

CORL STREET ELEMENTARY
PTO BOARD MEETING

June 4, 2018

In Attendance: **PTO Board Members:** Charlotte Zmyslo (Principal), Jennifer Pencek (President), Peter Miraldi (Secretary) **Committee Members:** Susan McCormick (Yearbook, Garden, 5th Grade party), Kristine Schwab, Pamela Trout, **Parents and Guests:** Kate Hooper (Teacher), Andrea McCloskey, Lisa Jimenez, Jen Reutzel.

Call to Order: 6:38 PM

I. Welcome and Introductions: Jen began with welcome and introductions.

II. Principal's Remarks:

- A. Charlotte Zmyslo said that they are packing up one side of the school and the asbestos tiles will be removed.
- B. The School will be off-limits over the summer.
- C. The windows will be taken care of later.
- D. The tree dedicated to a second-grade teacher who passed away, will be saved.
- E. For summer, they are going to block off the playground due to asbestos removal and vehicles on property; fences will be put up.
- F. Field day will be Monday the 11th in the field across from Corl Street.
- G. Jen said that the date has been held and our insurance paperwork has been filed.
- H. The PTO dates are set for next year; Jackie O'Hara has confirmed.
- I. Mrs. Z. will ask the music coordinator to coordinate dates for the elementary night.
- J. Jen asked if Charlotte considered the teacher luncheon date.
 - a. Charlotte said that Thursday would work; she will be meeting with teachers on Tuesday.
- K. We are in the midst of doing general interviews for 3rd grade.
 - a. Friday, next week will be meeting to see who will take over from Mrs. Crawford (for 12 weeks).
 - b. Mrs. Henderson will be back.
 - c. Laura Henderson will be back as well to work with everyone.
- L. Charlotte said she is at Easterly now, temporarily, until the interviews (starting again this Thursday morning) result in a new hire.
- M. A question was raised about math scores.
 - a. Mrs. Z said that each student has a different growth projection which depends on past performances; the baseline started in January so the first graders did not participate yet.
 - b. Over time, their rating should go up as they learn.
 - c. The numbers are used for teachers to see if there are opportunities for growth, universal screening for gifted, as well as our PCP plan.

III. School Board Report: N/A

IV. Approval of Minutes: Minutes will be sent to participants and we can vote online to approve.

V. Treasurer Report:

- A. Jen (on behalf of Emma) noted that Teachers need to submit receipts by the end of June to be reimbursed.
- B. Jenn asked if there are any major changes in costs for next year (e.g., field trips), please let Emma know so she can budget.
 - a. Charlotte mentioned that the gardening/pollinator may add some to the cost but nothing major.
 - b. It was \$400 but the fencing may increase costs (The grant for \$800 is for vertical gardens inside).

MOTION: Kristine Schwab motioned to increase the gardening/pollinator budget to \$1000. Lisa Jimenez seconded the motion. Motion Carries.

- C. Jen said that 30,000 in checking and 3,500 in savings (there are still a few outstanding checks, e.g., field day).
 - a. Mrs. Z. suggested that we could deposit \$10,000 to savings; moving money to a better savings account could net a higher yield (e.g., Money Market).

MOTION: Kristine Schwab motioned to move \$10,000 to savings. Susan McCormick seconded. Motion Carries.

- D. Jen said that Emma noted that we raised \$1800 for the sunshine fund.

VI. Committee Reports

- A. Fifth Grade Party:** Susan said that we went over budget because of the canceled pool and the bus; she suggested that the budget should be increased for the next year (e.g., add another \$100).

MOTION: Susan McCormick motioned to add \$100 to the 5th grade party budget. Charlotte Zmyslo seconded. Motion Carries.

- B. Teacher Luncheon:** Jen said that Kristen Knowles said that she was able to work within the \$500 budget.
- C. Garden:** Susan is asking about an outdoor spicket or drip line which would make it easy to maintain.
 - a. Charlotte said that she would bring it up at the next disturbance meeting (in two weeks).
 - b. Susan asked if she could use the storage shed and Charlotte confirmed.
 - c. Susan suggested planting vegetables that mature in the fall (e.g., squash).

D. Student Directory: Pamela said she received the billing for next year's directory (\$298).

- a. We have 198 students (80%) in the directory.
- b. 3rd grade and 2nd grade has been good.
- c. It has been difficult getting the kindergarteners in.
- d. Susan suggested that we ask one person in each class to coordinate student involvement.

E. Spirit Wear: Jen Pencek asked Jen Reutzell to share a design for the cougar t-shirts, adding that if we approve something, we can sell them at the Ice Cream social to preorder.

- a. The PTO agreed to make it a large image on the front of the shirt, change 'School' to 'Cougars,' and make it a gray t-shirt, and include the grass.
- b. Jen will pass on the suggestions so they can be ready to order at the ice cream social.
- c. Kate Hooper asked if they can have their names on the back or if teachers can buy their own and put their names on the back.
- d. Jen said she will ask about ordering and pricing (online, options for names, etc.).

F. Restaurant Rewards: The last fundraiser raised \$210.

G. Field Day: Jen reported that things were running smoothly but they need more helpers.

- a. Charlotte will send out an e-mail asking for volunteers and help.
- b. Jen said that we received \$600 from the last Field Day.

VII. Old Business: No more committee chairs needed for next year, except Susan noted that we will need a new Garden Chair.

VIII. New Business: N/A

Next Meeting: September, 4th @ 6:30 PM (Corl Street Multi-Purpose Room)

Upcoming Events

- Field Day: Mon., June 11
- Ice cream social: Wed., Aug 22 from 6:30 – 8 pm (in Holmes-Foster Park). This includes new parent family welcome.
- Cougar Cat Run, Wednesday, September 26th, Rain date: Wed, October 3rd.

MOTION: Susan McCormick motioned to adjourn. Kristine Schwab seconded. Motion Carries.

Meeting Adjourned at 7:47 PM

*Minutes prepared by Peter Miraldi on June 4, 2018