

## State College Area School District

### 2021-22 Budget Development – October 19, 2020

Key dates in the budget process based on PDE published filing requirements.

#### December 31

- District deadline to notify residential property owners not currently approved or whose approval is due to expire that the owner must submit a completed application to county assessment office to qualify for homestead exclusion. Deadline for submitting application is March 1.

#### January 4 – Board Action Required

- Adopt Resolution Authorizing Proposed Preliminary Budget Display and Advertising or adopt opt out resolution state district will not raise the rate of any tax by more than index)
- *Administration Recommends adopt opt out resolution - preliminary budget process eliminated - deadline January 28.*

#### January 18 - Board Action Required

- *Adopt resolution authorizing proposed preliminary budget or opt out resolution.*

#### January 28

- District deadline to make 2021-2022 Proposed Preliminary Budget on form PDE-2028 available for public inspection or adopt opt out resolution.

#### February 2

- Deadline to submit to PDE copy of opt out resolution and related proposed tax rate increases.

#### February 5

- Publish notice of intent to adopt 2021-2022 Preliminary Budget.
- Publish and post on district website notice of intent to apply to PDE for referendum exceptions.

#### February 15 – Board Action Required

- Approve Preliminary Budget (N/A if opt out)
- Presentation of referendum exception calculation for board discussion.

#### February 20

- Submit to PDE Preliminary Budget and related proposed tax rate increases (PDE-2028, including Real Estate Tax Rate Report. (85 days prior to primary election) (N/A if opt out)

March 1

- PDE deadline to file referendum exception request (75 days prior to primary election)

March 1

- Deadline for residential property owners to submit homestead application to county assessment office.

March 24

- PDE to rule on school district request for referendum exception (55 days prior to primary election)

April 19

- Presentation of district proposed final budget for 2021-2022

May 3 – Board Action Required

- Approval of district Proposed Final Budget for 2021-2022 for board. (Resolution and advertising - 30 days prior to final budget adoption; PDE Deadline May 31)
- School Board President to sign and send to PDE Certification of Use of PDE-2028

May 18

- Primary Election Day

May 18

- 20 days prior to final budget adoption - Proposed Final Budget on Form PDE-2028 available for public inspection

May 28

- Publish notice of intent to adopt Final Budget (10 days prior to final budget adoption)

May 24

- Public hearing for district final budget for 2021-2022

June 7 – Board Action Required

- Adopt Final Budget on Form PDE-2028 (resolution)
- Homestead and Farmstead Exclusion Resolution
- Annual Tax Levy Resolution
- Installment Payment Plan Resolution