

## ADMISSION OF NONRESIDENT STUDENTS

The District may accept nonresident pupils if current facilities and staff are adequate, the parent(s)/guardian(s) accept the proposed grade placement, the parent(s)/guardian(s) provide transportation as needed, and advance payment of tuition is received.

This policy does not apply to pupils residing in State licensed foster homes located within the District's boundaries or to pupils residing with a non-parent or legal guardian principally for reasons other than attending the District's schools. They are treated as residents and will be admitted unconditionally.

**Adoption Date: January 9, 1989**

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### Procedures

All requests for attendance in District schools by nonresident pupils shall be forward to the Assistant Superintendent for approval. His/her decision will be based upon the following criteria:

1. Receipt of written request from the parent or legal guardian
2. An interview with the parent
3. Receipt of school records from current school of attendance
4. Counsel with principal of current school of attendance
5. Counsel with principal of proposed school of attendance
6. Mutual agreement as to grade level and building placement
7. Receipt of payment for at least 9 weeks tuition in advance (if approved)

Tuition charges will be based upon prior year costs as determined by the Director of Business Services on August 1 of each year.

Subsequent to approval by the Assistant Superintendent, pertinent data will be forwarded to the Attendance Coordinator.

The status of tuition students shall be reviewed annually with regard to availability of facilities.

The Attendance Coordinator, in turn, will forward a list of nonresident pupils to the Director of Business Services 30 days prior to the commencement of each quarter for invoicing purposes. If the parent(s) or legal guardian move into the District during any quarter for which tuition has been paid, the tuition for that respective quarter will be refunded.

Invoices outstanding for 30 days may be cause for voiding the tuition agreement and curtailment of attendance in the District.

**Adoption Date: January 9, 1989**