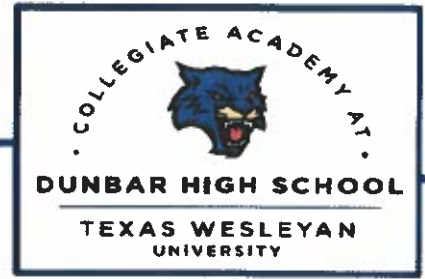


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**ECHS Meeting**

Wednesday, September 4, 2019

9:00 am-10:00 am

**1. Students Expectations**

- Attendance - Compare Excel w/Hub & notify students
- Grades - SR's will be dropped if failing @ Midterm
- Academic Supports - DC Need laptops (25)

*Gibson tutors Dual Credit Social Studies*  
*Stewart will tutor ENG DC*  
*ASK Cooper @ possibly tutoring Math DC*

**2. Calendar of Events**

- Open House-Parent Meeting ✓ 9-11-19
- Field Trips ✓
- TSI Testing Dates → 11th (1st); 10th (2nd); 9th (3rd)
- Stakeholders Meeting Dates 9-19-19
- Advisory Meeting 10-17-19

**3. Texas Wesleyan University**

- Seniors Attendance → No issues with Senior attendance
- ECHS Lounge → Clean lounge for Open House

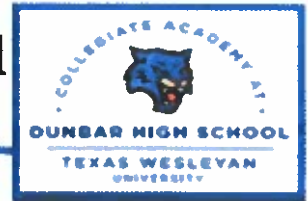
**Signatures**

Attendee	Position	Signature
Shenieta Gillyard	Dean of Early College	<i>Shenieta Gillyard</i>
Lesia Rogers	Early College Counselor	<i>Lesia Rogers</i>

→ AVID will use Khan Academy for TSI Prep  
Get Upward Bound Apps for 9th Grade

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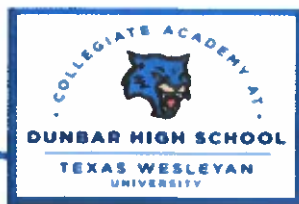
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Meeting Minutes 9.4.19

Attendees	Position	Signature
Shenieta Gillyard	Dean of ECHS	
Lesia Rogers	ECHS Counselor	<i>Lesia Rogers</i>
<i>Mouj Sahebo</i>	<i>ECHS Coordinator</i>	<i>Mouj Sahebo</i>
<i>Janae Wilho</i>	<i>Director ECHS</i>	<i>Janae Wilho</i>
<i>Genevra Castro</i>	<i>Admin Assoc</i>	<i>Genevra Castro</i>

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## ECHS Meeting Agenda & Minutes

9.05.19 @ 9:00am

### Upward Bound (TRIO)

High School (9th & 10th grade; specific schools)

Math: Science (recruiting STEM students)

Upward Bound (recruit students with other interest)

- When writing grant have to show need.

### Summer (6 weeks)

Courses are determined by upcoming year courses

- ENG and Two Electives

- Must have foreign language

- can get certified in Microsoft

- 3 Core classes & 2 Electives

14 → 9th Graders

TWU representation on 9.11

\* Spring SEM TWU Prof. will hold a STEM Conference (March 28)  
↳ Community Service Opportunity

Tutoring M-TH 2 hours → 5:30pm  
Academic Saturday (Monthly 9-2)

9/16 Upward Bound Tutoring in Room 133 (Huey)

\* TRIO Prep \*

Ms. Stemetka: Lujan will be here twice a week!

↳ M-TH (Torrez)

↳ M:W

\* Every Upward Bound Students has to complete 1 hour per week of tutoring.

\* Attendance in tutoring & Academic Saturdays determines stipend (up to \$450)

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Meeting Minutes 9.5.19

Attendees	Position	Signature
Shenieta Gillyard	Dean of ECHS	<i>Shenieta Gillyard</i>
Lesia Rogers	ECHS Counselor	<i>Lesia Rogers</i>
<i>Faby Rodriguez</i>	UBMS Director	<i>Faby Rodriguez</i>
<i>Lisa Gallegos</i>	UB Director	<i>Lisa Gallegos</i>

Upward Bound Programs  
Academic Component Schedule  
2019-2020

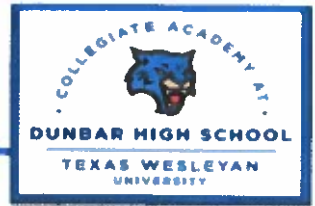
Tutoring will take place at ALL Target Schools from  
September 5, 2019 - May 14, 2020

<u>Dates</u>	<u>Scheduled Activity</u>	<u>Time</u>	<u>Location</u>
Thursday, September 5, 2019	Student & Parent Orientation	6:00 pm	Martin Hall
Saturday, September 14, 2019	Senior Student & Parent Informational	1:00 - 2:00 pm	TXWES
Saturday, September 14, 2019	Academic Saturday/Field Trip	8:45 am - 2:00 pm	TXWES
Thursday, October 3, 2019	FAFSA Night for Seniors	5:00 pm - 7:00 pm	McF Bldg
Saturday, October 5, 2019	Academic Saturday	8:45 am - 2:00 pm	TX WES
Tuesday, October 8, 2019	FAFSA Night for Seniors	5:00 pm - 7:00 pm	TX WES
Monday, October 14, 2019	Field Trip	TBA	TXWES
Saturday, November 9, 2019	Academic Saturday	8:45 am - 2:00 pm	McF Bldg
Thursday, November 14, 2019	Community Service	TBA	TXWES
Saturday, December 7, 2019	Academic Saturday	8:45 am - 2:00 pm	McF Bldg
Thursday, December 12, 2019	College Application Celebration for Seniors	6:00 pm	TXWES
Saturday, January 11, 2020	Academic Saturday	8:45 am - 2:00 pm	McF Bldg
Monday, February 3, 2020	Field Trip	TBA	TXWES
Saturday, February 8, 2020	Academic Saturday	8:45 am - 2:00 pm	McF Bldg
Saturday, March 21, 2020	Academic Saturday	8:45 am - 2:00 pm	TXWES
Monday, March 23, 2020	Community Service	TBA	TXWES
Saturday, April 18, 2020	Academic Saturday	8:45 am - 2:00 pm	McF Bldg
Saturday, May 9, 2020	Academic Saturday/Field Trip	8:45 am - 2:00 pm	McF Bldg
Tuesday, May 12, 2020	Summer Student & Parent Orientation	6:00 pm	TXWES
Thursday, May 21, 2020	Senior Pinning Ceremony	6:00 pm	TXWES

ATTENDANCE and PARTICIPATION of ALL Academic Saturday's and Tutoring Sessions are REQUIRED for all students!!

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## **ECHS Meeting Agenda & Minutes 9.20.19**

Attendees: J. Williams, S. Gillyard, L. Rogers, M. Saheb, G. Castro

### **First student Campus visit**

Baker Building- Sophomores space

2nd room location for Freshman- Split in 2 groups  
(Jamal reserve 2nd room)

Team building (Mouj)

Obstacle course: 30 minutes

(Jamal Williams-Send risk management notice for Bounce Houses)

Hoola Hoops

Talking Circle

Library training - Sophomores

(Shooting for the afternoon)

### **Future Campus Visit**

November 15th visit: Plan to bring all grades on the Wesleyan Campus

Athletic Event? All students will stay

Public Speaker?

### **Advising Meeting Oct 15th**

Jamal- Provide refreshments

### **Crosswalk**

**Freshman Year:**

Spanish I and Spanish II - Needed for both semesters (High school requirement)

P.E or Art Appreciation (for Fine Arts Credit) - Ms. Williams possible instructor?

Speech

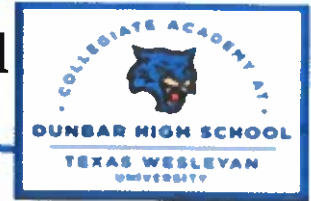
Health - (Rogers- check if P.E and Health need to be provided one after another)

12 credits expected freshman year

World History - stays in Sophomore schedule

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## **Junior Year:**

English III

U.S history needs to move to 11th grade

TSI met: College Algebra

Sciences (push to senior year? 4hr course credit) Science credit- **Physics, Environmental Science & Environmental Science** (Could get Ms. Batts to teach Lab only Bachelors with a concentration in Science required, Txwes faculty can teach online- problem lab space and supplies)

## **Senior Year:**

Ethics

Sociology

Psychology

Take fine arts out

Gillyard - Create Summer TSI testing schedule to get students TSI met for upcoming courses, get students TSI complete by end of Sophomore year to get students in Sciences

Associates Degree - students need 24 hours to be accepted in to Txwes

How do we market Associates degree?

Jamal - Meet with Dr. Bussell about Associates route

Get 8th graders on campus in the summer (have to have students applications submitted before they come)

We can register them same day so they can have access to BB

Problem: Notifying students of acceptance into the program

Idea: Sending post cards or letters that they have been accepted.

Emails may not be reliable channel of communication

## Summer course

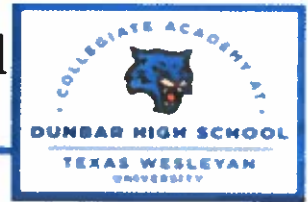
College Algebra?

Statistics

Geneva and Jamal- Check on All city polos (accounts payable and shirt pickup)

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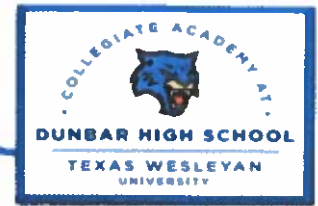
Meeting Minutes 9.20.19

Attendees	Position	Signature
Shenieta Gillyard	Dean of ECHS	
Lesia Rogers	ECHS Counselor	<i>Lesia Rogers</i>
<i>Mouj Sabab</i>	<i>ECHS Coordinator</i>	<i>[Signature]</i>
<i>Janel White</i>	<i>Director</i>	<i>[Signature]</i>
<i>Genevra Castro</i>	<i>Admin Assist</i>	<i>[Signature]</i>



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## ECHS Meeting Agenda & Minutes 10.3.19

- Choice Expo-Friday, November 8 at Wilkerson-Greines  
Bailey, Gillyard, C. Johnson and Rogers set-up morning at 8am

- Ms. Grubbs-follow up with information

Pop banners (large) - information The Collegiate Academy –  
ECHS, Aviation and Drone Engineering, Automotive, Cosmetology  
and P-TECH (Pathways in Technology Early College High School)

Each POC Programs needs to send Gillyard information about any  
additional detail information (eg, artifacts and pictures)

- Gillyard- Information Cards for students in middle school by for  
Oct 14

Flyers for Choice Expo by Oct 25  
Brochures -150 copies-Bailey

- Recruitment at the following middle:
  - Jacquet
  - McClung
  - Meadowbrook
  - Handley ?

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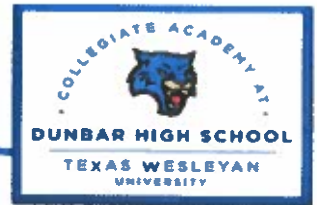
Meeting Minutes

10.3.19

Attendees	Position	Signature
Shenieta Gillyard	Dean of ECHS	<i>Shenieta Gillyard</i>
Lesia Rogers	ECHS Counselor	<i>Lesia Rogers</i>
<i>Christene Johnson</i>	<i>Adm. Assoc. POE</i>	<i>Christene Johnson</i>
<i>Urie Bailey</i>	<i>CCRC</i>	<i>Urie J. Bailey</i>

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## ECHS Meeting Agenda & Minutes

### ECHS Planning Meeting- 9 October 2019

Meeting called to order at 9:30 a.m by Texas Wesleyan Collegiate Director Jamal Williams.

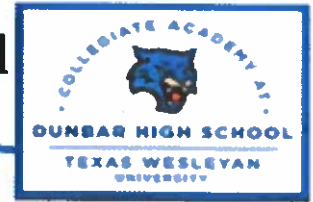
#### Members Present:

Jamal Williams  
Shenieta Gillyard  
Lesia Rogers  
Mouj Saheb  
Geneva Castro

<b>Agenda Items</b>	<b>Discussion</b>	<b>Actions</b>
Advisory Board Meeting Agenda	Introduce new proposed Crosswalk	Jamal Williams and Lesia Rogers to complete crosswalk and include Txwes course numbers
	Attendees	Shenieta Gillyard to send list of attendees for name tags
	Icebreaker	Jamal Williams, pick a label and explain why you identify with it. Ex. Community Outreach
	Lunch	Will be provided by Txwes, Collegiate Academy submit order.
	Supplies	Shenieta Gillyard to send Jamal list of

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		supplies needed for Open House: Balloon settings, Balloon Arch, refreshments, goody bags, etc.
<b>Future ECHS Planning Meeting October 9.2019 at 9:00 am</b>		

**Meeting adjourned at 1:00 pm.**

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Meeting Minutes 10.9.19

Attendees	Position	Signature
Shenieta Gillyard	Dean of ECHS	
Lesia Rogers	ECHS Counselor	
Mouj Sahab	ECHS Coordinator	
Genevra Castro	ECHS Admin Assist.	
Jamal Wick	Director	

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## ECHS Meeting Agenda & Minutes

### ECHS Planning Meeting- 30 October 2019

Meeting called to order at 9:00 a.m. by Texas Wesleyan Collegiate Director Jamal Williams.

#### Members Present:

Jamal Williams  
Shenieta Gillyard  
Lesia Rogers  
Mouj Saheb  
Geneva Castro

Agenda Items	Discussion	Actions
Dunbar Open House	Set-up	Mouj Saheb to help Lesia Rogers with set-up
Spring Semester Enrolment	Registration  Rosters  Possible spring course	Geneva Castro can begin registering students for Spring 2020.  Needed from Dunbar ECHS to begin registration  Shenieta Gillyard to complete and turn in HUM syllabus paperwork

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<p><b>Class projection for 2020-2021</b></p>	<p><b>Possible courses</b></p> <p><b>Senior Class Projection</b></p>	<p>Shenieta Gillyard, need realistic numbers for Junior class projection. What courses should we offer? Mouj Saheb and Jamal Williams to follow Senior template</p>
<p><b>Transfer of Student Grades</b></p>	<p><b>Student grades needed for on campus students dropped from course</b></p>	<p>Jamal Williams, send individual grade reports for the following students (must include grade for each assignment): Christopher and Dejana</p>
<p><b>ECHS Instructors</b></p>	<p><b>Math instructor</b></p>	<p>Jamal Williams to clearly outline expectations of ECHS math instructor</p>
<p><b>Nov 15<sup>th</sup> Campus Visit</b></p>	<p><b>Filter Students</b></p>	<p>Omit students with: 3-4 Absences, 2 or more referrals, and failing grades.</p>
<p><b>Future Course</b></p>	<p><b>Art Appreciation for Freshman Spring 2020</b></p> <p><b>Online Course Possibility</b></p>	<p>Can we offer freshman students art appreciation?</p> <p>Health or Speech? Do we have an instructor at Dunbar?</p>

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<p><b>Future ECHS Planning Meeting November 6, 2019 at 9:00 am</b></p>		
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**Meeting adjourned at 10:30 a.m.**



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Meeting Minutes 10.30.19

Attendees	Position	Signature
Shenieta Gillyard	Dean of ECHS	
Lesia Rogers	ECHS Counselor	<i>Lesia Rogers</i>
Mouj Sanheb	ECHS Coordinator	<i>Mouj Sanheb</i>
Genevra Castro	ECHS Admin Assist	<i>Genevra Castro</i>
Janet W. Has	ECHS Director	<i>Janet W. Has</i>

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## ECHS Meeting Agenda & Minutes

### ECHS Planning Meeting- 6 November 2019

Meeting called to order at 9:00 a.m. by Texas Wesleyan Collegiate Director Jamal Williams.

#### Members Present:

Jamal Williams  
Shenieta Gillyard  
Lesia Rogers  
Mouj Saheb  
Geneva Castro

Agenda Items	Discussion	Actions
Student Courses	<p>Pull students and talk about potential class options. What are they interested in?</p> <p>Possible Class for Junior students, Math. 17 student as of now have passed math TSI.</p> <p>Dunbar Spring 2020 Course SPN 1&amp;2, Eng 1301, and World History</p>	Lesia Rogers meet with students
On campus Course for Juniors	Can we offer Math to juniors on Wesleyan campus?	Dunbar ECHS, organize student schedules, find out what we can offer the students.

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	Can they attend on campus courses? How does this affect Dunbar? How will students receive lunch?	
Docs for next Stakeholder Meeting	Updated crosswalk	Lesia Rogers to update crosswalk
Future on- campus monitor	Number of students attending Txwes on campus courses may require a campus monitor.	
Dunbar Open House	Explain to parents and students what 60 college credit hours mean  Create Myth busting handout  Student Panel with 2 volunteer hours for students	

**Meeting adjourned at 10:30 a.m.**

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Meeting Minutes 11.6.19

Attendees	Position	Signature
Shenieta Gillyard	Dean of ECHS	
Lesia Rogers	ECHS Counselor	<i>Lesia Rogers</i>
<i>Mpuri Sahub</i>	<i>ECHS Coordinator</i>	<i>[Signature]</i>
<i>Janelle</i>	<i>Director</i>	<i>[Signature]</i>
<i>Genevra Castro</i>	<i>Admin Assist</i>	<i>[Signature]</i>