

CORL STREET ELEMENTARY
PTO BOARD MEETING

March 12, 2019

In Attendance: **PTO Board Members:** Charlotte Zmyslo (Principal), Jennifer Pencek (President), Emma Jane Rose (Treasurer), Peter Miraldi (Secretary) **Committee Members:** Becky Mattson (Yearbook), Kristine Schwab (Book Fair), Naomi Radio (Field Day) **Parents and Guests:** David Hutchinson (School Board), Lisa Jimenez, Phyllis Crandall, Sally McCrudden, Beth Yoder, Carmen Bilen, Sam Seidel, Wendy Stapleton, Stephanie Stainer (online).

Call to Order: 6:35 PM

I. Welcome/Introductions/Remarks: Jen Pencek welcomed everyone.

II. Principal's Remarks: Charlotte Zmyslo reported:

- A. Construction has made progress.
 - a. We got a lot done over Spring Break.
 - b. The workers will only be on the other side now.
 - c. There is a minor crack in the inner-gym wall which may need to be replaced.
- B. Next month, PSSAs will take place.
 - a. Teachers will help students with the tools to familiarize them.
 - b. The PSSAs will start in 3rd Grade.
 - c. We will pick the specific days.

III. School Board Report: David Hutchinson reported:

- A. Naomi asked about the 'panels of doom'
 - a. Dave said that the panels of doom are no longer.

IV. Approval of Minutes:

MOTION: Sally motioned to approve the minutes. Phyllis seconded. Motion Carries.

V. Committee Reports: N/A

- A. Penn Skates: Jen Pencek reported:
 - a. The event went well.
 - b. We had 30 families.
- B. Movie Night: Jen reported:
 - a. Friday, May 10th is an optional date.
 - b. How to Train Your Dragon and Lego Movie 2 are options.

VI. Old Business

- A. Bylaws Revisions:
 - a. Current bylaws indicate that officers cannot serve more than two years.

- b. We need to amend the bylaws to be four years with a vote after two terms.
 - i. Officers can decide not to continue after two years.
 - ii. One or two parents said they would like to see more people get involved.
 - iii. Beth asked if the President can become the Treasurer.
 - 1. Jen said that this is possible but the PTO needs to approve.
 - iv. Kristine asked if the vice-president could become president-elect.
 - 1. Jen said that this is not a given according to the bylaws.
 - v. Naomi mentioned that the 2-year extension may pressure officers to stay but may limit involvement from others.

MOTION: Becky motioned to amend the bylaws to allow two year extension for officers. Kristine seconded. Motion Carries.

VII. New Business

- A. Jump Rope for Hearts results: Jen Pencek reported:
 - a. We raised \$4,888.
 - b. Over the past 20 years, the district has raised \$750,000.
- B. PTO Engagement Survey: Phyllis reported:
 - a. We sent a survey on the 26th of February.
 - b. People reported that meetings conflicted with family, work, childcare.
 - c. 40% said the PTO meetings were the right amount (length and
 - d. Almost 70% of respondents indicated that they would attend the PTO meetings.
 - e. 40% said that 6:30-8:00 PM was ideal but some people suggested that later could work.
 - f. A few parents didn't want to miss bedtime.
 - g. Other parents suggested rotating days, shorter meetings, and an activity.
 - h. Most people receive information via e-mails from Mrs. Z.
 - i. Not many people would follow our Instagram account (less than 40%).
 - j. Other suggestions include a theme for child care, parent socials before or after, recruit a parent from each class.
 - i. Kristine suggested that every class have a parent to coordinate representation at the PTO meeting.
 - k. 5 people expressed their gratitude for the PTO.
 - l. Next steps will be to announce the survey results in the newsletter.
 - i. Sally suggested to have a PTO meeting during the movie night or Sweet Frog.
 - ii. Kristine suggested a meeting at Holmes Foster park while the kids play.
 - iii. Naomi suggested that other socials in the evenings could be created and connected with the PTO meetings.
 - iv. Kristine asked if we could have more movie nights.
 - 1. Jen said that it is normally twice a year but could be increased.

- v. Wendy suggested that we should make it worthwhile to the kids so they will encourage parents to attend.
 - vi. Emma suggested making an annual report to show parents what we accomplish.
 - 1. Beth suggested that we emphasize that we could do more with more participants.
 - vii. Kristine suggested advertising free coffee and snacks.
 - viii. Charlotte suggested that the kids make a video appeal for parents to attend the PTO meetings.
- C. Establish one PTO printing budget: Emma Rose reported:
- a. We currently print everything and charge separate budgets.
 - b. We need to move about \$1000 to one account so we can pay for all printing.

MOTION: Kristine motioned to have a line item in the budget for \$1000 for printing. Naomi seconded. Motion Carries.

- D. Tour of School: Charlotte took us on a tour of the school.

VIII. Other Business: Charlotte Zmyslo noted:

- A. We will not have Kindergarten Camp this year because we do not have space yet.
- B. However, students will have opportunities to visit once the new part of the building is complete.
- C. We will still have a half day on the first day of school for kindergarteners.

IX. Treasurer's Report: Emma Jane Rose reported:

- A. We spent a lot for the 4th grade field trip \$2200.
- B. We are missing \$43 in the budget.
 - a. Emma believes it is a typo and will try to find the money.
- C. We got \$102 from the Amazon Smile account which will go to the Sunshine Fund.
 - a. Jen asked how people who donated money to Cougar Cat Run can get receipts because we are a 501C3.
 - i. Emma said that they can use their checks as a receipt.
 - ii. If someone needs a receipt, we can provide that to them.
 - iii. Charlotte said that we can write a letter with the amount left blank and complete the letter once they donate.

MOTION: Charlotte motioned to approve the treasurers report; Kristine seconded. Motion Carries.

MOTION: Kristine motioned to adjourn. Becky seconded the motion. Motion Carries.

Meeting Adjourned at 7:48 PM

Next Meeting: Tuesday, April 2nd @ 6:30 PM

*Minutes prepared by Peter Miraldi on March 12th, 2019