School Emergency Drills
Planning Form

Type of Drill
NOTE: One drill must occur during a transition time

☐ Fire Drill
(5 required; three by December 1)
1. Friday, September 7, 2018, 8:45 a.m.
2. Monday, September 17, 2018, 7:55 a.m.
3. Thursday, October 18, 2018, 1:00 p.m.
4. Monday, April 8, 2019, 12:00 p.m.
5. Tuesday, May 28, 2019, 8:05 a.m.

☐ Tornado Drill
(2 required, 1 in March)
1. Thursday, September 13, 2018, 12:15 p.m.
2. Wednesday, March 20, 2019, 8:00 a.m.

☐ Lock Down/Shelter in Place Drill
(3 required one by Dec. 1 and One after Jan 1.)
1. Friday, October 5, 2018, 12:35 p.m.
2. Friday, December 7, 2018, 9:30 a.m. (transition)
3. Wednesday, March 27, 2019, 9:30 a.m. (transition)

Name of Reporting School: Rather Elementary School

Name of person responsible for planning and conducting drills:

Darin W. Magley

Signature of responsible person: *Darin W. Magley*

Submit Schedule* of drills by September 15
whoskins@ioniacounty.org

*Notify the Emergency Management Director if there are any changes to the schedule. If a drill is cancelled, it must be rescheduled within 10 days.

A copy of the School Emergency Drills Documentation Form must be posted onto the school's website within 30 days of the drill and remain on the site for 3 years.

School Emergency Drills
Documentation Form

Type of Drill

- [x] Fire Drill (5 required, three by Dec. 1)
- [ ] Tornado Drill (2 required, 1 in March)
- [ ] Lock Down/Shelter in Place Drill (3 required, one by Dec. 1 and one after Jan 1.)

Time of Drill*

- [x] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

*One drill must occur during a transition time

Name of Reporting School: Rather Elementary School

Date of Drill: 9-7-18 Time drill was held: 8:45 (pm) am

Exact time required to evacuate/shelter/secure: 1 minute, 26 seconds

Total Participants: Entire School - approximately 335 students

Remarks: The students did a great job practicing this first safety drill of the school year!

This report is for emergency drill # 1 for school year 2018-2019

Name of person conducting drill: Darin W. Magley

Title of person conducting drill: principal

Signature of person conducting drill: Darin W. Magley

Drill Was Coordinated With:

- [ ] Emergency Management Coordinator → has a schedule of drills
  Name & Title: *Doug Devries, Deputy Emergency Management Director*

Submit schedule* of drills by September 15
emd@ioniacounty.org

*Notify the Emergency Management Director if there are any changes to the schedule. If a drill is cancelled, it must be rescheduled within 10 days

A copy of this form must be posted onto the school's website within 30 days of the drill and remain on the site for 3 years.

School Emergency Drills
Documentation Form

Type of Drill

- ☐ Fire Drill (5 required, three by Dec. 1)
- ☒ Tornado Drill (2 required, 1 in March)
- ☐ Lock Down/Shelter in Place Drill (3 required, one by Dec. 1 and one after Jan 1.)

Time of Drill*

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

*One drill must occur during a transition time

Name of Reporting School: Rather Elementary School

Date of Drill: 9-13-18 Time drill was held: 12:20 (pm/am)

Exact time required to evacuate/shelter/secure: 2 minutes, 26 seconds

Total Participants: Entire School - approximately 336 students

Remarks: This was the first tornado drill of the school year. Overall, the students did a very good job.

This report is for emergency drill # 2 for school year 2018-2019

Name of person conducting drill: Darin W. Magley

Title of person conducting drill: principal

Signature of person conducting drill: Darin W. Magley

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator → has a schedule of drills
  Name & Title: *Doug Devries, Deputy Emergency Management Director*

Submit schedule* of drills by September 15
emd@ioniacounty.org

*Notify the Emergency Management Director if there are any changes to the schedule. If a drill is cancelled, it must be rescheduled within 10 days

A copy of this form must be posted onto the school's website within 30 days of the drill and remain on the site for 3 years.

School Emergency Drills
Documentation Form

Type of Drill

- [x] Fire Drill (5 required, three by Dec. 1)
- [ ] Tornado Drill (2 required, 1 in March)
- [ ] Lock Down/Shelter in Place Drill (3 required, one by Dec. 1 and one after Jan 1.)

Time of Drill*

- [x] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

*One drill must occur during a transition time

Name of Reporting School: Rather Elementary School

Date of Drill: 9-17-18 Time drill was held: 7:55 (pm) (am)

Exact time required to evacuate/shelter/secure: 1 minute, 30 seconds

Total Participants: Entire School - approximately 336 students

Remarks: The students did a very good job practicing this safety procedure.

This report is for emergency drill # 3 for school year 2018-2019

Name of person conducting drill: Darin W. Magley

Title of person conducting drill: principal

Signature of person conducting drill: Darin W. Magley

Drill Was Coordinated With:

- [ ] Emergency Management Coordinator → has a schedule of drills
  Name & Title: *Doug Devries, Deputy Emergency Management Director*

Submit schedule* of drills by September 15
emd@ioniacounty.org

*Notify the Emergency Management Director if there are any changes to the schedule. If a drill is cancelled, it must be rescheduled within 10 days

A copy of this form must be posted onto the school's website within 30 days of the drill and remain on the site for 3 years.

School Emergency Drills
Documentation Form

Type of Drill

- ☐ Fire Drill (5 required, three by Dec. 1)
- ☐ Tornado Drill (2 required, 1 in March)
- ☒ Lock Down/Shelter in Place Drill (3 required, one by Dec. 1 and one after Jan 1.)

Time of Drill*

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

*One drill must occur during a transition time

Name of Reporting School: Rather Elementary School

Date of Drill: 10-5-18 Time drill was held: 12:35 (pm) am)

Exact time required to evacuate/shelter/secure: 0 minutes, 57 seconds

Total Participants: Entire School - approximately 339 students

Remarks: This was our first lock down drill of this school year. The students did a great job practicing this drill and taking it seriously.

This report is for emergency drill # 4 for school year 2018-2019

Name of person conducting drill: Darin W. Magley

Title of person conducting drill: principal

Signature of person conducting drill: Darin W. Magley

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator → has a schedule of drills
  Name & Title: *Doug Devries, Deputy Emergency Management Director*

Submit schedule* of drills by September 15
emd@ioniacounty.org

*Notify the Emergency Management Director if there are any changes to the schedule. If a drill is cancelled, it must be rescheduled within 10 days

A copy of this form must be posted onto the school's website within 30 days of the drill and remain on the site for 3 years.

School Emergency Drills
Documentation Form

Type of Drill

- [x] Fire Drill (5 required, three by Dec. 1)
- [ ] Tornado Drill (2 required, 1 in March)
- [ ] Lock Down/Shelter in Place Drill (3 required, one by Dec. 1 and one after Jan 1.)

Time of Drill*

- [x] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

*One drill must occur during a transition time

Name of Reporting School: Rather Elementary School

Date of Drill: 10-18-18 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1 minute, 27 seconds

Total Participants: Entire School - approximately 343 students

Remarks: The students did a very good job!

This report is for emergency drill # 5 for school year 2018-2019

Name of person conducting drill: Darin W. Magley

Title of person conducting drill: principal

Signature of person conducting drill: Darin W. Magley

Drill Was Coordinated With:

- [ ] Emergency Management Coordinator → has a schedule of drills
  Name & Title: *Doug Devries, Deputy Emergency Management Director*

Submit schedule* of drills by September 15
emd@ioniacounty.org

*Notify the Emergency Management Director if there are any changes to the schedule. If a drill is cancelled, it must be rescheduled within 10 days

A copy of this form must be posted onto the school's website within 30 days of the drill and remain on the site for 3 years.

School Emergency Drills
Documentation Form

Type of Drill

- ☐ Fire Drill (5 required, three by Dec. 1)
- ☐ Tornado Drill (2 required, 1 in March)
- ☒ Lock Down/Shelter in Place Drill (3 required, one by Dec. 1 and one after Jan 1.)

Time of Drill*

- ☐ Standard
- ☐ Class Change
- ☒ Recess
- ☐ Other Events

*One drill must occur during a transition time

Name of Reporting School: Rather Elementary School

Date of Drill: 12-7-18 Time drill was held: 9:46 (pm) (am)

Exact time required to evacuate/shelter/secure: 3 minutes, 35 seconds

Total Participants: Entire School - approximately 340 students

Remarks: This was a transitional drill - the lower elementary students were coming in off the playground at the start of the drill which explains the longer length of the drill.

This report is for emergency drill # 6 for school year 2018-2019

Name of person conducting drill: Darin W. Magley

Title of person conducting drill: principal

Signature of person conducting drill: Darin W. Magley

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator → has a schedule of drills
  Name & Title: *Doug Devries, Deputy Emergency Management Director*

Submit schedule* of drills by September 15
emd@ioniacounty.org

*Notify the Emergency Management Director if there are any changes to the schedule. If a drill is cancelled, it must be rescheduled within 10 days

A copy of this form must be posted onto the school's website within 30 days of the drill and remain on the site for 3 years.

School Emergency Drills
Documentation Form

Type of Drill

- ☐ Fire Drill (5 required, three by Dec. 1)
- ☒ Tornado Drill (2 required, 1 in March)
- ☐ Lock Down/Shelter in Place Drill (3 required, one by Dec. 1 and one after Jan 1.)

Time of Drill*

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

*One drill must occur during a transition time

Name of Reporting School: Rather Elementary School

Date of Drill: 3-20-19 Time drill was held: 8:05 (pm) (am)

Exact time required to evacuate/shelter/secure: 1 minute, 36 seconds

Total Participants: Entire School - approximately 337 students

Remarks: We had not practiced this drill since the fall but, for the most part, the students did a very nice job.

This report is for emergency drill # 7 for school year 2018-2019

Name of person conducting drill: Darin W. Magley

Title of person conducting drill: principal

Signature of person conducting drill: Darin W. Magley

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator → has a schedule of drills
  Name & Title: *Doug Devries, Deputy Emergency Management Director*

Submit schedule* of drills by September 15
emd@ioniacounty.org

*Notify the Emergency Management Director if there are any changes to the schedule. If a drill is cancelled, it must be rescheduled within 10 days

A copy of this form must be posted onto the school's website within 30 days of the drill and remain on the site for 3 years.

School Emergency Drills
Documentation Form

Type of Drill

- ☐ Fire Drill (5 required, three by Dec. 1)
- ☐ Tornado Drill (2 required, 1 in March)
- ☒ Lock Down/Shelter in Place Drill (3 required, one by Dec. 1 and one after Jan 1.)

Time of Drill*

- ☐ Standard
- ☐ Class Change
- ☒ Recess
- ☐ Other Events

*One drill must occur during a transition time

Name of Reporting School: Rather Elementary School

Date of Drill: 3-27-19 Time drill was held: 9:45 (pm) (am)

Exact time required to evacuate/shelter/secure: 1 minute, 15 seconds

Total Participants: Entire School - approximately 337 students

Remarks: This was another transitional drill as it began at the time that K-2 students were scheduled to come in from morning recess. Students and staff did a good job practicing this drill!

This report is for emergency drill # 8 for school year 2018-2019

Name of person conducting drill: Darin W. Magley

Title of person conducting drill: principal

Signature of person conducting drill: Darin W. Magley

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator → has a schedule of drills
  Name & Title: *Doug Devries, Deputy Emergency Management Director*

Submit schedule* of drills by September 15
emd@ioniacounty.org

*Notify the Emergency Management Director if there are any changes to the schedule. If a drill is cancelled, it must be rescheduled within 10 days

A copy of this form must be posted onto the school's website within 30 days of the drill and remain on the site for 3 years.

School Emergency Drills
Documentation Form

Type of Drill

- [x] Fire Drill (5 required, three by Dec. 1)
- [ ] Tornado Drill (2 required, 1 in March)
- [ ] Lock Down/Shelter in Place Drill (3 required, one by Dec. 1 and one after Jan 1.)

Time of Drill*

- [x] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

*One drill must occur during a transition time

Name of Reporting School: Rather Elementary School

Date of Drill: 4-8-19 Time drill was held: 12:00 (pm)/am)

Exact time required to evacuate/shelter/secure: 1 minute, 22 seconds

Total Participants: Entire School - approximately 337 students

Remarks: Students and staff did a good job exiting the building in a timely fashion.

This report is for emergency drill # 9 for school year 2018-2019

Name of person conducting drill: Darin W. Magley

Title of person conducting drill: principal

Signature of person conducting drill: Darin W. Magley

Drill Was Coordinated With:

- [ ] Emergency Management Coordinator → has a schedule of drills
  Name & Title: *Doug Devries, Deputy Emergency Management Director*

Submit schedule* of drills by September 15
emd@ioniacounty.org

*Notify the Emergency Management Director if there are any changes to the schedule. If a drill is cancelled, it must be rescheduled within 10 days

A copy of this form must be posted onto the school's website within 30 days of the drill and remain on the site for 3 years.

School Emergency Drills
Documentation Form

Type of Drill

- [x] Fire Drill (5 required, three by Dec. 1)
- [ ] Tornado Drill (2 required, 1 in March)
- [ ] Lock Down/Shelter in Place Drill (3 required, one by Dec. 1 and one after Jan 1.)

Time of Drill*

- [x] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

*One drill must occur during a transition time

Name of Reporting School: Rather Elementary School

Date of Drill: 5-28-19 Time drill was held: 8:05 (pm) am

Exact time required to evacuate/shelter/secure: 1 minute, 22 seconds

Total Participants: Entire School - approximately 336 students

Remarks: The students did a good job practicing this drill which was the last safety drill of this school year.

This report is for emergency drill # 10 for school year 2018-2019

Name of person conducting drill: Darin W. Magley

Title of person conducting drill: principal

Signature of person conducting drill: Darin W. Magley

Drill Was Coordinated With:

- [ ] Emergency Management Coordinator → has a schedule of drills
  Name & Title: *Doug Devries, Deputy Emergency Management Director*

Submit schedule* of drills by September 15
emd@ioniacounty.org

*Notify the Emergency Management Director if there are any changes to the schedule. If a drill is cancelled, it must be rescheduled within 10 days

A copy of this form must be posted onto the school's website within 30 days of the drill and remain on the site for 3 years.