

LACKLAND ISD
SEMI-MONTHLY PAY DATES
2024 - 2025

*Note: Lackland ISD will combine supplemental & regular payroll. Pay period is for **ONLY** Sub pay, hourly pay, supplemental pay, overtime pay, leave and dock days. Pay period is not for days/hours covered under annualized pay*

| Pay Period | Timesheets, Supplemental forms Due Date | Pay Date | |
|-----------------------|---|-----------|--------------------------|
| June 30th - July 13th | July 19, 2024 | THURSDAY | August 15, 2024 |
| July 14th - Aug 3rd | August 9, 2024 | FRIDAY | August 30, 2024 |
| Aug 4th - Aug 24th | August 30, 2024 | FRIDAY | September 13, 2024 |
| Aug 25th - Sept 14th | September 20, 2024 | MONDAY | September 30, 2024 |
| Sept 15th - Sept 28th | October 4, 2024 | TUESDAY | October 15, 2024 |
| Sept 29th - Oct 19th | October 23, 2024 | THURSDAY | October 31, 2024 |
| Oct 20th - Nov 2nd | November 8, 2024 | FRIDAY | November 15, 2024 |
| Nov 3rd - Nov 16th | November 18, 2024 | WEDNESDAY | November 22, 2024 |
| Nov 17th - Nov 30th | December 6, 2024 | FRIDAY | December 13, 2024 |
| Dec 1st - Dec 14th | December 18, 2024 | FRIDAY | December 20, 2024 |
| Dec 15th - Dec 28th | January 8, 2025 | WEDNESDAY | January 15, 2025 |
| Dec 29th - Jan 4th | January 24, 2025 | FRIDAY | January 31, 2025 |
| Jan 5th - Jan 18th | February 7, 2025 | FRIDAY | February 14, 2025 |
| Jan 19th - Feb 1st | February 21, 2025 | FRIDAY | February 28, 2025 |
| Feb 2nd - Feb 15th | February 28, 2025 | FRIDAY | March 7, 2025 |
| Feb 16th - Mar 1st | March 7, 2025 | MONDAY | March 31, 2025 |
| Mar 2nd - Mar 22nd | March 28, 2025 | TUESDAY | April 15, 2025 |
| Mar 23rd - Apr 12th | April 17, 2025 | WEDNESDAY | April 30, 2025 |
| Apr 13th - May 3rd | May 9, 2025 | THURSDAY | May 15, 2025 |
| May 4th - May 17th | May 23, 2025 | FRIDAY | May 30, 2025 |
| May 18th - May 31st | June 6, 2025 | FRIDAY | June 13, 2025 |
| Jun 1st - Jun 14th | June 20, 2025 | MONDAY | June 30, 2025 |
| Jun 15th - Jun 28th | July 3, 2025 | TUESDAY | July 15, 2025 |
| Jun 29th - Jul 12th | July 18, 2025 | THURSDAY | July 31, 2025 |

Pay dates denoted in red have been adjusted due to a holiday or earlier payday.



Revised 6/5/2024

**Always keep the payroll department informed
of your current bank account and mailing address!**

***Submissions due by the due date specified for each Pay Date in order to be
processed with that payroll. All late submissions will be processed in the next
pay period. For TRS reporting all Time corrections for the prior month must be
corrected by the 1st of the following month!***