

**INDEPENDENT SCHOOL DISTRICT NO. 2711
MESABI EAST SCHOOLS
AURORA, MN 55705**

**MINUTES OF REGULAR BOARD MEETING
April 8, 2024**

CALL TO ORDER: The Regular Board Meeting was called to order by Treasurer, Amanda Gross at 5:30 p.m. on April 8, 2024 in the Board Room (204) with the following in answer to roll call.

ROLL CALL:

Present: Director Justin Adams, Amanda Gross, Chris Baudhuin, Pamela LaFrenier

Absent: Director Hautala, Director Undeland

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Moved by Director Baudhuin, seconded by Director Adams to approve the agenda as presented.

All in favor---Motion passed.

DISTRICT PATRON AND VISITOR COMMENTS:

Consent Agenda: Moved by Director LaFrenier, seconded by Director Adams to approve the consent agenda as presented: Payrolls and Bills in the amount of \$ 1,000,888.02; Regular Board Meeting Minutes of March 4, 2024; Tuition Agreements with ISD 318 Grand Rapids for 1 student with a start date of 2/14/24 and ISD 709 for 3 students with start dates of 2/5/24, 1/29/24 and 1/26/24.

All in favor---Motion passed.

Elementary Principal Hire: Moved by Director LaFrenier, seconded by Director Baudhuin to approve Katherine Bukovic as Elementary Principal, Step 1 effective July 1, 2024.

All in favor---Motion passed.

Range Mental Health Professional Services Contract: Moved by Director Adams, seconded by Director Baudhuin to approve the Professional Services Contract with Range Mental Health from July 1, 2024 to June 30, 2025 to provide Children's Mental Health Services.

All in favor---Motion passed.

Lake Superior College PSEO Contract: Moved by Director LaFrenier, seconded by Director Gross to approve the Postsecondary Enrollment Options Contract with Lake Superior College for the academic year 2024-2025.

All in favor---Motion passed.

Viking Coca Cola Bottling Company Agreement: Moved by Director Baudhuin, seconded by Director Adams to approve the agreement with Viking Coca Cola Bottling Company effective March 13, 2024 for a period of 5 years or until Mesabi East has purchased the volume commitment, whichever occurs last.

All in favor---Motion passed.

Paraprofessional Resignation: Moved by Director LaFrenier, seconded by Director Gross to accept the resignation of Amy Murray as Paraprofessional effective April 4, 2024 with appreciation for her dedicated service to the district.

All in favor---Motion passed.

Assistant Track Coach Resignation: Moved by Director LaFrenier, seconded by Director Gross to accept the resignation of Jon Wagner as Boys Assistant Track Coach effective the 2023-2024 Spring sports season with appreciation for his dedicated service to the district.

All in favor---Motion passed.

Transfer and Borrowing: Moved by Director Adams, supported by Director Gross, to approve the following transfer and borrowing authorizations:

Transfer of Funds: That Janel Leete and Jeff Burgess be authorized to make electronic payments of school monies and transfer funds between school accounts. Janel Leete be authorized to make electronic payments to the Park State Bank Retiree account and transfer from the Retiree to the Operating account.

Internet Banking: That Janel Leete be authorized to access all district accounts on-line through internet banking. Janel Leete be authorized to access Park State Bank Operating and Retiree accounts.

All in favor---Motion passed.

Signatories: Moved by Director LaFrenier, supported by Director Baudhuin, to approve the following as signatories:

MN Trust (PMA Financial Network): To authorize Jeff Burgess, Superintendent and Janel Leete, Business Manager to make transfers to and from Minnesota Trust (PMA) and serve as signatories.

Scholarship: To authorize Jeff Burgess, Superintendent and Janel Leete, Business Manager to make transfers to and from Scholarship Account, and serve as signatories.

Local Operating Bank: To authorize Jeff Burgess, Superintendent and Janel Leete, Business Manager to make transfers to and from the business checking and CD accounts with Park State Bank, and serve as signatories.

Retiree Account: To authorize Jeff Burgess, Superintendent, Bobbi Thuringer, Payroll and Benefits Manager and Janel Leete, Business Manager to make transfers to and from the Retiree Insurance Account with Park State Bank, and serve as signatories.

Health Insurance Pool Account: To authorize Jeff Burgess, Superintendent, Bobbi Thuringer, Payroll and Benefits Manager and Janel Leete, Business Manager to make transfers to and from MN Trust checking account and serve as signatories and to authorize David Kushel (BCBS Claims Manager) to transfer only from MN Trust (PMA) Health Insurance account.

Payroll Activity: To authorize Jeff Burgess, Superintendent and Janel Leete, Business Manager to make transfers to and from the Northern State Bank checking account and serve as signatories.

Unpaid Medical Leave of Absence: Moved by Director Adams, supported by Director LaFrenier, to approve an unpaid medical leave of absence for an employee through the end of the school year.

All in favor---Motion passed.

Teacher Retirement: Moved by Director LaFrenier, seconded by Director Baudhuin to accept the retirement resignation of Susan Bennett effective May 30, 2024 with appreciation for her dedicated service to the district.

All in favor---Motion passed.

Minutes

April 8, 2024

Donations Accepted: Moved by Director Adams, seconded by Director LaFrenier to accept the following donations: Monetary donation of \$3,450 earmarked for: \$500 LEO/SADD; \$750 Boys Basketball; \$1,000 Creative Hearts; \$1,200 for M.E. Rec. Volleyball Boosters; Monetary donation of \$3,000 earmarked for: \$500 5th and 6th grade Science; \$1,000 Class of 2025; \$500 Creative Hearts; \$1,000 YIA Food Pantry; Monetary donation of \$1,500 earmarked for the Class of 2024.

All in favor---Motion passed.

Coaching Recommendations: Moved by Director LaFrenier, seconded by Director Gross to approve the following coaching recommendations for the 2023-2024 Spring Sports Season: Michelle Metzиг-Assistant Track Coach; Annie Moe - Volunteer Track Coach.

All in favor---Motion passed.

REPORTS: Under Separate Cover.

MEETING SCHEDULE: Regular Board Meeting – Monday, May 6, 2024 - 5:30 p.m. – Board Room (204)

Adjournment: Moved by Director LaFrenier, seconded by Director Gross to adjourn at 5:58 p.m.

All in favor---Motion passed.

ATTEST:

Chair

Clerk