

School Prospectus for school year 2024-25

School fees are set annually by BIS and apply to both campuses. This prospectus has been prepared by the BIS Executive Board after consultation with the BIS Supervisory Board and in consideration of government guidance.

1.1 APPLICATION FEE € 200 (new students)

A non-refundable Application Fee of € 200 is payable for each application.

1.2 REGISTRATION FEE € 2.140 (new students) RE-REGISTRATION FEE € 1.070 (returning students)

New students: The Registration Fee payment is payable upon receipt of the invoice and is **non-refundable**. For the following school year, a re-registration fee of € 1.070 per child will be invoiced upon re-registration.

Returning students: The payment of the € 1.070 Re-Registration Fee for each child, and the receipt of the signed 2024-25 school contract secures a returning student's place for the coming school year.

This fee will be invoiced by the school upon (Re-)Registration and is due immediately upon receipt of the invoice. The fee is not refunded if the (Re-)Registration is withdrawn.

A **Late Re-Registration Fee** of € 2.140 applies to those who respond to the re-registration letter after the closing date.

1.3 TUITION FEE - Final fees May 2024

1.3a ANNUAL TUITION FEE (100%)		1.3b TWO TERM TUITION FEE (102%) Option is only available by direct debit*		1.3c MONTHLY TUITION FEE (104%) - direct debit only*
Grade Level	One Payment due July 15 th , 2024	1 st Term Payment (65%) due on July 15 th , 2024	2 nd Term Payment (37%) due on Jan. 15 th , 2025	10 monthly instalments (each 10.4%**) due each 15 th July '24 - April '25
Early Childhood	17.210 €	€ 11.186,50	€ 6.367,70	€ 1.789,84
Grade 1 - 5	17.460 €	€ 11.349,00	€ 6.460,20	€ 1.815,84
Grade 6 - 8	20.220 €	€ 13.143,00	€ 7.481,40	€ 2.102,88
Grade 9	21.240 €	€ 13.806,00	€ 7.858,80	€ 2.208,96
Grade 10-12	22.990 €	€ 14.943,50	€ 8.506,30	€ 2.390,96

* direct debit from an EU bank only.

** When starting in August. Info for late enrolment rates see 2.2 below.

1.4 ENTRANCE FEE

The Entrance Fee is used for capital development and for the improvement of the school's facilities.

The Entrance Fee schedule in effect during a child's initial year of attendance at BIS remains applicable for that child and is unaffected by subsequent changes to the schedule. The Entrance Fee is **€ 7.580** per child upon initial admission, an additional **€ 4.330** per child in the following school year and an additional **€ 2.170** in the third year of enrolment, **totalling € 14.080** and is **non-refundable**.

1.5 TRANSPORTATION FEE

This fee depends upon distance from the school; corresponding fees are given on a separate schedule.

The transportation service can be ordered through our Transport Manager and only after receiving a signed 2024-25 bus contract. Bus service is available for a complete school year only.

1.6 OTHER COSTS

During the school year, additional expenditures may be incurred. BIS charges a minimal Sports and Activities Fee based on participation of students in the Lunch and After School Activities and Athletics Programme. The fee will be charged per activity and term and is announced upon opening of registration for the programme. Field and sport trip fees, math calculators and International Baccalaureate examination fees (e.g. for IB Diploma and IB Career related Programme) will be invoiced by the school. Integrated IBCP courses will be invoiced separately by the school. The fees for the IB Diploma self-taught language, home language courses, hot lunch and sport uniforms will usually be invoiced by, and paid directly to the service provider.

1.7 PRO-RATIO

The annual tuition fee is prorated for students who leave early or enrol later.

Payable for students who enrol late.

as of 15 Oct	as of 15 Nov	as of 15 Dec	as of 7 Jan	as of 15 Feb	as of 15 Mar	as of 15 Apr	as of 15 May	as of 15 Jun
95 %	85 %	75 %	65 %	55 %	45 %	35 %	25 %	15 %

Refundable for students who leave early.

20 Aug to 15 Sep	16 Sep to 15 Oct	16 Oct to 15 Nov	16 Nov to 22 Dec	23 Dec to 15 Jan	16 Jan to 15 Feb	16 Feb to 15 Mar	16 Mar to 15 Apr	16 Apr to 25 Jun
75 %	65 %	55 %	45 %	35 %	25 %	15 %	5 %	0 %

1.8 SCHOOL FEE REDUCTION / FAMILY DISCOUNT (Tuition Fee & Entrance Fee only)

10 % Reduction for the **third sibling currently enrolled** at BIS

15 % Reduction for the **fourth sibling currently enrolled** at BIS

Family discount applies only when all siblings are enrolled in the respective school year. Siblings which left BIS do not count. (Re-)Registration Fee, Transportation Fee and other costs are not affected.

** Discounts apply for families who enroll at BIS starting 2019/20 or later. Families who have been enrolled with BIS since 2018/19 school year or earlier will receive the previously applying discounts on the Tuition and Entrance Fee.*

1.9 IT device programme

BIS provides IT devices in Primary School. Students in Grades 6-12 (Secondary School) are required to bring a laptop, please refer to the specifics set out in a separate document.

2. PAYMENT DATES

The Tuition Fee and Entrance Fee will be invoiced after (Re-)Registration and are due by July 15th, 2024.

The Application Fee is payable after submission of the Application Form.

The (Re-)Registration Fee is payable upon receipt of the invoice.

The optional Transportation Fee is due in October 2024 (1st semester) and in February 2025 (2nd semester).

School fees for students joining during the school year are payable in full at the time of acceptance.

The payment option can be changed with each re-registration for the following school year.

2.1 TWO TERM PAYMENT OPTION FOR THE TUITION FEE (only available for private individuals)

The Tuition Fee can be paid in 2 instalments; this option includes an additional 2% administrative charge. This option is **only available by direct debit from an EU bank**. The first payment (65 % of the Tuition Fee) is due July 15th, 2024. The second payment (37 % of the Tuition Fee) is due January 15th, 2025. (see point 1.3b) This option **will not** be available for students joining after the first pro-ratio reduction would apply (start after October 15th, see 1.7).

2.2 MONTHLY PAYMENT OPTION FOR THE TUITION AND FIRST YEAR ENTRANCE FEE (only available for private individuals)

BIS is offering a monthly payment model for the Tuition Fee and the first rate of the Entrance Fee (or Tuition Fee only, but not individually for the Entrance Fee). This option is **only available by direct debit from an EU bank**. The (prorated) Tuition Fee and first rate of the Entrance Fee will be split into 10 monthly instalments, due between July 15th, 2024, and April 15, 2025. An administrative charge of 4% applies to the tuition fee. In case of non- or late payment of an installment without prior written agreement, the entire outstanding balance including a 1% surcharge, will be due immediately. For more information please contact the BIS Admissions Office (returning families may contact the BIS Accounting Office directly).

3. PAYMENT DETAILS

All payments are to be made in Euros.

Bank transfers should be made payable to the account below for the appropriate campus:

Haimhausen Campus:	City Campus:
Bavarian International School gAG	Bavarian International School gAG
DZ Bank München	Deutsche Kreditbank AG
IBAN: DE28 7016 0000 0000 0227 95	IBAN: DE59 1203 0000 1020 3798 04
BIC/SWIFT: GENOEF701	BIC/SWIFT: BYLADEM1001

If the transfer is made from a bank outside of the EU, the bank charges are to be borne by the person arranging the transfer. To simplify the processing of tuition payments we would appreciate your direct debit authority.

4. LATE PAYMENTS

No child will be admitted to class until all fees due in accordance with the above stated terms have been paid. An interest rate of 1% per month will be charged on overdue balances.

5. WITHDRAWALS

The Admissions Office must be notified by the parents or guardians in writing at least six weeks in advance of the withdrawal date.

6. SIGNATURE AGREEMENT

By signing the 2024-25 school contract, the parent or guardian agrees to the above stated terms.

The school prospectus for the following school year will be published with the Re-Registration process, which usually takes place in March and April. The update will include the applicable fees for the upcoming year for all students as well as potential discount adjustments.