

2024-2025 ACCOUNTS PAYABLE SCHEDULE

Accounts Payable issues checks weekly with adjustments for District Holidays. The "deadline date" is the date that all invoices, purchase orders, disbursement and reimbursements requests must be received in the Accounts Payable Department in order for a check to be issued by the next "check mailed date". Please check with Accounts Payable if you have a "special circumstance".

TUESDAYS - ACTIVITY ACCOUNT

WEDNESDAYS - CONSTRUCTION

FRIDAYS - GENERAL OPERATING

| DEADLINE DATE | CHECKS MAILED | DEADLINE DATE | CHECKS MAILED | DEADLINE DATE | CHECKS MAILED |
|---------------|---------------|---------------|---------------|---------------|---------------|
| 8/6/2024 | 8/13/2024 | 8/7/2024 | 8/16/2024 | 8/9/2024 | 8/16/2024 |
| 8/13/2024 | 8/20/2024 | 8/14/2024 | 8/23/2024 | 8/16/2024 | 8/23/2024 |
| 8/20/2024 | 8/27/2024 | 8/21/2024 | 8/30/2024 | 8/23/2024 | 8/30/2024 |
| 8/27/2024 | 9/3/2024 | 8/28/2024 | 9/6/2024 | 8/30/2024 | 9/6/2024 |
| 9/3/2024 | 9/10/2024 | 9/4/2024 | 9/13/2024 | 9/6/2024 | 9/13/2024 |
| 9/10/2024 | 9/17/2024 | 9/11/2024 | 9/20/2024 | 9/13/2024 | 9/20/2024 |
| 9/17/2024 | 9/24/2024 | 9/18/2024 | 9/27/2024 | 9/20/2024 | 9/27/2024 |
| 9/24/2024 | 10/1/2024 | 9/25/2024 | 10/4/2024 | 9/27/2024 | 10/4/2024 |
| 10/1/2024 | 10/8/2024 | 10/2/2024 | 10/11/2024 | 10/4/2024 | 10/11/2024 |
| 10/8/2024 | 10/15/2024 | 10/9/2024 | 10/18/2024 | 10/11/2024 | 10/18/2024 |
| 10/15/2024 | 10/22/2024 | 10/16/2024 | 10/25/2024 | 10/18/2024 | 10/25/2024 |
| 10/22/2024 | 10/29/2024 | 10/23/2024 | 11/1/2024 | 10/25/2024 | 11/1/2024 |
| 10/29/2024 | 11/5/2024 | 10/30/2024 | 11/8/2024 | 11/1/2024 | 11/8/2024 |
| 11/5/2024 | 11/12/2024 | 11/6/2024 | 11/15/2024 | 11/8/2024 | 11/15/2024 |
| 11/12/2024 | 11/19/2024 | 11/13/2024 | 11/22/2024 | 11/15/2024 | 11/22/2024 |
| * 11/19/2024 | 12/3/2024 * | * 11/20/2024 | 12/6/2024 * | * 11/22/2024 | 12/6/2024 |
| 12/3/2024 | 12/10/2024 | 12/4/2024 | 12/13/2024 | 12/6/2024 | 12/13/2024 |
| 12/10/2024 | 12/17/2024 | 12/11/2024 | 12/18/2024 | * 12/13/2024 | 1/10/2025 |
| * 12/17/2024 | 1/7/2025 * | * 12/18/2024 | 1/10/2025 | 1/10/2025 | 1/17/2025 |
| 1/7/2025 | 1/14/2025 | 1/8/2025 | 1/17/2025 | 1/17/2025 | 1/24/2025 |
| 1/14/2025 | 1/21/2025 | 1/15/2025 | 1/24/2025 | 1/24/2025 | 1/31/2025 |
| 1/21/2025 | 1/28/2025 | 1/22/2025 | 1/31/2025 | 1/31/2025 | 2/7/2025 |
| 1/28/2025 | 2/4/2025 | 1/29/2025 | 2/7/2025 | 2/7/2025 | 2/14/2025 |
| 2/4/2025 | 2/11/2025 | 2/5/2025 | 2/14/2025 | 2/14/2025 | 2/21/2025 |
| 2/11/2025 | 2/18/2025 | 2/12/2025 | 2/21/2025 | 2/21/2025 | 2/28/2025 |
| 2/18/2025 | 2/25/2025 | 2/19/2025 | 2/28/2025 | 2/28/2025 | 3/7/2025 |
| 2/25/2025 | 3/4/2025 | 2/26/2025 | 3/7/2025 | 3/7/2025 | 3/14/2025 |
| 3/4/2025 | 3/11/2025 | 3/5/2025 | 3/14/2025 | * 3/14/2025 | 3/28/2025 |
| * 3/11/2025 | 3/25/2025 | 3/12/2025 | 3/28/2025 | 3/28/2025 | 4/4/2025 |
| 3/25/2025 | 4/1/2025 | 3/26/2025 | 4/4/2025 | 4/4/2025 | 4/11/2025 |
| 4/1/2025 | 4/8/2025 | 4/2/2025 | 4/11/2025 | * 4/11/2025 | 4/17/2025 |
| 4/8/2025 | 4/15/2025 | 4/9/2025 | 4/17/2025 | 4/17/2025 | 4/25/2025 |
| 4/15/2025 | 4/22/2025 | 4/16/2025 | 4/25/2025 | 4/25/2025 | 5/2/2025 |
| 4/22/2025 | 4/29/2025 | 4/23/2025 | 5/2/2025 | 5/2/2025 | 5/9/2025 |
| 4/29/2025 | 5/6/2025 | 4/30/2025 | 5/9/2025 | 5/9/2025 | 5/16/2025 |
| 5/6/2025 | 5/13/2025 | 5/7/2025 | 5/16/2025 | 5/16/2025 | 5/23/2025 |
| 5/13/2025 | 5/20/2025 | 5/14/2025 | 5/22/2025 | * 5/23/2025 | 5/29/2025 |
| 5/20/2025 | 5/27/2025 | 5/21/2025 | 5/30/2025 | 5/29/2025 | 6/5/2025 |
| 5/27/2025 | 6/3/2025 | 5/28/2025 | 6/5/2025 | 6/5/2025 | 6/12/2025 |
| 6/3/2025 | 6/10/2025 | 6/2/2025 | 6/12/2025 | * 6/12/2025 | 7/3/2025 |
| 6/10/2025 | 6/17/2025 * | 6/11/2025 | 7/3/2025 | 7/3/2025 | 7/10/2025 |
| * 6/17/2025 | 7/1/2025 | 7/2/2025 | 7/11/2025 | * 7/10/2025 | 8/1/2025 |
| 7/1/2025 | 7/8/2025 | 7/9/2025 | 7/18/2025 | 8/1/2025 | 8/8/2025 |
| 7/8/2025 | 7/15/2025 * | 7/16/2025 | 8/1/2025 | 8/8/2025 | 8/15/2025 |
| * 7/15/2025 | 7/29/2025 | 7/30/2025 | 8/8/2025 | 8/15/2025 | 8/22/2025 |
| 7/29/2025 | 8/5/2025 | 8/6/2025 | 8/15/2025 | 8/22/2025 | 8/29/2025 |
| 8/5/2025 | 8/12/2025 | 8/13/2025 | 8/22/2025 | 8/29/2025 | 9/5/2025 |
| 8/12/2025 | 8/19/2025 | 8/20/2025 | 8/29/2025 | 9/5/2025 | 9/12/2025 |

Note: '*' indicates a change to the regular schedule.