

**CONSENT AGENDA ITEM**  
**BOARD MEETING**  
**May 24, 2022**

**TOPIC:**      **APPROVE AUTHORIZATION TO ENTER INTO CONTRACTS FOR SURVEYING SERVICES FOR THE 2021 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

As a result of the 2021 Bond Election, the District issued a Request for Qualifications (RFQ 22-046) entitled “Surveying Services for the 2021 Capital Improvement Program (CIP)” with the following schedule of events:

<b>Event</b>	<b>Date</b>
RFQ Issued	March 14, 2022
Deadline for Submission of Questions	March 23, 2022
Statements of Qualifications Due	March 30, 2022
Selection Notification	May 25, 2022

On March 30, 2022, the District received eight (8) Statements of Qualifications (SOQs) from firms in response to the RFQ. All eight SOQs submitted were deemed responsive and compliant with the RFQ requirements.

Arredondo, Zepeda, and Brunz, LLC	JRB Engineering, LLC
Criado & Associates, Inc.	PJB Surveying, LLC
Gonzalez & Schneeberg, Engineers & Surveyors, Inc.	Surveying & Mapping, LLC
Halff Associates, Inc.	Teague Nall and Perkins, Inc.

The evaluation resulted in the recommendation of all eight (8) firms for surveying services to support the 2021 Capital Improvement Program. In accordance with Texas Government Code §2254.004, staff recommends that the Board approve the firms identified above as qualified providers of construction materials testing services based on demonstrated competence and qualifications; and authorize the CIP department to enter contracts for these services in support of the 2021 Capital Improvement Program.

**STRATEGIC GOAL:**

2 - Improve Operational Effectiveness and Efficiency

**ALTERNATIVES:**

1. Approve Authorization to Enter into Contracts for Surveying Services for the 2021 Capital Improvement Program
2. Decline to Approve Authorization to Enter into Contracts for Surveying Services for the 2021 Capital Improvement Program
3. Remand to Staff for Further Study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Authorization to Enter into Contracts for Surveying Services for the 2021 Capital Improvement Program

**FUNDING SOURCE:**      *Additional Details*

CIP 2021                                      661-81-6629-S38-XXX-99-000-XXXXXX

**COST:**

Not-to-Exceed \$1,000,000 for the duration of the 2021 Capital Improvement Program.  
*(Funds will be utilized within the location budget and if additional funds are needed a request for approval to use program contingency funds will be submitted.)*

**VENDORS:**

Arredondo, Zepeda, and Brunz, LLC*	JRB Engineering, LLC*
Criado & Associates, Inc.*	PJB Surveying, LLC*
Gonzalez & Schneeberg, Engineers & Surveyors, Inc.*	Surveying & Mapping, LLC
Halff Associates, Inc.	Teague Nall and Perkins, Inc.

\*Denotes HUB Firm

**PURCHASING MECHANISM:**

**Bid/RFP/RFQ**

*Bid/Proposal Statistics*

Bid Number: 22-046

Number of Bid/Proposals Received: 8

HUB Firms: 5

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL(S)/DEPARTMENT(S)/EDUCATIONAL ENTITY:**

Capital Improvement Program

**RATIONALE:**

Surveying services are necessary to support the 2021 Capital Improvement Program. Approval of the qualification of firms and authorizing CIP to enter into contracts for these services will enable the District to move forward with the procurement of the 2021 CIP projects.

**INFORMATION SOURCE:**

Vicki Burris

**Fort Worth ISD Capital Improvement Program 2021 Bond  
Request for Qualifications  
Surveying Services  
RFQ# 22-046**

Proposer Name:	HUB / JV	Average Score for Evaluators A, B, C				5. HUB consolidated Score	6. References	7. Dun & Bradstreet	Total Score (Out of 100 Possible Points)	Rank
		1. Firm Profile	2. Firm Educational Project Experience	3. Personnel	4. Workload					
<b>Maximum Available Points per Category =&gt;</b>		<b>7</b>	<b>25</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>5</b>	<b>3</b>	<b>100</b>	
Arredondo, Zepeda, and Brunz, LLC	HUB	6.00	19.33	17.33	18.33	12.75	1.67	3.00	78.41	4.00
Criado & Associates, Inc.	HUB	5.33	19.33	17.00	18.33	12.75	0.00	3.00	75.74	6.00
Gonzalez & Schneeberg, Engineers & Surveyors, Inc.	HUB	4.67	17.33	16.67	17.33	12.50	3.25	0.00	71.75	8.00
Half Associates, Inc.		6.00	20.00	18.33	19.00	11.25	3.33	3.00	80.91	2.00
JRB Engineering, LLC	HUB	5.67	19.00	17.67	17.33	12.00	1.08	1.50	74.25	7.00
PJB Surveying, LLC	HUB	5.00	19.33	17.00	17.33	10.00	5.00	2.50	76.16	5.00
Surveying and Mapping, LLC		5.67	20.00	16.67	18.00	10.75	5.00	3.00	79.09	3.00
Teague Nall and Perkins, Inc.		6.67	23.67	19.67	19.67	8.75	4.50	2.50	85.43	1.00