

STUDENTS

B-D-A SUPPORT STRATEGIES for PLANNED ABSENCES

Please refer to the tips below as a regular practice when missing instruction.

Student Strategy / Communication Guide		
Before	During	After
<p>Before my absence I...</p> <ul style="list-style-type: none"> <input type="checkbox"/> Bookmark each of my teacher's online resources for quick reference. <input type="checkbox"/> Inform my teacher via email or in person, in advance, regarding my absence. <input type="checkbox"/> **Ask my teacher if I could sit in during another block to compensate for the one I will be missing. ** <input type="checkbox"/> Make a "to-do" list of work that will be missed during absence from teacher's online resource or from direct communication <input type="checkbox"/> If I am to miss a quiz, test, lab, or presentation... e-mail and/or meet with my teacher to offer several times (before/after school, study hall, or over lunch, etc.) to make up the assignment in person. <input type="checkbox"/> If I see I will not be able to make a future due date, ask for an extension in advance rather than waiting until it is due or past due. 	<p>While I am absent I...</p> <ul style="list-style-type: none"> <input type="checkbox"/> Use the district provided wifi while I am away. <input type="checkbox"/> Be in touch with a reliable classmate while I am away. <input type="checkbox"/> Take and use reading or other materials with me on the bus that I will need to study or prepare for class. <input type="checkbox"/> Touch base with students/teammates who share similar classes and/or teachers to clarify work and discuss questions. 	<p>When I return back to school I...</p> <ul style="list-style-type: none"> <input type="checkbox"/> Check HAC for any missing work or indicators that I missed something <input type="checkbox"/> Hand in work that was due while I was out. <input type="checkbox"/> Check in with a reliable peer and the teacher regarding my missed work <input type="checkbox"/> Review notes or other class materials that may help me understand missed instruction