

**CONSENT AGENDA ITEM  
BOARD MEETING  
May 24, 2022**

**TOPIC: APPROVE AUTHORIZATION TO ENTER INTO CONTRACTS FOR HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) TEST AND BALANCE SERVICES FOR THE 2021 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

As a result of the 2021 Bond Election, the District issued a Request for Qualifications (RFQ 22-050) entitled “HVAC Test and Balance Services for the 2021 Capital Improvement Program” with the following schedule of events:

<b>Event</b>	<b>Date</b>
RFQ Issued	April 4, 2022
Deadline for Submission of Questions	April 13, 2022
Statements of Qualifications Due	April 20, 2022
Selection Notification	May 25, 2022

On April 20, 2022, the District received six (6) Statements of Qualifications (SOQs) from firms in response to the RFQ. All six (6) SOQs submitted were deemed responsive and compliant with the RFQ requirements.

Air Balancing Company, Inc.	Delta-T
ATCO Enviroair Testing Engineers	LCCx, LLC
Campos Engineering, Inc.	TAB Technologies, LLC

The evaluation resulted in the recommendation of all six firms for HVAC test and balance services to support the 2021 Capital Improvement Program.

In accordance with Texas Government Code §2254.004, staff recommends that the Board approve the firms identified above as qualified providers of construction materials testing services based on demonstrated competence and qualifications; and authorize the CIP department to enter contracts for these services in support of the 2021 Capital Improvement Program.

**STRATEGIC GOAL:**

2 - Improve Operational Effectiveness and Efficiency

**ALTERNATIVES:**

1. Approve Authorization to Enter into Contracts for Heating, Ventilation, and Air Conditioning (HVAC) Test and Balance Services for the 2021 Capital Improvement Program
2. Decline to Approve Authorization to Enter into Contracts for Heating, Ventilation, and Air Conditioning (HVAC) Test and Balance Services for the 2021 Capital Improvement Program
3. Remand to Staff for Further Study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Authorization to Enter into Contracts for Heating, Ventilation, and Air Conditioning (HVAC) Test and Balance Services for the 2021 Capital Improvement Program

**FUNDING SOURCE:**      *Additional Details*

CIP 2021                                      661-81-6629-T42-XXX-99-000-XXXXXX

**COST:**

Not-to-Exceed - \$4,000,000 for the duration of the 2021 Capital Improvement Program.  
*(Funds will be utilized within the location budget(s) and if additional funds are needed a request for approval to use program contingency funds will be submitted.)*

**VENDORS:**

Air Balancing Company, Inc.*	Delta-T
ATCO Enviroair Testing Engineers*	LCCx, LLC*
Campos Engineering, Inc.*	TAB Technologies, LLC

\*Denotes HUB Firm

**PURCHASING MECHANISM:**

**Bid/RFP/RFQ**

*Bid/Proposal Statistics*

Bid Number: 22-050

Number of Bid/Proposals Received: 6

HUB Firms: 4

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL(S)/DEPARTMENT(S)/EDUCATIONAL ENTITY:**

Capital Improvement Program

**RATIONALE:**

HVAC test and balance services are necessary to support the 2021 Capital Improvement Program. Approval of the qualification of firms and authorizing CIP to enter into contracts for these services will enable the District to move forward with the procurement of the 2021 CIP projects.

**INFORMATION SOURCE:**

Vicki Burris

**Fort Worth ISD Capital Improvement Program 2021 Bond  
Request for Qualifications  
HVAC Test & Balance Services  
RFQ# 22-050**

Proposer Name:	HUB / JV	Average Score for Evaluators A, B, C				5. HUB consolidated Score	6. References	7. Dun & Bradstreet	Total Score (Out of 100 Possible Points)	Rank
		1. Firm Profile	2. Firm Educational Project Experience	3. Personnel	4. Workload					
<b>Maximum Available Points per Category =&gt;</b>		<b>7</b>	<b>25</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>5</b>	<b>3</b>	<b>100</b>	
Air Balancing Company, Inc.	HUB	7.00	24.67	19.67	19.33	11.00	5.00	3.00	89.67	1.00
ATCO Enviroair Testing Engineers	HUB	6.00	23.67	18.33	19.33	10.00	4.92	3.00	85.25	2.00
Campos Engineering, Inc.	HUB	6.33	23.67	18.67	18.67	11.00	3.17	2.50	84.01	3.00
Delta-T		6.67	23.33	18.67	18.67	6.00	5.00	2.00	80.34	4.00
LCCx, LLC	HUB	6.67	22.67	19.00	19.00	11.00	0.00	0.00	78.34	5.00
TAB Technologies, LLC		5.67	21.67	18.33	19.00	6.00	0.00	1.50	72.17	6.00