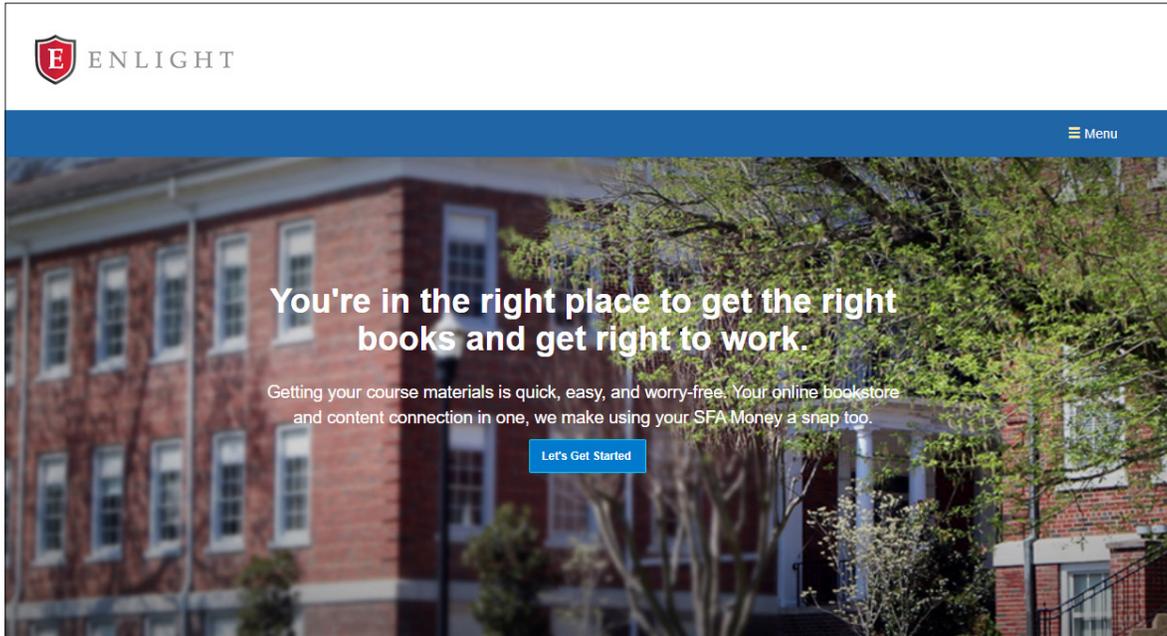
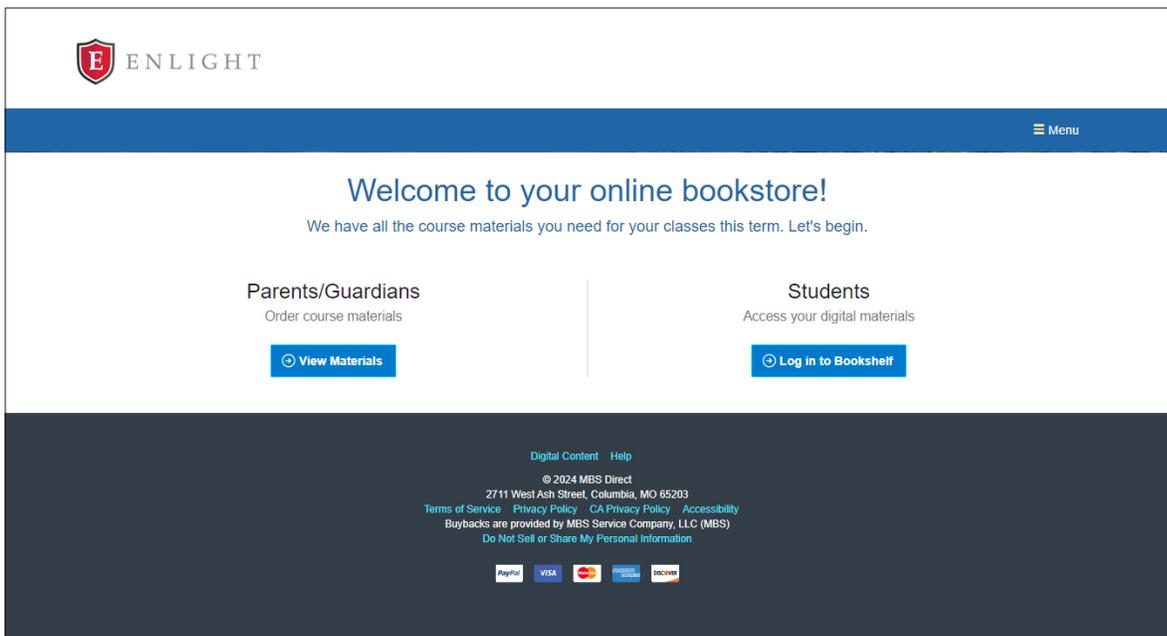


Ordering course materials is simple in the virtual bookstore. The following information will lead you through the step-by-step process for ordering your child's course materials with Shop by Schedule.

Step 1: Navigate to your school's official online bookstore and click *Let's Get Started* at the center of the page



Step 2: Confirm you are a parent or guardian of a current student



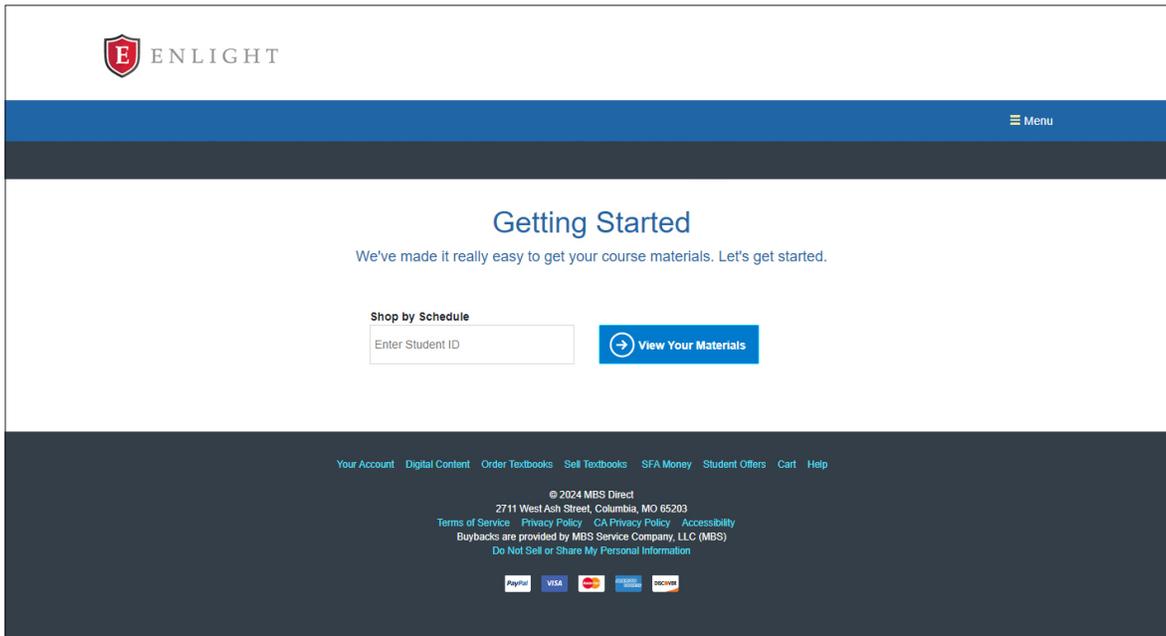
Step 3: Enter the Authentication Code provided by your school and click *View Materials*

The screenshot shows the ENLIGHT website's authentication page. At the top left is the ENLIGHT logo, and at the top right is a 'Menu' button. The main heading is 'Enter Your Authentication Code'. Below this, a message states: 'Enter the authentication code provided by <Name of School>. This code verifies you're authorized to purchase course materials and create an account for your child to access digital materials'. There is a text input field labeled 'Authentication Code' with a question mark icon, containing the placeholder text 'Enter Authentication Code'. To the right of the input field is a blue button with a right-pointing arrow and the text 'View Materials'. Below the input field, there is a link: 'Already have an online bookstore customer account. Click here to log in.' The footer contains links for 'Digital Content' and 'Help', copyright information for 2024 MBS Direct, the address '2711 West Ash Street, Columbia, MO 65203', and links for 'Terms of Service', 'Privacy Policy', 'CA Privacy Policy', and 'Accessibility'. It also states 'Buybacks are provided by MBS Service Company, LLC (MBS)' and 'Do Not Sell or Share My Personal Information'. At the bottom, there are logos for payment methods: PayPal, VISA, Mastercard, American Express, and Discover.

To further safeguard and protect the privacy of children when using the online bookstore, parents/guardians receive an authentication code that enables them to enter the eCommerce portion of the virtual bookstore to order their student's course materials or sell back books. Students' virtual bookstore access is restricted to their purchased digital content on the Digital Content Shelf.

If you have already created a customer account, log in by clicking the *Already have an online bookstore customer account? Click here to log in* link.

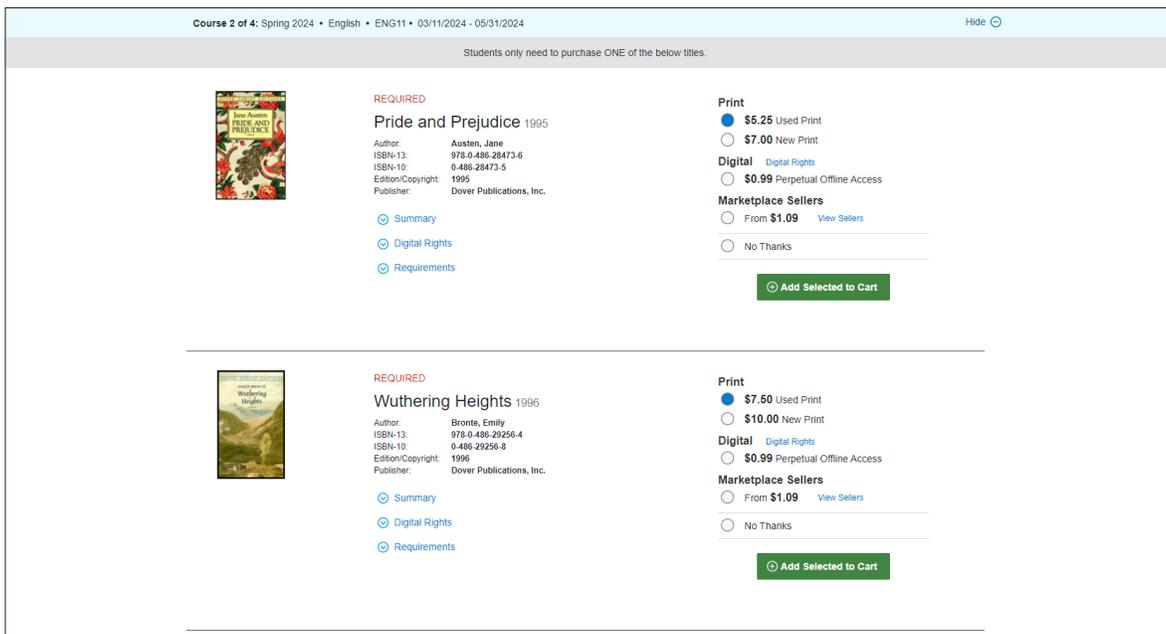
Step 4: Enter the Shop by Schedule ID and click *View Your Materials*



With Shop by Schedule, you will only see the courses your student is enrolled in, making shopping easy and accurate.

Step 5: Select the course materials you want to purchase or rent

Each title offers a variety of format and savings options. Make your preferred selections and click *Add Selected to Cart* after each title.



**If your school offers the Marketplace as an option, you will see it along with the other cost savings options.*

When you have finished selecting course materials, click *Proceed to Checkout*.



REQUIRED

Publication Manual of the American Psychological Association (Paperback) 7TH 20

Author: American Psychological Association
 ISBN-13: 978-1-4338-3216-1
 ISBN-10: 1-4338-3216-X
 Edition/Copyright: 7TH 20
 Publisher: American Psychological Association - APA

[Summary](#)
[Digital Rights](#)
[Requirements](#)

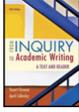
List Price: \$35.99

Print
 \$32.00 New Print

Digital [Digital Rights](#)
 \$35.99 Perpetual Offline Access

Marketplace Sellers
 From **\$12.45** [View Sellers](#)
 No Thanks

[Add Selected to Cart](#)



REQUIRED

From Inquiry to Academic Writing: A Text and Reader 5TH 21

Author: Greene, Stuart
 ISBN-13: 978-1-319-24401-9
 ISBN-10: 1-319-24401-7
 Edition/Copyright: 5TH 21
 Publisher: Bedford Books

[Summary](#)
[Digital Rights](#)
[Requirements](#)

Item was added to your cart.

Print
 \$103.50 Used Print

Added to Cart
[Remove](#) | [Add More](#)

[Add or Change Courses](#)

[Proceed to Checkout](#)

Step 6: Review your shopping cart and click *Check out now*

Your Cart

Great - we're ready to wrap up your order. Just review your cart and head to checkout.

3 BNC K-12 items in your cart [Add More Items](#)

ITEM	FORMAT	QTY	TOTAL
 <p>Pride and Prejudice 1995 by: Austen, Jane Edition/Copyright: 1995</p> <p>Spring 2024 • English • ENG11 • 03/11/2024 - 05/31/2024 • REQUIRED</p>	Used	1	\$5.25
 <p>Henry V 2003 by: Shakespeare Edition/Copyright: 2003</p> <p>Spring 2024 • English • ENG12 • 03/11/2024 - 05/31/2024 • REQUIRED</p>	eBook	1	\$0.99
 <p>From Inquiry to Academic Writing: A Text and Reader 5TH 21 by: Greene, Stuart Edition/Copyright: 5TH 21</p> <p>Spring 2024 • English • WRITING • 03/11/2024 - 05/31/2024 • REQUIRED</p>	Used	1	\$103.50

1 Marketplace item in your cart [Add More Items](#)

ITEM	CONDITION	QTY	TOTAL
 <p>Great Gatsby 4 by: Fitzgerald, F. Scott ISBN: 978-0-7432-7356-5 Edition/Copyright: 4</p> <p>Spring 2024 • English • ENG10 • 03/11/2024 - 05/31/2024 • REQUIRED</p>	Good	1	\$1.09

[Check out now](#)

You're saving \$55.17 today!

Your Order

3 BNC K-12 Items	\$109.74
1 Marketplace Item	\$1.09
Shipping	TBD
Tax	TBD
Total	\$110.83

Shipping and tax, if applicable, will be calculated in checkout. Shipping fees do not apply to digital content. Instructions for redeeming access code products will be emailed to you.

[Check out now](#)

Questions? Call us at 1.800.325.3252 or email customerservice@bncservices.com

Step 7: Access or create your account

If you are an existing customer, simply log in using your email address and password. Otherwise, create a new account.

Welcome to your online bookstore!

We have all the course materials you need for your classes this term. Using your voucher is a snap, too. Let's get you logged in.

Existing Customers

Great to see you again. Log in below.
Fields with an asterisk (*) are required.

Email Address*

Password* [Forgot Password?](#)

Remember your email address.

[Log in Now](#)

New Customers

It's easy to create an account. Let's get started.
Fields with an asterisk (*) are required.

First Name* **Last Name***

Email Address*

Yes, send me emails about online bookstore special offers and reminders.

Password* (a minimum of 7 characters, must contain at least 1 upper case letter, 1 lower case letter and 1 special character)

Confirm Password*

I have read and accept the [Privacy Policy & Terms of Service](#).

[Create Your Account](#)

Step 8: Enter shipping details

Verify or enter your name, billing address and shipping address. When you are finished, click *Choose Your Shipping Method*.

Checkout

1. Shipping & Billing Address | 2. Shipping Method | 3. Payment Options | 4. Student Details | 5. Review & Submit Your Order

Your Shipping Address

Are you shipping to a APO/FPO

Fields with an asterisk (*) are required.

First Name* **Last Name***

Address 1*

Address 2*

City* **State*** **Zip/Postal***

Country* **Phone Number*** Example: XXX-XXX-XXXX

Work Phone Example: XXX-XXX-XXXX **Ext** Example: XXXX

Billing Address

Shipping and Billing addresses are the same. (Billing address must match address on your credit card/bank account.)

[Choose Your Shipping Method](#)

You're saving \$55.17 today!

Your Order		View Cart
3 BNC K-12 Items	\$109.74	
1 Marketplace Item	\$1.09	
Shipping	TBD	
Tax	TBD	
Total	\$110.83	
Total	\$110.83	

Shipping and tax, if applicable, will be calculated in checkout. Shipping fees do not apply to digital content. Instructions for redeeming access code products will be emailed to you.

Select a shipping method. The anticipated delivery date will be displayed along with each shipping method.

Choose a shipping method for each Marketplace seller. Marketplace items are shipped by individual sellers, not BNC K-12.

Checkout

1. Shipping & Billing Address **2. Shipping Method** 3. Payment Options 4. Student Details 5. Review & Submit Your Order

Your Shipping Method

All items will be shipped to this address: [Edit Shipping Address](#)
Jane Doe, 1428 Elm St, Shermer, IL 60062

Select your shipping option below:

2 BNC K-12 Print Items: [view details](#)

Note: your eContent items are included in the total, but no physical media will be shipped.

<input type="radio"/> Free Shipping	Free	Est. Arrival: Wed, May 8, 2024
<input type="radio"/> UPS Ground	\$23.67	Est. Arrival: Tue, May 7, 2024
<input type="radio"/> UPS 2nd Day Air	\$41.15	Est. Arrival: Mon, May 6, 2024
<input type="radio"/> UPS Next Day Air	\$67.33	Est. Arrival: Fri, May 3, 2024
<input type="radio"/> UPS Mail Inn Exp(BPM)	\$5.95	Est. Arrival: not available
<input type="radio"/> USPS Ground Advantage	\$13.25	Est. Arrival: Thu, May 9, 2024

** We highly recommend ordering early for time-sensitive orders. Our carriers are experiencing extremely high shipping volumes that may result in longer transit times. Estimated delivery dates are generally accurate but not guaranteed. Arrival dates are estimations based on UPS delivery zones. We appreciate your understanding.

Marketplace Seller: BooksOMania

ITEM	ISBN	PRICE
Great Gatsby, by Fitzgerald, F. Scott	978-0-7432-7356-5	\$1.09

Standard \$4.49 Est. Arrival: 4-14 Business Days

** Shipping estimations are based on Marketplace seller shipping standards. Deliveries may be made earlier or later than estimated delivery range.

[Select Payment Option](#)

You're saving \$55.17 today!

Your Order [View Cart](#)

3 BNC K-12 Items	\$109.74
Shipping	TBD
Tax	TBD
BNC K-12 Subtotal	\$109.74
1 Marketplace Item	\$1.09
Shipping	\$4.49
Tax	TBD
Marketplace Subtotal	\$5.58
Order Total	\$115.32
Total	\$115.32

Tax, if applicable, will be calculated on the next page. Shipping fees do not apply to digital content. Instructions for redeeming access code products will be emailed to you.

Step 9: Verify or enter your payment information

When you are ready to check out, click *Enter Student Details*. Please note: If you have selected a rental option, you must enter a credit card number to secure the rental.

Checkout

1. Shipping & Billing Address 2. Shipping Method **3. Payment Options** 4. Student Details 5. Review & Submit Your Order

Please note: You must use a credit card with an expiration date of July 2024 or later to purchase your rental item.

Fields with an asterisk (*) are required.

Cardholder Name*	Card Number*
JANE DOE	**** * * * *
Expiration Date*	Security Code* What's This?
05 / 26	123

Save this card. (Security code will not be saved)

Card types accepted: Visa, MasterCard, American Express, Diner's Club International, Discover, China UnionPay, JCB.

Billing Address:
JANE DOE, 1428 ELM ST, SHERMER, IL 60062 [Edit Billing Address](#)

Billing address must match address on your credit card/bank account.

[Enter Student Details](#)

You're saving \$55.17 today!

Your Order [View Cart](#)

4 BNC K-12 items	\$167.80
Shipping	\$0.00
Tax	\$13.30
BNC K-12 Subtotal	\$181.10
1 Marketplace Item	\$1.09
Shipping	\$4.49
Tax	\$0.09
Marketplace Subtotal	\$5.67
Order Total	\$186.77
Total	\$186.77

Step 10: Enter student details

The Student Details step is a required step for students to gain access to the Digital Content Shelf. It also helps the school to verify that all students have received their materials.

First, enter the name or names of all students who will be using the materials. Click *Save* after each name. If you have previously entered student data, student names and email addresses will be automatically listed. When you are finished, click *Next Step: Courses*.

Checkout

1. Shipping & Billing Address 2. Shipping Method 3. Payment Options **4. Student Details** 5. Review & Submit Your Order

OK, now it's time to tell us who is getting what.

Who will be using these course materials?

Jack Doe	jadoe@enlight.edu	Edit
Jill Doe	jidoe@enlight.edu	Edit

First Name* **Last Name*** **Email Address***

*required

[Save](#)

Done adding students? Great, now let's review your course list. [Next Step: Courses](#)

[Review Your Order](#)

You're saving \$55.17 today!

Your Order [View Cart](#)

4 BNC K-12 items	\$167.80
Shipping	\$0.00
Tax	\$13.30
BNC K-12 Subtotal	\$181.10
1 Marketplace Item	\$1.09
Shipping	\$4.49
Tax	\$0.09
Marketplace Subtotal	\$5.67
Order Total	\$186.77
Total	\$186.77

[Your Account](#) [Digital Content](#) [Order Textbooks](#) [Sell Textbooks](#) [Voucher](#) [Student Offers](#) [Cart](#) [Help](#)

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Next, select the name of the student enrolled in each course. Each student must have an individual Digital Content Shelf.

[Save](#)

Done adding students? Great, now let's review your course list. [Next Step: Courses](#)

Review your courses

Choose the student's name from the drop downs for each class they are taking. Your school needs to verify that students are receiving their assigned course materials. Course data is not collected for marketplace items

COURSE ID & DATES	STUDENT NAME
ENG11 03/11/2024 - 05/31/2024	<input type="text" value="Jill Doe"/>
ENG12 03/11/2024 - 05/31/2024	<input type="text" value="Jack Doe"/>
WRITING 03/11/2024 - 05/31/2024	<input type="text" value="Jill Doe"/>
GEOMETRY 03/11/2024 - 05/31/2024	<input type="text" value="Jill Doe"/>

* Required

Finished with classes? OK, now onto eContent. [Next Step: eContent](#)

[Review Your Order](#)

[Your Account](#) [Digital Content](#) [Order Textbooks](#) [Sell Textbooks](#) [Voucher](#) [Student Offers](#) [Cart](#) [Help](#)

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Questions? Call us at 1.800.325.3252 or email customerservice@bncservices.com

If you have selected eContent, you must assign each title to a specific email address. When you are finished, click *Review Your Order*.

WRITING
03/11/2024 - 05/31/2024 Jill Doe

GEOMETRY
03/11/2024 - 05/31/2024 Jill Doe

* Required

Finished with classes? OK, now onto eContent. [Next Step: eContent](#)

Assign your eContent

Where should we email this eContent? Please select your student's email address from dropdown.

ITEM	DETAILS
	Henry V by: Shakespeare ENG12 • REQUIRED

janedoe@enlight.edu (My Account)

janedoe@enlight.edu (My Account)

jadoc@enlight.edu

jdoe@enlight.edu

[Review Your Order](#)

Your Account Digital Content Order Textbooks Sell Textbooks Voucher Student Offers Cart Help

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Terms of Service Privacy Policy CA Privacy Policy Accessibility
Buybacks are provided by MBS Service Company, LLC (MBS)
Do Not Sell or Share My Personal Information

PayPal VISA MCB AMEX DISCOVER

Step 11: Submit your order

Review your final balance due, privacy policy, rental terms, terms of service, and shipping terms and conditions. When you are finished, click *Review Your Order*. Your receipt and confirmation will appear on the next page.

Checkout

1. Shipping & Billing Address 2. Shipping Method 3. Payment Options 4. Student Details 5. Review & Submit Your Order

Review & Submit Your Order

I have read and accept the: [Privacy Policy & Terms of Service](#) [Shipping Terms & Conditions](#) [Rental Terms & Conditions](#)

Payment Method: 1

PAYMENT TYPE: Visa
CARD NUMBER: *****6789
EXPIRATION DATE: 05/2026
[Edit Payment Method](#)

All Items will be shipped to:

Jane Doe
1428 Elm St.
Shermer, IL 60062
US
8471234567
[Edit Shipping Address](#)

Billing Address:

Jane Doe
1428 Elm St.
Shermer, IL 60062
US
8471234567
[Edit Billing Address](#)

Your Order [View Cart](#)

You're saving \$55.17 today!

4 BNC K-12 Items	\$167.80
Shipping	\$0.00
Tax	\$13.30
BNC K-12 Subtotal	\$181.10
1 Marketplace Item	\$1.09
Shipping	\$4.49
Tax	\$0.09
Marketplace Subtotal	\$5.67
Order Total	\$186.77
Total	\$186.77

Once you click the Submit Your Order button, your order will be immediately processed and cannot be changed or canceled. Your order confirmation will appear on the next page.

[Submit Your Order](#)

COURSE ID	STUDENT NAME
ENG11	Jack Doe
ENG12	Jill Doe
WRITING	Jill Doe
GEOMETRY	Jill Doe

[Edit Student Information](#)

4 Items from BNC K-12

Please note: In most situations, your order will be processed and shipped within 24 hours. Once submitted, it cannot be changed or canceled.

Questions? Call us at 1.800.325.3252 or email customerservice@bncservices.com