

**Rogers High School**  
**24-25 Parent & Family Engagement**

**1: Jointly Developed**

Describe how the School works with parents and families to develop and review relevant plans, policies, and strategies related to engagement.

Rogers High School recognizes that parents are full partners in the decision-making process that affects his or her child and family. To encourage parents to participate in this process, the school maintains active involvement with parents through the RHS Parent Teacher Organization, which serves as the site advisory board. The school also has various standing committees with parent representation; some of these include parent involvement, handbook, and discipline committees.

The building principal designates one certified staff member to serve as a parent facilitator to help organize meaningful training for staff and parents and to undertake efforts to ensure that parental participation is recognized as an asset to the school. This staff member meets yearly with a principal and parents to review the school's engagement plan.

**2: Communication**

Describe how the School will communicate with and distribute information to parents and families.

Communication between home and school is regular, two-way, and meaningful. To encourage communication with parents the school shall:

1. Schedule no fewer than two (2) parent/teacher conferences per school year. One conference will be held in October and the other in February.
  - a. A purpose of this time can be to establish an opportunity for parents and educators to share information such as student strengths and learning preferences.
  - b. This time may also be used to disseminate testing information.
2. Use a variety of communication tools seeking to facilitate two-way interaction between parents and teachers that include but are not limited to conferences, phone calls, texts, emails, websites (including Parentlink, Instagram, Twitter, and Facebook), Remind 101, as well as letters.
3. Provide clear information in the course description guide regarding course expectations and offerings, student placement, school activities, student services, and optional programs. Course description guides are available both online and as a hard copy.

4. Provide electronic report cards and regular absentee risk reports to parents. Provide support services and follow-up conferences as needed.
  - a. Interim reports will be provided electronically week five of each marking period or grade quarter.
  - b. Semester report cards will be sent to parents.
  - c. All parents will receive information on how to access their student's grades electronically.
5. Disseminate information on school policies, discipline procedures, assessment tools and school goals. Include parents in any related decision making process.
  - a. School goals will be reported by the principal at the beginning of the year orientation to parents.
  - b. Student handbooks are available online.
6. Encourage immediate contact between parents and teachers when concerns arise.
7. Translate communications to assist non-English speaking parents when requested.
8. Teachers will communicate with parents regarding student behavior and achievement, via electronic or written communication or a phone call.
9. The school will contact parents/guardians about parent/teacher conferences.
10. Provide opportunities for parents to communicate with principals and other administrative staff through electronic means, orientations, open houses, and open door access. These opportunities may be both formal and/or informal in nature.
11. Provide staff development regarding effective communication techniques and the importance of regular two-way communication between the school and the family.
12. Plan and engage in other activities determined by the school to be beneficial to encourage communication with parents.
  - a. Host orientation sessions for new students utilizing LinkCrew.
  - b. Host Parents make a Difference Night/Open House event(s) so that parents can meet their child's teachers.
  - c. During AP Parent Night, Advanced Placement teachers will be available to meet with and educate parents about their respective courses. Parents will also be able to pick up packets with the necessary information concerning each class and its requirements.
  - d. Host "Link Crews for incoming freshman" so that parents can become more involved in their child's education. Provide announcements on the school webpage and on local television and radio broadcast.
13. Informational Packets which are composed of a student handbook and "Tips for Parents," are available on the school website.
14. Invite all parents to the annual Parents Make a Difference Night/Open House - a meeting to welcome parents and students to our school and to share expectations for the school year. School policies and other activities will be addressed encouraging parent participation. Discussions will be held as to how parents can assist to make a difference in his/her student's education plan.

15. Provide a link on our website where parents and students can obtain grades and monitor student progress.

16. Use a phone messenger system to notify parents that students are absent and keep them informed about school and parent activities.

17. Provide certified teachers with a minimum of two hours and administrators a minimum of three hours annually in training. Training will be designed to enhance understanding of effective parental involvement strategies and the importance of setting expectations and creating a climate conducive to parental participation.

18. Provide student academic support and career development through career based small learning communities. Students will be mentored throughout their years at RHS with monthly focus on student academic performance. Students who are not meeting academic expectations will develop individual plans for improvement that will be reviewed by mentor teachers and shared with the student's parents. Students needing additional academic support will be referred to their counselor and/or principal for appropriate placement in supplemental instructional programs.

19. Encourage students to become "A student graduate with promise" by completing all areas of certification as prescribed by the local Chamber of Commerce.

### **3: Building Staff Capacity**

Describe activities that will be used with School staff to build their capacity to work with parents as equal partners.

A certified staff member will be designated to serve as a parent facilitator to help organize meaningful training for staff and parents and to undertake efforts to ensure that parental participation is recognized as an asset to the school. School employees will be trained through professional development to recognize that there are a variety of parenting traditions and practices within the community's cultural and religious diversity. Staff members will be encouraged to demonstrate respect for families and the family's primary role in the rearing of children to become responsible adults.

Certified teachers will receive a minimum of two hours and administrators a minimum of three hours annually in training. Training will be designed to enhance understanding of effective parental involvement strategies and the importance of setting expectations and creating a climate conducive to parental participation. Training will also focus on effective communication techniques and the importance of regular two-way communication between the school and the family.

#### **4: Building Parent Capacity**

Describe how the School provides opportunities to build parents' capacity to play a role in their children's academic success. This may include conducting workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings or providing equipment or other materials.

Rogers High School is committed to involve all parents to ensure the success of all students. To promote student learning, the school will offer support to parents by providing resources to improve parenting techniques and skills:

1. Maintain a "Parent Center"
  - a. Purchase and organize parenting books, magazines, and other informative materials regarding responsible parenting.
  - b. Provide parents an opportunity to borrow the materials for review through the "Parenting & Volunteer Center."
  - c. The Parent Center in the media center contains media resources on the following topics:
    1. Drug Prevention
    2. Violence Prevention
    3. Education Support
    4. Health & Wellness
2. Promote parenting websites and numbers to parents.
  - a. Information will be placed on the school website.
  - b. Information will be available during Freshman Parent Night, Parents Make a Difference Night, at parent/teacher conferences, during AP Parent Night and periodically highlighted on the school Facebook page.
3. Plan and engage in activities determined by the school as beneficial to promoting and supporting responsible parenting.
  - a. School employees will be trained through professional development to recognize that there are a variety of parenting traditions and practices within the community's cultural and religious diversity.
  - b. Staff members will be encouraged to demonstrate respect for families and the family's primary role in the rearing of children to become responsible adults.
  - c. Inform parents of free parenting classes and workshops offered by various local agencies.
4. The school's handbook, which is available online, will include the school's commitment to parental involvement, the process for resolving parental concerns, and tips for how parents can foster their child's success. The handbook will be updated on a yearly basis.

**5: Coordination**

Describe how the School will coordinate with other organizations, businesses, and community partners, including alumni, to provide additional supports, services, and resources to families.

Rogers High School recognizes that community resources strengthen school programs, family practices and student learning. The school will seek support for students and parents by contacting local businesses for coupons and prizes for activities and events. Student organizations with the assistance of parents and teachers will provide service to non-profit agencies (ex. Make a Wish) in the community. In addition, the school will develop partnerships with local businesses and service groups to provide a wider range of resources for the learning community.

Rogers High School hosts after/during school credit recovery, summer school, along with summer enrichment programs to help students stay current in their studies. Our PTO secures grants for student needs serviced by PTO through a Dignity Closet. Students are able to access clothing, food, and basic needs through the Dignity Closet.

Our Parent/Teacher Organization (PTO) meets each 2nd Tuesday with the principal and the parent engagement facilitator. PTO provides feedback to the principal on issues that arise. PTO leadership and feedback has provided water fill stations, a Dignity Closet, doorbell system for visitors, fence in the courtyard for safety and security, readily available school supplies in the hallways, along with monthly feedback on current events. PTO is instrumental in promoting clarity in communication from the school to stakeholders. Each year the PTO provides a back to school picnic for all students, spirit materials for students, snacks for teachers on parent/teacher conference nights, along with appreciation meals for teachers. PTO is an integral component of the culture at Rogers High School and helps make every day better for staff and students.

**6: Annual Title I Meeting** *(Title I schools)*

Describe the details regarding the Annual Title I meeting used to inform parents of the requirements of Title I, the School's participation, and the parents' rights to be involved.

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Not Applicable

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**7: School-Parent Compact** (Title I schools)

Describe the process School will follow to jointly develop with parents a School-Parent Compact as required under Title I, Part A.

Not Applicable

**8: Reservation of Funds** (Title I schools)

Describe how the School uses Title I, Part A funds set-aside for parent and family engagement programs and activities.

Each school in the Rogers Public School district coordinates with other organizations, businesses, and community partners to provide additional supports, services, and resources to families.

Each school in the Rogers Public School district will respond to the educational and personal success challenges military-connected children face during their transition to a new school and keep them on track to be college, workforce, and life-ready. Also, we will coordinate any additional services needed with the district and/or state military liaison.

**Assurances**

*Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.*

- A.1: The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated.**  
*[ADE Rules Governing Parental Involvement Section 3.02.3]*
- A.2: The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:**
  - the School Engagement Plan
  - a parent-friendly explanation of the School and District's Engagement Plan
  - the informational packet
  - contact information for the parent facilitator designated by the School.*[AC.A. § 6-15-1704(0); ADE Rules Governing Parental Involvement Section 3.02.4]*
- A.3: The School understands that a parent friendly summary/explanation of the Engagement Plan should be included in the current student handbook.**  
*[AC.A. § 6-15-1704(0); ADE Rules Governing Parental Involvement Section 3.02]*
- A.4. The School understands its obligation to professional development equities.**

related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year)

[A.C.A. § 6-15-1703(0); A.C.A. § 6-17-709; *Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)*]

- 0 **A.5:** The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.

[A.C.A. § 6-15-1704(a)(3)(B)]

0 **A.6:** The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:

- o to help organize meaningful training for staff and parents,
- o to promote and encourage a welcoming atmosphere, and
- o to undertake efforts to ensure that engagement is recognized as an asset to the School.

[A.C.A. § 6-15-1702(c)(1-2)]

0 **A.7:** The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book.

[A.C.A. § 6-15-1702(b)(6)(B)(ii)]

0 **A.8:** The School understands its obligation to evaluate the effectiveness of its career and technical education programs.

[A.C.A. § 6-15-1702(b)(3)(B)(ii)]

0 **A.9:** The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.

[ADE Rules Governing Parental Involvement Section 3.02.2]

0 **A.10:** The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:

- o what students will be learning
- o how students will be assessed
- o what a parent should expect for his or her child's education
- o how a parent can assist and make a difference in his or her child's education.

[A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]

0 **A.11:** Any School serving high school students understands its obligation to educate parents about their role in decision-making regarding course selection, career planning, and preparation for postsecondary opportunities.

[A.C.A. § 6-15-1702(b)(7)(B)(ii)]

0 **A.12:** The School understands its obligation to evaluate its policies or procedures that would discourage a parent from visiting the School or from visiting a child's classroom.

[A.C.A. § 6-15-1702(b)(6)(B)]

0 **A.13:** The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.

[ESSA § 1116(a)(3)(D)]

0 **A.14:** The School understands its obligation to submit to the State any complaints from parents who deem the Title I Schoolwide Plan unsatisfactory. These complaints can be sent to [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov)

[ESSA § 1116(b)(4)]

0 **A.15:** The School understands its obligation, if requested by parents, to provide opportunities for a representative to participate, as appropriate, in decision-making to the education of their children, and respond to any such suggestions as soon as practicably possible.

[ESSA § 1116(c)(4)(C)]



### References

State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312, 6318, 6320](#)

<b>School Name:</b>	Rogers High School
<b>School Engagement Facilitator Name:</b>	Sarah Raymond
<b>Plan Revision/Submission Date:</b>	May 8, 2024
<b>District Level Reviewer Name, Title:</b>	
<b>District Level Approval Date:</b>	

### Committee Members. Role

*{Select "Repeat" to open more entry fields to add additional team members}*

<b>First Name</b>	<b>Last Name</b>	<b>Role</b> <i>(Teacher, Staff, Parent, Student, or Community Member)</i>
Lisa	Williams	Principal
Sarah	Raymond	Assistant Principal
Ruth	Hudgins	Parent
Melanie	Bryant	Parent
Tricia	Tice	Assistant Principal
Begina	Proctor	Parent
Dee Dee	Burns	Parent

(Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov) or 501-371-8051.)