CORL STREET ELEMENTARY
PTO BOARD MEETING

**January 8, 2019**

In Attendance:

**PTO Board Members:** Charlotte Zmyslo (Principal), Jennifer Pencek (President), Jackie O'Hara (Vice President), Emma Jane Rose (Treasurer), Peter Miraldi (Secretary) **Committee Members:** Becky Mattson (Yearbook), Kristine Schwab (Book Fair), Veronica Iacobazzo (Book Swap), Emily Greenman (Teacher Tuesdays) **Parents and Guests:** David Hutchinson (School Board), Carolyne Meehan, Jodi Vender, Leandra Cate, Stephanie Perles, Lisa Jimenez, Phyllis Crandall.

**Call to Order:** 6:32 PM

**I. Welcome/Introductions/Remarks:** Jen Pencek welcomed everyone and the board members, committee members, parents, teachers, and guests introduced themselves.

**II. Principal's Remarks:** Charlotte Zmyslo reported:

A. Construction has been progressing day and night.
B. All workers have their clearances.
C. The cafeteria is not completed yet.
D. Students are positive and excited about the changes.
    a. Jen asked if there will be an open house.
    b. Charlotte said they will have one by the end of the month.

**III. School Board Report:** David Hutchinson reported:

a. The playground revitalization process will be coming up for several schools, including Corl, Houserville, Mt. Nittany, etc.
b. He will not be at our meeting next month.

**IV. Approval of Minutes:**

**MOTION**: Charlotte Zmyslo motioned to approve the minutes. Rebecca Mattson seconded. Motion Carries.

**V. Committee Reports: N/A**

A. Expo: Jen Pencek reported:
    a. Mr. Schmidt is looking to secure March 27th for the performances/project presentations.
    b. More details will be forthcoming.

B. Book Exchange: Veronica reported:
    a. The Book Exchange event, in which students bring in pre-loved books and pass them on to younger kids, occurs every-other year but could be every year.
        i. Charlotte mentioned that it may have been every-other year because the founders were not sure if they would have enough books.
    b. Veronica suggested that we wait until after the construction.
    c. Spring may be a better time of year because there are less conflicts with other events.
    d. Therefore, this year will be an off-year.

C. Yearbook: Jackie O'Hara reported:
    a. Orders will be sent home later this month.
    b. The cost will be $17.
    c. Yearbooks will be distributed in late May/early July.
        i. Veronica asked about those in financial need.
        ii. Jackie confirmed that the Sunshine fund will cover them.

**VII. New Business**

A. Cougar Cat Run: Jen Pencek reported:
    a. She is looking for a co-chair to help the chair get things done.
        i. Veronica asked if there are specific tasks for the co-chair.
        ii. Jen indicated that there is a clear timeline.
        iii. Jackie mentioned that they can delegate tasks.
        iv. Kristine suggested a sign-up option.
    b. The run will take place in the fall at the end of September/early October.
        i. Charlotte suggested asking for the field across from Corl Street.

B. PTO Officer Terms (Treasurer and Secretary): Jen Pencek reported:
    a. The Treasurer and Secretary terms are expiring.
        i. Peter said that he is happy to continue unless someone else wants to run.
        ii. A vote for Secretary and Treasurer will take place in May/July.
            1. Nominations will be solicited at the preceding PTO meeting.

C. Playground Committee: Jen Pencek Reported:
    a. The meeting will take place on January 16th at Panoramic Village Bldg.
    b. Charlotte noted that the committee will discuss playground possibilities for all of the different schools and help decide on the final playgrounds.
    c. She said that the company has already been selected and the money will come from the construction funds, not the PTO.
        i. Jen asked if parents can have input.
        ii. Charlotte said she would find out and notify parents.
        iii. Kristine asked if any of the current equipment will stay.

iv. Charlotte said that she did not know.
v. Charlotte mentioned that the update could happen this summer.

**VIII. Other Business**

a. Jen said that Penn Skates is going to happen but there is no date yet.
b. 3rd grade teachers will take a field trip in February.
c. Kristine asked where to park.
    i. Charlotte said to park on Beaver which has 2-hour parking.
d. Veronica asked when children will register for Kindergarten.
    i. Emma said they will register on March 14th.

**VIII. Treasurer's Report**

A. Emma said that we have an extra $60 from Sweet Frog rewards.
B. We have over $46,000 and $3,500 in savings.
C. Charlotte said that they used two of the lice kits.
D. Emma reminded us that we had previously discussed the 5th grade class making a gift to the new school project.
    a. Charlotte suggested asking students about projects and ideas.
    b. Veronica asked if every 5th grade class would be expected to make a gift.
    c. Emma said that it would be good to be consistent.
    d. Emma suggested that students could personalize the gift (e.g., buddy bench).
    e. Charlotte said that she will check on the parameters of the gifts.

**MOTION**: Kristine Schwab motioned to approve the treasurers report; Veronica Iacobazzo seconded. Motion Carries.

**MOTION**: Emma Jane Rose motioned to adjourn. Leandra Cate seconded the motion. Motion Carries.

**Meeting Adjourned at 7:45 PM**

Next Meeting: Tuesday, February 5 @ 6:30 PM

*Minutes prepared by Peter Miraldi on February 4, 2019