BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL LIBRARY MEDIA CENTER

WEDNESDAY, APRIL 17, 2024

6:30 P.M.

MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Library Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2022-2024

_A_ James Blumenstein Arrived at 7:25pm

_A_ Allison Cox Absent

_X_ Andrea Robinson

SY 2023-2025

_X_ Ammie Davis

_X_ Stephen Wilson

_A_ Tara Sullivan-Butrica Absent

SY 2024-2026

_A_ Alison Lipsky Arrived at 6:45pm

_X_ Mark Gatti

_X_ Bill Wilson

SY 2024 Mt. Ephraim Representative

_X_ Johnathan Maxson

Student Representative to the Board

_X_ Monica Coller

Apprentice Student Representative

_X_ Jane Poponi

Motion by Mr. Maxson seconded by Mr. S. Wilson to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes. Motion approved by unanimous roll call (6-0) Member Cox & Butrica were absent, Member Blumenstein arrived at 7:25pm and Member Lipsky arrived at 6:45pm.

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that

will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

__X___ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

__X___ Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_X___ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

_X____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. S. Wilson seconded by Mr. Maxson to adjourn closed Authorizing Executive session at 7:25pm. Motion approved by unanimous roll call (7-0) Member Cox & Butrica were absent and Member Blumenstein arrived at 7:25pm

IV. Call Meeting to Order

V. Flag Salute

VI. Student Representatives to the Board Report Monica Coller, 12th Grade

Jane Poponi, 11th Grade

VII. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR MARCH 2024:

Pre-Kindergarten **Daphne Latini**	**Kindergarten** **Elizabeth LeCompte**	**Grade One** **Londyn Silver**
Grade Two **Ava Millard**	**Grade Three** **Michael Green**	**Grade Four** **Dallas Wesley**
Grade Five **Charley Martin**	**Grade Six** **Vivian Colona**	**Grade Seven** **Grace Zizak**
Grade Eight Jonathan Fritz	**Freshman Class** **Ella Gregson**	**Sophomore Class** **Taliah Bettis**
Junior Class **Olivia White**	**Senior Class** **Onaedu Ugonna-Ufere**	

Motion by Mr. S. Wilson seconded by Mr. Maxson to approve the resolution for board to enter into closed Authorizing Executive session II at 7:50pm for the following purposes. Motion approved by unanimous roll call (8-0) Member Cox & Butirca were absent.

VIII. Authorizing Executive Session II:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

__X___ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

__X___ Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_X____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

_X____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. S. Wilson seconded by Mr. Maxson to adjourn closed Authorizing Executive session II at 8:41pm. Motion approved by unanimous roll call (8-0) Member Cox & Butrica were absent

IX. Brief Recess

X. Interviews for Vacant Board Member Seat

Tara Gannon

Meghan Hardy Gurenlian

Sara Kuhlen

Joseph Miller

Christopher Proulx

Motion by Mr. S. Wilson seconded by Mr. Maxson to approve the resolution for board to enter into closed Authorizing Executive session III at 9:33pm for the following purposes. Motion approved by unanimous roll call (8-0) Member Cox & Butrica were absent

XI. Authorizing Executive Session III:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

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__X___ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

__X___ Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_X_ ___ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

_X____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Maxson seconded by Ms. Lipsky to adjourn closed Authorizing Executive session III at 9:48pm. Motion approved by unanimous roll call (8-0) Member Cox & Butrica were absent.

MOTION TO APPROVE ITEM 1
Motion by Ms. Lipsky and seconded by Mr. Gatti

XII. Motion to Appoint Board Member(s):

a. Motion to appoint Sara Kuhlen as a school board member to fill the unexpired term from May 2024 to December 31, 2024.

Motion to Approve: ____A. Lipsky_____ Second: __M. Gatti_____

Roll Call

_X_ Ammie Davis	_X_ Stephen Wilson	_A_ Tara Butrica Absent	X Johnathan Maxson
_X_ Alison Lipsky	_X_ Mark Gatti	_X_ Bill Wilson	
_X_James Blumenstein	A Allison Cox Absent	_X_ Andrea Robinson	

VOTE FOR ITEM 1
Motion approved by unanimous roll call (8-0) Member Cox & Butrica were absent

XIII. District Reports

XIV. Superintendent's Report

XV. Approval of Board Minutes:

1. Motion by Mr. S. Wilson and seconded by Mr. Maxson to approve the following minutes:

February 12, 2024 Public Session
February 12, 2024 Executive Session
February 13, 2024 Public Session
February 13, 2024 Executive Session
February 15, 2024 Public Session
February 15, 2024 Executive Session
February 27, 2024 Public Session
February 27, 2024 Executive Session
February 29, 2024 Public Session
February 29, 2024 Executive Session
March 13, 2024 Public Session
March 13, 2024 Executive Session
March 20, 2024 Public Session
March 20, 2024 Executive Session

Motion to Approve: _S. Wilson___ Second: ___J. Maxson__

Roll Call

_X_ Ammie Davis	_X_ Stephen Wilson	_X_ Tara Butrica Absent	X Johnathan Maxson
_X_ Alison Lipsky	_X_ Mark Gatti	_X_ Bill Wilson	
_X_ James Blumenstein	A Allison Cox Absent	_X_ Andrea Robinson	

VOTE FOR ITEM 1
Motion approved by unanimous roll call (8-0) Member Cox & Butrica were absent

XVI. Participation: (Agenda Items Only) **NONE**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

XVII. GOVERNANCE: Chairperson – Alison Lipsky; Committee Members – James Blumenstein, Mark Gatti, William Wilson; and Alternate – Andrea Robinson

Board of Education Goals

- To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.

- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-2
Motion by Mr. S. Wilson and seconded by Mr. M. Gatti

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

Policy	Title	New/Revised
1642.01	Sick Leave	New
3212	Attendance	Revised
4212	Attendance	Revised
5111	Eligibility of Resident/Nonresident Students	Revised
Regulation	**Title**	**New/Revised**
1642.01	Sick Leave	New
3212	Attendance	Revised
4212	Attendance	Revised
5111	Eligibility of Resident/Nonresident Students	Revised

2. Motion to abolish the following policies and regulations as recommended by the full Governance Committee of the Board.

Policy	Title	New/Revised
8540	School Nutrition Program	Abolish
8550	Meal Changes/ Outstanding Food Service Bill	Abolish

Motion to Approve Item(s) 1 through 2: ___S. Wilson_____ Second: ___M. Gatti_____

Roll Call

_X_ Ammie Davis _X_ Stephen Wilson _A_ Tara Butrica Absent X Johnathan Maxson

_X_ Alison Lipsky _X_ Mark Gatti _X_ Bill Wilson

_X_ James Blumenstein A Allison Cox Absent _X_ Andrea Robinson

VOTE FOR ITEMS 1-2
Motion approved by unanimous roll call (8-0) Member Cox & Butrica were absent

XVIII. OPERATIONS: Chairperson – Allison Cox; Committee Members – Ammie Davis, Stephen Wilson, Mark Gatti: and Alternate – TBD.

Board of Education Goals

- To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-10
Motion by Ms. Lipsky and seconded by Mr. Maxson

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2024. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

   February Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2024. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of February 2024.

   February Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of February 2024.

   February Transfers

6. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

7. Motion to acknowledge Safety Drills conducted in the District Schools:

   Audubon Park Preschool

   March 18, 2024 Lockdown Drill

March 25, 2024	Fire Drill

Haviland Avenue School

March 4, 2024	Lockdown Drill
March 25, 2024	Fire Drill

Mansion Avenue School

March 1, 2024	Lockdown Drill
March 26, 2024	Fire Drill

Audubon Jr./Sr. High School

March 18, 2024	Hold Drill
March 26, 2024	Fire Drill

8. Motion to approve the bills payable list for April 2024 in the amount of $710,346.65 when certified.

   April Bill List

9. Motion to approve bid received on April 11, 2024 for 2023 and 2024 NJDCA Grant Project – Audubon Public School & Mansion Ave & Haviland Ave Recreation & Accessibility Improvements and accept and award to the following:

Company	Ricky Slade Constructions Inc.
Base Bid	$878,344.73
Alternate #A	$52,800.00
Total Contract Award	$931,144.73

   Bid summary

10. Motion to approve to enter into a contract with W.J. Gross, Inc. for the replacement of 11 window heads at the Jr/Sr High School at a total cost of $ 83,214.00 through the CCESC CO-OP purchasing #66CCEPS. Funds allotted through approved December 2021 Referendum.

    W. J. Gross proposal

Motion to Approve Item(s) 1 through 10: __A. Lipsky_____ Second: __J. Maxson_____

Roll Call

_X_ Ammie Davis _X_ Stephen Wilson _A_ Tara Butrica Absent X Johnathan Maxson

_X_ Alison Lipsky _X_ Mark Gatti _X_ Bill Wilson

_X_James Blumenstein A Allison Cox Absent _X_ Andrea Robinson

VOTE FOR ITEMS 1-10
Motion approved by unanimous roll call (8-0) Member Cox & Butrica were absent

XIX. EDUCATION: Chairperson – Andrea Robinson; Committee Members – James Blumenstein, Alison Lipsky, Johnathan Maxson; and Alternate – William Wilson.

Board of Education Goals

- To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1
Motion by Mr. S. Wilson and seconded by Mr. Maxson

1. Motion to approve the issuance of written decisions affirming the Superintendent's determination in regard to incident(s) reported at the March 20, 2024 meeting of the Board of Education.

Item	School	Incident Report Number	Board Determination
1	AHS	261994	HIB
N/A	MAS	N/A	N/A
N/A	HAS	N/A	N/A
N/A	APS	N/A	N/A

Motion to Approve Item(s) 1 through 1: _S. Wilson_____ Second: __J. Maxson_____

Roll Call

_X_ Ammie Davis _X_ Stephen Wilson _A_ Tara Butrica Absent X Johnathan Maxson

_X_ Alison Lipsky _X_ Mark Gatti _X_ Bill Wilson

_ABJames Blumenstein Abstained A Allison Cox Absent _X_ Andrea Robinson

VOTE FOR ITEM 1
Motion approved by unanimous roll call (7-0-1) Member Cox & Butrica were absent and Member Blumenstein abstained.

MOTION TO APPROVE ITEMS 2-8
Motion by Mr. Gatti and seconded by Mr. S. Wilson

2. + Student Statistics April 8, 2024

Date	Audubon Preschool	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
4/8/2024	58	241	325	777	30	1,431
3/1/2024	57	239	325	778	29	1,428
4/3/2023	57	236	362	772	27	1,454

3. + Motion to approve the following field trip requests for the 2023-2024 school year:

School	Destination of Trip/ Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
AHS	Fun Plex, Mt. Laurel W. VanFossen	5/28/24	Start: 9:00am Return: 2:30pm	7 chaperones, 100 students	9th Grade Class Trip	$530.00 Paid by Students
AHS	Audubon Preschool R. Latini	4/19/24	Start: 4:00pm Return: 6:00pm	1 chaperone, 8 students	Assist with Trike-A-Thon fundraiser	No Cost
AHS	Mothers Matter Sewell, NJ L. Drinkhouse	4/22/24	Start: 8:00am Return: 2:30pm	1 chaperone, 8 students	Service trip to make Mother's Day baskets	$225.00 Paid by BOE
AHS	Audubon Towers R. Latini	4/22/24	Start: 3:15pm Return: 4:15pm	1 chaperone, 10 students	Intergenerational Club, Earth Day Celebration	No Cost
AHS	Automotive Training Center C. Harris	4/23/24	Start: 9:15am Return: 12:30pm	4 chaperones, 25 students	Community - based instruction, job exposure, post-graduation transition planning	Bus provided by ATC
MAS	Smith Playground Rowan Planetarium K. Angelone	5/1/24	Start: 9:00am Return: 2:30pm	19 chaperones, 78 students	To explore space and compare and contract a book to a planetarium show	$470.00 Paid by Students
MAS	Audubon Jr./Sr. High School C. Novick	6/5/24	Start: 8:45am Return: 11:30am	80 students, 8 chaperones	Moving up day - 6th grade students to visit AHS	$95.00 Paid by BOE (only in inclement weather)
AHS	Audubon Jr./Sr. High School Auditorium B. Smeltzer	6/13/24	Start: 9:00am Return: 10:45pm	79 students, 10 chaperones	Transport the 6th grade students for their promotion practice	$70.00 Paid by BOE (only in inclement weather)

4. + Motion to recognize the following use of facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
HAS	Cafeteria	PTA Candy Bingo	4/26/24	5:30pm - 8:30pm	Rachel Negro

5. **Approval of Attendance at Conferences and Workshops for the 2023-2024 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Susan Amorosi	Writers' Workshop and the Use of Mentor Texts in Writing Blackwood, NJ	4/23/24	$149.00 Travel
Barbie Ledyard	Preschool Regional Administrative Meeting Atco, NJ	4/23/24	No Cost Travel
Christopher Sylvester	3D Printing and Data Science Workshop Newark, NJ	5/3/24	No Cost Travel
Jeffrey Lebb	NJASA Leadership Conference Atlantic City, NJ	5/15/24 - 5/17/24	Meals, Travel

6. Motion to approve the following student(s) from Rowan University for a field observation experience, at the recommendation of the Superintendent of Schools.

Student	**Grade/Subject**	**Dates**	**Cooperating Teacher**
Patrick Ainsworth	Social Studies Grades 7-12	Fall 2024: September 3, 2024 December 11, 2024; Clinical Intern will visit for 2 full days per week on Monday and Tuesday during the session dates listed above for 16 weeks. Spring 2025: January 2, 2025 –May 3, 2025; Clinical Interns will follow visitation schedule of 5 days per week during the session dates listed above (15-16 weeks).	Matt Webb Luke Collazzo

7. Request to approve Benjamin Batra, Senior at Moorestown Friends School, to complete his Senior Service Project (HS graduation requirement) at Mansion Avenue School during the month of May, 2024, to be directly supervised by certificated staff members of the Mansion Team.

8. Motion to approve an agreement for student internships between Saint Joseph' s University and the Audubon Public School District.

Saint Joseph's University Agreement

Motion to Approve Items 2 through 8: __M. Gatti_____ Second: _S. Wilson____

Roll Call

_X_ Ammie Davis	_X_ Stephen Wilson	_A_ Tara Butrica Absent	X Johnathan Maxson
_X_ Alison Lipsky	_X_ Mark Gatti	_X_ Bill Wilson	
_X_James Blumenstein	A Allison Cox Absent	_X_ Andrea Robinson	

VOTE FOR ITEMS 2-8
Motion approved by unanimous roll call (8-0) Member Cox & Butrica were absent

XX. HUMAN RESOURCES: Chairperson – Ammie Davis; Committee Members – Alison Cox, Stephen Wilson, Johnathan Maxson; and Alternate – TBD.

Board of Education Goals

- To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-15
Motion by Mr. Maxson and seconded by Mr. S. Wilson

1. + Motion to approve the long-term (FTE 1.00) Substitute Elementary Teacher agreement for Carole Phillippi at Haviland Avenue School, effective April 9, 2024 through April 19, 2024 at $270.00 per diem, no benefits; time worked does not count towards the acquisition of tenure, as recommended by the Superintendent of Schools.

2. Motion to revise the Long-Term Substitute Teacher of Mathematics agreement for Karen Cumbo, at the Audubon Jr./Sr. High School, for the 2023-2024 school year, effective from March 27, 2024 through June 30 2024, at $270.00 per diem, MA ($18.00), no benefits; time worked does not count towards the acquisition of tenure, this does not establish past practice, as recommended by the Superintendent of Schools.

3. + Motion to approve Joseph Whylings as a part time Special Education paraprofessional for the School Play at Mansion Avenue School, Step 1, $17.00 per hour upon the execution and approval of timesheets, not to include benefits, effective April 11, 2024, through June 5, 2024, at the recommendation of the Superintendent of Schools.

4. Motion to approve a request from employee #1211, to invoke the Federal Family Medical Leave Act, effective April 8, 2024 through April 12, 2024.

April 8, 2024 through April 12, 2024 Federal FMLA (1 weeks)

April 8, 2024 through April 12, 2024	Paid Leave (5 sick days)

5. + Motion to extend a request from employee #1030, to invoke the Federal Family Medical Leave Act, effective April 8, 2024 through April 19, 2024.

April 8, 2024 through April 19, 2024	Federal FMLA (2 weeks)
April 8, 2024 through April 19, 2024	Paid Leave (10 sick days)

6. Motion to approve a request from employee #1815, to extend the Federal Family Medical Leave Act, effective April 16, 2024 through April 29, 2024.

April 16, 2024 through April 29, 2024	Federal FMLA (2 weeks)
April 16, 2024 through April 29, 2024	Paid Leave (10 sick days)

7. Motion to approve a request from employee #1083, to extend the Federal Family Medical Leave Act, to run concurrently with paid sick leave, effective April 15, 2024 through June 14, 2024 not to be extended.

April 15, 2024 through April 23, 2024	Federal FMLA (1 week)
April 24, 2024 through June 14, 2024	ADA leave concurrent with sick leave not to set precedent (37 sick days)

8. + Motion to approve a request from employee #2299, to take an Unpaid Personal Leave of Absence, effective April 18, 2024 and April 19, 2024.

9. Motion to approve the updated Accounts Payable Specialist job description as reviewed by central administration at the recommendation of the Superintendent of Schools:

   Accounts Payable Specialist Job Description

10. Motion to approve the updated Assistant Principal job description as reviewed by administration and the Audubon Administrators Association at the recommendation of the Superintendent of Schools:

    Assistant Principal Job Description

11. Motion to approve the updated Principal job description as reviewed by administration and the Audubon Administrators Association at the recommendation of the Superintendent of Schools:

    Principal Job Description

12. Motion to revise the following staff members to prepare the Graduation portfolio assessment, up to eight (8) hours per person at the instructional rate of $40 per hour, at the recommended by the Superintendent of Schools.

    Kate Wilson - ELA
    Mark McKee - Math

13. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2023-2024 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

    Steven McCormack - Substitute Teacher
    Beth Sokolic - Substitute Teacher
    Walter Westfield - Substitute Teacher

14. Motion to approve Laurie Crea as a 12 month Accounts Payable Specialist at a salary of $63,810.00 effective July 1, 2024 through June 30, 2025, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.

15. Motion to ratify the superintendent's recommendation to place employee #1618 on paid administrative leave from March 14, 2024 through March 27, 2024, to impose an unpaid suspension for two days prior to the close of the 2023-2024 school year, require completion of superintendent approved professional development at said employee's expense, and to provide further administrative support through a professional improvement plan.

Motion to Approve Items 1 through 15: __J. Maxson_____ Second: __S. Wilson_____

Roll Call

_X_ Ammie Davis	_X_ Stephen Wilson	_A_ Tara Butrica Absent	X Johnathan Maxson
_X_ Alison Lipsky	_X_ Mark Gatti	_X_ Bill Wilson	
_X_James Blumenstein	A Allison Cox Absent	_X_ Andrea Robinson	

VOTE FOR ITEMS 1-15
Motion approved by unanimous roll call (8-0) Member Cox & Butrica were absent

XXI. REPORTS:

XXII. HIB District Report

APRIL 2024	BULLYING INCIDENTS REPORT		
SCHOOL	**Confirmed HIB**	**Non-HIB**	**Total**
AHS	0	0	0
MAS	#262976	0	1
HAS	0`	0	0
APPS	0	0	0

XXIII. Special Program Representatives:

A. Camden County Educational Services Commission: Stephen Wilson
B. Camden County School Boards Association: Johnathan Maxson
C. Audubon Education Foundation: James Blumenstein
D. Audubon Board of Education Community Outreach: Andrea Robinson
E. Audubon/Mt. Ephraim Ad-Hoc: Mark Gatti
F. Board Member Orientation Committee: Alison Lipsky

XXIV. Board Member Comments:

Board Member S. Wilson enjoyed the performance of "Bugs" by the Haviland Ave. Students

Board Member Robinson commented on the well informed newsletter distributed at the High School.

XXV. Public Participation: (Open Discussion):

Resident Chris Proulx commented on the Tree Grant received.

A non-resident addressed the Board on her Anti-Transgender views.

Resident Sara Kuhlen expressed her concerns of artificial intelligence in schools.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

XXVI. ADJOURNMENT

1. The next special meeting of the Board of Education is scheduled for Wednesday, May 1, 2024 at 7:00 pm in the Audubon Junior-Senior High School Media Center for a Public Budget Presentation.

2. The next meeting of the Board of Education is scheduled for Wednesday, May 8, 2024 at 6:30 pm in the Audubon Junior-Senior High School Media Center.

3. Motion by Mr. Maxson seconded by Ms. Lipsky to adjourn meeting at approximately 10:40pm. Motion approved by unanimous roll call (8-0) Member Cox and Butrica were absent.

Motion to Approve: _J. Maxson_____ Second: _A. Lipsky_____

Roll Call

_X_ Ammie Davis	_X_ Stephen Wilson	_A_ Tara Butrica Absent	X Johnathan Maxson
_X_ Alison Lipsky	_X_ Mark Gatti	_X_ Bill Wilson	

_X_James Blumenstein A Allison Cox Absent _X_ Andrea Robinson

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

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Deborah Roncace
Business Administrator/Board Secretary