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To:	Curtis Johnson
From:	Randy Brown and Mike Fisher
Subject:	Districtwide Facilities Master Plan Update
Date:	December 1, 2023

The design team, which includes district administration and staff as well as representatives from Crabtree Rohrbaugh and Associates (CRA), would like to provide an update on the work completed on the Districtwide Facilities Master Plan (DWFMP).

## DWFMP

The design team began the site surveys of existing district facilities over the last two months from an architectural and mechanical, electrical and plumbing perspective. Once this work is completed, reports will be prepared for the planning process.

Specifically related to the Park Forest Middle School (PFMS) location, the team has begun investigating test fits for new construction and addition/renovation at all district property locations. This work, along with the site survey and facility analysis for the PFMS, specifically, will be a tool for the evaluation and determination of a project site.

Current educational program and future development is ongoing and will be completed prior to evaluation of design models.

The CAC for Facilities is expected to review this work in January, which will then be shared with the Board at the February 5 meeting. On March 11 and 25 the Board will have the opportunity to receive and consider input.

A Steering Committee for the DWFMP process is being created and expected to be engaged after the beginning of 2024. Proposed representation on the Steering Committee includes:

- Community
- Employees
- Students
- SCASD Booster and PTO/PTSO organizations
- SCASD Education Foundation
- CAC for Facilities, Finance, School Health and Safety, Technology
- General Advisory Committee for Career and Technical Center
- Real Estate
- Finance/Banking
- Centre Region Municipal Government

The Board should provide suggestions for additional areas of focus or experience which should be included. Invitations to these organizations will be sent in the coming week. An online application will be available on the 2023 DWFMP website for parents and community members. A schedule for the Steering Committee will be available by early January 2024.

Crabtree Rohrbaugh has prepared a presentation highlighting the project work leading to the proposed design.