Mount Nittany Elementary School

Meeting Minutes - October 11, 2017

I. **Call to Order**: The meeting was called to order at 6:16 pm by President Rachelle Coffey in the library

II. **President's Remarks**: Rachelle Coffey welcomed everyone. She reported the first month has gone well and the Fun Run was successful. She and Secretary Tanya Labosky went to a district PTO Presidents meeting in which Dr. Bob O'Donnell and Mr. Vern Block were in attendance to discuss the child care situation and PTO liability. More information will come out later in regards to these issues.

III. **Principal's Remarks**: Principal Mark Feldman welcomed Deirdre Bauer, the Director of Elementary Curriculum to our meeting. She discussed our current K-12 Curriculum process and the current status of all content areas in our district. The powerpoint presentation will be on the website. Mr. Feldman reported on the successful dessert social at the beginning of the year, the very organized Fun Run, and the great community outreach we had this week with the Boalsburg Fire Company. The Book Fair is coming up and Parent Teacher Conferences will be next Thursday and Friday.

IV. **Reading & Approval of Minutes**: The minutes were presented from the September 7, 2017 meeting and motion for approval was made by Alison Martin and seconded by Alison Witt. The motion was approved unanimously.

V. **Reading & Approval of Treasurer's Report**: Treasurer Amy Baldwin reported that after fees we should net approximately $8,700.00 from the Fun Run. Next year we will not have PayPal fees. Outback Steakhouse restaurant night netted $231.00. Holly Kononchuk made a motion to approve the report. Nicole Craft seconded the motion. The motion was passed unanimously. Amy also reported on the status of the 501c3. It will cost approximately $600.00 to finish it, with about $80.00 going toward publishing it in the Centre County Legal Journal, which is required. Sarah Dwyer made a motion to pay the amount necessary to have non-profit status. Andrea Snyder seconded the motion. It passed unanimously. Rachelle thought a gift to Amy's brother-in-law to thank him would be appropriate at a later time.

VI. **Letters of Communication**: A letter from PSU Project Haiti was given to Mrs. Tranell, who thought it best to give to the teachers to decide on their own. A letter from Mrs. Howley regarding donations for comfort care boxes for chemotherapy patients was read. The letter will be forwarded on to families to contribute.

VII. **Funding Requests**: None at this time

VIII. **Committee Reports:**

A. **5th Grade Party** - Nothing at this time

B. **Author Visit/Library Events** - Roxie Munro coming November 2nd; we sold approx. 50 books

C. **Exploration Fair** - February 22nd; will need a small budget for certificates and bag of goodies

D. **Family Fun Nights**

a. **Restaurant Nights** - College Buffet will be October 24th; Rachelle will also reach out to the Field

b. **Movie Night** - 60 people came to our first movie night; next one will be the Emoji Movie on November 3rd (unless it is moved due to it being an Inservice Day)

E. **Fundraising**

a. **Fun Run** - next Monday is the last day for online donations

b. **Marianna's** - All orders due Monday October 23rd, pickup is between 7:30-8:30am; need volunteers and plastic grocery bags. We might explore doing another one in the Spring.

c. **Scholastic Book Fair** - The Coin Drive to benefit the library starts Monday. The books bought through the Coin Drive will be matched by Scholastic for charity. Mr. Brackbill planned a fun event for Wednesday evening (October 18th) with a Wild West Theme. One more volunteer needed from 7-8 that night.

d. **Box Tops** - 1st collection is this month

e. **Giant A+** - We still need a chair to communicate and register Giant Card numbers.

F. **Hospitality** - in the works

G. **Spirit Wear** - The design for the new shirts/sweatshirts was discussed. The decision that was made was to offer both the peace sign and the smiley face design. The deadline will be extended due to the change.

H. **Yearbook** - A great price of $9.99 was reached with Jostens, so this year we will sell the book pre-sale at $12.00 and after pre-sale at $13.00 or $14.00. Last year we sold 300 yearbooks due to the mix-up from the printer. Since there were some errors in the book last year, some ideas were discussed about preventing errors like that in the future. We need to have a signed contract by October 15th with a minimum order of 175 copies. It was decided that we would order 225. April Cockburn made a motion to approve this amount. Jen Marsh seconded the motion. It passed unanimously.

X**. Unfinished Business:** Possible Co-President still needed

XI. **New Business**: Alison Martin is working on the school wide directory.

XII. **Announcements:** Thank you to all the families who donated prizes to the school wide behavior program.

XIII. **Adjournment:** Sarah Dwyer made a motion to adjourn the meeting. Holly Konunchuk seconded the motion. The motion was passed unanimously.

Respectfully submitted,

Tanya Labosky 10/15/2017