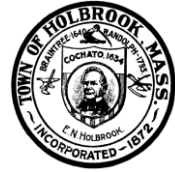


Holbrook Public Schools
245 South Franklin Street
Holbrook, MA 02343



MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING
Holbrook Middle-High School Media Center
March 14, 2024
6:00pm

In Attendance: Nancy Alterio, School Committee Chairperson
Barbara Davis, School Committee Vice Chairperson
Renee Malvesti, School Committee Secretary
Fred White, School Committee Member
Julie Hamilton, Superintendent of Schools
Christine Suckow, School Business Administrator
Stefanie DeRosa, Curriculum Director
Mallory Stevens, John F. Kennedy Principal
Rob King, Director of Technology
Rob Compton, Special Education Director
Michael Bolger, Facilities Director

Attachments

- JFK Student Achievement Awards
- FY24 School Department Payroll Expenditure Report (07/01/23-06/30/24)
- FY24 School Department Operational Expenditure Report (07/01/23-06/30/24)
- Holbrook Activity Summary (07/01/23-06/30/24)
- FY24 Schedule of warrants paid by the school department
- Holbrook School Committee Member Handbook
- 2nd Reading Policy BHE – Use of electronic messaging by School Committee members
- 2nd Reading Policy EFC – Universal Free School Meals
- 2nd Reading Policy EFD – School Nutrition Program Charge Policy
- 2nd Reading Policy EHAA – District Security Relating to Technology
- 2nd Reading Policy EHB – Data and Records Retention
- 2nd Reading Policy GBEE – Personnel Use of Technology
- 2nd Reading Policy IJND – Access to digital resources
- 2nd Reading Policy IJNDB – Use of Technology in Instruction
- 2nd Reading Policy IJNDC – Acceptable Use of Digital Resources
- 2nd Reading Policy JICJ – Student Use of Technology in Schools
- 2nd Reading Policy KDC – Community Use of Digital Resources
- 2nd Reading Policy KDCB – District Website and Social Media
- February 8, 2024 School Committee Minutes

The meeting was called to order at 6:00 pm by Ms. Alterio.

The Pledge of Allegiance was recited.

Residents' Concerns

None.

Superintendent Report

John F. Kennedy Elementary School

Had artist Rob Suret, who works with Disney, Marvel Studios and DC Comics was at the John F. Kennedy Elementary School today to show students his crafts and to give the message of never giving up. He went through his journey to becoming a renowned artist.

Tomorrow at JFK is where your green day and the end of term two.

Registration is now open for the summer theater camp and the musical has been announced. It will be Lion King Jr.

Holbrook Middle-High School

Last week our students celebrated *Read Across America*. Registration is now open for spring sports. The HMHS will also be running its first basketball skills clinic in June. The Bizarbots participated in a competition at Bridgewater State and have another competition in Springfield on March 23rd and 24th. Thursday, April 4th is Junior College Information Night. Tuesday night we celebrated our athletes at the annual sports banquet. Sponge Bob the Musical is happening next weekend.

District-Wide

The leadership team has been working on the Student Opportunity Act plans which will be submitted on April 1st.

Student Achievement Awards recognition

Dael Hernandez-Hernandez, Ibaad Kashif, Nicolas Poutias, Shania Hicks, Demetrius Grinion, Madison Leahy, Nicholas Picardi, Jaxon Eliasson, Alanna Barbosa and Mia Etienne received the JFK Student Achievement Award based on their exceptional performance on the 2022-2023 MCAS test and MCAS-Alt. To qualify for this award the student needed to score *Exceed Expectations* or *Progressing* in the 2023 MCAS and MCAS Alt in English Language Arts or Math.

John F. Kennedy Elementary School Robotics Junior Demonstration

Since there are so many students interested in this Ms. Adams has created multiple sessions so all that are interested have an opportunity to participate. Students gave very impressive demonstrations of their robots, what they can accomplish and what it took to make this happen.

Financial Report

Ms. Suckow reviewed the financial reports that were included in the packet. All is running smoothly with no concerns.

New Student Opportunity Act (SOA)

Starting in 2019 the district started talking about Chapter 132 The Acts of 2019 address the persistent disparities in achievement among student subgroups, improving educational opportunities for all students, sharing best practices for improving classroom learning and supporting efficiencies within and across school districts. The purpose is to work on closing gaps at the high needs level so the student can be successful in career and college. The leadership team has worked with DESE and created a plan. The areas of focus they chose was 1) The continuation of our robust early literacy program for grades PK-3 at the John F. Kennedy Elementary School, 2) The expansion of our co-teaching initiatives at the Holbrook Middle-High School as well as the expansion of our early college career pathways with a focus on student's from historically under represented groups and higher education and 3) The expansion of

our work to strengthen our multi-tiered systems and support for the grade levels with a specific focus on the middle-high school in grades 6-8 for the next three years. DESE will review this plan until June. In June, once we made any revisions or edits from feedback, they will post as a public document on the DESE profiles which will also be posted on our school websites as well.

School Committee Handbook

Ms. Davis and Ms. Malvesti, who are the two members of the policy subcommittee, met over February vacation and updated this handbook to outline the roles, responsibilities and expectations of the school committee for current, perspective and new school committee member reference. Once approved, and understanding this will be a fluid document, this will be posted on the School Committee website.

3rd Readings

- 3rd Reading Policy BHE – Use of electronic messaging by School Committee members
- 3rd Reading Policy EFC – Universal Free School Meals
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- 3rd Reading Policy KDCB – District Website and Social Media

No additional changes or updates.

February 8, 2024 School Committee Minutes

No changes or updates.

School Committee Sub Committee Reports

None.

School Committee Member Reports

Ms. Davis gave a MASC update. This week's Learning Lunch was on Public School Libraries and the importance of having certified librarians and policies. There is also a bonus learning lunch tomorrow on what's going on with Chapter 70 this year. Also, officially approved MASC Division III will be hosting a workshop on Tuesday, April 30th at 6:00pm on 70 minutes on Chapter 70. School Committee Day on the Hill is May 6th.

The superintendent and the entire school committee recognized that this is Ms. Alterio's last meeting on the school committee. They all thanked her for her service and dedication to the students of the Holbrook Public Schools. Her knowledge has been a wonderful asset to this committee and she will be missed.

Action Items

Draft Student Opportunity Act (SOA)

Mr. White made a motion to approve sending DESE the draft Student Opportunity Act (SOA).

Voted:

(White/Malvesti) made a motion to approve sending DESE the draft Student Opportunity Act (SOA).
4-0-0

School Committee Handbook

Mr. White made a motion to approve the School Committee handbook as presented.

Voted:

(White/Malvesti) made a motion to approve the School Committee handbook as presented.
4-0-0

3rd Readings of policies BHE – Use of electronic messaging by School Committee members, EFC – Universal Free School Meals, EFD – School Nutrition Program Charge Policy, EHAA – District Security Relating to Technology, EHB – Data and Records Retention, GBEE – Personnel Use of Technology, Policy IJND – Access to digital resources, IJNDB – Use of Technology in Instruction, IJNDC – Acceptable Use of Digital Resources, JICJ – Student Use of Technology in Schools, KDC – Community Use of Digital Resources and KDCB – District Website and Social Media

Mr. White made a motion to approve the 3rd readings of policies BHE – Use of electronic messaging by School Committee members, EFC – Universal Free School Meals, EFD – School Nutrition Program Charge Policy, EHAA – District Security Relating to Technology, EHB – Data and Records Retention, GBEE – Personnel Use of Technology, Policy IJND – Access to digital resources, IJNDB – Use of Technology in Instruction, IJNDC – Acceptable Use of Digital Resources, JICJ – Student Use of Technology in Schools, KDC – Community Use of Digital Resources and KDCB – District Website and Social Media as presented.

Voted:

(White/Malvesti) made a motion to approve the 3rd readings of policies BHE – Use of electronic messaging by School Committee members, EFC – Universal Free School Meals, EFD – School Nutrition Program Charge Policy, EHAA – District Security Relating to Technology, EHB – Data and Records Retention, GBEE – Personnel Use of Technology, Policy IJND – Access to digital resources, IJNDB – Use of Technology in Instruction, IJNDC – Acceptable Use of Digital Resources, JICJ – Student Use of Technology in Schools, KDC – Community Use of Digital Resources and KDCB – District Website and Social Media as presented.

4-0-0

February 8, 2024 School Committee Minutes

Mr. White made a motion to approve the February 8, 2024 School Committee Minutes as presented.

Voted:

(White/Malvesti) made a motion to approve the February 8, 2024 School Committee Minutes as presented.

4-0-0

Old Business

None.

New Business

None.

ADJOURN or VOTE TO CONTINUE

Voted: (White/Malvesti) The School Committee made a motion to adjourn the regular School Committee Meeting of March 14, 2024 at 7:16pm.

4-0-0

Respectfully submitted,

Bridget Baker

Recording Secretary