Mt. Nittany Elementary School

Meeting Minutes - November 9, 2017

I. **Call to Order**: The meeting was called to order at 6:16 pm by President Rachelle Coffey in the library

II. **President's Remarks**: Rachelle Coffey welcomed everyone.

III. **Principal's Remarks**: Principal Mark Feldman welcomed everyone and thanked the PTO for their sponsorship of the Book Fair and support of Roxie Munro. He noted the Veteran's Day billboard display and the guest veterans we will be having in the school tomorrow. He also thanked Mrs. Shenk for organizing the classroom visits to Juniper Village.

IV. **Reading and Approval of Minutes**: The minutes were presented from the October 11, 2017 meeting. Motion for approval was made by Alison Witt & seconded by Marcie Rockey. The motion was approved.

V. **Reading and Approval of Treasurer's Report**: Treasurer Amy Baldwin reported that we made $2,000 at the Marianna's fundraiser. We don't yet know our profit at College Buffet. Carrie Hovis made a motion to approve the report. Alison Martin seconded the motion. It was approved unanimously.

VI. **Letters of Communication**: None at this time

VII. **Funding Requests**: No official requests at this time, however Rachelle noted that even if it's not official teachers should let us know as soon as possible if something is being planned for later in the year. Andrea Snyder said the bake sale might need PTO sponsorship. Carrie Hovis said 4th grade will be going to Penn's Cave, but the cost is unknown at this time. Kindergarten & 1st grade is looking into seeing Knuffle Bunny May 9 or 10 and buses will also be needed. Gina Frank will need approximately $150 for the Exploration Fair

VIII. **Committee Reports**:

A. **5th Grade party** - nothing at this time
B. **Library Events** - Roxie Munro was a success and sales for her books was good. Lit Fest Day is March 1st. Read-a-thon will be around Lit Fest week.
C. **Exploration Fair** - February 22nd; Discovery Space & Shaver's Creek will be there. Gina Frank discussed possibility not doing a prize/toy for each child or maybe just a pencil. It will be decided later.

D. **Family Fun Nights** -

a. **Restaurant Nights** - Applebee's will be November 27th from 11-9 pm, Chipotle will be January 9th from 4-8 pm, Pizza Hut will be in February, and Sweet Frog will be in May. We discussed the possibility of a

Spring Hoagie Sale and maybe narrow it down to just 3 subs or just do subs and no pizzas.

b. **Movie Nights** - 50 people came to the Emoji Movie. January will be Despicable Me 3

E. **Fundraising** -

a. **Fun Run** - a success
b. **Marianna Hoagie Sale** - ran smoothly
c. **Scholastic Book Fair** - we made $1,000 more than last year. Mary McDonald noted that it was great to tie it in with an event (thank you Mr. Brackbill!) and announce it on Facebook and Twitter (thank you Mr. Feldman!). We will need a new chair for next year.
d. **Box Tops** - 1st collection brought in $377.00, next collection will be the end of February. New through box tops is to scan receipts. We might want to try it.
e. **Giant A+** - need a new chair

F. **Hospitality** - October and November treats were put in staff mailboxes. December will be a Holiday Party. We will also sponsor bags for the presenters at Lit Fest.

G. **Spirit Wear** - Marcie Rockey asked for $150 to buy cash & carry spirit wear (3 of each size t-shirt)

H. **Yearbook** - We received a backpack full of stuff for filling out the contract. We are almost ready to advertize. The cost of the book will be $12 before December 18th and $15 after. Mrs. Smith will take care of the cover contest. There will be 3 ways to submit photos: 1.) Through the yearbook address 2.) Through the App 3.) Through the link. More details will come out later.

IX. **Unfinished Business**:

A. **Nominations and Election of New Co-Presidents** - we are still in need of a new co-president
B. **Non-Profit Status** - it should be done by Christmas. Rachelle mentioned that we might want to consider a Sponsorship Committee

X. **New Business**: none

XI. **Announcements**: Next meeting will be December 7th in the library. Gina Frank made a motion to adjourn. Mary McDonald seconded the motion. The motion was passed unanimously.

Respectfully submitted,

Tanya Labosky 11/10/2017