

Student Name:
Earliest Application Due Date:

Today's Date:

Request for Teacher Letter of Recommendation

Request your letter of recommendation at least two weeks before your due date!

- What class(es) did you take with me:

- What is something you are proud of from your work in my class(es)?

- What do you value from your experience in my class(es)? (Did you change as a person/student, or did it highlight something about you?)

- What do you consider to be your academic strengths?

- Describe where you struggle or what you find challenging academically and how do you work through it?

- What areas or interests would you like to study in college? Why?

- What are some of your interests/activities/employment outside of school? (Attach a resume or list)

Check Items to confirm

- I understand that recommendations and evaluations are confidential.
- I have requested your recommendation in Naviance.
- I have completed the FERPA waiver on the Common Application, or a paper records release with Mrs. Henderson, which is on file in the Placement Office.