

Draft Minutes  
CORL STREET ELEMENTARY  
PTO BOARD MEETING

**June 3, 2015**

In Attendance:

**PTO Board members:** Scott Mato (Principal), Krista Pal (Vice President), Heather Ross (Treasurer), Dee Patel (Secretary) **Committee Chairs:** Rachel Unger (Spirit Sales), Naomi Radio (Newsletter) **Parents and Guests:** David Hutchinson (School Board Representative), Lisa Jimenez, Robin Bierly.

**Call to Order:** 7:08

**I. Welcome and Introductions:** Karen Moser begins introductions.

**II. Principal's Remarks:** Scott Mato discusses the wrapping up of the school year and the preparations for next school year. He reflects on the school year and notes all the academic and personal growth he sees. He thanks the PTO for all the support and funding. Last day of school dismisses 12:15. Doing interviews for next year's teachers. He explains the new hiring process required by state. New school year: Ice Cream Social August 26, 6:00pm meeting for new families, 6:30pm social begins. New progress reports will be presented at the October meeting. Karen Moser mentions the new child protective services law and suggests looking into what requirements are needed for PTO child care.

**III. School Board Report:** Dave Hutchinson reports that in 2 weeks is the 90% design presentation.

**IV. Approval of Minutes:** Rachel Unger motions to accept minutes. Krista Pal seconds. Motion passed.

**V. Treasurer's Report:** Heather Ross explains budget. See attached. Some expenses still waiting to be paid. Considering all the expected payments, there will be about \$3500 left in the budget year. How do we want to spend this money? Chairs for Teacher Appreciation and walkie-talkies. Dee Patel motions to fund both walkie-talkies and chairs. Discussion follows. Rachel Unger seconds. Motion passes. Other question about budget regarding trees. Lori Smith sent a new bill for \$600.

## **VI. Committee Reports:**

- A. Directory: Krista Pal asks the group if we should continue with online directory or go back to paper copy. Discussion follows. Karen Moser suggests we try the online directory one more year.
- B. Garden: Krista Pal reports that Susan McCormick will be the co-chair next year. There will be a sign up genius going out soon for families to sign up and care for garden this summer. Mrs. Hooper will be reaching out to incoming 5th grade families to care for the new pollinator garden this summer.
- C. Yearbook: Distributed and extras available in the office.
- D. Field Day Bingo: Finally enough volunteers to hold the event
- E. Spirit Sales: Rachel Unger reports that everything was distributed on Tuesday. About \$500 profit.
- F. PTO webpage: Karen announces that Liam Jackson is the person in charge of the webpage now.

## **VII. Old Business**

- A. Committee Chairs for 2015-2016: Only 2 committee chairs needed for next year, 5th grade party and Hospitality chair (to take over for Robin Bierly).
- B. PTO Financial Audit: Rachel Unger suggests Alba Congiu and Dave Wigfield. Heather Ross and Rachel Unger will choose who will do the audit.

## **VIII. New Business**

**A.** Dates for 2015-2016 PTO Meetings: August 12, September 16, October 14, November 11, Executive board meeting Dec 9, January 13, Feb 10, March 9 or 16 (depending on Spring Break), April 13, May 11, June 8.

**B.** Dates for PTO Events 2015-16:

- Faculty Lunch: August 26
- Ice Cream Social: August 26
- Back-to-School Night: September 9
- Cougar Cat Run: September 30, rain date October 7
- Book Fair: October 21, 22, 23

### **Motion to Adjourn**

Krista Pal motions. Heather Ross seconds. Motion passed.

**Meeting Adjourned at 8:35**