutrición Suministros, Resolución #23-24.053 Brett Yancey
    7. Informe de Manejo Integrado de Plagas 2022-23 Brett Yancey
  - B. Aprobar la Exención de Impuestos Municipales, Resolución #23-24.054 Brett Yancey
  - C. Aprobar el contrato de la Asociación de Empleados Escolares de Oregon (OSEA), Resolución #23-24.055 Dustin Reese
  - D. Aprobar el contrato Asociación de Educación de Springfield (SEA), Resolución #23-24.062
  - E. Aprobar el Calendario Académico Revisado 2024-2025, Resolución #23-24.056 David Collins
  - F. Aprobar la designación 2024-2025 de funcionarios de distrito, secretarios, Junta de Revisión de Depósitos y Contratos, Resolución #23-24.057 Brett Yancey
  - G. Aprobar el Seguro de Propiedad y Responsabilidad Civil 2024-2025, Seguro de Compensación, Resolución #23-24.058 Brett Yancey
  - H. Aprobar la designación 2024-2025 del Asesor Legal del Distrito y Auditor Municipal, Resolución #23-24.059 Brett Yancey
  - I. Adoptar el Presupuesto 2024-2025, Resolución #23-24.060 Brett Yancey
5. **Informes e información**
  - A. Comunicación y comentarios de la Junta Directiva Presidente Light
    - Punto futuro del orden del día: Teléfonos celulares en las escuelas Presidente Light
    - Informes de los comités de la Junta Directiva
6. **Próxima reunión:** 24 de Junio de 2024 – Reunión de la sesión de trabajo a las 5:30 p.m.
7. **Aplazamiento** Presidente Light

Las Escuelas Públicas de Springfield son un educador y empleador que ofrece igualdad de oportunidades.

Las personas que tengan preguntas o solicitudes de necesidades especiales y adaptaciones en las reuniones de la Junta deben comunicarse con la Oficina del Superintendente; 640 A Street, Springfield, OR 97477; Teléfono: (541) 726-3201. El contacto debe hacerse 72 horas antes del evento.

## BUSINESS MEETING MINUTES

A Business Meeting of the Springfield School District No. 19 Board of Education was held on May 13, 2024.

### 1. CALL MEETING TO ORDER

#### A. Pledge of Allegiance

Vice Chair Kelly Mason called the Springfield Board of Education meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

#### B. Land Acknowledgement

Following the Pledge of Allegiance, Director Ken Kohl read the following Land Acknowledgement:

*We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.*

*Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.*

*The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.*

*This information is shared out of a responsibility to honor the heritage and the humanity of all people and to promote unity within our school district.*

#### Attendance

Board Members attending the meeting included Board Vice Chair Kelly Mason, Director Ken Kohl, and Director Nicole De Graff. Director Emilio Hernandez: excused absence  
Absent: Board Chair Jonathon Light

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Dustin Reese, Brett Yancey, Martie Steigleder, Brian Richardson, Jeff Michna, Debbie Carter, Laura Farrell, Ame Beard, Jane Nutell, Aspen Hickman, Holea Puzio, Brandi Starck, Joan Bolls, Morgan Reid, Kimberlee Pelster, Colleen O'Neill, Moriah Shanahan, Andy Price, Lee Colette, Emily Miller, Sasha Chang, EJ Rotherham, Colton Petersen, Eliana Sanchez, Alana Strand, Shelley Nurre, Lesa Haley, Violet Olszyk, L. Sue Wright, Alli Camp, Danielle Smith, Wendy Clark, Katie Carroll, Maelette Brockman, Jonathan Gault, Alexis DeLuna, and Jose da Silva.

### 2. APPROVAL OF THE AGENDA

Vice Chair Mason asked for a motion to approve the May 13, 2024 agenda with removal of Item A.5, the Superintendent letter.

**MOTION:** Director De Graff moved, seconded by Director Kohl, to approve the May 13, 2024 agenda with removal of Item A.5, the Superintendent letter.

Vice Chair Mason called for a roll call vote. Vice Chair Mason asked each Board member to indicate if they supported the motion in favor of approving the May 13, 2024 agenda with removal of Item A.5, the Superintendent letter: Director Hernandez – excused absence, Director Kohl – Yes, Director De Graff– Yes, Director Mason – Yes, and Chair Light – absent.

**Motion passed, 3:0.**

### **3. PRESENTATIONS**

#### **A. Student Board Representative Introduction**

##### **A3**

Cameron Stratton

**Maelette (Mae) Brockman** shared:

- 4/12/24 - The monthly Art Walk and Student Craft Fair.
- 4/11/24 - The Jazz Appreciation Concert. Former teacher Torrey Newhart joined in as a special guest.
- 4/10/24 - The Internship Assembly. Students learned about community internship opportunities and requirements and credit assigned.
- 4/11/24 - Information Night. Ten potential families were provided with a presentation on A3 opportunities, a meet & greet with teachers and staff, and a tour of A3.
- 4/16/24 - The SHS Talent Show. Students and staff participated.
- Restorative Practices - Staff received training from local leaders in Restorative Circles, which will be the next practice level.
- Sources of Strength Campaign - Student-led activity that promoted Suicide Awareness
- 5/1/24 - Lei Day. Students learned about Hawaiian culture and constructed leis
- Staff Appreciation Week was held May 6th-10th. Students and parents joined in to celebrate the A3 staff

##### **Gateways High School**

Danica Bolt

**Alexis DeLuna** shared:

- 5/4/24 - "A Night in Paris" themed prom, from 8-11pm. Abby's Closet generously provided several prom dresses in varied styles and sizes.
- An Awards Assembly was held to recognize many of the students who received awards for responsibility, integrity, self-respect, endurance, GPA, and attendance during quarter two.
- Cosmetology - In preparation for the salon opening on April 22nd, students have been working on theory and practice. The salon opens at 10am. and is currently booking for appointments. Walk-ins accepted (contingent upon availability).
- 4/30/24 - The due date for applications for next year's program.

##### **Springfield High School**

ASB Vice-President, Sahara Fisher

**ASB President, Colton Petersen** shared:

- Spring Week ran from April 22nd-26th, featuring Game Days, Celebrity Day, a Staff versus Student basketball game, and a performance by Mariachi Del Sol. The assembly featured the Passing of the Axe ceremony, a tradition where current officers pass on their roles to newly elected officers.

- 4/27/24 - "A Night in Hollywood" themed prom was held at Venue 252.
- The Springfield Education Foundation (SEF) along with the SHS Design Program, as part of a community outreach requested a logo and branding design for the SEF 30th Anniversary Celebration. The winning logo was created by SHS Student Body Officer Finley Bodewitz.
- May 24th SHS will host a dual assembly at 9:20 a.m. and 10:40 a.m. Local African American artists and speakers for the Springfield History Museum's ILLUMINATION Project will be featured.
- Fine Arts - Mariachi Del Sol placed 2nd in State in the strings division.
  - Fire took 5th place in 5As State and the Symphonic Band represented SHS at State.
  - Theater will perform "The Curious Savage", May 16th-18th at 7pm. Tickets are \$8.
  - 5/3/24 -Track & Field, JV District meet. 5/9 and 5/11 - The Varsity District Meet, which resulted in a few student athletes qualifying for the upcoming State Meet.
  - The Boys Tennis Team has had 10 wins and 3 losses. Softball has vastly improved, having won 7 games this year.
- Construction of the new turf field has begun.
- AVID Freshman students visited the University of Oregon, while the juniors and sophomores visited the Clackamas Community College.
- 5/3/24 - The Armed Services Vocational Aptitude Battery test (ASVAB) was administered. (Requirement for those wishing to enlist in the military).
- Each of the four SHS students that interviewed with the Ford Family Foundation, received a scholarship valued at up to \$160,000. Senior Awards night will take place Wednesday, May 29th in the auditorium at 7pm.
- The Senior Graduation Ceremony is scheduled for Friday, June 7th at 7pm at Silky Field (weather permitting).

## **Thurston High School**

ASB President, Abigail Warren

**ASB Vice President, Eliana Sanchez** shared:

- The GPA Challenge continues. Students learned how to calculate GPA and the importance of it in high school and beyond.
- AVID students visited the three Oregon university campuses and learned more about choosing a college that is the "right fit" for them.
- Junior Night with students and parents, shared a preview of the college and career planning process for rising seniors.
- Seniors have been working on their FAFSAs and college scholarships. There have been many challenges with the FAFSA this year, resulting in the postponement of some student's plans. Juniors completed Oregon State testing. Students who pass the AP exam may earn college credit.
- The Sources of Strength Spring Campaign featured the sharing of encouraging messages and an invite of peers to check on their friends.
- The Student Campus and Climate Survey is open, in which students may provide feedback on the level of connection they feel to peers, staff, and their school.
- Student Voice is scheduled to give the keynote address at the Lane Integrated Guidance Student Leadership Summit. They will be sharing about the work being accomplished on campus to create a space where all students know they belong.

- The “Mary Poppins” spring musical closed last week. More than 50 students were involved in the production and performance.
- The student selected and directed play, “Marion, or the True Tale of Robin Hood” will open for a limited run of performances on the Thursday and Friday before Memorial Day weekend.
- The first THS Girls Flag Football team and Boys Volleyball was launched and had a great first season.
- Events:
  - May 18th, Prom, “A Night in New York” will be held at the DAC
  - June 8th, Senior Graduation at 3:00 p.m. to be held at Thurston Stadium

## **Willamette Leadership Academy WLA**

**Alana Strand** shared:

- The carnival fundraiser event presented by the PSA held an auction, in which all of their student paintings were sold. In addition, there was also a silent auction, bingo, bowling, life-size Jenga and many other exciting games. The event was a huge success.
- The Jog-a-thon fundraiser was also a success, resulting in the raising of several thousands of dollars in flat donations alone.
- Prom will feature the theme “Starry Nights”.
- Juniors completed their State testing last week.

## **4. PUBLIC COMMENT**

Vice Chair Mason shared: This is the portion of our agenda for public comment. The board provides three ways for community members to share public comment: written public comment, in person oral public comment and virtual public comment. Written public comment is received via email. Public comment received via email for this evening has been reviewed by the Board and has also been posted on the District’s website. The deadline for submitting a request for oral public comment was today 2:00pm. Those who requested an opportunity to speak this evening were notified by the board secretary about their request.

Time permitting, the board may also hear public comment from individuals who signed up in person at the Administration Office before the meeting.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person.

The Board will not hear comments regarding any school personnel. We ask those speaking to refrain from using names and titles of school personnel. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three (3) minutes.

*Springfield High School Student Aspen Hickman* spoke briefly on school bullying and asked how one would go about reporting such issues.

— The Board obtained Hickman’s email, with plans to follow up.

*Maple Elementary School Parent Violet Olszyk* explained that her three children would not be returning to the school this coming fall, due the philosophy of androgyny and available topic related reading materials being forced into the schools where they do not belong. Olszyk expressed appreciation for the past education her children had received from the staff at Maple Elementary, but stated that schools should be tackling the root issues of education instead of supporting philosophies which add to the confusion now taking place in every aspect of society.

## 5. ACTION ITEMS

### A. Approve Consent Agenda

1. April 8, 2024 Board Meeting Minutes
2. April 22, 2024 Board Meeting Minutes
3. Financial Statement
4. Personnel Report, Resolution #23-24.046
5. Superintendent Evaluation Letter

Brett Yancey  
Dustin Reese  
Vice Chair Mason

**MOTION:** Director Kohl moved, Director De Graff seconded the motion to approve the Consent Agenda.

Vice Chair Mason called for a roll call vote. Vice Chair Mason asked each Board member to indicate if they supported the motion in favor of approving the Consent Agenda: Director Hernandez – excused absence, Chair Light – absent, Director Kohl – Yes, Director Mason – Yes and Director De Graff – Yes.

**Motion passed, 3:0.**

### B. Approve 2024-2025 Academic Calendar, Resolution #23-24.047 David Collins

It is recommended that the Board of Directors approve the 2024-2025 Academic Calendar as presented.

**MOTION:** Director De Graff moved, Director Mason seconded the motion to approve the 2024-2025 Academic Calendar as presented.

Vice Chair Mason asked if there was any discussion.  
There was no further discussion.

Vice Chair Mason called for a roll call vote. Vice Chair Mason asked each Board member to indicate if they approve the 2024-2025 Academic Calendar as presented: Director Hernandez - excused absence, Chair Light – absent, Director Kohl – Yes, Director Mason – Yes and Director De Graff – Yes.

**Motion passed, 3:0.**

### C. Approve 2024-2025 Board Meeting Schedule, Resolution #23-24.048

Superintendent Hamilton

It is recommended the Board approve 2024-2025 Board Meeting Schedule as presented.

**MOTION:** Director Kohl moved, Director De Graff seconded the motion to approve the 2024-2025 Board Meeting Schedule as presented.

Vice Chair Mason asked if there was any discussion.  
There was no further discussion.

Vice Chair Mason 2024-2025 Board Meeting Schedule as presented: Director Hernandez – excused absence, Chair Light – absent, Director Kohl – Yes, Director Mason – Yes, and Director De Graff – Yes.

**Motion passed, 3:0.**

**D. OSBA Board Self-Assessment Survey (BSAS),  
Resolution #23-24.049**

Superintendent Hamilton

It is recommended that the Board of Directors approve the OSBA Board Self-Assessment implementation, as presented.

**MOTION:** Director De Graff moved, Director Mason seconded the motion to approve the OSBA Board Self-Assessment implementation, as presented.

Vice Chair Mason asked if there was any discussion.  
There was no further discussion.

Vice Chair Mason called for a roll call vote. Vice Chair Mason asked each Board member to indicate if they approve the OSBA Board Self-Assessment implementation, as presented.:  
Director Hernandez – excused absence, Director Light – absent, Director Kohl – Yes, Director Mason – Yes and Director De Graff – Yes.

**Motion passed, 3:0.**

**7:45 p.m. ————— Board Recess ————— 7:50 p.m.**

**6. DISCUSSION**

**A. City Tax Exemption, Katie Carroll, Housing Analyst, City of Springfield  
Brett Yancey**

Development and Public Works Department Housing Analyst Katie Carroll presented on the Housing Diversity Tax Exemption, also known as the Multiple Unit Property Tax Exemption (MUPTEx). This is an application based program, which incentivizes the development of new multiple unit housing in transit served areas and in core areas. The main purpose is to incentivize residential development and to exempt taxes on the full value of approved:

- New residential improvements
- New residential parking
- New commercial space that has been a mixed-use building and found to be a public benefit

Once the ten-year tax exemptions expire, the taxing school district will begin to receive revenue from those.

State Requirements:



- Cities must identify areas where these would be available and must meet a minimum of two to three different public benefits.
- Permanent housing and projects that provide a public benefit qualify to:
  - Incentivize development of transit-served areas
  - Hotels, motels, and short-term rentals do not qualify
- Must provide a variety of affordable housing types within the community
  - Have the ability to incentivize growth
  - Add valuable improvements to the tax rolls over time
- Applications proposing a public benefit will be evaluated by the Springfield City Council and decided upon as to whether or not the proposal qualifies as such.

The City of Springfield does not have enough housing. There is also a lack of diversity in the types of housing it has to meet the community's needs. Lack of housing means increased competition and a higher demand, resulting in high prices, which makes it unaffordable for people to move into or remain within the community.

Board members briefly discussed topics such as tax collections prior to the expiration of tax exemptions, density allowances, tax considerations regarding building conversions, and existing projects approved for programs.

#### **B. Regular Academic Updates Proposal**

Ken Kohl

Director Kohl directed the Board to the State produced, At A Glance Reports presented once per year. He noted that Springfield was below the state average in many of the benchmarks and metrics used within the report and stated it would be prudent for the Board to have more frequent reporting available to them in an effort to close the gap from below average to average and beyond.

Superintendent Hamilton added that the State report is produced from a compilation of multiple reports that the Springfield School District submits to them in addition to what the State generates and compiles. Director Kohl and he have had lengthy discussions on how they might stage sharing information with the Board as it is available rather than having to wait for the State report to be released in the fall of the following school year.

*Vice Chair Mason* asked if there was new information available on a regular basis and how much staff time would be needed to prepare these reports.

— *Superintendent Hamilton* answered that there were some areas such as, a few fall sports, literacy and numeracy, regular attenders, students on track with credits. The reports would take a considerable amount of time to compile and produce, but the current conversation helped them to know the Board's interest and priority in having the information needed to make an informed decision.

*Director De Graff* commented that she would be interested in receiving that information during a work session, possibly every quarter.

Superintendent Hamilton and Director Kohl will work together to create a plan, which they will then bring forward to the Board.

## 7. REPORTS AND INFORMATION

### A. Mt. Vernon Report

Brett Yancey

In June of 2019 the retiring principal of Mount Vernon Elementary notified (via letter) the District of health concerns at the school. Being a potential workplace issue, the District reached out for support to PACE (insurance) and SAIF (worker's compensation) for student and staff support.

- The regional director of SAIF and their industrial hygienist determined it would not be considered a workers compensation claim.
  - The District was referred to the Oregon Health Authority (OHA).
- 8/2019: The District contacted OHA's Cancer Registry sector for referral and follow-up and shared the radon and lead testing results and building construction certificates with them.
  - OHA determined there was no cause to recommend additional testing and/or investigation.
- 9/2019: At the District and Mt. Vernon staff meeting, details of those conversations and the follow-up were shared, as well as resources for additional information. Communication was issued to Mt. Vernon families & staff sharing information.
- 2020 - 2021: The Pandemic closed all school buildings.
  - Under the Healthy and Safe Schools Plan the District continued testing for radon, lead in the paint and in the drinking water, and integrated pest management.
  - There were no concerns raised through the results. Those results were posted to the District website and made available to staff and to the public.
- 2/2023: Concerns of additional cases of cancer diagnosis were forwarded to OHA for update, support and guidance.
  - OHA recommended no further action. The District continues compliance with the Healthy and Safe Schools Plan.
- 12/2023: The District contacts PBS Environmental for an estimate on additional testing.
- 3/25/2023: PBS Environmental provided a quote.
- 4/1/2024: The District signed a contract (\$13,550).

### Environmental Testing

Samples from a large scope of work were collected by PBS Environmental (Eugene, OR) and independently tested by NVL Laboratories, Inc. (Seattle, WA).

### 5/3/2023 Testing Results:

- Pesticides and Herbicides: Non-detectable
- PCBs and Asbestos: Non-detectable
- Fungal Particulates (mold):
  - "mold detected at normal concentrations"
  - "There is no concern of mold in the air samples collected"

The "official" recommendation by OHA is not to pursue any specific environmental testing beyond what is required by law. OHA's developing report will be posted on the OHA website, as well as shared with the Lane County Health Department and the Springfield Public Schools.

### B. Superintendent Communication

Superintendent Hamilton

#### Community Events:

- The Birzeit Chavez Celebration had been held at Hamlin Middle School.
- Mayor VanGordon's rescheduled State of the City Address was a great community event and Mariachi Del Sol performed at the opening.

- The Springfield Arts and Culture Awards (SACA) celebrated the students and the arts and culture within the community.
- He had the privilege of welcoming students to the District's first Latino Student Union Summit last Thursday.
- Teacher Appreciation Week wrapped up last Friday.
- The High School Student Voice Gathering will be held later this week for the first time since before the Pandemic.
- The Student Leadership Summit will soon be held at the Lane Events Center.

### C. Board Communication and Comments

Vice Chair Mason

- Future Agenda Item: Cell Phones in Schools Jonathan Light  
Due to the absence of Chair Light this item was held over to the next scheduled board meeting
- Board Committee Reports:

*Vice Chair Mason* shared that not only will students participate in the Student Leadership Summit, but they are actually the leaders in planning and developing what the summit will look like. The Wildish Theater was host to the second annual Springfield Arts and Culture Awards Ceremony, during which an A3 student won the first annual Dan Eagan scholarship. The scholarship offers a \$1,000 award to a school of their choice.

*Director Kohl* shared that during their recent Lane Council of Governments (LCOG) meeting they approved the supplemental budget, something of which was a new experience for him. He had recently visited Hamlin Middle and Yolanda and Paige Elementary schools and enjoyed speaking with the staff and students.

*Director De Graff* shared that through the Springfield Education Foundation (SEF) she had recently visited A3 and was able to see their progress made on the greenhouse, horticultural classes, gardening, planter boxes, and tree planting. Using funds received from the SEF, students have been beautifying the campus. The SEF grant writing has been completed. A summer celebration is in the works for June 22nd. She has enjoyed visiting the schools and also attending the track meets, especially those between Thurston and Springfield.

## 8. NEXT MEETINGS

- June 10, 2024 Business Meeting at 7:00 p.m.
- June 24, 2024 Work Session at 5:30 p.m.

Vice Chair Mason thanked everyone for attending.

## 9. EXECUTIVE SESSION

The Board will meet in **Executive Session** (non-public) pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

## 10. ADJOURNMENT

Having no other business, Vice Chair Mason adjourned the meeting at 8:43 p.m.

*(Minutes recorded by Trenay Ryan, (LCOG))*

**SPRINGFIELD PUBLIC SCHOOLS  
2023-2024 Revenue/Expenditure Forecast  
As of May 31, 2024  
\*\*Please see attached report\*\***

**REVENUES:**

- Both current year and prior year tax collections are projected for 100% collection. To date the district has received \$30.66 million in current year tax revenue received, and prior year tax revenue received totals \$243,741. The first major current year tax payment was collected in late November and the remaining anticipated funds will continue to be collected through June 2024. This report is based on the information and payments received through the Lane County Tax and Assessment office.
- The district's most significant portion of revenue is the district's scheduled Basic School Support payments through the Oregon Department of Education. To date, the district has received \$87.12 million and will not receive any additional Basic School Support for the remainder of the fiscal year.
- The district is anticipating receiving approximately \$190,000 in County School Funds. To date the district has not received anticipated funds.
- The district is anticipating receiving approximately \$1.45 million in Common School Funds, which is 97.6% of anticipated revenue budgeted. To date the district has received 100% of anticipated funds.

**EXPENDITURES:**

- Projected salary expenditures are based upon staff allocations adopted during the budgeting process and is estimated using actual and projected data (per previous year-end estimates). The current projection of 96.2% expenditures is anticipated for salary related items, which is adjusted based on vacancies.
- Benefit amounts are based upon projected staffing expenditures and are directly tied to the salary assumptions and are currently anticipated to be 87.9% expended. This projection will change as the year advances.
- The purchased services, supplies and capital outlay expenditure projections are based upon budgeted expenditures and anticipated to be expended similar to past trends.
- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2023-2024 adopted budget.
- Fund transfers allocated during the 2023-24 budget process include \$1.8 million (Co-Curricular Fund), \$1.0 million (Instructional Materials Fund), \$1.0 million (Technology Fund) and \$431,896 (Debt Service Fund).

Additional Notes: For the 2023-2024 budget year the current estimate of ending fund balance is \$18.75 million, assuming all revenue is received and all expenditures are expended as projected. Included in this number is the audited ending fund balance from the 2022-2023 fiscal year (\$19,759,871). As with previous years, this is an ongoing estimate and accounts for the assumptions made in the current year operating budget, as well as the use of reserves as a strategy for adjusting to the unanticipated loss of enrollment.

Submitted by:

Brett M. Yancey  
Chief Operations Officer

**SPRINGFIELD SCHOOL DISTRICT 19**  
**2023-2024 REVENUE/EXPENDITURE FORECAST**  
as of  
**4/30/24**

	BUDGET	ACTUAL through 04/30/24	ESTIMATED from 04/30/24 to year end	PROJECTED 2023-2024	PROJECTED as % of BUDGET
<b>REVENUES:</b>					
Property taxes - current	31,518,746	30,663,989	854,757	31,518,746	100.00%
Property taxes - prior years	350,000	243,741	106,259	350,000	100.00%
Other local sources	767,000	2,066,881	150,000	2,216,881	289.03%
County School Fund	190,000	0	190,000	190,000	100.00%
State School Fund	86,231,208	87,122,926	0	87,122,926	101.03%
Common School Fund	1,481,364	1,445,253	0	1,445,253	97.56%
<b>Total revenues</b>	<b>120,538,318</b>	<b>121,542,791</b>	<b>1,301,016</b>	<b>122,843,806</b>	<b>101.91%</b>
Beginning fund balance	18,299,843	19,759,871	0	19,759,871	107.98%
<b>Total Beginning fund balance</b>	<b>18,299,843</b>	<b>19,759,871</b>	<b>0</b>	<b>19,759,871</b>	<b>107.98%</b>
<b>Total resources</b>	<b>138,838,161</b>	<b>141,302,662</b>	<b>1,301,016</b>	<b>142,603,677</b>	<b>102.71%</b>
<b>EXPENDITURES:</b>					
Personal services	69,795,917	52,963,747	14,194,275	67,158,022	96.22%
Employee benefits	39,285,659	27,568,289	8,762,127	36,330,415	87.85%
Purchased services	9,805,590	8,104,421	1,210,889	9,315,311	95.00%
Supplies & materials	3,830,915	3,456,987	373,928	3,830,915	100.00%
Capital outlay	1,601,500	1,321,098	280,402	1,601,500	100.00%
Other objects	1,347,979	1,383,899	0	1,383,899	102.66%
Fund transfers	4,231,896	4,231,896	0	4,231,896	100.00%
<b>Total expenditures</b>	<b>129,899,456</b>	<b>99,030,336</b>	<b>24,821,622</b>	<b>123,851,958</b>	<b>95.34%</b>
Unappropriated	7,938,705	0	0	0	-
Contingency	1,000,000	0	0	0	0.00%
<b>Total appropriations</b>	<b>138,838,161</b>	<b>99,030,336</b>	<b>24,821,622</b>	<b>123,851,958</b>	<b>89.21%</b>
<b>Total resources</b>		<b>141,302,662</b>	<b>1,301,016</b>	<b>142,603,677</b>	
<b>Total appropriations</b>		<b>99,030,336</b>	<b>24,821,622</b>	<b>123,851,958</b>	
Ending fund balance		42,272,325	(23,520,606)	18,751,719	
Less: contingency			0	0	
<b>Net fund balance</b>		<b>42,272,325</b>	<b>(23,520,606)</b>	<b>18,751,719</b>	

**PERSONNEL ACTION**

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hires, resignations and retirement. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number and it will be withdrawn pending further instruction from the Board. Dustin Reese is available for questions.

RECOMMENDATION:

It is recommended the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- New Hires
- Resignations
- Retirement

SUBMITTED BY:

Dustin Reese  
Director of Human Resources

APPROVED BY:

Todd Hamilton  
Superintendent

NO	NAME OR EMPLOYEE ID	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	NEW HIRES				
1	BARRETT, GEOFFREY	PROBATIONARY 1	FT	08/27/2024	TEMPORARY TO PROBATIONARY 1
2	BARTELS, IAN	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
3	BRUNADER, MICHELLE	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
4	CANFIELD, SUSAN	PROBATIONARY 1	FT	08/27/2024	NEW HIRE FROM CLASSIFIED
5	CANNY-BURKE, MARYBETH	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
6	CASPERSON, KYLE	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
7	DOMINGUEZ, JORDAN	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
8	FROMDAHL, KAYLA	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
9	GOERTZEN, ALLY	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
10	GOSSLER, DAWN	PROBATIONARY 1	FT	08/27/2024	REHIRE RETIREE
11	GUASTAVINO, THOMAS	PROBATIONARY 1	PT	08/27/2024	NEW HIRE
12	HENDERSON, MICHELLE	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
13	JACKSON, ZACH	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
14	JOHNSON, ELIZABETH	PROBATIONARY ADMINISTRATOR	FT	07/01/2024	NEW HIRE
15	JONES, SETH	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
16	KEPLER, JOLENE	PROBATIONARY 1	FT	08/27/2024	NEW HIRE



17	KRECKLOW, CAILIN	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
18	LYONS, AMY	PROBATIONARY 1	FT	08/27/2024	NEW HIRE FROM CLASSIFIED
19	MARIN, SARAH	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
20	MORRISON, PATRICIA	PROBATIONARY ADMINISTRATOR	FT	07/01/2024	NEW HIRE
21	NAMBIAR, MANDA	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
22	NOVE, ROBERT	PROBATIONARY 1	PT	08/27/2024	NEW HIRE
23	PETERSEN, ANDREW	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
24	RAMOS, JORDYN	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
25	VAN FLANDERN, CONSTANCE	PROBATIONARY 1	PT	08/27/2024	TEMPORARY TO PROBATIONARY 1
26	WHERLEY, STEPHEN	PROBATIONARY 1	FT	08/27/2024	NEW HIRE
27	WILLIAMS, NANCY	PROBATIONARY 2	FT	08/27/2024	TEMPORARY TO PROBATIONARY 2
28	YOUNG, JEREMY	PROBATIONARY 1	FT	08/27/2024	NEW HIRE FROM CLASSIFIED
	<b>RESIGNATIONS</b>				
29	2001845	CONTRACT TEACHER	FT	06/17/2024	RESIGNATION
30	397245	CONTRACT TEACHER	FT	06/17/2024	RESIGNATION
31	2431645	PROBATIONARY 3 SPECIALIST	FT	06/17/2024	RESIGNATION
32	1229745	CONTRACT TEACHER	FT	06/17/2024	RESIGNATION

33	2156822	PROBATIONARY 1	FT	06/17/2024	RESIGNATION
34	2154986	PROBATIONARY 2	FT	06/17/2024	RESIGNATION
35	1996517	CONTRACT TEACHER	FT	06/18/2024	RESIGNATION
36	1996401	CONTRACT TEACHER	FT	06/17/2024	RESIGNATION
37	2590980	PROBATIONARY 2	FT	06/17/2024	RESIGNATION
38	1712187	PROBATIONARY 2	FT	06/17/2024	RESIGNATION
39	2298279	CONTRACT TEACHER	FT	05/27/2024	RESIGNATION
40	391328	PROBATIONARY 2	PT	06/17/2024	RESIGNATION
41	1626302	PROBATIONARY 3	FT	08/02/2024	RESIGNATION
	<b>RETIREMENTS</b>				
42	392510	CONTRACT TEACHER	FT	06/17/2024	RETIREMENT

RESOLUTION #23-24.051

DATE: JUNE 10, 2024

**NUTRITION SERVICES  
DAIRY PRODUCTS**

**RELEVANT DATA:**

The Nutrition Services Dairy Products Bid took place in June of 2023 and established a price agreement for the 2023-24 year with the option to renew annually through the 2025-26 school year.

This action will authorize District staff to exercise the contract renewal option to furnish dairy products for the Nutrition Services program for the 2024-25 school year.

**RECOMMENDATION:**

It is recommended that the Board of Directors award the dairy products contract to Umpqua Dairy Products Company for an estimated amount of \$440,000.00 for the 2024-25 school year.

SUBMITTED BY:

Brett Yancey  
Chief Operations Officer

APPROVED BY:

Todd Hamilton  
Superintendent

RESOLUTION #23-24.052

DATE: JUNE 10, 2024

**NUTRITION SERVICES  
BAKERY PRODUCTS**

**RELEVANT DATA:**

The Nutrition Services Bakery Products Bid took place in June of 2023 and established a price agreement for the 2023-24 year with the option to renew annually through the 2025-26 school year.

This action will authorize District staff to exercise the contract renewal option to furnish bakery products for the Nutrition Services program for the 2024-25 school year.

**RECOMMENDATION:**

It is recommended that the Board of Directors award the bakery products contract to Franz Family Bakeries of Eugene for an estimated amount of \$120,000.00 for the 2024-25 school year.

SUBMITTED BY:

Brett Yancey  
Chief Operations Officer

APPROVED BY:

Todd Hamilton  
Superintendent

**PURCHASE OF NUTRITION SERVICES SUPPLIES**

**RELEVANT DATA:**

This bid was advertised on the Bend-La Pine School District web site and bid packets were distributed to vendors on the current bidders list. Bids meeting requirements were received by the Applegate Trail Child Nutrition Purchasing Group. This purchasing cooperative represents nutrition service programs in twenty-four (24) school districts. This solicitation establishes a price agreement for the 2024-25 school year and provides optional annual renewals through the 2026-2027 school year.

This action will authorize District staff to exercise the contract renewal option to furnish Frozen/ Perishable, Canned / Dry Goods, and Paper / Cleaning supplies for the Nutrition Services program for the 2024-25 school year.

Brett Yancey and Heather Murray will be available to answer questions.

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the purchase of Nutrition Services supplies from the following cooperative agreement for the estimated amount:

U.S. Foods, Rosemont, IL	\$900,000
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SUBMITTED BY:

Brett Yancey  
Chief Operations Officer

APPROVED BY:

Todd Hamilton  
Superintendent

**SPRINGFIELD PUBLIC SCHOOLS**  
Integrated Pest Management (IPM) Report  
2022 - 2023 School Year

Integrated Pest Management, also known as IPM, is a process for achieving long term, environmentally sound pest control and suppression through a wide variety of tactics. Control strategies in an IPM program emphasize structural and procedural improvements to reduce food, water and shelter and access used by pests. Trapping is the next strategy to remove pests if cleansing and structural improvements do not aid in their removal. Since IPM focuses on remediation of the fundamental reasons why pests are in the facilities, pesticides should rarely be used, and only when necessary as it relates to student, community or staff safety.

Oregon Revised Statutes, Chapter 634 requires the IPM Coordinator each January to provide the Springfield School District, Board of Directors, with an annual report of all pesticide applications made the previous year. While this report is delinquent for the 2022-2023 year, the district will ensure compliance in future years for meeting reporting deadlines.

Children are more sensitive than adults to the potential toxic effects of pesticides. To protect our children, Oregon law requires extra precautions and restrictions when pesticides (including baits) are used on a school campus. For example, pesticides may only be applied by properly licensed applicators, and generally only "low-impact" pesticides can be used on a school campus. Additionally, each school's IPM coordinator is responsible for implementing IPM practices and overseeing pest management efforts.

For interior pest control we continue to update our procedures as necessary when pests are accustomed to our current methods. Our primary method of control remains removal of food and water access for pests. Once a pest has established itself in the building, we rely on traps to remove the pests. Major changes to our process during this year include no longer using terro ant bait due to the possibility for exposure to anyone that would handle it, instead using a fully enclosed bait station epa# 73079-13-3095/64240-3. Mouse and rat mitigation methods continue to be snap and glue traps. They have been updated to fully enclosed traps in the kitchens and food prep areas at the direction of the health department. In the 2022 - 2023 school year we received 10 work orders to request mitigation of mice, and 19 work orders requesting the mitigation of ants in buildings.

For the 2022 - 2023 school year the pesticide use outdoors for controlling weeds in flower beds, parking lots, and fence lines is attached in Table 1 with the pesticides purchased included in Table 2. During this period we changed from the use of speed zone to crossbow in our pesticide sprays in these areas, with the goal to rotate our pesticide use and prevent creating a tolerance in the weeds that grow at our schools. Speed zone and T zone are still used in sports fields to limit unwanted weed and broadleaf growth. Our current mixture of Crossbow and Ranger Pro have proven to be effective against most weeds growing in the area.

For exterior pest control our main changes are how we deal with yellow jackets and paper wasps. To limit pesticide use, yellow jackets are dug up and vacuumed. This is a time intensive procedure, but helps reduce pesticide exposure at the schools. Paper wasp nests are knocked

down rather than using pesticides whenever possible due to location. When pesticides must be used we use a spectracide wasp and hornet spray EPA# 9688-190-8845.

Submitted by:

Brett M. Yancey  
Chief Operations Officer  
Springfield Public School

Table 1 : Pesticide Applications				
Date	Location	Pesticide Name	EPA Number	Quantity Used
8 Jul 22	BMS	Ranger Pro/Speed Zone	524-517/2217-833	12 gal
8 Jul 22	TMS	Ranger Pro/Speed Zone	524-517/2217-833	12 gal
11 Jul 22	Page	Ranger Pro/Speed Zone	524-517/2217-833	6 gal
12 Jul 22	YES	Ranger Pro/Speed Zone	524-517/2217-833	10 gal
12 Jul 22	BMS	Ranger Pro/Speed Zone	524-517/2217-833	10 gal
12 Jul 22	THS	Speed Zone	2217-833	150 Gal
13 Jul 22	GLE	Ranger Pro/Speed Zone	524-517/2217-833	4 gal
15 Jul 22	Maintenance	Ranger Pro/Speed Zone	524-517/2217-833	5 gal
20 Jul 22	HMS	Ranger Pro/Speed Zone	524-517/2217-833	9 gal
25 Jul 22	CES	Ranger Pro/Speed Zone	524-517/2217-833	3 gal
25 Jul 22	CES	Ranger Pro/Speed Zone	524-517/2217-833	2 Gal
26 Jul 22	Maple	Ranger Pro/Speed Zone	524-517/2217-833	7 gal
26 Jul 22	TRDR	Ranger Pro/Speed Zone	524-517/2217-833	6 gal
1 Aug 22	SHS	Ranger Pro/Speed Zone	524-517/2217-833	22 gal
20 Oct 22	CES	Ranger Pro/Tzone	524-517/2217-976	4 gal
20 Oct 22	RVB	Ranger Pro/Tzone	524-517/2217-976	4 Gal
20 Oct 22	BMS	Ranger Pro/Tzone	524-517/2217-976	12 Gal
20 Oct 22	TMS	Ranger Pro	524-517	3 gal
10 Jan 23	WES	Ranger Pro/Crossbow	524-517/62719-260-55467	3 gal
10 Jan 23	YES	Ranger Pro/Crossbow	524-517/62719-260-55467	3 gal
10 Jan 23	BMS	Ranger Pro/Crossbow	524-517/62719-260-55467	6.5 gal
17 Jan 23	THS	Ranger Pro/Crossbow	524-517/62719-260-55467	18 gal
19 Jan 23	Silke	Ranger Pro/Crossbow	524-517/62719-260-55467	8 gal
24 Jan 23	CES	Ranger Pro/Crossbow	524-517/62719-260-55467	6 gal
24 Jan 23	GLE	Ranger Pro/Crossbow	524-517/62719-260-55467	2 gal
24 Jan 23	Maple	Ranger Pro/Crossbow	524-517/62719-260-55467	2 gal
26 Jan 23	TMS	Ranger Pro/Crossbow	524-517/62719-260-55467	6 gal
6 Feb 23	WES	Ranger Pro/Crossbow	524-517/62719-260-55467	7 gal
9 Feb 23	DGE	Ranger Pro/Crossbow	524-517/62719-260-55467	2 gal
9 Feb 23	RDV	Ranger Pro/Crossbow	524-517/62719-260-55467	6 gal
16 Mar 23	BC	Ranger Pro/Crossbow	524-517/62719-260-55467	4 gal



21 Mar 23	TRDR	Ranger Pro/Crossbow	524-517/62719-260-55467	6 gal
13 Apr 23	TES	Ranger Pro/Crossbow	524-517/62719-260-55467	6 gal
13 Apr 23	Admin	Ranger Pro/Crossbow	524-517/62719-260-55467	1 gal
14 Apr 23	TES	Ranger Pro/Crossbow	524-517/62719-260-55467	4 gal
14 Apr 23	ASMS	Ranger Pro/Crossbow	524-517/62719-260-55467	8 gal
14 Apr 23	THS	Ranger Pro/Crossbow	524-517/62719-260-55467	4 gal
25 Apr 23	MtV	Ranger Pro/Crossbow	524-517/62719-260-55467	4 gal
25 Apr 23	RVB	Ranger Pro/Crossbow	524-517/62719-260-55467	7 gal
26 Apr 23	Page	Ranger Pro/Crossbow	524-517/62719-260-55467	8 gal
27 Apr 23	MAintenance Center	Ranger Pro/Crossbow	524-517/62719-260-55467	12 gal
11 May 23	A3	Ranger Pro/Crossbow	524-517/62719-260-55467	4 gal
22 May 23	EMC	Ortho Home Defense	239-2717	.5 gal
24 May 23	SHS	Ranger Pro/Crossbow	524-517/62719-260-55467	14 gal
22 Jun 23	BMS	Ranger Pro/Crossbow	524-517/62719-260-55467	11 gal

Table 2: Pesticide Purchases				
Date	Name	EPA Number	Quantity	Cost
27 Jul 22	Ranger Pro	524-517	5 gal	\$279.85
18 Oct 22	Ranger Pro	524-517	5 gal	\$279.85
20 Jan 23	Crossbow	62719-260-5905	25 Gal	\$567.65
24 Jan 23	Ranger Pro	524-517	5 gal	\$279.85
22 Jun 23	Ranger Pro	524-517	5 gal	\$217.76
26 Jun 23	Ranger Pro	524-517	10 gal	\$339.94
26 Jun 23	T-Zone SE	2217-976	15gal	\$1,288.80
			Total	\$3,253.70

Resolution No: 23-24.054

Date: June 10, 2024

**CITY OF SPRINGFIELD**

**HOUSING DIVERSITY TAX EXEMPTION**

*Resolution agreeing to the standards and guidelines established by the City of Springfield for providing tax exemptions for multiple-unit housing to increase housing diversity under ORS 307.600 to ORS 307.637 and Sections 3.550 through 3.558 of the Springfield Municipal Code.*

**WHEREAS**, the City of Springfield has a shortage of housing that is affordable and accessible to households of various incomes and sizes;

**WHEREAS**, the Springfield City Council has found it in the public interest to adopt a multiple-unit property tax exemption as part of the City's Housing Strategy to help address the need for more diverse housing in Springfield;

**WHEREAS**, the Springfield City Council adopted Ordinance 6476, which adopts Springfield Municipal Code (SMC) sections 3.550 through 3.558, establishing an ad valorem real property tax exemption program pursuant to ORS 307.600 through 307.637;

**WHEREAS**, pursuant to ORS 307.606(1) the tax exemption adopted in Ordinance 6476 only applies to the tax levy of the City of Springfield, except that the exemption shall apply to the ad valorem property taxes of all taxing districts when the rates of ad valorem taxation of taxing districts whose governing boards adopt a resolution in support of the program, when combined with the rate of taxation of the City, equals 51 percent or more of the total combined rate of taxation levied on the property which is tax exempt under the provisions of Ordinance 6476;

**WHEREAS**, Springfield Public Schools, Board of Directors, concurrence with the tax exemption will help reach the 51 percent total combined tax rate of taxation levied as required by ORS 307.606(1);

**NOW, THEREFORE, BE IT RESOLVED** that Springfield Public Schools, Board of Directors, approve, by resolution of the Board, the policy of providing tax exemptions for multiple unit housing as provided in City of Springfield Ordinance 6476.

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Board Chair Jonathan Light

RESOLUTION #23-24.055

DATE: JUNE 10, 2024

**AGREEMENT BETWEEN  
OREGON SCHOOL EMPLOYEES ASSOCIATION (OSEA)  
AND  
SPRINGFIELD SCHOOL DISTRICT NO. 19**

**RELEVANT DATA:**

The District and OSEA bargaining teams met beginning in March 2024 to reopen the final year of the 2022-2025 collective bargaining agreement for classified employees to negotiate compensation and insurance contributions. The school board is being asked to approve the terms of the final year of the three (3) year agreement. Dustin Reese is available for questions.

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the terms of the final year of the 2022-2025 agreement between Springfield Public Schools and Oregon School Employees Association, effective July 1, 2024 through June 30, 2025.

**SUBMITTED BY:**

Dustin Reese  
Director of Human Resources

**APPROVED BY:**

Todd Hamilton  
Superintendent

RESOLUTION #23-24.062

DATE: JUNE 10, 2024

**AGREEMENT BETWEEN  
SPRINGFIELD EDUCATON ASSOCIATION (SEA)  
AND  
SPRINGFIELD SCHOOL DISTRICT NO. 19**

**RELEVANT DATA:**

The District and SEA bargaining teams met beginning in February 2024 to reopen the final year of the 2022-2025 collective bargaining agreement for licensed employees to negotiate compensation and insurance contributions, as well as up to two (2) items submitted by each team. The school board is being asked to approve the terms of the final year of the three (3) year agreement. Dustin Reese is available for questions.

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the terms of the final year of the 2022-2025 agreement between Springfield Public Schools and Springfield Education Association, effective July 1, 2024 through June 30, 2025.

SUBMITTED BY:

Dustin Reese  
Director of Human Resources

APPROVED BY:

Todd Hamilton  
Superintendent

RESOLUTION #23-24.056

DATE: JUNE 10, 2024

## 2024-2025 REVISED ACADEMIC CALENDAR

### RELEVANT DATA:

The attached 2024-2025 academic calendar is revised as part of collective bargaining agreements and is presented to the Board for approval.

This calendar includes 174 school days for students, one (1) full day collaboration for staff (January 6), 12 early release/collaboration days and one (1) additional inservice day (October 11).

David Collins will be available to answer any questions the Board may have about the revised academic calendar for the 2024-2025 school year.

### RECOMMENDATION:

It is recommended that the Board of Directors approve the revised 2024-2025 academic calendar as presented.

### SUBMITTED BY:

David Collins  
Assistant Superintendent

### RECOMMENDED BY:

Todd Hamilton  
Superintendent



# 2024-2025 DISTRICT CALENDAR

Staff - Secondary: Semester  
IMPORTANT DATES

Adopted 5/13/24  
Revised 6/10/24 v1.0

M	T	W	T	F
JULY 2024				
1	2	3	(4)	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

AUGUST 2024				
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	(27)	(28)	(29)	(30)

SEPTEMBER 2024				
(2)	(3)	(4)	(5)	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	(27)
30				

OCTOBER 2024				
	1	2	3	4
7	8	9	10	(11)
14	15	16	17	18
21	22	23	24	(25)
28	29	30	31	

NOVEMBER 2024				
			1	
4	5	6	7	8
(11)	12	13	14	(15)
18	19	20	21	(22)
25	26	27	(28)	(29)

DECEMBER 2024				
2	3	4	5	6
9	10	11	12	(13)
16	17	18	19	20
23	24	25	26	27
30	(31)			

Key:	
	End of Quarter
	Non-Contract Holiday
	First & Last Day of School
	Holidays
	Grading-Planning Days/ Parent Conference Days
	Inservice Days: Staff Dev, Planning & Collab
	Early Release
	Collaboration Days (certified & classified report)

Day	Month
August	
27-30	Staff Inservice Day
September	
2	Labor Day Holiday
3	Staff Inservice Day
4	First Day of School - 1/2 Kinders, Gr 1-5, 6 & 9
5	First Day of School - 1/2 Kinders, Gr 7, 8 & 10-12
27	Early Release - Collaboration Day (all students)
October	
11	Inservice Day - No School (staff report)
25	Early Release - Collaboration Day (all students)
November	
8	No School-Grading/Conf Day ( <b>Sec Only</b> )-End of 1st Qtr
11	No School - Veterans Day Holiday
15	Early Release - Collaboration Day (all students)
22	No School-Conf Day ( <b>Sec Only</b> )
28 & 29	Holiday - Thanksgiving - No School
December	
13	Early Release - Collaboration Day (all students)
23-31	Winter Break - No School
January	
1	Holiday - No School (all students)
2 & 3	Winter Break
6	No School - Collaboration Day AM: Teacher Directed/ PM: District/Building Directed (staff report)
24	Early Release - Collaboration Day (all students)
20	No School - Non-Contract Holiday (all students)
30 & 31	No School - Grading Day ( <b>Sec Only</b> ), End of 1st Sem
February	
7 & 21	Early Release - Collaboration Day (all students)
17	No School - Non-Contract Holiday (all students)
March	
14	Early Release - Collaboration Day (all students)
24-28	No School - Spring Break
April	
11 & 25	Early Release - Collaboration Day (all students)
18	No School-Conf/Grading Day ( <b>Sec Only</b> )-End of 3rd Qtr
May	
9 & 23	Early Release - Collaboration Day (all students)
26	Holiday - Memorial Day
June	
12	Last Day of School - Full Day (all students)
13	No School - Staff Grading Day

M	T	W	T	F
JANUARY 2025				
	(1)	2	3	
(6)	7	8	9	10
13	14	15	16	17
(20)	21	22	23	(24)
27	28	29	30	31

FEBRUARY 2025				
3	4	5	6	(7)
10	11	12	13	14
(17)	18	19	20	(21)
24	25	26	27	28

MARCH 2025				
3	4	5	6	7
10	11	12	13	(14)
17	18	19	20	21
24	25	26	27	28
31				

APRIL 2025				
	1	2	3	4
7	8	9	10	(11)
14	15	16	17	(18)
21	22	23	24	(25)
28	29	30		

MAY 2025				
			1	2
5	6	7	8	(9)
12	13	14	15	16
19	20	21	22	(23)
(26)	27	28	29	30

JUNE 2025				
2	3	4	5	6
9	10	11	(12)	(13)
16	17	18	19	20
23	24	25	26	27
30				

\*This is Springfield Public School's district-wide calendar. For specific information pertaining to your school, please contact your school.










**Should more than two school days be missed for inclement weather, those days will be added during the year or to the end of the school year in order to meet minimum instruction minutes required by the State. See 'Other Key Dates' for details.**

**NOTE:** In the event of budget constraints, the school board reserves the right to adjust the district's calendar

# 2024-2025 DISTRICT CALENDAR

## Staff -Elementary: Trimester IMPORTANT DATES

Adopted 5/13/24  
Revised 6/10/24 v1.0

M	T	W	T	F
<b>JULY 2024</b>				
1	2	3	(4)	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
<b>AUGUST 2024</b>				
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	(27)	(28)	(29)	(30)
<b>SEPTEMBER 2024</b>				
(2)	(3)	(4)	(5)	(6)
9	10	11	12	13
16	17	18	19	20
23	24	25	26	(27)
30				
<b>OCTOBER 2024</b>				
	1	2	3	4
7	8	9	10	(11)
14	15	16	17	18
21	22	23	24	(25)
28	29	30	31	
<b>NOVEMBER 2024</b>				
		1		
4	5	6	7	8
(11)	12	13	14	(15)
18	19	20	21	22
(25)	(26)	(27)	(28)	(29)
<b>DECEMBER 2024</b>				
2	3	4	5	6
9	10	11	12	(13)
16	17	18	19	20
(23)	(24)	(25)	(26)	(27)
(30)	(31)			
<b>Key:</b>				
 End of Trimester				
 Non-Contract Holiday				
 First & Last Day of School				
 Holidays				
 Grading-Planning Days/ Parent Conference Days				
 Inservice Days: Staff Dev, Planning & Collaboration				
 Early Release				
 Collaboration Days (certified & classified report)				
 Kinder Only				

Day	Month
	<b>August</b>
27-30	Staff Inservice Day
	<b>September</b>
3	Staff Inservice Day
2	Labor Day Holiday
4	First Day of School - 1/2 Kinders, Gr 1-5, 6 & 9
5	First Day of School - 1/2 Kinders, Gr 7, 8 & 10-12
6	Kinder Teacher Collaboration Day - Only Kinder students do not report
27	Early Release - Collaboration Day (all students)
	<b>October</b>
11	Inservice Day - No School (staff report)
25	Early Release - Collaboration Day (all students)
	<b>November</b>
11	No School - Veterans Day Holiday
15	Early Release - Collaboration Day (all students)
25 - 27	No School-Grading/Conf Day (Elem Only)/End of 1st Trimester
28 & 29	Holiday - Thanksgiving - No School
	<b>December</b>
13	Early Release - Collaboration Day (all students)
23-31	Winter Break - No School
	<b>January</b>
1	Holiday - No School (all students)
2 & 3	Winter Break
6	No School - Collaboration Day AM: Teacher Directed/ PM: District/Building Directed (staff report)
24	Early Release - Collaboration Day (all students)
20	No School - Non-Contract Holiday (all students)
31	Teacher Prep Day (Elementary Only) - staff report
	<b>February</b>
7 & 21	Early Release - Collaboration Day (all students)
17	No School - Non-Contract Holiday (all students)
	<b>March</b>
14	Early Release - Collaboration Day (all students)
21	No School-Grading Day/End of 2nd Trimester (Elem Only)
24-28	No School - Spring Break
	<b>April</b>
11 & 25	Early Release - Collaboration Day (all students)
	<b>May</b>
9 & 23	Early Release - Collaboration Day (all students)
26	Holiday - Memorial Day
	<b>June</b>
12	Last Day of School - Full Day (all students)
13	No School - Staff Grading Day

M	T	W	T	F
<b>JANUARY 2025</b>				
	(1)	2	3	
(6)	7	8	9	10
13	14	15	16	17
(20)	21	22	23	(24)
27	28	29	30	(31)
<b>FEBRUARY 2025</b>				
3	4	5	6	(7)
10	11	12	13	14
(17)	18	19	20	(21)
24	25	26	27	28
<b>MARCH 2025</b>				
3	4	5	6	7
10	11	12	13	(14)
17	18	19	20	(21)
(24)	(25)	(26)	(27)	(28)
31				
<b>APRIL 2025</b>				
	1	2	3	4
7	8	9	10	(11)
14	15	16	17	19
21	22	23	24	(25)
28	29	30		
<b>MAY 2025</b>				
		1	2	
5	6	7	8	(9)
12	13	14	15	16
19	20	21	22	(23)
(26)	27	28	29	30
<b>JUNE 2025</b>				
2	3	4	5	6
9	10	11	(12)	(13)
16	17	18	19	20
23	24	25	26	27
30				

\*This is Springfield Public School's district-wide calendar. For specific information pertaining to your school, please contact your school.

**Should more than two school days be missed for inclement weather, those days will be added during the year or to the end of the school year in order to meet minimum instruction minutes required by the State. See 'Other Key Dates' for details.**

**NOTE: In the event of budget constraints, the school board reserves the right to adjust the district's calendar**

## KEY POINTS ABOUT THE 2024-2025 ACADEMIC CALENDAR

This calendar represents the best efforts of the District, in collaboration with staff associations, to strike a balance as it reinvests its limited resources in ways that allow it to continue improving student achievement. It also represents what the School Board believes to be best for the instructional program as a whole, working within current budget limitations.

***Should more than two school days be missed for inclement weather, those days will be added to the end of the school year in order to meet minimum instruction minutes required by the State.***

### School Start and End Times

Begin and end times for schools are as follows:

- Elementary Schools: 8:35 a.m. - 2:50 p.m.
- Middle Schools: 8:15 a.m. - 3:05 p.m.
- High Schools: 8:00 a.m. - 3:05 p.m.

### First Week of School

Springfield schools will start on **Sept 4th** for grades 1-5, 6 and 9; and **Sept 5th** for grades 7, 8 and 10-12. To support smooth transition to school, kindergarten students will have a special schedule the first week. **Kindergarteners will begin the school year on a staggered start schedule, with half attending on Sept 4th and half on Sept 5th. Friday, Sept 6th, will be a no school day for kinders only. All kindergarten students will resume school on Sept 9th.**

### Early Release for All Grades

The District has once again designated a number of days for collaboration. Collaboration time allows staff to work together and plan the best ways to support individual students without requiring additional no-school days. This collaboration time is key to allowing schools to build the networks of support that can help all students achieve our vision of *Every Student a Graduate Prepared for a Bright and Successful Future*.

There are 12 early release dates identified on the calendar for all grades. High schools will provide more information about their early release schedule at registration in August.

The early release times are staggered at different levels to ensure bus availability

- All elementary schools will be released at 12:30 p.m.
- All middle and high schools will be released at 1:15 p.m.

**Elementary bus riders will be dropped off at their bus stops 2 hours and 20 minutes earlier than their regular time. Middle and high school students will arrive 2 hours earlier**

All students in grades K-12 will be served lunch just as they are on a regular school day.

### Other Key Dates

- Winter Break is December 23-January 3. Spring Break is March 24-28.
- The last day of school is **June 12**.
- There are 174 student contact days, including early release days for collaboration.
- All District elementary schools are on trimester grading systems, while all middle and high schools are on semester calendars. This public calendar contains information relevant to both systems. Please note that A3 and charter schools Willamette Leadership Academy (Middle & High), have completely different calendars, which are available by contacting those schools.

*Contact your child's school for more information or for any other questions about this calendar. Transportation schedules will be available shortly after school registration events in August.*



**RESOLUTION: #23-24.057**

**JUNE 10, 2024**

**DESIGNATION OF DISTRICT OFFICERS, CLERKS, DEPOSITORIES AND  
CONTRACT REVIEW BOARD**

**RELEVANT DATA:**

Oregon Revised Statutes (ORS) require a governing body to designate at the beginning of each fiscal year the individuals who will have authorization to act as the district officers, clerks, to designate the financial institutions the district uses for the investment of funds and to review the status of, and rules adopted, by the Local Public Contract Review Board.

The resolution designates the following: Budget Officer (ORS 294.331), Clerks of the District (ORS 332.515), Custodian(s) of Funds (ORS 328.441, 328.445), Public Contract Rules (ORS Chapter 279 and OAR Chapter 137), Grant Officer, and Depositories of Funds (ORS 328.441, 294.805 – 294.895).

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the resolution designating District officers, clerks, and agents, including the depositories for District funds as listed on the attached documents for the 2024-2025 fiscal year.

**SUBMITTED BY:**

Brett M. Yancey  
Chief Operations Officer

**RECOMMENDED BY:**

Todd Hamilton  
Superintendent

**RESOLUTION: #23-24.057**

**JUNE 10, 2024**

**DESIGNATION OF DISTRICT OFFICERS, CLERKS, DEPOSITORIES AND  
CONTRACT REVIEW BOARD**

**BUDGET OFFICER:**

Be it resolved, that Brett Yancey is hereby designated to serve as Budget Officer of the Springfield Public Schools for the fiscal year 2024-2025.

**DISTRICT CLERKS:**

Be it Resolved, that law designates Todd Hamilton, Superintendent of Springfield Public Schools, as Clerk of said District for the fiscal year 2024-2025.

Whereas, it is advisable for additional staff members to be designated as Deputy Clerk.

Be it Resolved, that Brett M. Yancey, Chief Operations Officer and Joan Bolls, Director of Finance be appointed as Deputy Clerks for the Springfield Public Schools for the 2024-2025 fiscal year.

Be it further Resolved, that adequate insurance coverage be obtained for the above-named Clerk and Deputy Clerk(s), in accordance with ORS 332.525.

Be it further Resolved, the Board of Directors authorizes the Superintendent and Chief Operations Officer to have signature authority on all matters and issues related to conducting business of the School District. It is also recognized that the Superintendent shall have the authority to delegate levels of signature, outlining appropriate areas for designees (by content area).

**GRANT OFFICER:**

Whereas, grant funding may become available through Federal, State or other sources; and,

Whereas, certain available grant funds may be deemed beneficial toward improvement of the district's educational system;

Be it Resolved, that the Superintendent or the Chief Operations Officer be named as the Local Agency Representative(s) and shall hereby be authorized to execute and file

application(s) for and on behalf of the district and otherwise act as the district's representative in all activities related to grants for the fiscal year 2023-2024.

**PUBLIC CONTRACT REVIEW:**

Be it Resolved, that the Board of Directors will act as its own contract review board granted authority under ORS 279A.060, and also adopts the current Oregon Attorney General's Model Public Contracts Manual stipulated by ORS 279A, 279B, 279C, OAR 137 Divisions 46, 47, 48, and 49. Additionally, the Board of Directors delegate the Superintendent and Chief Operations Officer to carry out this full authority for the 2024-2025 fiscal year.

**INVESTMENT DEPOSITORIES:**

Whereas, Springfield Public Schools has statutory authority for investment of funds,

Be it Resolved, that the following depositories are hereby approved as official depositories of Springfield Public Schools for the 2024-2025 fiscal year:

Banner Bank, Umpqua Bank, US Bank, Oregon State Treasury Local Government Investment Pool, Computershare Corporate Trust and Piper Jaffrey & Company.

Be it further Resolved, that the Clerk of the District or the Deputy Clerks, as Custodian of Funds, are authorized to establish accounts and to issue checks against such accounts bearing the original signature of the Clerk or Deputy Clerk(s) or the facsimile signature of the Clerks in accordance with ORS 328.411 and 328.445.

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Board Chair

Date

---

Superintendent

Date

**PROPERTY AND LIABILITY INSURANCE  
WORKER'S COMPENSATION INSURANCE**

**RELEVANT DATA:**

**Property & Casualty Insurance:**

In preparation for the 2024-2025 fiscal year, the Springfield Public Schools requested the district's agent of record request bids for property, casualty and liability insurance policies. The district has received a premium quotation for property, casualty and liability insurance coverage and the most economical quotation received is approximately 12.77% increase compared to premiums paid for the 2023-2024 fiscal year, which is a total increase of approximately \$146,097 and was anticipated during the budget development process. Overall, insurance market conditions are volatile based on several factors. Employment and boundary invasion claims continue to be a concern in the overall market, as well as large property claims from natural disasters. The agent of record (Brown and Brown Northwest) recommends coverage under Special District Association of Oregon that meets or exceeds current levels of coverage.

**Worker's Compensation Insurance:**

Annually, the Springfield Public Schools reviews insurance and worker's compensation policies to ensure the most cost-effective plans for the upcoming year. For the 2024-2025 fiscal year SAIF Corporation quoted \$473,695, which is approximately \$62,695 more than the current year. Coverage under this proposal is identical and consistent with current plans. The anticipated increase is due to increased compensation for employees, experience and the nondisabling claims reimbursement program.

**RECOMMENDATION:**

Be it Hereby Resolved, that the Springfield Public Schools Board of Directors renew property, casualty and liability insurance coverage, including earthquake and flood coverage under Special District Association of Oregon for the period July 1, 2024 – June 30, 2025.

Be it Hereby Resolved, that the Springfield Public Schools Board of Directors renew worker's compensation insurance coverage under SAIF Corporation for the period July 1, 2024 – June 30, 2025.

Submitted by:

Brett M. Yancey  
Chief Operations Officer

Recommended by:

Todd Hamilton  
Superintendent

**RESOLUTION: #23-24.059**

**JUNE 10, 2024**

**DESIGNATION OF DISTRICT LEGAL COUNSEL AND MUNICIPAL  
AUDITOR**

**RELEVANT DATA:**

Oregon Revised Statutes (ORS) require a governing body to designate at the beginning of each fiscal year the individuals and/or firms who will have authorization to act as the district's legal counsel and auditors.

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the resolution designating District agents as listed on the attached documents for the 2024-2025 fiscal year.

SUBMITTED BY:

RECOMMENDED BY:

Brett M. Yancey  
Chief Operations Officer

Todd Hamilton  
Superintendent

**DESIGNATION OF DISTRICT LEGAL COUNSEL AND MUNICIPAL  
AUDITOR**

**LEGAL COUNSEL:**

Be it Resolved, that Garrett, Hemann, Robertson PC is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2024-2025 for general counsel services and special education services.

Be it Resolved, that Thorp, Purdy, Jewett, Urness & Wilkinson PC is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2024-2025 for general counsel, contracting services, and property transactions.

Be it Resolved, that the Hungerford Law Firm, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2024-2025 for labor relations and special education services.

Be it Resolved, that Bullivant Houser Bailey PC, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2024-2025 for liability, litigation and other specialized services.

Be it Resolved, that Oregon School Boards Association, Policy and Legal Services is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2024-2025 for general counsel services.

Be it Resolved, that Foster Garvey PC, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2024-2025 for litigation and bond counsel services.

Be it Resolved, that Miller Nash Graham & Dunn LLP, is hereby designated to serve as legal counsel of Springfield Public School for the fiscal year 2024-2025 for contract administration, construction law, Civil Rights, Title 9, Immigration and litigation.

All services will be provided on an “as needed” basis at the hourly rates indicated in the proposal responses.

**AUDITOR:**

Be it Resolved, that the firm of Pauly, Roger & Company PC Certified Public Accountants, are hereby designated to serve as auditors for Springfield Public Schools for the fiscal year 2024-2025.

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Board Chair

Date

---

Superintendent

Date

**RESOLUTION: #23-24.060**

**JUNE 10, 2024**

**2024-2025 BUDGET RESOLUTIONS**

**RELEVANT DATA:**

The district began holding work sessions with the Budget Committee in January 2024 to discuss parameter and estimates for the 2024-25 fiscal year. All information from District stakeholders, Oregon Department of Education and the Oregon State Legislative process was used to construct the proposed operating budget for the Springfield School District. Following months of preparation, the 2024-2025 proposed budget was delivered to the Budget Committee on May 2, 2024. During the subsequent meeting on May 9, 2024, the Springfield School District Budget Committee approved the proposed budget for 2024-2025 without modification. At this time there are no modifications from the approved budget to the adopted budget being proposed.

Brett Yancey will be available at the meeting for additional questions.

**RECOMMENDATION:**

It is recommended that the Board of Directors adopt the 2024-2025 Budget Resolution as presented on the attached sheet.

Submitted by:

Brett M. Yancey  
Chief Operations Officer

Recommended by:

Todd Hamilton  
Superintendent

## 2024-2025 BUDGET RESOLUTIONS

BE IT RESOLVED, that the Board of Directors of the Springfield School District hereby adopts the budget for the fiscal year 2024-25 in the sum of \$269,901,854 now on file at the Springfield School District Administration Office.

BE IT RESOLVED, that the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below are hereby appropriated:

<b>General Fund</b>		<b>Capital Projects Funds</b>	
Instruction	\$ 73,279,423	Support Services	\$ 420,000
Support Services	55,541,986	Facilities Acq & Const	1,885,000
Facilities Acq & Const	1,174,090	Total	\$ 2,305,000
Transfers	4,690,842		
Contingencies	800,000		
* Unappropriated Fund Balance	7,614,409	<b>Internal Services Funds</b>	
Total	\$ 143,100,750	Support Services	\$ 26,079,534
		Contingencies	100,000
		* Unappropriated Fund Balance	1,076,864
		Total	\$ 27,256,398
<b>Special Revenue Funds</b>		<b>Trust and Agency Funds</b>	
Instruction	\$ 29,119,779	Support services	\$ 228,000
Support Services	15,610,628	* Unappropriated Fund Balance	618,000
Community Services	8,333,134	Total	\$ 846,000
Facilities Acq & Const	8,299,707		
Debt Service	732,810		
Transits	4,007,098		
Contingencies	1,100,000		
* Unappropriated Fund Balance	8,599,076		
Total	\$ 75,802,232		
<b>Debt Service Funds</b>		<b>Total Appropriations</b>	\$ 251,287,848
Support Services	\$ 1,000	<b>Total Unappropriated Funds</b>	\$ 18,614,006 *
Debt Service	19,884,817	<b>TOTAL ADOPTED BUDGET</b>	\$ 269,901,854
* Unappropriated Fund Balance	705,657	* Unappropriated Ending Fund Balances are <u>not</u> appropriated.	
Total	\$ 20,591,474		

BE IT RESOLVED, that the Board of Directors of the Springfield School District hereby imposes the taxes provided for in the adopted budget at the rate of \$4.6412 per \$1,000 of assessed value for operations; and in the amount of \$6,342,105 for bonds; and that these taxes are hereby imposed and categorized for tax year 2024-25 upon the assessed value of all taxable property within the district.

	Education Limitation	Excluded From Limitation
General Fund.....	\$4.6412/\$1000	
Debt Service Fund.....		\$ 6,342,105

The above resolution statements were approved and declared adopted on this 10th day of June 2024.

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Superintendent

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Board Chair