

1                                   **ALTERNATIVE SCHOOL PROGRAMS REGULATIONS**

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3   **Proposals for New Programs**

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5   Proposals for alternative school programs are submitted to the Superintendent or their designee for  
6   approval prior to presentation to the Alexandria City School Board (Board).

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8   Proposals must include:

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- 10       1. A statement of justification for the alternative program explaining how it will meet the  
11       special needs or expectations of the target population and the community;
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  - 13       2. A plan which delineates the proposed organizational structure as it relates to staffing and  
14       the scope and structure of the total instructional program;
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  - 16       3. A statement of financial impact identifying all costs, including administration, staffing,  
17       equipping, supplying, transportation, support services, and maintaining the program;
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  - 19       4. A statement of related impact explaining how the proposed program will affect and  
20       interrelate with other programs and populations served in existing programs and facilities;
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  - 22       5. A statement of authentication verifying that all aspects of the program are in compliance  
23       with all appropriate federal, state, and local laws and regulations, and there is compliance  
24       with all applicable accreditation requirements;
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  - 26       6. Special evidence of authorization from the State Department of Education must accompany  
27       the proposal if the proposal presents a potential conflict with existing regulations of the  
28       State Department of Education; and
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  - 30       7. A plan for evaluation that defines anticipated outcomes and establishes criteria and  
31       procedures for evaluating achieved outcomes.

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33   **Monitoring**

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35   Alternative School Programs must provide an annual program report consistent with the evaluation  
36   plan. The report should include:

- 37       ● progress on the outcomes established in the evaluation plan;
- 38       ● an assessment of the effectiveness of the approaches used by the program; and
- 39       ● recommended improvements to the program.

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41   **Revisions**

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43   Any proposed revisions to the program should be provided to the Superintendent for approval. If  
44   there are significant changes, the Superintendent will forward the changes to the Alexandria City  
45   School Board.

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48 Adopted: May 23, 2024

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51 Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-5, 22.1-253.13:1