

WARREN HILLS REGIONAL BOARD OF EDUCATION

June 4, 2024

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Molly Fraumeni, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Alfred Coscia	Thomas Dufner	Molly Fraumeni
Jean Hansen	Erik Heller	Amy Kemp
Lisa Marshall	Paula Merrill	Corey Piasecki

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

D. Reconvene: 7:15 p.m.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- May 14, 2024 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

ACTION ITEMS:

E. Board Appointments for 2024-2025 school year

Qualified Purchasing Agent

- Motion to appoint Donnamarie Palmiere, School Business Administrator/Board Secretary, as the Qualified Purchasing Agent with a bid threshold of \$44,000.

THEREFORE BE IT RESOLVED that the Warren Hills Regional Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Donnamarie Palmiere, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Official Newspaper

- Motion to designate the Express-Times as the official newspaper of Warren Hills Regional Board of Education to carry legal ads for the 2024-2025 school year.

Financial Depositories

- Motion to adopt the following resolution for financial depositories for the 2024-2025 school year:

Bank	Account	Authorized Signers
Citizens Bank	Cafeteria Acct. Miscellaneous Acct. Student Activities Acct. Neal Mowder Scholarship Fund Fred Werner Memorial Scholarship Agency Acct. Agency II Acct. Payroll Acct Unemployment Acct. Summer Pay School District Scholarship Disbursement Acct	Donnamarie Palmiere, SBA Judith Favino, Treasurer
Citizens Bank	General Acct.	Donnamarie Palmiere, SBA Judith Favino, Treasurer Molly Fraumeni, Board President
Citizens Bank	Athletic Acct.	Donnamarie Palmiere, SBA Christopher Kavcak, HS Principal Michael Jones, Director of Athletics
Citizens Bank	Middle School Recreation Summer Account	Donnamarie Palmiere, SBA MaryKaye Bartek, Teacher

RESOLVED, That Citizens Bank be designated the depositories for the Warren Hills Regional Board of Education accounts and certificates and, be it further

RESOLVED, That all checks, drafts, notes or warrants drawn against said accounts be signed and, be it further

RESOLVED, That the Citizens Bank, Clinton NJ offices, be designated the depository for Warren Hills Regional general working accounts and, be it further

RESOLVED, That no checks, drafts or warrants drawn against said accounts be valid unless so signed.

Petty Cash

- Motion to authorize the re-establishment of the Petty Cash Funds by closing the petty cash accounts as of June 30, 2024 and reopening the petty cash accounts as of July 1, 2024 in the following amounts:

Location	Amount
District Office	\$200.00
Special Services Office	\$300.00
High School Office	\$150.00
Middle School Office	\$100.00
Athletic Office	\$1,000.00

Compliance Officers

- Motion to appoint the following individuals for the 2024-2025 school year:

Position	Personnel
Public Agency Compliance Officer (PACO)	Ms. Donnamarie Palmiere
Purchasing Agent	Ms. Donnamarie Palmiere
Custodian of School Records	Ms. Donnamarie Palmiere and Mr. Earl Clymer
Affirmative Action Officer	Mr. Dennis Mack
Homeless Liaison	Mr. Dennis Mack
Title IX Coordinator	Mr. Dennis Mack
504 Officer	Mr. Earl Clymer
ADA Officers	Mr. Michael Mason
AHERA Coordinator	Mr. Michael Mason

Right to Know Officer/Hazardous Communication Coordinator	Mr. Michael Mason
Integrated Pest Management Coordinator	Mr. Michael Mason
Indoor Air Quality Designated Person	Mr. Michael Mason
Safety and Health Coordinator	Mr. Michael Mason
Environmental Coordinator/NJADP	Mr. Michael Mason
Recycling Coordinator	Mr. Michael Mason
PEOSH Coordinator	Mr. Michael Mason
Asbestos Management Officer	Mr. Michael Mason

Auxiliary Personnel

- Motion to appoint the following individuals/ entities to serve in the capacities indicated for the Warren Hills Regional Board of Education from July 1, 2024 - June 30, 2025:
 1. APPOINTMENT OF BOARD ATTORNEY

Appoint the firm of Schenck, Price, Smith & King, LLP as official general counsel for all legal matters related to the Board of Education.
 2. APPOINTMENT OF AUDITOR

Appoint the firm of Nisivoccia & Company as official Auditor/Public School Accountant.
 3. APPOINTMENT OF SCHOOL PHYSICIAN

Appointment of Dr. Brett Keller as School Physician.
 4. APPOINTMENT OF SCHOOL ATHLETIC PHYSICIAN

Appointment of Dr. Brett Keller as School Athletic Physician
 5. APPOINTMENT OF BOND COUNSEL

Appoint the firm of Wilentz, Goldman and Spitzer, P.A. as official bond and construction counsel for building projects.

6. APPOINTMENT OF ARCHITECT OF RECORD

Appoint the firm of Design Resource Group as Architect of Record.

7. APPOINTMENT OF SCHOOL TREASURER

Appoint Judith Favino as Treasurer of School Monies.

8. APPOINTMENT OF CONTINUING DISCLOSURE SERVICES

Appoint Phoenix Advisors to handle the district’s Continuing Disclosure Service

Approved Ancillary Rates

- Motion to approve the following substitute pay rates for the 2024-2025 school year:

Substitute Teacher/Paraprofessionals	\$130.00/day
Substitute Nurse	\$250.00/day
Substitute Secretary	\$16.00/hour
Substitute Resource	\$20.00/hour
Home Instructor	\$46.00/hour
Drivers:	
Weekday	\$27.00/hour
Weekend	\$27.00/hour
Mail Run	\$20.50/hour
Meeting/Safety Training	\$12.50/hour
Substitute Custodial /	
Substitute Maintenance and Summer Work	\$16.25/hour
	\$17.25/hour with a Black Seal License

- Motion to re-approve the following athletic rates for the 2024-2025 school year:

POSITION	EVENT / SPORT	FEE
Sports Announcer (Varsity)	Basketball, Wrestling and Football	\$40.00
Sports Announcer (Sub Varsity/Varsity combined)	Basketball, Wrestling	\$70.00
Sports Announcer (Varsity)	All Sports, EXCEPT Basketball, Wrestling & Football	\$30.00
Staff Help	All Sports (*EXCEPT Varsity Football)	\$42.50
Staff Help	Varsity Football	\$52.50

Site Manager (\$45 per 3 hours)	All Sports (*EXCEPT Varsity Football)	\$45.00
Middle School Pre Game Supervision (2:45-3:45)	Winter Sports	\$30.00
Middle School Game Timer (A Games)	Basketball	\$35.00
Middle School Game Timer (A & B)	Basketball	\$60.00
Sub Varsity Timer	Basketball, Wrestling	\$30.00
Sub Varsity Timer (Non-Official)	Football	\$45.00
Sub Varsity Timer	Football	\$50.00
Varsity Timer	Football	\$67.50
Varsity Timer (Non-Official)	All Sports EXCEPT Varsity Football	\$40.00
Ticket Seller	Varsity Football	\$45.00
Ticket Monitor at Gate / Door	All Sports	\$35.00
Filming Events	Varsity Football	\$90.00
Filming Events	All Sports EXCEPT Varsity Football	\$75.00
Auditorium Lights and Sound Operator	All Performances	\$40.00

Insurance Brokers

- Appoint the following individuals/ entities to serve in the capacities indicated for the Warren Hills Regional Board of Education from July 1, 2024 - June 30, 2025:

1. APPOINTMENT OF HEALTH INSURANCE BROKER

Appoint the firm of Integrity Consulting Group as Health Insurance Broker.

2. APPOINTMENT OF DENTAL INSURANCE BROKER

Appoint the firm of Integrity Consulting Group, as Dental Insurance Broker of Record.

3. APPOINTMENT OF VOLUNTARY VISION PLAN INSURANCE BROKER

Appoint the firm of Integrity Consulting Group, as Voluntary Vision Plan (VSP Vision Care) Insurance Broker of Record.

4. APPOINTMENT OF INSURANCE BROKER

Appoint Brown and Brown Insurance Brokers, as Insurance Broker of Record.

5. APPOINTMENT OF BROKER FOR STUDENT ACCIDENT INSURANCE

Appoint Brown & Brown Insurance Brokers as Broker for Student Accident Insurance.

District Personnel Plans

- Appoint the following entities to serve in the capacities indicated from July 1, 2024 - June 30, 2025:

Health Plan	NJ School Employees Health Benefits Program
Benecard	RX Plan
Dental Plan	Delta Dental
Voluntary Vision Plan	VSP
Flexible Spending Plan	Ameriflex
Retirement Plans (403B and 457's)	AXA Equitable Invesco Lincoln Investments NEA Security Benefits

School Purchasing

- Motion to approve procurement of goods and services from the NJ State Department of Treasury through state contracts for the 2024-2025 school year.
- Motion to Authorize the district to continue to participate in the following Co-Op purchasing programs for 2024-2025 school year with the following entities:
 - Hunterdon County Educational Services Commission Cooperative
 - Somerset County Educational Services Commission
 - Sussex County Regional Cooperative
 - Educational Services Commission of Morris County
 - Educational Services Commission of New Jersey
 - Educational Data Services

- Motion to authorize the awards of contracts up to the bid threshold as set by the New Jersey Department of Education and New Jersey Department of Community Affairs as per 18A:18A-1 et seq. and set the quote threshold as per 18A:18A-1 et seq. for the 2024-2025 school year.
- BE IT RESOLVED, the Warren Hills Regional Board of Education reaffirms the travel limitations in accordance with Board Policy 6471 for the 2024-2025 school year.
- BE IT RESOLVED, the Warren Hills Regional Board of Education reaffirms the New Jersey Department of Education Chart of Accounts, as promulgated by statute for the 2024-2025 school year.
- Motion to approve the use of facsimile signatures for the Board President, Board Secretary, and Treasurer of School Monies for ensuing term of the board on warrants, paychecks, and contracts, for the 2024-2025 school year.
- Move that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular board meeting.

Transfers

- Motion to Authorize the Business Administrator to make monthly line item transfers prior to monthly Board approval for the 2024-2025 school year.
BE IT FURTHER RESOLVED, the Business Administrator is authorized to approve payment of bills and sign warrants (checks) between board meetings during July and August.

Bylaws and Policies

- Motion to approve, based on the recommendation of the superintendent, that the existing bylaws and policies be approved, adopted and continued in use.

Curriculum

- Motion to approve, adopt and continue the existing 7th – 12th grade curriculum, assigned textbooks, co-curricular clubs and programs and student activities unless and until amended by action of the Board.

Fee for Copies of Public Documents

- Motion to approve the fee schedule for copies of public documents according to Policy 8310.

Approval of Board Appointments

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

F. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

G. Student Liaison Report – Bailey E. Asbury

H. Superintendent’s Report – Mr. Earl C. Clymer, III

I. Presenter(s):

J. Goals:

Warren Hills Board of Education District Goals for 2023-2024:

District Goal 1:

Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Analyses of common in-district assessments and standardized testing data will focus on increasing student achievement in Math and ELA on the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2:

To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with local and state agencies, including but not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach, the DREAMS Program and Restorative Justice techniques.

District Goal 3:

To implement strategies and tools to enhance and protect district technology data, information, and applications from emerging technology issues such as cybersecurity and the appropriate use of artificial intelligence in schools.

Warren Hills Board of Education Board Goal for 2023-2024:

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

K. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	May 21, 2024	By Chair: Mr. Piasecki
Education, Policy & Technology	No Meeting Held	By Chair: Mr. Coscia
Personnel & Student Activities	No Meeting Held	By Chair: Mrs. Marshall
Negotiations	No Meeting Held	By Chair: Mrs. Fraumeni

L. Old Business

M. New Business

N. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

O. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Ruben Moreno	Approve	ESL Teacher	\$67,118.00	MS	8/26/24	6/30/25	MA; Step 5 Pending receipt of all required paperwork
2	Elizabeth Kurpat	Approve	School Psychologist	\$74,543.00	MS	8-26-24	6-30-25	MA+30; Step 7 Pending receipt of all required paperwork
3	Lisa Pysher	Approve	Summer NJGPA Workshop - Math	\$46.00/hr	HS	7-15-24	7-26-24	Not to exceed 20 hours; Title II Funds
4	Kristen Chiara	Approve	Summer NJGPA Workshop - ELA	\$46.00/hr	HS	7-15-24	7-26-24	Not to exceed 20 hours; Title II Funds
5	Mary Soto	Approve	Parent Volunteer	N/A	District	06-03-24	06-03-24	Parent Volunteer - 8th Grade Dorney Park Trip - All required paperwork received
6	Daniel Cutinho	Approve	Summer Tech Help	\$15.13/hr	District	6-11-24	8-16-24	Not to Exceed 300 hours
7	Cheryl Yanoff	Approve	Teacher	\$82,673.00	HS	8-26-24	6-30-25	M - Step L - Tenured Teacher omitted from 5-14-24 Agenda - Attachment A
8	Erica Gonzalez	Approve	Chaperone	\$31.00/hr	MS	05-30-24	05-30-24	Chaperone for WHRMS 8th Grade Farewell Dance
9	Margaret Devine	Approve	Summer Teacher - Media Specialist	\$46.00/hr	HS	07-01-24	08-16-24	Summer Hours not to exceed 30 hours
10	Elizabeth McKeown	Approve	Summer Teacher - Media Specialist	\$46.00/hr	MS	07-01-24	08-16-24	Summer Hours not to exceed 24 hours
11	Michelle Gaffney	Approve	Summer Nurse	\$46.00/hr	MS	07-01-24	08-16-24	Summer Hours not to exceed 10 hours
12	Bonita Duryea	Approve	Summer Nurse	\$46.00/hr	HS	07-01-24	08-16-24	Summer Hours not to exceed 20 hours
13	Krystin Sbriscia	Approve	Summer Nurse	\$46.00/hr	HS	07-01-24	08-16-24	Summer Hours not to exceed 20 hours
14	MaryAnn Strohl-McKinney	Amend	Leave Replacement Teacher	\$339.47/day	HS	4-22-24	On or about 6-7-24	MA +15 Step 1 - Extending Leave; Amend termination date
15	Christopher Page	Accept	District Maintenance Mechanic	\$75,320.00	District	5-31-24	5-31-24	Resignation

All 2023-2024 Salaries remain in effect for the 2024-2025 School Year, pending contract negotiations.

*2. Motion to approve personnel for Summer Curriculum Writing for the 2024-2025 School Year, Attachment “A”

*3. Motion to approve personnel for Winter Athletics, Attachment “B”

*4. Motion to approve the following WHRSD Guidance Counselors to complete summer hours not to exceed 450 cumulative hours, at the employee's hourly per diem rate, **effective July 1, 2024:**

L. Kubbishun, H. Ranalli, C. Tyburczy, E. Biamonte, C. O’Neal, M. Thompson, M. Arminio

*5. Motion to approve the following WHRSD CST members to complete summer hours not to exceed 255 cumulative hours, at the employee's hourly per diem rate, **effective July 1, 2024:**

L. Falzarano-Alves, S. Fretz, G. Ricardo-Regan, K. Tomasino, T. Annechiarico, Elizabeth Kurpat

*6. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	58572215	Paternity Leave	Guidance Counselor	HS	on or about 3/11/24	0	3/11/24	3/11/24	N/A	6/3/24	Return Date Amended

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

II. EDUCATION AND POLICY

*1. Motion to approve the **SECOND READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

P 2260 & R 2260 - Equity in School & Classroom Practices Complaint Procedure

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2023-2024 - None
 HS - 2023-2024 - 006, 007,

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	J Graf S Senesie	Washington Township Route 31 & Mozart Ave Washington NJ	Transportation	WHRSD Marching Band
2	J Graf S Senesie	J Birney Crum Stadium 2027 Linden St Allentown PA 18104	Transportation	WHRSD Marching Band
3	K Wanamaker	Lycoming College 1 College Place Williamsport PA 17701	Transportation	WHRSD Wrestling

Approval of Education & Policy Motions

MOTION:		SECOND			
Name	Ayes	Nays	Abstain	Absent	
Thomas Dufner					
Jean Hansen					
Erik Heller					
Amy Kemp					
Lisa Marshall					
Paula Merrill					
Corey Piasecki					
Alfred Coscia					
Molly Fraumeni					

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the April, 2024 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of April, 2024; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period May 15, 2024 through June 4, 2024 in the amount of \$3,183,335.29

*3. Motion to approve Student Activities bill list for the period April 1, 2024 through April 30, 2024 in the amount of \$21,824.66.

*4. Motion to approve Athletic bill list for the period April 1, 2024 through April 30, 2024 in the amount of \$8,352.00.

*5. Motion to approve transfers in the amount of \$215,410.29 for the month of April, 2024.

*6. Motion to accept Tuition Student #2813981526 from Allamuchy Township School District into the ERIC program and approve the Tuition Contract for the 2023-2024 school year in the prorated amount of \$1,523.86.

*7. Motion to approve Transition Services Contracts with Abilities of Northwest Jersey Inc. for Student #1890909231 commencing May 16, 2024 through June 30, 2024, at a rate of \$61.00 per hour plus \$200.00 for admission and discovery intake fees.

*8. Motion to approve the Tuition Contracts and Paraprofessional Contract with Oxford Township School District for the following students for the 2024-2025 extended school year:

Student	Program	Tuition	Paraprofessional	Effective
3981209908	LLD Program	\$2,100.00	N/A	7/1/24-7/30/24
5938708972	MD Program	\$2,800.00	\$2,480.00	7/1/24-7/30/24

*9. Motion to approve the Tuition Contract and Paraprofessional Contract with Lopatcong Township School District for student #4819804283 for the 2024-2025 extended school year in the amount of \$2,800.00 for tuition and \$2,480.00 for paraprofessional costs

*10. Motion to approve the Tuition Contract and Paraprofessional Contract with Pohatcong Township School District for student #6264277903 for the 2024-2025 extended school year in the amount of \$2,800.00 for tuition and \$2,480.00 for paraprofessional costs.

*11. Motion to approve the following Special Education Tuition Contracts for the 2024-2025 extended and regular school year:

Student	School	Amount	Aide	Related Services	Effective
1693675379	Bonnie Brae	\$87,740.00	N/A	N/A	7/1/24-6/30/25
5180238852	Hunterdon Preparatory School	\$73,657.50	N/A	N/A	7/1/24-6/30/25
6701633787	Hunterdon Preparatory School	\$63,135.00	N/A	N/A	9/5/24-6/30/25
3501662512	Hunterdon Preparatory School	\$73,657.50	N/A	N/A	7/1/24-6/30/25
3400849004	Legacy Treatment Services – Mary A. Dobbins School	\$89,962.20	N/A	N/A	7/8/24-6/30/25
7440048319	The Midland School	\$95,067.00	N/A	N/A	7/5/24-6/30/25
9355083049	The Midland School	\$95,067.00	N/A	N/A	7/5/24-6/30/25
7976198194	Warren Glen Academy	\$ 9,712.50	N/A	N/A	7/1/24-8/13/24
7976198194	Warren Glen Academy	\$58,275.00	N/A	N/A	9/4/24-6/30/25
9339586808	Warren Glen Academy	\$ 9,712.50	N/A	N/A	7/1/24-8/13/24
9339586808	Warren Glen Academy	\$58,275.00	N/A	N/A	9/4/24-6/30/25

*12. Motion to approve the following purchases from CDW-G under Educational Services Commission of New Jersey(ESCNJ/AEPA-22G) using ESSER funds:

550 Chromebooks	\$166,375.00
7 Chromebook Spin	\$ 5,267.50

*13. Motion to approve the purchase of 43 HP Pro Notebooks for staff at a cost of \$38,116.50 under Contract # E-8801-NJSBA ACES-CPS using ESSER funds.

*14. Motion to approve the purchase of 580 Chromebook Cases from Bump Armor Tech Protection for a cost of \$11,656.20 using ESSER funds.

*15. Motion to approve the purchase of 2 compressors for the High School from Munters at a cost of \$46,314.00.

*16. Motion to approve proposal with MPA (Mechanical Preservation Associates) at a cost of \$23,620.00 to replace Compressor in Rooftop unit at High School (AC 25).

*17. Motion to approve a contract with Weatherproofing Technologies Inc. in the amount of \$212,388.96 under ESCNJ contract Bid# ESCNJ/AEPA 21D for High School Roof Replacement Project Sections D & E using Capital Reserve funds.

*18. Motion to approve a contract with Parking Lot Services LLC for catch basin repairs at the high school and the middle school for a cost of \$33,542.78 using SDA Emergent Needs & Capital Maintenance Grant.

*19. Motion to approve purchase from Sid Harvey Industries in the amount of \$9,900.00 for rooftop coil condenser unit to be replaced by district maintenance.

*20. BE IT RESOLVED, that the Warren Hills Regional Board of Education authorizes a withdrawal from Capital Reserve for Project # 41-5465-050-23-R501 in the amount of \$2,798,700.00 for the local share and for Project # 41-5465-060-23-R501 in the amount of \$916,734.00 for the local share.

*21. Motion to approve a contract with i3Education (PaySchools) as our software vendor for cafeteria sales. Annual costs are \$6,990.00 with a one-time set up cost of \$6,593.00. Credit card fees will be paid for by the parent.

*22. Motion to approve settlement agreement of OAL Docket No.: EDS 11059-2023N.

*23. Motion to approve the renewal of the Student Accident Insurance for the period August 1, 2024 through August 1, 2025 in the amount of \$68,739.00 for the Basic Mandatory Policy and \$10,611.00 for the CAT Student Accident.

*24. Motion to approve the following resolution:

Pursuant to PL 2015, Chapter 47, the Warren Hills Regional Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2 CFR, Part 200. 317 et. Seq. [Attachment C]

*25. Motion to approve the following Resolution for Capital Reserve Account:
WHEREAS, N.J.S.A. 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren Hills Regional Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve Account at year end, and

WHEREAS, the Warren Hills Regional Board of Education has determined that up to \$3,000,000 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Warren Hills Regional Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

*26. Motion to approve the following Resolution for Emergency Reserve Account:

WHEREAS, N.J.S.A. 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren Hills Regional Board of Education wishes to deposit anticipated current year surplus into the Emergency Reserve Accounts at year end, and
WHEREAS, the Warren Hills Regional Board of Education has determined that up to \$100,000 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Warren Hills Regional Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

*27. Motion to approve the following Resolution for Maintenance Reserve Account:

WHEREAS, N.J.S.A. 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren Hills Regional Board of Education wishes to deposit anticipated current year surplus into the Maintenance Reserve Accounts at year end, and

WHEREAS, the Warren Hills Regional Board of Education has determined that up to \$500,000 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Warren Hills Regional Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

*28. 2024-2025 Additional Budget Resolution

BE IT RESOLVED that the Warren Hills Regional Board of Education accepts and adopts the 2024-2025 budget to include 2024-2025 state aid figures including Stabilization Aid of \$135,779 in the following line items:

Revenues:	
0500 Other State Aids	\$135,779

Appropriations:

3200 Total Regular Programs – Instruction	\$ 32,182
30620 Total Undist. Expenditures – Health Services	\$39,807
42200 Total Undist. Expenditures – Child Study Teams	\$47,062
71260 Total Personal Services – Employee Benefits	\$16,728

*29. Motion to accept the sealed bids on May 30, 2024 for the New Retaining Wall at the Excel Building. Six (6) bidders responded as follows:

Bidder	Base Bid	Alternative Bid
A-Tech Concrete Co.	\$359,950.00	\$ 82,940.00
Berto Construction Inc.	\$838,117.00	\$ 98,000.00
CMS Construction	\$221,984.00	\$ 38,580.00
Desapio Construction	\$559,000.00	\$168,000.00
GM Builders Group	\$975,000.00	\$521,000.00
United Terrain Group	\$301,240.00	\$ 80,000.00

Authorize award of bid to CMS Construction as lowest responsible bidder in full conformance with specifications.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

P. Public Comment

Q. Second Executive Session (If Necessary)

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				

Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

R. Adjournment _____ p.m.

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

*Roll Call

2024 Summer Curriculum Improvement Project ATTACHMENT A

Department	Course #	Course	Hours	Teacher	Notes
HIGH SCHOOL					
English Lang. Arts.	101	English I	20	Carmello Chiara	
English Lang. Arts.	102	CP English I	10	Carmello Chiara	
English Lang. Arts.	102	CP English I	10	Alison Loro	
English Lang. Arts.	103	Honors English I	20	Alison Loro	
English Lang. Arts.	111	English II	20	Toni Manfra	
English Lang. Arts.	112	CP English II	20	Toni Manfra	
English Lang. Arts.	113	Honors English II	20	Jesse O'Neill	
English Lang. Arts.	121	English III	20	Kristen Chiara	
English Lang. Arts.	122	CP English III	20	Heather Wight	
English Lang. Arts.	123	Honors English III	20	Kristen Chiara	
English Lang. Arts.	127	AP Lang & Comp	20	Jennifer Giamoni	
English Lang. Arts.	131	English IV	10	Theresa Wilson	
English Lang. Arts.	131	Engilsh IV	10	Jodi Edmonds	
English Lang. Arts.	132	CP English IV	20	Heather Wight	
English Lang. Arts.	133	Honors English IV	20	Jennifer Giamoni	
English Lang. Arts.	136	ELA Workshop	10	Kristen Chiara	
English Lang. Arts.	137	AP Literature & Composition	20	Theresa Wilson	
English Lang. Arts.	140	Journalism	20	Kristen Chiara	
English Lang. Arts.	142	Introduction to Mythology	10	Heather Wight	
English Lang. Arts.	143	Creative Writing I	10	Alison Loro	
English Lang. Arts.	145	Public Speaking	10	Heather Wight	
English Lang. Arts.	146	Superheroes: Modern Mythology	10	Carmello Chiara	
English Lang. Arts.	152	Advanced Creative Writing II	10	Alison Loro	
English Lang. Arts.	153	Video Games as Literature	10	Carmello Chiara	
Special Education	998.11	LD English 9	20	Noelle Andreoli	
Special Education	998.12	LD English 10	20	Noelle Andreoli	
Special Education	998.13	LD English 11	20	Noelle Andreoli	
Special Education	998.14	LD English 12	20	Noelle Andreoli	
Special Education	970.1	Language Arts Literacy Lab	20	Jodi Edmonds	
Special Education	996.1m	MD ELA	20	Marcus Gurdineer	
Social Studies	219	AP African American Studies	20	Patrick O'Brien	
ESL		ESL	12.5	Jessica Maury	
ESL		ESL	12.5	Ruben Moreno	
Science	451	AP Physics I	20	Ari Eisner	
Science	452	AP Pysics II	20	Ari Eisner	
Math	318	Math Investigations	10	Abigail Makoski	
Math	318	Math Investigations	10	Trisha Nunnenkamp	
Math	320	CP PreCalculus	20	Gabriela Harris	
Math	324	Honors PreCalculus	20	Abigail Makoski	
Math	334	Probability & Statistics	20	Lisa Weisenstein	
Math	322	Calculus	20	Matthew Dell Elba	
Math	326	AP Calculus	20	Ilona DiCosmo	
Tech Ed		Engineering Pathways	10	Timothy Zavacki	
Tech Ed		Architecture/Construction Pathway	10	Jeremy Willis	

All 2023-2024 Salaries remain in effect for the 2024-2025 School Year, pending contract negotiations.

2024 Summer Curriculum Improvement Project ATTACHMENT A

Department	Course #	Course	Hours	Teacher	Notes
MIDDLE SCHOOL					
English Lang. Arts	1380	English Language Arts 7	10	Tara Paulus	
English Lang. Arts	1380	English Language Arts 7	10	Tasjaana Miraglia	
English Lang. Arts	1390	English Language Arts 8	10	Alivya Jacobson	
English Lang. Arts	1390	English Language Arts 8	10	Caroline Lamport	
Math	3060	Accelerated Math 7	10	Robin Bloom	
Math	3060	Accelerated Math 7	10	McKenzie Laubach	
Math	3601	Math 7	10	Robin Bloom	
Math	3601	Math 7	10	McKenzie Laubach	
Math	3050	PreAlgebra 8	10	Courtney Hoffman	
Math	3050	PreAlgebra 8	10	Tammy Muffley	
Math		Math 7	20	McKenzie Laubach	Cluster Curriculum Project
Math		Math 7	20	Robin Bloom	Cluster Curriculum Project
Math		Math 8/PreAlgebra	20	Courtney Hoffman	Cluster Curriculum Project
Math		Math 8/PreAlgebra	20	Tammy Muffley	Cluster Curriculum Project
English Language Arts		English Language Arts 7 teacher	20	Tara Paulus	Cluster Curriculum Project
English Language Arts		English Language Arts 7 teacher	20	Tasjaana Miraglia	Cluster Curriculum Project
English Language Arts		English Language Arts 8 teacher	20	Caroline Lamport	Cluster Curriculum Project
English Language Arts		English Language Arts 8 teacher	20	Alivya Jacobson	Cluster Curriculum Project
Tech Ed	8655	STEM	5	Laura Krause	
Business	6282	Business Exploration	5	Maureen Flora	

All 2023-2024 Salaries remain in effect for the 2024-2025 School Year, pending contract negotiations.

**WHRSD Athletics
ATTACHMENT B**

Full Legal Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Sarah Codd	Approve	Coach Assistant Soccer	\$4,302.00	HS	6/5/24	End of Fall season	Tier 3 Step 1
Keith Wanamaker	Approve	Coach Head Wrestling	\$8,294	HS	6/5/24	End of Winter season	Tier 1 Step 3
Michael Arminio	Approve	Coach Head Girls wrestling	\$9,722	HS	6/5/24	End of Winter season	Tier 1 Step 4
Zachary Fisher	Approve	Coach Assistant Boys Wrestling	\$7,636	HS	6/5/24	End of Winter season	Tier 1 Step 4
Nickolas Gorab	Approve	Coach Assistant Girls Wrestling	\$4,769	HS	6/5/24	End of Winter season	Tier 1 Step 1
Michael Howey	Approve	Coach Head Girls Basketball	\$9,221	HS	6/5/24	End of Winter season	Tier 2 Step 4
Megan Bublitz	Approve	Coach Assistant girls basketball	\$7,260	HS	6/5/24	End of Winter season	Tier 2 Step 4
Amanda Jackson	Approve	Coach Assistant girls basketball	\$5,756	HS	6/5/24	End of Winter season	Tier 2 Step 3
Gloria Hrabovecky	Approve	Coach Head Basketball	\$5,733	MS	6/5/24	End of Winter season	Tier 2 Step 4 MS Head Coach
Joseph Bamford	Approve	Coach Head Boys Basketball	\$9,221	HS	6/5/24	End of Winter season	Tier 2 Step 4
Stephen Jost	Approve	Coach Assistant boys basketball	\$7,260	HS	6/5/24	End of Winter season	Tier 2 Step 4
David Lance	Approve	Coach Assistant boys basketball	\$7,260	HS	6/5/24	End of Winter season	Tier 2 Step 4
Todd Solecitto	Approve	Coach Head Boys Basketball	\$5,733	MS	6/5/24	End of Winter season	Tier 2 Step 4 MS Head Boys coach
Kimberlee Sweet	Approve	Coach Head Winter Cheer	\$8,720	HS	6/5/24	End of Winter season	Tier 3 Step 4
Corinne Marsan	Approve	Coach Asst. Cheer	\$6,883	HS	6/5/24	End of Winter season	Tier 3 Step 4
Morgan Reiner	Approve	Coach Asst. Cheer	\$5,444	HS	6/5/24	End of Winter season	Tier 3 Step 3
Daniel Montgomery	Approve	Coach Head Swim	\$8,720	HS	6/5/24	End of Winter season	Tier 3 Step 4
Bailey Bevins	Approve	Coach Assistant Swim	\$4,302	HS	6/5/24	End of Winter season	Tier 3 Step 1
Jenna Henderson	Approve	Coach Head Girls Bowling	\$5,772	HS	6/5/24	End winter	Tier 4 Step 1
Bonita Duryea	Approve	Nurse - Athletics	\$7,800	HS/MS	6/5/24	End of 2025	Flat Stipend for all seasons

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