

# Fairview Elementary Parent and Family Engagement Packet 2024-2025



**Fairview Elementary School**  
**3131 W. Garrett Road**  
**Rogers, Arkansas 72758**  
**479-631-3524**  
**479-202-9111 (fax)**

Welcome to Fairview Elementary School! This school has high expectations for students and works cooperatively with parents to provide the training, guidance, and support needed for students to develop to their fullest potential. It is the mission of Fairview Elementary, along with the Rogers Public School District, to provide an environment of educational excellence where all belong, all learn, and all succeed.

We look forward to a school year filled with cooperation between students, parents, and school personnel. It will take all of us working together to provide students with the best opportunities available. To ensure your child's success in school, we encourage you to be involved. Enjoy following the progress of your child during the 2024-2025 school year.

There is always a need for volunteers who care about children and enjoy working with them. If you are interested, call the school office or contact your child's teacher. The rewards are intrinsic and abundant.

Once again, welcome to the Fairview Family!

Brooke Bradley, Principal  
Ryan White, Assistant Principal

[brooke.bradley@rpsar.net](mailto:brooke.bradley@rpsar.net)  
[ryan.white@rpsar.net](mailto:ryan.white@rpsar.net)  
[rogersschools.net/fairview](http://rogersschools.net/fairview)

Visit <http://www.rogersschools.net> for detailed and updated information throughout the school year. A monthly school calendar and other school specific information are posted on the Fairview link or can be obtained from the school office.

**EQUAL OPPORTUNITY:** The Rogers Public School District does not discriminate in its policies and programs on the basis of race, color, creed, religion, age, sex, handicap, national origin, or ancestry. Inquiries concerning the application of Title IX or Title VI, may be referred to the Equity Coordinator, 500 W. Walnut, 636-3910.

This packet is designed to inform stakeholders and fulfill the requirements of Act 1002 of 2011.

### **Arrival at School**

Doors will open at 7:15 a.m. All students will report to the cafeteria as they enter school each morning. Since we will be participating in the Breakfast in the Classroom program, all students will enjoy breakfast as a family at the beginning of the day. **Please do not drop your child off before 7:15 each morning, as there is no adult supervision.** Instruction begins at 7:45.

### **Attendance**

Arriving late or leaving early will be charged with absences as follows:

- Anytime a student is late or is checked-out prior to the dismissal bell: 1 tardy
- 2-4 hours of missed time: 1/2 of an absence
- More than 4 hours of missed time: 1 absence

Excessive Absences:

- After the 5th absence during a semester, parents will be notified by phone or letter.
- After 10 absences in a semester, parents will again be notified by phone or letter.
- On the 11<sup>th</sup> absence in a semester, Arkansas law requires that parents be notified that students may be retained and that a report may be filed with Arkansas Department of Human Services (DHS).

Leaving School Early:

- When possible, medical and dental appointments should be made outside of school hours. When it is necessary for an appointment, please obtain a doctor's note and send it to school with your child.
- A child will be released only to parents unless the school has been notified by the parent that they have granted permission for someone else to pick up their child. Please sign the child out in the office. For your child's safety, identification may be requested.
- A student's attendance record will indicate absences according to the attendance policy when checked out of school for appointments.

### **Behavior Expectations**

Students are expected to follow expectations as outlined by Rogers School District policy and included within the Fairview Expectations Matrix. We celebrate good choices at all times and in all places (classrooms, hallways, cafeteria, playground, school buses, restrooms, field trips...). No student will be allowed to interfere with or repeatedly disrupt the educational process of others. Three major expectations govern the behavior of students at Fairview:

Be SAFE – at all times and in all places

Be RESPECTFUL – to everyone and our school

Be RESPONSIBLE – for yourself, your actions, and your belongings

Consequences for not following expectations may include redirection and reteaching, time-out, loss of privilege, parent notification, conference, in-school/out-of-school suspension.

### **Birthdays and Other Personal Celebrations**

Please do not send birthday/celebration treats to school with your child. State laws now regulate and restrict foods in schools, and parents may not provide food for any student other than their own child. Parents are also discouraged from sending flowers or balloons to school for their child. Deliveries of this sort disrupt the learning process in the classroom and are not allowed on school buses.

### Cafeteria

	Price	Reduced Price*	Adult
<b>Lunch</b>	\$ 2.45 per day \$12.25 per week Extra milk is 50¢ daily	\$ .40 per day \$2.00 per week Extra milk is 50¢ daily	\$3.75 (All prices subject to change.)

*\*Applications for free or reduced priced meals will be sent home with each student at the beginning of the school year and are available in the office or from the cafeteria manager.*

- Parents may pay for more than one week at a time with cash or checks made out to Fairview Elementary. *All payments should be sent in a sealed envelope labeled with the student's name, grade, and teacher's name.* Online payment is also available.
- Parents will be informed, through a cafeteria notice, when a balance becomes negative.
- Parents are also invited to eat lunch with their child, from time to time. If this opportunity presents itself for you, please make sure you are aware of a few guidelines. Per Arkansas law, parents may only provide food for their own child. There will be tables set aside for you to spend time enjoying conversation with your child. For safety and security, we ask you not have any other student(s) at the table with you other than your own child, and we ask that you do not go outside to recess with your child.

#### *Rogers Public School's Meal Charging and Collection Procedures*

As provided in SP 46-2016, all school food authorities (SFAs) operating the federal school meal programs (National School Lunch Program and/or School Breakfast Program) must have a written and clearly communicated meal charge administrative procedure in place.

All SFAs must have an administrative procedure in place for children participating at the full paid meal rate who either do not have money in their account or in hand to cover the cost of the meal at the time of service. SFAs are required to communicate this administrative procedure to families and school and/or district-level staff members as appropriate. SFAs should ensure the administrative procedure is communicated on an annual basis.

Families will have access to the meal charge administrative procedure via a written copy of the district-wide "Meal Charging and Collection" procedures each school year. Families of transfer students (during the year) will receive a written copy of the district-wide procedure when enrolled.

**NEW THIS YEAR:** Students who have qualified for "reduced priced" meals will not be charged a co-pay and will have no obligation to pay the co-pay of .40 cents for lunch.

#### *Local Charge Administrative Procedure Considerations*

General: Students who are categorized as "full paid status" and are unable to pay for their meals at the time of the meal service are allowed to charge per Arkansas State law. Meals will not be denied to any student.

Students charging breakfast and/or lunch will receive the same reimbursable meals available to all other students. Students will not be approached regarding a delinquent account or the need to bring money. Students may request the status of their account on their own but must do so as a private encounter with the cafeteria manager. Account balances will not be published or made known publicly to anyone except the student and his/her parent or guardian.

Notification: The number of charges allowed for all students is not limited. Alternative meals will not be provided as a deterrent to charging. The parent or guardian will be contacted by letter, email, automated payment system notification or phone call when the account has remained delinquent without a payment plan in place. Families will be made aware of the opportunity to apply for free or reduced price meal benefits and assisted as needed in filling out the application. Families may not be “required” to apply for benefits.

Delinquent Debt: Delinquent debt is defined as overdue unpaid meal charges that are considered collectable, with efforts being made to collect them. The debt may remain on the accounting documents until it is either collected or determined to be uncollectable. The debt may be carried over in the student’s account at the end of the school year (beyond June 30).

Repayment plans: Each household may request a repayment plan that will include payment levels and due dates appropriate to a household’s particular circumstances. Please contact the cafeteria manager or program administrator for establishing a repayment plan.

Ala Carte’ Purchases: Ala carte’ purchases are items available to all students for purchase by exchange of cash or via the student’s meal Account. They are not a reimbursable meal and are not subject to charging.

Contact Information: Families may contact their school’s cafeteria manager for information or may call 479-631-3539 to speak to a Child Nutrition Program Administrator for further help or information.

Rogers Schools is an equal opportunity provider.

### **Car Rider Procedures**

Before and after school are times to be especially cautious when driving around the school. The doors on the east side of the building are to be used for dropping off and picking up car riders. These procedures are in place to ensure the safety of your child and the safety of others.

In the morning:

- Parents must pull up to the first available yellow cone, closest to the one labeled #1, in a double line, so all cars may unload at the same time.
- An honor guard student or adult on duty will be waiting by the cone to assist your child with the car door, if needed. We ask that students are ready to exit the car, with all belongings in hand.
- Please ensure your child arrives *no later than 7:40* in order to get to class on time.

In the afternoon:

- Car riders are to wait inside until their name is called.

- Cars, again, form two lines and pull up as directed.
- Students are instructed to walk to a specific number/color that coordinates with the number on the cone where they will meet their vehicle and load.

Parents are asked not to park in the lot and walk in the building to pick-up their child unless they are taking care of other school business (i.e. meet with a teacher, business in the office, etc.). For the safety of all, student are never to be picked-up or dropped-off in the bus loop (Garrett Street entrance). This loop is for the loading and unloading of school buses and approved shuttles only. It is against Arkansas State Law for a vehicle to pass a school bus that is loading or unloading.

### **Change of Address, Telephone Number, or Employment**

It is extremely important that every student maintain an up-to-date address and working phone number on file in the school office. Please contact the school immediately when information changes. It is imperative that we know how to reach you in case an emergency arises.

### **Concerns**

Any person who feels concerned about any matter connected with Fairview Elementary should first contact the appropriate teacher, staff member, or administrator. We strive to have open and honest communication, but if the concern cannot be resolved, the appropriate Assistant Superintendent may be contacted, followed by the Superintendent.

### **Homework/Make-up Work**

**Homework:** Homework will be an extension of clearly defined learning goals and appropriate to the age, ability, and independent level of the student. The assignment is primarily to be completed by the student for independent practice outside of school time. It is the responsibility of each student to complete all class and homework assignments on time. School papers and other communication documents are usually sent home each Tuesday, but please check with your child daily for assignments/notices.

**Make-up work:** Make-up work for students who are absent may be supplied by the teacher and picked up by the parent in the office. Please email the teacher or call the office by 9:00 a.m. to request work that may be picked up no earlier than 1:00 p.m., if multiple days may be missed.

### **Inclement Weather**

In the early morning hours, during the winter, radio and television stations will begin carrying announcements around 6:00 a.m. of any school closing. Worsening weather conditions may force the early closing of schools. Should this happen, radio and television stations will carry this information. In both cases, our district will also send an automated announcement to the primary number on file addressing the situation. Please do not call the school. This interferes with obtaining information and instructions from the district office and/or emergency personnel. Please devise a parent-child contingency plan so that your child will know what they should do in the event that school is forced to dismiss early. Please provide your child with the proper rain gear for given days. Students will walk unless it is lightning or a heavy downpour is occurring.

### **Legal Custody**

If there are any custody arrangements existing regarding your child, the school must have a copy of the official court documents. These documents must be updated yearly or as changes occur.

### **Lost and Found**

Articles found in and around the school should be turned in to the lost and found area where the owners may claim their property by properly identifying the lost item. Please consider labeling jackets, coats, lunch boxes, and other items with your child's name so that they may be returned to the owner. Unclaimed items will be donated to local charities in October, December, March, and at the end of the year.

### **Medication/Nurse**

School personnel cannot give any medication to students without written permission from parents. Specific permission forms are available in the nurse's office. Forms should contain the name of the medication, the amount to be given, and the time it is to be given. Parents must bring medication to the office in a prescription container, as students may not transport medication and a parent signature is required. Please provide a measuring spoon with liquid medicines. Please inform the nurse of significant allergies and/or diagnosis. Depending on severity, a health care plan may be necessary.

### **Notes from Parents**

Notes are needed when:

- A student has been absent. Please state the reason for the absence.
- You will be picking your child up early for an appointment. This allows the classroom teacher to prepare any necessary homework.
- You wish your child to go home in a different way than usual, or if a different person will be picking your child up from school. Children without notes will be sent home their customary way.
- A student is going home with another student. In this case, both children must bring a note.
- A doctor has diagnosed your child with an illness or injury requiring limited activity in PE or at recess.

### **Parent Center**

A Parent Center has been established for parents to use. Our center contains books, videos, and other pertinent resources on a variety of parenting topics, and we will continue to add useful resources. These will be available to parents at no cost. Feel free to browse through this information and check out any item(s) that may be of interest to you. Information regarding free parenting classes and workshops offered in the area will be made available to parents who express interest. Please contact Lisa Snyder or Samantha Cloe, counselors, for assistance or more information.

## **Parent Involvement Program**

Involved parents are essential to fostering high student achievement. Fairview personnel participate in professional development that enhances understanding of effective parent involvement strategies and recognize the importance of setting expectations and creating a climate conducive to parental participation. Fairview Elementary promotes and supports active parental involvement by:

- Offering regular, two-way communication between home and school (daily/weekly folders, phone calls, notes, emails, conferences).
- Encouraging responsible parenting.
- Understanding that parents can and should play an integral role in assisting student learning.
- Welcoming parents in the school and seeking their support and assistance.
- Including parents as full partners in the decisions that affect children and families.
- Providing access to community resources that strengthen school programs, family practices, and student learning.
- Developing a relationship of mutual trust and respect that transcends cultural, social, and language barriers.
- Promoting lifelong learning as a key to success.
- Participating together with an active and well-organized school PTO.

Parents may become active in the school and their child's education by taking part in "In-School" or "At-Home" involvement opportunities.

In-School:

- Joining PTO, leading a committee
- Attending parent/teacher conferences
- Volunteering at school
- Attending student performances, open house, curricular nights
- Participating in PTO events

At-Home:

- Reading to children and helping with homework
- Checking folder/backpack daily
- Monitoring screen time
- Teaching family values
- Maintaining consistent routines

Parental involvement activities planned throughout the school year may be found on the school calendar, in monthly newsletters, or by contacting the school office. When parents are involved, schools are strengthened, students flourish, attendance and behavior is better, students receive a higher quality education, and a safer, more effective learning environment is created. Parent/Teacher conferences are held in September and early February to discuss student performance. However, feel free to schedule an appointment with your child's teacher at any time. We truly appreciate your partnership!



### **Personal Items**

Children are not to bring toys, pets, electronic devices, playground balls or other personal items to school, unless they have special permission from their teacher. No toy weapons of any kind are allowed. Students will assume responsibility for any items brought to school.

### **Recess**

We expect all children to go out for physical activity and social play, when weather permits, unless we have a note from a physician ordering the student to “sit-out”. In extreme heat or cold, we will only be out long enough to stretch and get fresh air. However, please be sure your child dresses appropriately for recess. We ask that students wear shoes that are safe and sturdy and offer the support needed for physical education classes, recess, and other outside activities.

### **School Supplies/Property**

Each grade level has a supply list that is included in the summer letter packet and upon enrollment. We ask that backpacks with wheels be avoided due to safety concerns for others. Teachers, at times, may also request special supplies for specific classroom activities. Students are expected to take good care of all books, equipment, supplies, and school property as well as their own personal property. Parents may be assessed payment for damage done to books, equipment, or school/bus property.

### **Specialty Classes and Services**

Every student has library, physical education (PE), music, and art class at least one time per week. For student safety, appropriate clothing and shoes should be worn on PE days. The school counselor also provides classroom guidance lessons on a rotating basis and is available to visit with students and parents about academic or social issues within the school setting.

### **Standardized Assessments**

Rogers Public School District students in kindergarten through fifth grades take the State standardized tests each year. Because these test results are used in various aspects of your child's educational program, we appreciate you avoiding any trips or absences during the testing dates. The required State assessments and dates for the 2024-25 school year are:

- ATLAS Grades 3-5: Testing window is April 14-May 16
- ELPA 21 Assessment for ESOL students: Testing window is March 3-April 11

\*Specific dates will be included in newsletters and on the monthly calendar.

### **Transportation**

Several buses transport student to school, with bus 90 and 91 being the primary buses. It is important that students show appreciation for this privilege by obeying rules for bus riders and extending courtesy and showing respect to bus drivers. Problems could lead to discontinued bus service. Parents are responsible for any misconduct at bus stops. The bus driver may refer any student to the district's transportation authorities for misbehavior, and the following consequences will be enforced:

- First offense: student conference and parent contact by phone or written notice

- Second offense: 1-day bus suspension and parent contact
- Third offense: 3-day bus suspension and parent contact
- Fourth offense: 10-day bus suspension and parent contact
- Fifth offense: 30-day bus suspension and parent contact
- Sixth or serious offense: Bus suspension for the remainder of the school year

### **Visitors to the Building**

Parents are always welcome at Fairview Elementary School, as this is an integral part of student success. Please report to the office when you enter the building and bring your driver's license in order to obtain a visitor badge. Visitors are asked to wear a visitor badge while in the building. If wanting to volunteer or visit your child's class, please make an appointment with the classroom teacher. All volunteer activities should be arranged with the teacher ahead of time. We ask that students from other schools or friends of students visit outside of school hours. Classroom interruptions during instruction are discouraged because of the time on task necessary for successful learning.

### **Walkers**

Students within Parent Responsibility Zones will either need to walk or bike to school or be transported by parents. There will be a crossing guard at the crosswalk at the intersection of Garrett and Wallis from 7:15 a.m. to 7:40 a.m. After school, staff members will cross those walkers/bike riders across Garrett and to the Garrett/Wallis intersection who travel in those directions. Students will walk/bike unless it is lightning or a heavy downpour is occurring. In this case, walkers are kept at the school until the car riders are picked up. When safe, any remaining walkers will be released as stated above. Students are expected to show respect of other people's property and go straight home and not loiter in anyone's yard. It is important to discuss a plan for dismissal during lightning or heavy downpours.

## 2024-2025 Calendar

School Begins (First Day For Students)	August 14
<i>Labor Day holiday (No School)</i>	<i>September 2</i>
<i>Teacher Professional Development (No School)</i>	September 20
Conference Days (after school)	September 23-27
First Quarter Ends	October 11
<i>Fall Vacation</i>	<i>October 17-18, 21</i>
<i>Thanksgiving holiday (No School)</i>	<i>November 25-29</i>
Second Quarter Ends	December 19
<i>Winter Vacation (No School)</i>	<i>December 20-January 3</i>
<i>Martin Luther King, Jr holiday (No School)</i>	<i>January 20</i>
<i>Teacher Professional Development (No School)</i>	<i>February 17</i>
Conference Days (after school)	February 18-21
Third Quarter Ends	March 14
<i>Spring Break (No School)</i>	<i>March 24-28</i>
<i>Teacher Professional Development (No School)</i>	<i>March 31</i>
<i>Vacation Day (NO School)</i>	<i>April 18</i>
<i>Memorial Day holiday (No School)</i>	<i>May 26</i>
Fourth Quarter Ends (Possible Last Day for Students*)	May 28

\*Inclement weather/make-up days are May 29-30 and June 2-4. If additional inclement weather days are needed, the School Board shall have the authority to amend the calendar.

Please refer to the district website and monthly newsletters for calendar updates and school event notifications.



Dear Parent:

In December 2015, former President Barack Obama signed the Every Student Succeeds Act into law. Parents continue to have the same rights as they did under “No Child Left Behind”.

Under ESSA, parents have a right to know the professional qualifications of their children’s teachers(s). This letter is to inform you of your right to ask for the following information about each of your child’s classroom teachers:

Whether the state of Arkansas has licensed or qualified the teacher for the grades and subjects he or she teaches (Note: We are also required to send a notice to parents affected if the teacher is not fully licensed, so if you haven’t received such notice, your child’s teacher(s) is/are fully licensed.)

Whether the teacher is teaching under an emergency permit or other provisional status through which state licensing criteria have been waived.

The teacher’s college major, whether the teacher has any advanced degrees, and, if so, the subject of the degrees.

If any time your student has been taught for four (4) or more consecutive weeks by a teacher(s) that is not highly qualified, then you will be notified by the school.

You also have the right to request information regarding the qualifications of the paraprofessional(s) assisting your child’s teacher(s). If your child is receiving Title I, Part A services from a paraprofessional, then our district or school is able to provide you with the following information:

Whether the paraprofessional has completed at least two years of study at an institution of higher education.

Whether the paraprofessional has completed an associate’s degree (or higher).

Whether the paraprofessional has met a rigorous standard of quality through our state’s certification procedure for determining the quality of paraprofessional staff.

Whether the paraprofessional has: (a) the knowledge of and ability to assist in instructing reading, writing, and mathematics or (b) the knowledge of and the ability to assist in learning activities, such as homework, reading readiness, writing, mathematics, and other support as appropriate.

If you would like to receive specific information about your child’s teacher or paraprofessional, please visit our office at 500 West Walnut Street to fill out a Parent Request Form. A response will be mailed to you within ten working days from the date of the request. Our office is open from 7:30 a.m. to 4:30 p.m. Monday through Friday.

Our district is fully committed to the success of your child. We appreciate your partnership in our efforts.

Sincerely,

Dr. Roger Hill  
Assistant Superintendent for Human Resources

**Fairview Elementary  
School Engagement Plan  
3131 W. Garrett Road  
Rogers, Arkansas 72758**

**Introduction and School Engagement Plan Summary**

Parental involvement is a critical component of a child's success in school. Benefits of parental involvement include, but are not limited to, the following: students flourish, schools are strengthened, student attendance and behavior is better, students receive a higher quality education, and a safer, more effective learning environment is created.

Parents may become involved at Fairview Elementary in numerous ways. They can volunteer at school and/or for PTO events and attend at least the two scheduled parent teacher conferences, student performances, orientation, and other parent nights. At home, parents can read to children, teach moral values, monitor screen time and what is watched on television, help with homework, establish a regular bedtime routine, ensure children arrive at school on time and maintain regular attendance, and assist teachers by helping with tasks that can be completed at home.

Fairview Elementary School jointly developed, with stakeholders, the following school parental involvement plan that describes how the school will carry out parental involvement requirements according to Arkansas Act 1002 of 2011. Fairview's written parental involvement plan is made available to parents and the local community. Each year, the advisory committee will review and update the Parent Involvement Plan, develop school goals and address specific student needs, reflecting the commitment to facilitating parental involvement.

### **1: Jointly Developed**

Fairview Elementary School jointly developed, with stakeholders, the following school parental involvement plan that describes how the school will carry out parental involvement requirements according to Arkansas Act 1002 of 2011. Fairview's written parental involvement plan is made available to parents and the local community. Each year, the advisory committee will review and update the Parent Involvement Plan, develop school goals and address specific student needs, reflecting the commitment to facilitating parental involvement.

A child's education is a responsibility shared by Fairview Elementary School and family during the entire time a child attends. Fairview faculty, staff, parents/guardians, and community members must work together as knowledgeable partners to support educating all students effectively. Parents/guardians of students attending Fairview Elementary School are diverse in culture, language, and needs, and they are an integral component of the school's ability to provide for the educational and personal successes of the children.

Fairview Elementary School believes that engaging parents/guardians in their child(ren)'s educational experiences are essential to high student achievement and the school should foster and support parent/guardian involvement in all of its educational endeavors.

### **2: Communication**

In order to promote student learning and encourage parents to participate as full partners in the decisions that affect their children and our families, Fairview Elementary will offer support to parents and encourage regular, meaningful, two-way communication.

To assist in welcoming parents in the school and to assist in seeking parent support and assistance, Fairview Elementary School will ensure that:

- it will not implement any policy or procedure that will discourage a parent from visiting the school. However, parents/guardians are asked to follow routines designed to promote the safety of all students when picking up their children at the end of the school day. Parents/Guardians are encouraged to visit the school during school events but are asked to follow safety procedures by registering in the school office and wearing a visitor's tag. Parents are encouraged to contact the regular classroom teacher and make an appointment should they want to visit in their child's classroom at a time other than a special event.
- it will develop a volunteer resource, which lists the interests and availability of volunteers for school staff members' use. Parents will be surveyed requesting their specific interests so that volunteer work will be meaningful. A determination will be made concerning how frequently a volunteer desires to participate including the option of one time per year. Options will also be included for those who are available to help at home and the volunteer resource book will be utilized to help correlate school needs with volunteer interest.
- it will print and distribute statements which attest to the school's commitment to parent involvement.
- information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

To encourage communication with parents, Fairview Elementary School will:

- provide students and parents a school handbook in the form of the Parent & Family Engagement Packet that includes necessary information for parents to get involved and be aware of school procedures, expectations, and processes for addressing and resolving parent concerns.
- send home a weekly folder of student work and school and district communications.
- regularly update the school's website and other forms of social media to inform parents of upcoming events, in addition to sending a monthly newsletter and calendar of events.
- schedule no less than two parent and teacher conferences per school year where 100% participation will be expected.
- engage in other activities determined by the school to be beneficial in the fostering of effective communication with parents like educational nights and PTO committees, events, and spirit nights.

Working together, as partners, in the education of our children is vital for their success. In an effort to provide our students with the highest quality education possible, we recommend the following roles for parents, students, teachers and administrators.

Teachers and administrators will:

- Provide high quality curriculum and instruction in a supportive and effective learning environment based on the standards set forth by the State of Arkansas.
- Encourage parent involvement in their child's school experience.
- Provide frequent reports to parents/guardians on proficiency levels that children are expected to meet and their child's progress toward meeting those State standards.
- Offer parents reasonable access to staff by school email and opportunities to meet during parent/teacher conferences and/or by appointment.
- Provide timely responses to parents' questions or recommendations.

Parents/Guardians will:

- See that your child(ren) are punctual and attend school regularly.
- Provide a quiet place to study/read, ensure that homework is completed in a neat and acceptable way, and monitor screen time.
- Encourage the efforts of your child(ren) and be available for questions.
- Support the school/district discipline policy.
- Read and respond to communications from the school and attend parent/teacher conferences.

Students will:

- Attend school regularly.
- Come to school each day with the necessary supplies, a positive attitude, and ready to learn.
- Let my teacher and/or family know if I need help.
- Complete and return homework assignments.
- Follow expectations and rules of student conduct while respecting adults, myself, and other students.

### **3: Building Staff Capacity**

Fairview Elementary School will support the development, implementation, and regular evaluation of the parent involvement program in order to involve parents in the decisions and practices of the school, while using to the degree possible the components included within.

The principal will designate one certified staff member as the parent facilitator for the purpose of organizing meaningful training for staff and parents in order to promote and encourage a welcoming atmosphere to parents involved in the school and undertake efforts to ensure that parental and community participation is recognized as an asset to the school. All certified staff members will participate in professional development, in accordance with State requirements and timelines, which are designed to enhance understanding of effective parent involvement strategies. The parent facilitator can be contacted through the Fairview office.

To help parents assist students during their learning processes, Fairview Elementary School will:

- provide assistance to parents and collaborate with the community by educating teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents. Topics to be addressed include: how to reach out to, communicate with, and work with parents as equal partners; how to implement and coordinate parent programs; and how to build ties between parents and the school.
- provide assistance to parents and collaborate with the community by designating at least one staff member and an administrator or designee to attend monthly PTO meetings in order to understand how to meet the common needs of students, parents, and the community.

At any time a parent feels concerned about any matter related to Fairview Elementary School, the parent should first contact the appropriate teacher, staff member, or administrator. We strive to have open and honest communication, but if the concern cannot be resolved, the appropriate Assistant Superintendent may be contacted followed by the Superintendent.

#### **4: Building Parent Capacity**

Rogers Public School District has a Board of Education approved Statement of Commitment to Parental Involvement, August 2004. The Statement of Commitment is published in the yearly informational packet that is available online through the enrollment process. The Rogers Public School District recognizes that parents play a crucial role in the success of their children in school and commits to encouraging parents to be full partners in the education of their children.

Parental involvement is a critical component of a child's success in school. Benefits of parental involvement include, but are not limited to, the following: students flourish, schools are strengthened, student attendance and behavior is better, students receive a higher quality education, and a safer, more effective learning environment is created.

Parents may become involved at Fairview Elementary in numerous ways. They can volunteer at school and/or for PTO events and attend at least the two scheduled parent teacher conferences, student performances, orientation, and other parent nights. At home, parents can read to children, teach moral values, monitor screen time and what is watched on television, help with homework, establish a regular bedtime routine, ensure children arrive at school on time and maintain regular attendance, and assist teachers by helping with tasks that can be completed at home.

To help parents assist students during their learning processes, Fairview Elementary School will:



- schedule regular parent nights in order that parents may be given an overview of
  - what students will be learning and the curriculum used to support grade level standards.
  - how students will be assessed.
  - what parents/guardians should expect concerning their children’s education.
  - how parents/guardians can assist and make a difference in the education of their children.
  - ways parents can support classroom instruction and address specific academic needs.
- provide assistance to parents of children served by the school, as appropriate, in understanding topics such as
  - the State’s academic content standards and state academic achievement standards.
  - state and local assessments.
  - how to monitor a child’s progress and work with educators to improve the achievement of the child.
  - materials and training to work with the child to improve the child’s achievement, such as literacy and math training, and using technology, as appropriate, to foster parental involvement.
  - developmentally appropriate learning activities for the home environment through role play and demonstration, strategies developed for at-home parental instruction, and assistance with nutritional meal planning and preparation.
  - use of the Arkansas Department of Education, Rogers School District, and Center for Effective Parenting websites.
  - establishing an individualized district parent account for online payments.
- provide assistance to parents and collaborate with the community by
  - involving parents in making decisions and the development of school goals and priorities along with regular evaluation of the School Level Improvement Plan.
  - ensuring that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
  - offering other reasonable support for parental involvement activities as parents may request.
  - engaging in other activities determined by the school to help parents/guardians assist in their children’s learning.
- promote and support responsible parenting by ensuring the school
  - purchases of child care books, magazines, and other informative materials regarding responsible child care.
  - advertises the current selection of such books, magazines, and other informative materials.
  - provides parents opportunities to borrow the books, magazines, and other informative materials for review.
  - maintains an effective parent resource center.
  - plans and engages in other activities determined by the school to be beneficial for the promotion and support of responsible child care.
- provide online resources such as:
  - Fairview Elementary: <http://rogersschools.net/Fairview>
  - Rogers Public School: <http://www.rogersschools.net>
  - State Department of Education: <http://arkansased.org>
  - Federal Department of Education: <http://www.ed.gov>

- AR Kids First (health insurance): <http://www.arkidsfirst.com/home.htm>
- AR Department of Human Services: <http://www.arkidsfirst.com/serv.htm>
- Arkansas 211: <https://www.211ct.org/>
- Center for Effective Parenting: [www.parenting-ed.org](http://www.parenting-ed.org)
- Fairview Facebook page: Fairview Elementary, @FairviewRogersAR.

### **5: Coordination**

To help parents assist students during their learning processes, Fairview Elementary School will coordinate and integrate, to the extent feasible and appropriate, parental involvement programs and activities with Head Start, Even Start, the Home Instruction Programs for Preschool Youngsters (HIPPY), the Parents as Teachers Program, public preschool, and other programs. These activities can be conducted in parent resource centers to encourage and support parents in more fully participating in the education of the child. To support and encourage successful transitions from elementary school, multiple student and parent engagement opportunities will be coordinated with district middle schools. Fairview Elementary School will also encourage, along with the Rogers Public School District, the development of and participation in family-oriented community based physical activity and mental health programs.

Fairview Elementary School involves parents in numerous ways as outlined in our Parent Engagement Plan. The Parent Teacher Organization and its leaders contribute to making appropriate decisions in order to create an environment where all belong, all learn, and all succeed.

#### Committee Members, Role

<b>First Name</b>	<b>Last Name</b>	<b>Role</b> <i>(Teacher, Staff, Parent, Student, or Community Member)</i>
Lisa	Snyder	Counselor & Parent Involvement Coordinator
Brooke	Bradley	Principal
Ryan	White	Assistant Principal
Amanda	Bidwell	Business Partner & Parent
Maranda	Nash	Parent
Laura	Farris	Parent
Laura	Quillen	Community Member
Amy	Gautier	Media Specialist
Karle	Schmitt	Teacher & Parent
Rea	Smith	Parent

**Fairview Elementary**  
**CLASSROOM Volunteer Sign Up**

Dear Fairview Families:

Family plays a key role in ensuring that children have a successful school year. Fairview is looking for volunteers willing to share their time, talents, and/or resources to help all students have a fun, safe, and productive year.

**WE NEED YOUR TIME AND TALENTS!**

Listed below are the different areas in the classroom for which volunteers are needed this school year. Please take a moment to review this list, check the areas that interest you, and return the form to school. The information you provide will be shared with the school volunteer coordinator, and you will be contacted when an opportunity that matches your interest occurs.

**Child's Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Family Member(s) First/Last Name:** \_\_\_\_\_ **Teacher:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**CHECK EACH ACTIVITY IN WHICH YOU ARE INTERESTED**

**YES**

**NO**

I would like to be a Homeroom Parent

I would like to assist the Homeroom Parent

I would like to help with classroom parties or special events:

I can supply refreshments for classroom parties and/or activities  
(cupcakes, treat bags, drinks, paper products)

I would like to help with PTO special events

I can accompany students on classroom field trips

I can assist the teacher in class (tutor, paperwork, etc.)

If "yes", specify day(s) and time(s) available:

\_\_\_\_\_

I have a special talent or interest that I can share with the class

If "yes", please specify: \_\_\_\_\_

I have artistic talent that I can share with the class

If "yes", please specify: \_\_\_\_\_

## I acknowledge receipt of:

- the Fairview Elementary School Engagement Packet.
- the Parent Friendly Summary of the School Engagement Plan. (pg. 13)

_____ Parent/Guardian Signature	_____ Date	_____ Student's Name (print)
_____ Teacher's Name	_____ Grade	

**\*\*\*Thank you for signing and returning this page.\*\*\***