

Lower Merion School District

ADMINISTRATIVE REGULATIONS

No.: 151-2B
Section: PROGRAMS
Title: EXTRACURRICULAR AND CO-CURRICULAR OPPORTUNITIES
Date Adopted: 6/15
Date Revised: 5/20/24; 9/11/23

R151-2B STUDENT ATHLETICS

I. Philosophy and Purpose

Pursuant to the District’s Strategic Plan and within the confines of budgetary limitations, the Board supports a District athletic program designed to encourage and provide an opportunity for secondary students of all ability levels to develop gross- and fine-motor skills, good sportsmanship and cooperation, not just in the context of the District’s educational program, but also through a variety of team-oriented and individual athletic activities. Therefore, in addition to physical education as a required subject, extracurricular athletic participation is made available to students on a continuing basis.

The purpose of this regulation is to provide further guidance regarding the following categories of student athletics: interscholastic sports, club sports, and intramural sports.

II. Guidelines for Interscholastic Sports

In keeping with this stated philosophy and purpose, the Board establishes the following guidelines for its athletic program:

1. Establishment of Program – Athletics are offered by the District, consistent with regulations of the State Board of Education and the PIAA (or other applicable governing body), as an integral part of the District’s educational program and are designed to foster certain qualities and attitudes in participating students. Primary among these qualities and attitudes are:
 - a. Cooperation and teamwork;
 - b. Good sportsmanship and fair play;
 - c. Self-discipline;
 - d. Self-confidence;
 - e. Loyalty;
 - f. Leadership;
 - g. Physical fitness;
 - h. An appreciation of, and capacity for, competition;
 - i. The ability to establish and attain goals;
 - j. An interest in life-long athletic endeavors.

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2. Staffing and Staff Development – Consistent with other budgetary and educational priorities and other requirements of the District, the District shall endeavor to attract and retain qualified staff to provide robust and varied experiences for students.

The Athletic Director shall be responsible for developing and distributing to coaches a manual that sets forth the applicable District policies and procedures governing District coaches. This manual shall include, but not necessarily be limited to, the following:

- a) The applicable coaches’ code of ethics;
- b) Lower Merion School District’s Rules Against Drug, Alcohol and Tobacco Activity by Participants in Interscholastic Athletics and Other Performance Activities;
- c) Eligibility of students;
- d) Guidelines for equipment collection;
- e) First aid, including care and prevention of athletic injuries and the scientific principles relating to training and conditioning for sports;
- f) Policies prohibiting sexual harassment against students and employees;
- g) Prohibitions against hazing; and
- h) Policies regarding student discipline.

The Athletic Director shall be responsible for ensuring that coaches receive periodic training relative to these topics listed above and other relevant topics.

3. Equal Opportunity – The District will operate athletic programs in compliance with all applicable Federal and State laws including Title IX of the Educational Amendments of 1972. Where no comparable sport or activity is available to a member of the other gender, a student of the excluded gender may try out for the team on an equal basis with other participants.

The District will take affirmative steps to ensure that a balanced program for males and females is maintained at all times. The following factors shall be considered in assessing the balance of the program:

- a. Nature and extent of the sports offered and their accommodation of the interests and abilities of males and females both in terms of sports and levels of competition offered;
- b. Provision of equipment and supplies;
- c. Scheduling of games and practice time;

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- d. Provisions for travel and per diem allowance;
- e. Opportunity to receive coaching and academic tutoring;
- f. Assignment and compensation of coaches and tutors;
- g. Provision of locker room, practice, and competitive facilities;
- h. Provision of medical and training facilities and services;
- i. Provision of housing and dining facilities and services when applicable; and,
- j. Nature and extent of publicity.

Although equal aggregate expenditures shall not be required, financial resources shall be allocated as necessary to fairly and legally accommodate the athletic interests and abilities of both males and females with reference to the factors listed above.

- 4. Program Equity – In keeping with the stated philosophy of the athletic program, the administration and coaches shall make constant and deliberate efforts to:
 - a. Ensure meaningful value is accorded all sports;
 - b. Ensure adequate attention is paid to participants in all sports regardless of public attitudes; and
 - c. Ensure equity among District schools at all school levels.
- 5. Competitive Dimension – Winning is an incentive in any sports context; a certain measure of team and individual success helps students develop the qualities and attitudes for which the program is established. However, the competitive dimension of the program shall also emphasize participation by many students, respect for opponents and officials, respect for one's coach and teammates, and attention to improving one's skills.
- 6. Management – Since athletics are a part of the educational program designed to meet the needs of the participants, all activities shall be organized and scheduled for the benefit of the participating students. Every effort shall be made to schedule athletic contests so as not to unduly or unreasonably interfere with students' academic programs.
- 7. Financial Support of Interscholastic Activities – Consistent with the Administrative Regulation accompanying this Policy, within budgetary limitations, and where otherwise deemed appropriate by the Board, the District shall consider how its schools compare to competing schools in providing the following:

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1. Facilities;
2. Equipment;
3. Supervision; and
4. Supplies.

Priority shall be given at all times to protecting the health and safety of all participants. Individual teams are encouraged to raise funds consistent with applicable Board fundraising policies to support special opportunities and programs involving the team.

8. Program Offerings - The specific sports for males and females, and the levels offered in each sport, shall be reviewed by the principal or designee of each building on an annual basis to ensure that the overall athletics program meets the requirements of this Policy and assures maximum educational value for the resources expended. Board approval shall be required for any sport involving a financial commitment by the Board or which may impact Title IX compliance. The following factors shall be considered by the Administration in recommending, and by the Board in assessing, the possibility of adding a new sport or adding a new level in an existing sport:

1. Contribution to the goals of the District and the athletic program as set forth in Section 1 above and in the District's school handbooks;
2. Effect on the balance between athletic opportunities for males and females;
3. Sustained interest by enough students to qualify as a team;
4. Financial feasibility, including insurance costs;
5. Availability of qualified coaching staff;
6. Cost and availability of facilities appropriate to the demands of the sport;
7. Availability of competition at other schools;
8. Safety issues and the ability of the school administration to provide adequate supervision of the program; and
9. Detrimental or other effect on participation and funding of existing sports.

The same factors shall be considered when the elimination of a sport or level is contemplated.

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9. Student Eligibility

Student Academic Eligibility

The Pennsylvania Interscholastic Athletic Association (PIAA) sets minimum standards for interscholastic activities. It shall be the policy of the Board of School Directors to determine the standards of eligibility to be met by all students participating in extra-curricular activities. See **ATTACHMENT A** for more information regarding academic eligibility.

In all of these activities, students shall be subject to school and Board policies, including regulations of the Central League and PIAA if applicable. It is the desire of the Board that, to the extent applicable and practicable, all extracurricular interscholastic sports are offered subject to PIAA rules and regulations whether competition is specifically regulated by the PIAA or not.

Other Eligibility Criteria

The Administration shall determine the standards of eligibility to be met by all students participating in the interscholastic program. Such standards shall require that each student, before participating in any interscholastic activity, be covered by student accident insurance; be in good physical condition; and be free of injury, as determined by a licensed physician.

Students must also meet those eligibility standards set by the Constitution of the PIAA. No student may participate in interscholastic athletics who has not:

1. Met the requirements for academic eligibility;
2. Maintained a record of academic proficiency sufficient to ensure that participation in interscholastic athletic activities will not interfere with academic achievement;
3. Attended school regularly;
4. Been in required attendance as reflected in the student handbook on the day of the athletic event or practice;
5. Returned all school athletic equipment previously used or compensated the District for its loss; and
6. Other requirements as listed on the District website for participation in athletic events.

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10. Scheduling of Athletic Events

Within the confines of the PIAA-established season and scheduling requirements, reasonable efforts shall be made to schedule athletic contests after regular class hours so that students will not have to be excused from class or have their examination schedules unduly interrupted.

The Athletic Director must approve, prior to the date of the first team tryout, all team commitments for tournaments, games and practices during breaks from school and over holidays.

Parents shall be informed of the expectations for commitments for tournaments, games and practices during breaks from school and over holidays prior to, or at the time of, team selection.

11. Transportation

The District will provide transportation of interscholastic athletic teams, including transportation to competitions that require longer than usual travel distances. Such provision of transportation will be supplied to both male and female students based upon considerations other than the gender of their respective athletic teams and may depend on a number of factors including, but not limited to, athletic and/or competitive opportunities presented. Overnight trips require Board approval.

12. Recognition of New Interscholastic Sports Teams

See **ATTACHMENT B** for information regarding the process for any team seeking status from the Lower Merion School District (“the District”) as an interscholastic sports team.

III. Guidelines for Club Sports

Requirements for Recognition of Club Sports

Athletic clubs seeking school recognition and club status from the District must meet the following requirements:

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1. Each club must designate an advisor/coach, who must be approved by the applicable building principal(s), Athletic Director and a club president. Both the athletic club advisor/coach and the club president must sign a written agreement with the District. See **Attachment C**.
2. The District reserves the right to designate a particular employee as an advisor/coach to a particular club or to reject a proposed candidate in a manner consistent with the terms of any applicable collective bargaining agreement.
3. The club president must be a resident adult (21 years old or older), but need not be an employee of the District. The individual must agree to serve as club president without additional compensation from the District. The advisor/coach may not serve as club president.
4. District financial support for a club will be determined on an annual basis in accordance with the District's overall budgetary limitations. Notwithstanding any prior agreements to the contrary, the club must normally be privately funded at least to some extent and should not expect full financial support from the District.
5. Only students enrolled in the District who meet academic eligibility requirements as established by the PIAA and the District may participate in the club unless otherwise required by law.
6. Club teams may include students from multiple District schools.
7. Transportation to club functions shall be provided on a case-by-case basis as determined by, among other things, District budgetary limitations.
8. The club will be responsible for adoption and implementation of its own rules and regulations governing all aspects of the activity. A copy of those rules and regulations must be submitted annually to the applicable building principal(s).
9. Advisors/coaches must provide clearances required by law.
10. Each club participant shall be required to submit a completed CIPPE form as required by PIAA, as well as any other medical or emergency information required of participants in interscholastic athletics.

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11. Insurance - The District recognizes the exposure to losses through liability that may result from school athletics. With this in mind, the club shall purchase and maintain, at club expense, both of the following:

- a. Comprehensive commercial general liability insurance, property damage insurance, and automobile liability insurance in such amounts as the District shall deem sufficient but no less than \$1,000,000 in the aggregate for each occurrence for bodily injury and property damage combined. These policies shall be on an occurrence basis only.
- b. Maximum aggregate limit directors and officers insurance coverage in the amount of \$500,000 per occurrence or \$1,000,000 for all claims made during a policy year.

Policies shall name the District as an additional insured. The club shall submit annually certificates evidencing such coverage to the District's Business Manager. This certificate shall contain a provision that coverages afforded under the policies shall not be canceled or changed unless at least 30 days' prior written notice has been given the District. WAIVERS IN LIEU OF INSURANCE ARE NOT PERMITTED.

12. The advisor/coach and club president are jointly responsible for submitting financial information regarding the club's operations containing, at a minimum, the information listed in the template report provided with this regulation (**Attachment D**).

13. The advisor/coach and club president are jointly responsible for the club's compliance with the rules stated above and are responsible for providing all necessary notices or other documentation required above before the activity begins. The District reserves the right at any time to review club status and to revoke club status for any club that fails to remain in compliance with the rules stated above.

14. School recognition and club status are valid for a maximum of one year and must be renewed annually through submission of an Application for Athletic Club Status at least two months before the expected starting date.

15. Clubs that engage in hazardous activities as determined by the Superintendent or designee shall require their student members and their parents to sign a Permission Form and Release for Participation in Club Engaged in Potentially Hazardous Activities in the form attached as **Attachment E**. Such clubs may be granted permission to use the District or school name but typically shall not be eligible for financial support or transportation.

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Recognition and club status entitle a club and its participants to the following:

1. The school will award varsity letters and/or certificates if club participants meet participation requirements of officially sanctioned District athletic teams.
2. The club may use the District facilities, subject to availability, with the understanding that established interscholastic and intramural programs are given priority. The club is responsible for any damages caused or incurred during the time the club is using the District facilities or equipment.

Administrative Procedure for Recognition Renewal of Athletic Clubs

1. By August 1 of each year, the Athletic Director is responsible for notifying the school community that beginning with the 2011-2012 school year all athletic clubs seeking renewal of school recognition and club status must submit an Application for Athletic Club Status. See **Attachment F**.
2. A completed Application for Athletic Club Status must include the following:
 - a. A copy of the current club rules and regulations;
 - b. The previous fiscal year's financial statements if the club existed during the previous fiscal year; and
 - c. Affirmation that all required submissions for the previous fiscal year have been completed and submitted to the Athletic Director.
3. The Athletic Director is responsible for initial review of the Application for Athletic Club Status for completeness and compliance with the District Requirements for Recognition of Athletic Clubs, including confirmation that any required insurance certificates have been submitted by the club to the Business Manager.
4. Once the Athletic Director has reviewed the application for completeness and compliance, the Athletic Director will forward the Application to applicable building principal(s) for final review.
5. The principal(s) will forward the application to the Assistant Superintendent or designee, who will then forward the application to the Superintendent.

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6. The Athletic Director is responsible for ensuring yearly compliance on the part of all athletic clubs with the District Requirements for Recognition of Athletic Clubs. This includes annually, no later than August 1, notifying each president and each advisor/coach of existing clubs of the need to resubmit an Application for Athletic Club Status at least two months before the expected starting date.

IV. Intramural Sports

A variety of after-school athletic programs shall be offered to students in all grades beginning in fifth grade. These include team-based intramural sports and fitness-themed clubs. The building principal or designee shall be responsible for approving and publicizing intramural sports in the same manner as other school-based activities.

The Superintendent designates the *[insert title]* to oversee intramural sports in all buildings to ensure overall equity of programming within the District.

V. Name, Image, and Likeness

These guidelines reflect Article II, § 3(J) of the Pennsylvania Interscholastic Athletic Association's (PIAA) bylaws, which allows students to receive consideration in exchange for use of their name, image, and likeness (NIL) in certain permissible activities. In the event the PIAA amends or revokes this bylaw, the PIAA's terms shall control.

NIL contracts and agreements need to come from analysis of the value an athlete brings for providing a specific service or activity, and not as an incentive for enrollment decisions or membership on a team.

Restrictions on PIAA and District name and logo use

Per PIAA bylaws, when engaging in NIL activities, students may not make any reference to the PIAA or a District school (including the school and/or team name, nicknames, terms by which a school or team is commonly referred or identified, or logo) and may not wear school uniforms or school-identifying apparel or items. Students may not endorse or promote any third-party entities, goods or services during team or school activities. Students may not wear the apparel or display the logo, insignia, or identifying mark of an NIL partner during any team or school athletic activities unless it is part of the standard school uniform for that sport.

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Prohibited endorsement categories

PIAA bylaw prohibits students from engaging in NIL activities involving, displaying or endorsing the following categories of products and services:

1. Adult entertainment products and services;
2. Alcohol products;
3. Casinos and gambling, including sports betting, the lottery, and betting in connection with video games, on-line games and mobile devices;
4. Tobacco and electronic smoking products and devices;
5. Opioids and prescription pharmaceuticals;
6. Controlled dangerous substances;
7. Weapons, firearms and ammunition.

Notice requirement

PIAA bylaw requires that within 72 hours after entering into any type of NIL contract or agreement, a student or the student's parents/guardians must notify the Principal or Athletic Director of the student's school of entering into that agreement.

Students who enter into an NIL agreement must provide a copy of that agreement to the Athletic Director (ideally prior to signing) so the terms can be reviewed for compliance. In the event an oral agreement is not reduced to a written form, then the student and/or family must schedule a meeting with the Athletic Director to review the terms of the oral NIL agreement (again, ideally prior to the student accepting such agreement).

The purpose of this review is not to discourage any student from entering into an NIL agreement, but rather to ensure any such agreement is in line with PIAA rules. While the District believes that entering into an NIL agreement can be a positive learning experience for a student-athlete, any violation of the PIAA's bylaws may result in a student-athlete becoming ineligible to participate in interscholastic athletics in the District.

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Guidelines for District employees and affiliates

Per PIAA rules, no District school or anyone employed by the District may solicit, arrange, or negotiate to pay for a student's use of their NIL. This includes Home and School Associations (“HSAs”) and individual HSA members, coaches, administrators, and alumni.

This rule does not apply in the context of an individual’s own child; parents/guardians are entitled to assist with their own child’s NIL use. Additionally, a District alumni who owns a company that enters into an NIL partnership with a student currently enrolled in the District is permitted to do so, as long as all other provisions of the accompanying regulation and PIAA rules are met.

If the PIAA determines that an employee, coach, staff member or affiliate violated its NIL bylaw, then the student-athlete could lose their eligibility and the team, coach, school, or entire District could be placed on probation, suspended, or expelled by the PIAA and be forced to forfeit victories and well-deserved accomplishments or awards.

In order to both avoid the appearance of any impropriety and protect the interests of the District, we are directing all employees, staff members, and coaches to employ the following best practices with regard to student-athletes’ NIL arrangements:

- Refrain from discussions regarding the contents of any of your student-athletes’ NIL agreements or arrangements. Discussing terms can be misconstrued for giving advice or “negotiating.”
- Avoid making referrals to third-party attorneys, marketing groups, or individuals who are working in the NIL space.
- Avoid offering opinions concerning the substantive aspects of NIL agreements or comparing students’ NIL agreements (e.g., “this sounds okay”), even if the students or their families are asking for your help. Please refer any such inquiries to the Athletic Director or building principal.
- To the extent possible, refer any complaints regarding NIL misfeasance to the Athletic Director or building principal; and

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- Report any NIL violations that you witness or become aware of to the Athletic Director or building principal. Failing to do so may be considered “willful” misfeasance by the PIAA and constitute grounds for severe penalties for all parties involved.

Cross References:

Policy No. 132, Homework
Policy and Administrative Regulation No. 101, *Equity*
Policy and Administrative Regulation No. 256, *Student Fundraising*
Policy and Administrative Regulation No. 259, *Transgender & Gender Diverse Students*
Policy and Administrative Regulation No. 916, *Booster Clubs*
Pennsylvania Interscholastic Athletic Association - Rules and Regulations

ATTACHMENT A

ELIGIBILITY DESCRIPTIONS BY SCHOOL

HARRITON AND LOWER MERION HIGH SCHOOL

ELIGIBILITY FOR INTERSCHOLASTIC ATHLETICS

1. GENERAL PRINCIPLES

A student's eligibility is monitored weekly. If a student is determined to be ineligible to participate in athletics, the ineligibility period is the following week, Sunday through Saturday. Any student whose average falls below the required grade-point average, and/or is failing more than one course, across all courses, becomes ineligible for the next week.

2. ELIGIBILITY STANDARDS

Eligibility standards are as follows:

- a. Start of Fall Sports
 1. Ninth grade students must have passed at least the equivalent of four major courses of school work determined from their final grades of the previous school year. The eligibility status of the students shall be monitored weekly after the first three weeks of the school year.
 2. Tenth, eleventh and twelfth grade students must have earned at least 1.5 grade point average in their core classes, inclusive of math, English, social studies, science, world language, Honors and AP Music, and Honors Art and may have only one failing grade, in the previous school year. The eligibility status of the students will be monitored weekly after the first three weeks of the school year. (Please note that the GPA minimum for NCAA eligibility is 2.0—please keep this in mind if you plan on submitting through the NCAA clearinghouse.)
- b. Winter and Spring Sports
 1. Eligibility for ninth, tenth, eleventh and twelfth grade students is monitored weekly. Eligibility is checked each Friday. To be eligible, students must maintain a 1.5 GPA in their core classes and be failing no more than one class, across all courses.

Please see LMSD Policy/Administrative Regulation 213 (Grading of Student Progress) for the scale for determining grade-point average.

BALA CYNWYD, BLACK ROCK, AND WELSH VALLEY

ELIGIBILITY STANDARDS AND GENERAL PRINCIPLES¹

- a. Eligibility is achieved by maintaining good academic standing (64.5% or higher) in scheduled classes during the course of the current athletic season, and by adhering to the principles and expectations outlined in the LMSD Middle Schools' Student-Athlete Contract.
 - i. **INELIGIBILITY**

A student will be deemed academically ineligible for participation in interscholastic athletics if they have a grade in a core course or any course that meets 4/4 days in a cycle (i.e., Math, Science, English, Social Studies, or World Language) below 64.5%, or a "U" – Unsatisfactory - grade in two or more personal development courses.
- b. A student's academic progress is evaluated each week.
- c. A preliminary list will run on Wednesdays for the purpose of notifying the student-athlete.
- d. The final list will be generated on Friday and any student who is deemed ineligible will be so from Saturday of that week until Saturday of the following week.
- e. Students will have an opportunity during the course of the week to improve their academic standing and become academically eligible for the week.
- f. Students not meeting district eligibility standards repeatedly during the course of a season may be dismissed from the team in order to focus on making academic progress.

For Fall Sports, the eligibility status of the students shall be monitored weekly after the first three weeks of the school year.

For Winter and Spring Sports:

- g. A student's academic eligibility will begin one full week into the given athletic season.
- h. For all grade levels and all sports season, students must have passed at least their core courses of schoolwork (Math, Science, English, Social Studies, or World Language), or the equivalent during the previous grading period,

¹ Please note, the LMSD Middle Schools ELIGIBILITY STANDARDS AND GENERAL PRINCIPLES will be reviewed and updated periodically by Lower Merion School District's Athletic Council, and memorialized in the LMSD Middle Schools Student-Athlete contract (Attachment H). Review by LMSD Athletic Council will automatically trigger if changes to District and Building level policies impacting any of the paragraphs covered in this section occur; in particular, changes to the master schedule, grading procedures, standards relating to behavioral expectations, etc.

excepting that a student's eligibility for the first quarter of a school year is based on their final grades for the preceding school year, as noted above.

i. If a student fails to meet this requirement, they will lose their eligibility for at least 15 school days of the next grading period, beginning on the first day that report cards are issued. Please note, that this may include tryout periods for specific sports.

ATTACHMENT B

Recognition of New Interscholastic Sports Teams

1. Any team seeking status from the Lower Merion School District (“the District”) as an interscholastic sports team must submit a request using the form attached as **Attachment B-1** no later than October 1 of the school year prior to the school year for which the recognition is sought.
2. A completed Application for Interscholastic Sports Team Status must include the following:
 - a. The previous fiscal year’s financial statements if the team existed as a club during the previous fiscal year; and
 - b. Affirmation that any required submissions for the previous fiscal year have been completed and submitted to the Athletic Director.
3. The Athletic Director is responsible for initial review of the Application for Interscholastic Sports Team Status for completeness and compliance with the criteria established in the Board Policy on adding a new interscholastic sports team.
4. Once the Athletic Director has reviewed the application for completeness and compliance, the Athletic Director will forward the Application to applicable building principal(s) for final review.
5. The principal(s) will forward the application to the Superintendent or Superintendent’s designee, who will then forward the application to the Superintendent with a recommendation for approval or denial of the Application.
6. If the Superintendent determines that the Application meets the criteria on adding a new interscholastic sports team established in the Board Policy, this regulation and as otherwise established from time-to-time by the Superintendent, and also fits within the budgetary constraints of the District, the Superintendent shall forward the Application to the Board for approval. Approval shall be at the sole discretion of the Board.
7. The following criteria shall be considered with respect to the establishment of a new interscholastic sports team:
 - a. Whether the sport is governed by the Pennsylvania Interscholastic Athletic Association (PIAA);
 - b. Duration as a club sport team;
 - c. Equity among District schools at the secondary and middle school levels;
 - d. Student interest;
 - e. The effect on participation levels of existing sports; and
 - f. Cost.

ATTACHMENT B-1

Lower Merion School District

Request for Interscholastic Team Status

Directions

Any team seeking interscholastic team status from the Lower Merion School District must complete this form and agree to comply with and abide by the attached Administrative Regulation. Completed applications must be returned no later than _____ of the school year prior to the school year for which the recognition is sought.

A completed Application for Interscholastic Sports Team Status must include the following:

- b. The previous fiscal year's financial statements if the team existed as a club during the previous fiscal year; and
- c. Affirmation that any required submissions for the previous fiscal year have been completed and submitted to the Athletic Director.

Information Required

- a. Type of Sport _____
- b. Name of Advisor/Coach _____

I hereby affirm that all required submissions for the previous fiscal year have been completed and submitted to the Athletic Director.

Signature of Club Advisor/Coach

ATTACHMENT C

Lower Merion School District
Athletic Club Advisor/Coach Agreement

I, Advisor/Coach for _____,
have received and reviewed the Lower Merion School District Requirements for Recognition of
Athletic Clubs attached to this application and agree to abide by those requirements.

Advisor/Coach

Commonwealth of Pennsylvania

County of _____

On this the _____ day of _____, 20, before me, _____, the
undersigned officer, personally appeared, _____
known to me to be the person whose name is subscribed to this document, and acknowledged that
she/he executed the same for the purposes therein contained.

In witness whereof, I hereto set my hand and official seal.

Notary Public

ATTACHMENT C

Lower Merion School District
Athletic Club President Agreement

I, Club President for _____,
have received and reviewed the Lower Merion School District Requirements for Recognition of
Athletic Clubs attached to this application and agree to abide by those requirements.

Club President

Commonwealth of Pennsylvania

County of _____

On this the ____ day of _____, 20, before me, _____, the
undersigned officer, personally appeared, _____
known to me to be the person whose name is subscribed to this document, and acknowledged that
she/he executed the same for the purposes therein contained.

In witness whereof, I hereto set my hand and official seal.

Notary Public

ATTACHMENT D

TEMPLATE FINANCIAL STATEMENT

| | |
|-----------------------------------|----------|
| BEGINNING BALANCE (A) | \$ _____ |
| Add: Revenue | |
| Fundraisers | \$ _____ |
| Parent Fees | \$ _____ |
| Interest Earnings | \$ _____ |
| Other Revenue | \$ _____ |
| TOTAL REVENUE (B) | \$ _____ |
| Less: Expenses | |
| Fundraising Costs | \$ _____ |
| Materials for Students | \$ _____ |
| Banquets or Celebrations | \$ _____ |
| Other Expenses | \$ _____ |
| TOTAL EXPENSES (C) | \$ _____ |
| ENDING BALANCE (A + B – C) | \$ _____ |

ATTACHMENT E

**NOTIFICATION LETTER OF PARTICIPATION
IN CLUB ENGAGED IN POTENTIALLY HAZARDOUS ACTIVITIES
(For use with clubs not formally recognized as Athletic Clubs
under Administrative Regulation 151)**

Dear Parents:

This letter is to notify you that your son/daughter has elected to participate in the following club:

Name of club

Name of Advisor

Phone no. of Advisor

Because of the potentially hazardous nature of the activities in which this club is engaged, the School District requires that you sign and return the attached consent form in order for your child to participate in the club's activities. Parents/guardian must sign this permission form in the presence of a school employee (i.e. secretary, teacher, administrator). The school employee will sign as the witness to your signatures. Please be aware that if your son/daughter currently resides with both parents, each parent must sign the permission form and be witnessed.

If you have any questions regarding the status of this club, please contact the club advisor listed above.

Sincerely,

Assistant Principal

cc: Club Advisor

ATTACHMENT E

PERMISSION FORM AND RELEASE FOR PARTICIPATION IN CLUB ENGAGED IN POTENTIALLY HAZARDOUS ACTIVITIES

Section I. Parent Permission Form

_____, grade ____, homeroom _____, has my permission to participate in the following club:

NAME OF CLUB

Section II. Release and Indemnity Agreement

In consideration for the Lower Merion School District's permitting my child to participate in the club identified above, I agree:

1. **to release** the Lower Merion School District and its directors, administrators, employees (in particular any advisors identified above who are employees of the Lower Merion School District) from any liability for **personal injury to my child** or **damage to the personal property of my child** unless such is caused by intentional misconduct by the directors or administrators of the Lower Merion School District and to **indemnify and hold harmless** the Lower Merion School District, its directors, administrators and employees for any claims asserted of the nature described in this paragraph; and
2. **to indemnify and hold harmless** Lower Merion School District, and its directors, administrators, employees (in particular any advisors identified above who are employees of the Lower Merion School District) from any and all liability for any claim or damages asserted against them individually, jointly or severally as a result of any **injury to any other person** or damage to that **person's property** resulting from the actions of **my child**.
3. **Liability** includes any loss, damage, expense, causes of actions, lawsuits, claims or judgments, including attorney's fees.

ATTACHMENT E

Intending to be legally bound, I agree to the terms and conditions set forth in **Section I (Parent Permission Form)**, **Section II (Release and Indemnity Agreement)** above.

If the child currently resides with both parents, this form must be signed by both. If my child is over the age of eighteen (18) years, he/she assents to the **Release and Indemnity Agreement** contained in **Section II** above as witnessed by his/her signature.

Witness: _____
(father)

Signed: _____

Address:

Witness: _____
(mother)

Signed: _____

Address:

Witness: _____
(guardian, if applicable)
Address:

Signed: _____

Witness: _____
(child/over age of 18 only)

Signed: _____

ATTACHMENT F

Lower Merion School District

Annual Application for Recognition and Athletic Club Status

Directions

Any athletic club seeking recognition and club status from the Lower Merion School District must complete this form and agree to comply with and abide by the attached Lower Merion School District Requirements for Recognition of Athletic Clubs.

Completed applications must be returned at least two months before the expected starting date accompanied by the following:

1. A copy of the current club rules and regulations;
1. The previous fiscal year's financial statements if the club existed during the previous fiscal year.

Information Required

- a. Name of Club _____
- b. Name of Advisor/Coach _____
- c. Name of Club President _____
- d. Name of Activity or Sport _____
- e. Name of general liability insurance carrier (if applicable) _____

- f. Name of directors' and officers' insurance carrier (if applicable) _____

I hereby affirm that all required submissions for the previous fiscal year have been completed and submitted to the Athletic Director.

Signature of Club President

Date