Child Find Notice

The Mercer County School District has an ongoing "Child Find" system, which is designed to locate, identify and evaluate any child residing in a home, facility, or residence within its geographical boundaries, age three (3) to twenty-one (21) years, who may have a disability and be in need of Special Education or 504 services. This includes children who are not in school; those who are in public, private, or home school; those who are highly mobile such as children who are migrant or homeless; and those who are advancing from grade to grade, who may need but are not receiving Special Education or 504 services. The district's "Child Find" system includes children with disabilities attending private or home schools within the school district boundaries who may need special education services. The Mercer County School District will make sure any child enrolled in its district who qualifies for Special Education or 504 services, regardless of how severe the disability, is provided appropriate Special Education or 504 services at no cost to the parents of the child.

Parents, relatives, public and private agency employees, and concerned citizens are urged to help the Mercer County School District find any child who may have a disability and need Special Education or 504 services. The District needs to know the name and age, or date of birth of the child; the name, address, and phone number(s) of the parents or guardian; the possible disability; and other information to determine if Special Education or 504 services are needed. Letters and phone calls are some of the ways the Mercer County School District collects the information needed. The information the school District collects will be used to contact the parents of the child and find out if the child needs to be evaluated or referred for Special Education or 504 services.

If you know of a child who lives within the boundaries of the Mercer County School District, who may have a disability, and may need but is not receiving Special Education or 504 services, OR… If you know of a child who attends a private or home school within the boundaries of a Mercer County School District, who may have a disability, and may need but is not receiving Special Education services, please contact or send the information to:

Attn: Mercer County Schools-Director of Special Education
530 Perryville Street, Harrodsburg, KY 40330 Phone: 859-733-7000

"Child Find" activities will continue throughout the school year. As part of these efforts the Mercer County School District will use screening information, student records, and basic assessment information it collects on all children in the District to help locate those children who have a disability and need Special Education or 504 services. Any information the District collects through "Child Find" is maintained confidentially. Written Policies and Procedures have been developed which describe the District's requirements regarding the confidentiality of personally identifiable information and "Child Find" activities. Copies of these Policies and Procedures may be obtained by contacting the Director of Special Education, Mercer County Board of Education. The Mercer County School District provides a public notice in the native language or other mode of communication of the various populations in the geographical boundaries of the District to the extent feasible. If you know of someone who may need this notice translated to another language or delivered in some other manner, please contact the MCS at the number above.