

STATE COLLEGE AREA SCHOOL DISTRICT

APPLICATION FOR PERMISSION TO USE SCHOOL FACILITIES (www.scasd.org)

Today's date: _____ Contract #: _____

Group/Organization: _____
Requesting group/organization will receive an approved copy of their request.

Building/Facility requested: _____ Number of persons attending _____

Purpose/Event _____ (meeting, camp, concert, practice, etc.)

Organization Category: **Circle One**

- Class A State College Area School District Class B Municipal and Government Organizations
- Class C Non-Profit, Community and Civic/Svc Class D Private Interest Groups

Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)
Date _____	Room/Area _____	From _____	(am/pm)	To _____	(am/pm)

(If additional dates needed, please attach separate sheet)

Special equipment requested: _____

I have received and understand the State College Area School District (SCASD) Policy 707 relating to use of school facilities and accept responsibility for meeting the requirements and applicable fees stated herein. A Liability Insurance Binder is required for all Class B, C, and D categories. The undersigned, in consideration of the grant of permission to use certain premises of the SCASD, does hereby agree to indemnify and hold forever harmless the said SCASD, its successors and assigns, against loss from any and all claims, demands, suits, actions in law or in equity that may hereafter at any time be made or brought against the said SCASD arising out of or on account of any accident or injury to person or property sustained by any such person in consequence of the use of the premises of the SCASD pursuant to the grant of permission by the SCASD to use such premises. After authorized representatives have signed the application, a contract exists. The Building Principal and/or Director, Physical Plant reserves the right to reschedule locations of groups as deemed necessary or to cancel contract due to school related activities.

INCLEMENT WEATHER: When SCASD cancels District events, ALL events are CANCELED. It is the responsibility of each organization to monitor district announcements and notify their constituents accordingly.

Automatic External Defibrillators are available at various locations for use by trained persons. For more information contact the custodian or the Physical Plant Office at 231-1026.

Weapons of any kind are not permitted on school property, by law and policy.

Responsible Individual _____ Signature _____
(Print)

Street: _____ City _____ State _____ Zipcode _____

Home Phone _____ Work Phone _____ Cell Phone _____ Fax _____

Applicant Email _____ Approved _____
(Date)