

MEMO

Tamekia Brown, Associate Superintendent
Service Network 4
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September School Counselor Activities

<u>Elementary School</u>	<u>Middle School</u>	<u>High School</u>
Campus crisis plan - due 9/22	Education Go Get It/Gen TX Week - 9/11-15	Transcript Audit Plan - due 9/8
National College Colors Day - observed 9/15	National College Colors Day - observed 9/15	National College Colors Day - observed 9/15
Education Go Get It/Gen TX Week - 9/11-15 ; College Night- 9/18	College Night- 9/18	Education Go Get It/Gen TX Week - 9/11-15
Annual Administrative Agreement with Principal - due 9/29	Interest inventory/Graduation Toolkit- due 9/22	Academic Histories- due 9/15 for fall ranking
Elementary Guidance Curriculum Guide	Open House	College Night- 9/18
H.E.L.P. enrollment conferences	Small groups	Senior Issues Form- due 9/22
Student Support Team (SST)/MTSS meetings	Guidance lessons	Send transcripts through Xello
Attend ARD and SART meetings as appropriate	SST meetings	Recommendation Letters
Open House	Attend 504, ARD, SART, and MTSS meetings as appropriate	Guidance lessons
	H.E.L.P. enrollment conferences	SST meetings
		Attend 504, ARD, SART, and MTSS meetings as appropriate
		H.E.L.P. enrollment

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<u>Elementary School</u>	<u>Middle School</u>	<u>High School</u>
		conferences

September Counseling Meeting Dates

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Audience</u>	<u>Topics</u>
9/5	8:30 - 12:30 pm	TLC	ES Counselors	T-SCESS, Fentanyl Prevention Campaign, Campus Crisis Planning, Branching Minds, Updates
9/6	2:30-4p	Zoom	Lead HS Counselors	Info and Updates
9/6	8-12	MG Ellis	APS Project Reach Social Workers	Monthly Department Meeting
9/8	1-3 pm	LAN @ Mitchell Blvd	LAN Counselors	Updates
9/12	2-4p	TLC	New Secondary Counselors	PROTECT for New Counselors, Info and Updates
9/19	12:30-4:30p	TBD	MS Counselors	T-SCESS, Fentanyl Awareness, PROTECT Refresher, Stamp Testing, ADQ, Info and Updates
9/20	2:30-4p	Northside FRC	Lead HS Counselors	Info and Updates
9/21/23 and 9/22/23	8:30 AM-	ONE SAFE PLACE	Student Support Staff (School Counselors,	Critical Incident Stress Management

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	5:00 PM	1100 Hemphill Street Fort Worth, TX 76104	Interventionist, Case Managers)	(CISM) Training
9/26	12:30-4:30p	TLC	HS Counselors	Transcript Audits, Stamp Testing, Mesa Cloud Training, PROTECT Refresher, ADQ, Info and Updates
9/27	8:30 to 12	Virtual meeting	Interventionist, Case Managers)	Caseload briefing, discuss in class supports, documentation, outside resources and supports
9/29	8:30 to 12	In person	Restorative Specialist	Reviewing of data, discuss classroom and campus supports, crisis protocol