

Draft MINUTES  
CORL STREET ELEMENTARY  
PTO BOARD MEETING  
June 4, 2013

**Minutes:**

**In Attendance:** Heather Ross (President), Linda Erickson (Co-VP), Jenny Seller Miska (Secretary), Lee Ann Cook, Anna Muramoto, Deanna Patel

1. **Call to Order:** Heather Ross called the meeting to order at 6:45 p.m.
2. **Approval of Minutes:** Anna Muramoto motioned to approve that the May minutes be approved. Lee Ann Cook seconded. Motion passed.
3. **President's Report:** Heather reported that the officers for 2013-2014 are in place. We will need to organize the committees and find new committees members and chairs where necessary. The listserv will be changed and she's preparing to hand off the tasks to the new officers.
4. **Treasurer's Report:** Heather reported for Kasey, who was not present. We were under budget this year. IPFN line item covers anything not budgeted.
5. **Standing Committee Reports:**
  1. 5<sup>th</sup> Grade Party - Lee Ann said the committee had solicited all parents for a small donation in lieu of providing food. The party will be held at the Ramada; they've rented a bus for transportation; and all food is provided by the Ramada. They will have access to both the indoor and outdoor pool. \$100 for rental; \$50 for cake; \$25 for bus; remainder for pizza and T-shirts. Teachers are covered in the fund. Party is Thursday, June 6<sup>th</sup>.
  2. Sign-Up Genius - Anna suggested we promote Sign-Up genius more as it works really well when people know about it. She suggested having teachers promote it as well as promoting it at Back to School Night. And then we need to remind committee chairs to check it to see who is signed up.
  3. The leftover food from Field Day will be sent to the Food Bank. There were many extra juice boxes and fruit snacks.
6. **Adjournment:** Heather Ross adjourned the meeting at 7:30 p.m.

The next meeting is **Wednesday, September 4<sup>th</sup> at 6:30 p.m.**