

<b>CALL TO ORDER</b>	At 7:25 p.m., the May 20, 2024, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
<b>SCHOOL BOARD MEMBERS PRESENT</b>	Ms. Tameka Hatcher, Mrs. Jackie Hill, Ms. Elise I. LeMelle, Miss. Rebecca McCullough, Esq., Mr. Ian Thomas, Mr. Jesse Rawls, Sr.
<b>SCHOOL BOARD MEMBERS PRESENT VIA MICROSOFT TEAMS</b>	
<b>ABSENT</b>	Mr. Majid Ali, Mr. Steven H. Johnson, Keita Kalonji Johnson, Esq.
<b>DISTRICT OFFICE PRESENT</b>	Mr. Mark Holman, Dr. Tamara Willis, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
<b>SOLICITOR</b>	Appel, Yost & Zee LLP
<b>EXECUTIVE SESSION</b>	The President announced that executive session was held immediately prior to the meeting for the purpose of litigation real estate matters.
<b>INTRODUCTIONS/ GUEST PRESENTATIONS</b>	None
<b>REPORTS/ ANNOUNCEMENTS</b>	<p><b>Student Board Representatives: Bessie Idan and Nicholas Mabry</b> presented a report highlighting recent activities and events from district buildings. (attached to BoardDocs)</p> <p><b>Dauphin County Technical School: Ms. LeMelle</b> reported that L. King from STSD and her classmates, P. Bhandari from Central Dauphin and D. Ruby from Steelton Highspire, who are part of the Web Development and Design program, will be presenting their website design at the National FBLA Leadership Convention in Orlando, Florida. DCTS will have a Ribbon Cutting ceremony for the house the students have finished refurbishing. The ceremony will be on May 30th at 10:00 am at 16 Wisconsin Street in Harrisburg. Additionally, Mr. Rawls shared that the 143 Co-op students earned a combined total of \$900,000 this school year. Ms. LeMelle shared the students of the month:</p> <p>9<sup>th</sup> Grade – A. Cabrera-Luciano, Middletown Area School District, Engineering, Drafting &amp; Design 10<sup>th</sup> Grade – J. Stoner, Central Dauphin School District, Building Construction Technology 11<sup>th</sup> Grade – R. Hashani, Central Dauphin School District, Dental Assistant</p>

12<sup>th</sup> Grade – D. Peirce, Central Dauphin School District, Veterinary Assistant

**Capital Area Intermediate Unit: Mrs. Hill** reported that her church donated 18 bags of clothing and accessories on behalf of STSD to the Champions for Children clothing drive.

**Board of Commissioners: Mr. Rawls** shared that Susquehanna Township has conducted a fire study and have determined where the ideal location of a volunteer fire company should be. They are planning to build a new building.

**Superintendent's Report: Dr. Tamara Willis** acknowledged teachers, learners, families, and staff involved in the spring music and arts programs in the district. She also reported that the Boys 4 X 100 relay team (Ga'ree Mathes, Samuel Oliseh, Zikhere Leaks, Lex Cyrus) placed first in the PIAA District III Championships and will move on to the state competition. Several other STSD track athletes will also be competing in the state competition. Middle school learner Benjamin Smithers had the opportunity to perform on the violin at the Annual State Holocaust Commemoration. Dr Willis recognized High school student Michael Thieblemont for being a National Merit Scholar Finalist. He was also recognized as one of the Best and Brightest of 2024. She presented him with a certificate from the National Merit Scholarship program. Dr. Willis shared that the district was awarded \$450,000 in a Competitive Safe School Grant. In total, the district was awarded \$631,469.00 in Safe Schools Grant funding.

## II. APPROVAL OF AGENDA ITEMS FOR MAY 20, 2024

### MOTION TO AMEND THE AGENDA

**2.A.** Moved by Ms. Hatcher, seconded by Ms. LeMelle to amend item 7.I. from Mr. Oslwen Anderson to Mrs. Jackie Hill as the Board Treasurer for the 2024-2025 fiscal year.

Motion passed 6-0, 0 abstentions, 3 absent (Mr. Ali, Mr. S. Johnson, Mr. K. Johnson)

### MOTION TO APPROVE

**2.A.** Moved by Ms. LeMelle, seconded by Mr. Thomas to approve the meeting agenda as amended for May 20, 2024.

Motion passed 6-0, 0 abstentions, 3 absent (Mr. Ali, Mr. S. Johnson, Mr. K. Johnson)

### 2.B. Board Member Comments

Ms. Hatcher shared that May 17<sup>th</sup> was the 70<sup>th</sup> anniversary of Brown versus the Board of Education. She is proud of the diversity at Susquehanna Township.

## III. HEARING OF THE PUBLIC

### SPEAKER

None

**IV. PRESENTATIONS AND DISCUSSIONS**

**PRESENTATION** None

**V. MINUTES**

**MOTION TO APPROVE** 5.A. Moved by Ms. LeMelle, seconded by Mr. Thomas, to approve Item 5.A.  
Motion passed 6-0, 0 abstentions, 3 absent (Mr. Ali, Mr. S. Johnson, Mr. K. Johnson)

5.A. Approve the Minutes of the May 6, 2024, Board meeting.

**VI. PROGRAM**

**DISCUSSION** None

**VII. PERSONNEL**

**MOTION TO APPROVE** 7.A.B.C.D. Moved by Mrs. Hill, seconded by Ms. LeMelle, to approve Items  
7.A.B.C.D.  
Motion passed 6-0, 0 abstentions, 3 absent (Mr. Ali, Mr. S. Johnson, Mr. K. Johnson)

7.A.1. Approve the resignation of Lisa Geer as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School, effective June 10, 2024.

7.A.2. Approve the resignation of Amanda Salter as Special Education Teacher at the Susquehanna Township Middle School, effective June 10, 2024.

7.A.3. Approve the resignation of Lisa Jimenez as Substitute Lunch Monitor at the Sara Lindemuth/Anna Carter Primary School, effective June 10, 2024.

7.A.4. Approve the resignation of Jessica Acevedo as Substitute Lunch Monitor at the Sara Lindemuth/Anna Carter Primary School, effective June 10, 2024.

7.A.5. Approve the resignation of Sierra Harvey as Social Studies Teacher at the Susquehanna Township High School, effective August 1, 2024.

7.A.6. Approve the resignation of Keith Edmonds as Principal at Thomas Holtzman Elementary School, effective June 10, 2024. Approve the retirement of Michele Yeagy as Reading Specialist at the Thomas W. Holtzman, Jr. Elementary School, effective February 29, 2024. Ms. Yeagy has been with the district since 2008.

**7.B.1.** Approve the end of assignment for Margaret Baum as Assistant III/Paraprofessional on Special Assignment as LTS Special Education Teacher (STEA), effective May 10, 2024. Ms. Baum will be returning to her original position as Assistant III/Paraprofessional (STESPA).

**7.C.1.** Approve the transfer of Michelle McGowan from Elementary School Teacher to Instructional Coach at the Thomas W. Holtzman, Jr. Elementary School, effective July 1, 2024. Ms. McGowan will be filling a new position.

**7.D.1.** Approve the transfer of Lisa Robbins as Assistant Principal on Temporary Assignment at the Thomas W. Holtzman, Jr. Elementary School, to Assistant Principal at Thomas W. Holtzman Elementary School, effective June 11, 2024.

Mr. Steven H. Johnson joined the meeting virtually at 7:51 p.m.

**MOTION TO APPROVE**

**7.E.** Moved by Mrs. Hill, seconded by Miss McCullough, to approve Item 7.E. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. K. Johnson)

**7.E.1.** Approve the promotion of Joshua Gibson from Acting Principal to Principal at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$107,000.00, effective June 11, 2024. Mr. Gibson will be replacing Keith Edmonds.

**MOTION TO APPROVE**

**7.F.** Moved by Mrs. Hill, seconded by Mr. S. Johnson, to approve Item 7.F. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. K. Johnson)

**ROLL CALL VOTE:**

Aye: Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. S. Johnson, Miss McCullough, Mr. Thomas, Mr. Rawls  
Nay: None  
Abstain: None  
Absent: Mr. Ali, Mr. K. Johnson

**Motion passed 7-0, 0 abstentions, 2 absent**

**7.F.1.** Approve Mrs. Kathy Ciaciulli as Director of Human Resources at the effective July 1, 2024, in accordance with the attached contract. Mrs. Ciaciulli will be Susquehanna Township School District at a salary of \$140,000.00, pro-rated, replacing Mr. Mark E. Holman who is retiring.

**7.F.2.** Approve Mrs. Kathy Ciaciulli to work on a coordinated schedule based on availability and approval by the superintendent for select days in June 2024. Payment for these days will be based on Mrs. Ciaciulli's per diem rate as specified in her employment contract.

**MOTION TO APPROVE**

**7.G.** Moved by Ms. Hatcher, seconded by Ms. LeMelle, to approve Item 7.G. Motion passed 6-0, 1 abstention (Miss McCullough), 2 absent (Mr. Ali, Mr. K. Johnson)

**7.G.1.** Approve the following ESY Teachers for the 2023-2024 school year:

Jessica Dullen	Autumn Fair
Levi Moyer	

**7.G.2.** Approve the following ESY Paraprofessionals for the 2023-2024 school year:

Kristy Wissler	Yolanda Stanton
Tanae Scott	

**7.G.3.** Approve Patria Cruz as Substitute Lunch Monitor at the Sara Lindemuth/Anna Carter Primary School at a rate of \$17.00 per hour, effective May 7, 2024.

**7.G.4.** Approve the following Summer School Teachers for the 2023-2024 school year:

Tamaura Woodson	Nora Johnstone	Olupcia Joseph
Jamie Wiley	Ashleigh Heagy	Matthew Scharadin
Jolene Connelly	Robin Broderick	Shannen DeLaurentis
Reema Arif	Nathaniel Clugston	Erin Wright

**7.G.5.** Approve the payment 2.846 vacation days at \$149.92 per day totaling \$426.67 for Sheila Pressley.

**7.G.6.** Approve Pawan Acharya as Technology Department Student Worker at the Susquehanna Township School District at a rate of \$12.00 per hour for summer 2024.

**7.G.7.** Approve Rory Bechtel as Technology Department Student Worker at the Susquehanna Township School District at a rate of \$12.00 per hour for summer 2024.

**7.G.8.** Approve Caleb Calderon as Technology Department Student Worker at the Susquehanna Township School District at a rate of \$12.00 per hour for summer 2024.  
**7.G.6.** Approve Caitlin Jodoin as Assistant Music Director for the 2023-2024 Susquehanna Township Middle School Musical at a stipend of \$700.00.

**7.G.9.** Approve the following Susquehanna Township High School Marching Band staff for the 2024-2025 school year:

Name	Position	Stipend
Graham Kerick	Marching Band Director	\$6,350.00

Jacob Heller	Assistant Marching Instructor	\$1,000.00
Sarah Hefflefinger	Marching Band Color Guard Instructor	\$3,100.00
Sarah Hefflefinger	Indoor Color Guard Instructor	\$2,000.00
Hannah Kegerreis	Marching Band Assistant Color Guard Instructor	\$1,000.00
Hannah Kegerreis	Assistant Indoor Color Guard Instructor	\$850.00
Shauna Moore	Woodwind Instructor	\$1,000.00
Micah Bitgood Enders	Brass Instructor	\$1,000.00

**MOTION TO APPROVE**

7.H. Moved by Ms. Hatcher, seconded by Mr. Thomas to approve Item 7.H.  
 Motion passed 7-0, 0 abstentions, 2 absent

ROLL CALL VOTE:

Aye: Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. S. Johnson, Miss McCullough, Mr. Thomas, Mr. Rawls  
 Nay: None  
 Abstain: None  
 Absent: Mr. Ali, Mr. K. Johnson

**Motion passed 7-0, 0 abstentions, 2 absent**

7.H. Recommend approval of STESPA collective bargaining agreement, effective July 1, 2024, to June 30, 2027.

**MOTION TO APPROVE AS AMENDED**

7.I. Moved by Mr. Thomas, seconded by Ms. LeMelle, to approve Item 7.I.  
 Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. K. Johnson)

7.I. Approve Mrs. Jackie Hill as Board Treasurer for the 2024-2025 fiscal year.

8:04 p.m. Mr. Anderson joined the meeting virtually.

**VIII. FINANCES**

**MOTION TO APPROVE**

8.A.B.C.D.E.F.G. Moved by Mr. S. Johnson, seconded by Mr. Thomas, to approve Items 8.A.B.C.D.E.F.G.  
 Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. K. Johnson)

8.A. Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$15,892.71.

8.B. Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$17,854.27.

**8.C.** Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,266,498.69.

**8.D.** Approve the payment of Food Service bill from the Food Service Checking, as listed on the Computer Check Summary, totaling \$50.00.

**8.E.** Approve the payment of Food Service bill from the Food Service Checking, as listed on the Computer Check Summary, totaling \$50.00.

**8.F.** Approve the General Fund Cash Balance of \$5,423,059.43.

**8.G.** Approve the following Personal Tax Refunds:

1. Taxpayer Name: Lee Ann Haynos  
Bill # 000046  
Year: 2023  
Refund Amount: \$264.60  
Reason: Lee Ann Haynos is retired; paid the taxes in error.

2. Taxpayer Name: Paul R. Haynos  
Bill #: 000045  
Year: 2023  
Refund Amount: \$264.60  
Reason: Paul R. Haynos is retired; paid the taxes in error.

**MOTION TO APPROVE**

**8.H.** Moved by Ms. LeMelle, seconded by Mrs. Hill to approve Item 8.H.

ROLL CALL VOTE:

Aye: Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. S. Johnson, Miss McCullough, Mr. Thomas, Mr. Rawls  
Nay: None  
Abstain: None  
Absent: Mr. Ali, Mr. K. Johnson

**Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. K. Johnson)**

**8.H.** Approve the advertisement of a notice to the public once a week for three weeks that the Board of School Directors of Susquehanna Township School District intends to adopt a Referendum Resolution to place a referendum on the November 6, 2024, ballot relating to the elimination of the flat rate occupation tax and an

increase in the rate of the earned income tax collected by the School District to 1.1%. The notice shall provide that the Referendum Resolution will be acted upon at the meeting of the Board of School Directors to be held on July 15, 2024, and that the Board of School Directors will hold a public hearing regarding the proposed referendum resolution on June 17, 2024.

**IX. CONTRACTS**

**MOTION TO APPROVE**

**9.A.B.C.D.E.** Moved by Mr. S. Johnson, seconded by Ms. Hatcher to approve Items 9.A.B.C.D.E.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. K. Johnson)

**9.A.** Approve the Agreement for Capital Area Intermediate Unit to provide CAOLA Advisor Services for the 2024-2025 school year.

**9.B.** Approve the 24-25 fiscal year broker agreement with AJG Risk Management Service, Inc. inclusive of both insurance carrier premiums, as well as brokerage commission costs as disclosed in Exhibit B of the attachment.

**9.C.** Approve the Time Clock Plus (TPC) time and attendance service agreement as outlined in the attached proposal. The agreement is effective the date of the signed contract for a period of 4 consecutive years.

**9.D.** Approve the Gordian JOC Contract No.:22021JOCC-31 to replace the interior doors and frames at the High School gymnasium. The existing doors and frames are beyond repair. New doors and frames will be designed to maximize accessibility and egress of space.

**9.E.** Approve the Consulting Services Agreement with Daniel Malinich to provide communications, media, photography and videography services for Susquehanna Township School District.

**DISCUSSION**

**9.F.** Discuss the rate sheet provided by Delta-T for services in the 2024-2025 school year.

**DISCUSSION**

**9.G.** Discuss Extended School Year contract with New Story School (New Cumberland campus) for student ID# 2023-24/026 for the summer of 2024.

**DISCUSSION**

**9.H.** Discuss the Agreement with Merakey Pennsylvania to provide education to students, as needed, for the 2024-2025 school year

**X. POLICY**

None

**XI. OTHER**

**MOTION TO APPROVE**

**11.A.B.C.** Moved by Mrs. Hill, seconded by Ms. LeMelle, to approve Items 11.A.B.C. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. K. Johnson)

**11.A.** Approve the out of state field trip for the football team to participate in 7 verses 7 Invitational and Linemen Camp at the University of Maryland. Players will also receive a tour of the campus and facilities and have an opportunity to meet with admissions officers and academic advisors.

**11.B.** Approve the attached Resolution in support of Full and Fair Public School Funding.

The board had questions for administration on the formula used for funding of public schools.

**11.C.** Approve Student #2023-24/027, a non-resident senior, to attend Susquehanna Township High School for the student's senior year without payment of tuition in accordance with Policy 202.

**DISCUSSION**

**11.D.** Discuss the appointment of \_\_\_\_\_ and \_\_\_\_\_, as the Voting Delegates for the Pennsylvania School Boards Association (PSBA) Delegate Assembly Meeting to be held on Saturday, November 2, 2024, at PSBA headquarters in Mechanicsburg, PA. The event will also have a virtual option. (appoint up to 2 delegates)

**XII. NEW BUSINESS**

None

**XIII. ADJOURNMENT**

**MOTION TO ADJOURN**

Moved by Ms. Hatcher, seconded by Mrs. Hill, to adjourn to executive session. Motion passed: 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. K. Johnson)

Meeting adjourned 8:20 p.m.

  
Rebecca McCullough  
Board Secretary