

The Board of Education of the Lenape Regional High School District, Burlington County, New Jersey, convened in regular session on Wednesday, September 16, 2020, held in the auditorium at Seneca High School, 110 Carranza Road, Tabernacle, New Jersey, commencing at 7:30 p.m.

1. **Roll Call**

The following members were present: Mrs. Allison Eckel, Mr. Barry Fitzgerald, Mr. Marc Jones, Mrs. Paula Lee, Mr. Steve Lee, Mrs. Bonnie Olt, Mr. Charles Roseboro and Mr. David Stow.

Absent: Dr. Robert Bende, Mrs. Margaret Estlow and Mr. Samuel Green

Also present: Dr. Carol Birnbohm, Superintendent of Schools; Mr. Matt Webb, Assistant Superintendent; Ms. Constance L. Stewart, School Business Administrator/Board Secretary; Ms. Elaine Kurtz, Coordinator of Administrative Services; Mrs. Paige MacGregor, Director of Personnel; Mrs. Heather Xenakis, Director of Curriculum & Instruction; Mrs. Abbie DiMenna, CST Supervisor; Mrs. Donna Charlesworth, Cherokee High School Principal; Mr. Jim Kehoe, Coordinator of Security and Emergency Management; Mr. Marc Sonsini, Media and Communications; Ms. Dana Spera, Media and Communications; Mr. HoSung Kim, Network Administrator; Mr. Taylor Ruilova, Solicitor; Newspaper Reporters and Public.

2. **Chairman's statement of "Open Public Meeting Law."**

Adequate notice of this regular meeting has been provided by posting the Notice in the entrance at the administration building, in the Office of the Board Secretary and on the Lenape Regional High School District website on September 14, 2020, and sending via email on September 14, 2020 on to the Clerks of the eight constituent municipalities.

3. **Flag Salute**

4. **Communications**

5. **New Business**

Mr. Fitzgerald mentioned that Dr. Birnbohm will be speaking at the upcoming virtual meeting of the Burlington County School Boards Association (BCSBA) on September 23, 2020 at 7:00PM regarding the Lenape Regional High School District's ***Better You*** Program and mentioned supporting Dr. Birnbohm by attending the virtual meeting.

6. **Reports**

A. Solicitor – No Report

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B. Board Secretary

Board Secretary/School Business Administrator Constance Stewart presented an update on the delivery of meals to our students and an overview of the refunding of the current outstanding 2013 bonds savings.

C. Superintendent

1. **ANNOUNCEMENTS**

- LDTV
- Opening School in a Pandemic
- Summer Events and Recognition of Staff and Students

2. **DISTRICT TEACHER OF THE YEAR PRESENTATION – CHEROKEE HIGH SCHOOL TECHNOLOGY TEACHER NATE KNAUSS**

Dr. Birnbohm also announced the 2020-2021 Lenape District Teacher of the Year: Cherokee High School Technology Teacher Mr. Nathan Knauss. She shared with the Board of Education his opening day message that was played for the entire Lenape District staff.

3. **STUDENT VOICE SHAPING OUR MESSAGE TO FACULTY**

Start of 2020-2021 School Year Videos

Superintendent of Schools Dr. Carol Birnbohm shared two Operation Open LRHSD videos that were rolled out to the community before the new school year started. The first video shows the [importance of wearing a mask](#) and the second video shows students [what their day will look like](#).

7. **PURCHASES/INVESTMENTS/PAYMENTS** – Mr. Stow, Chairperson

1. On motion made by Mr. Stow, seconded by Mrs. Eckel to ratify and approve the payments listed below:

- a. Check Registers from September 16, 2020 check numbers 136716-136835 in the amount of \$1,104,253.87.

Mr. Stow and Mr. Roseboro abstained.
Motion carried.

- b. Check Register from August 27, 2020 through September 15, 2020 including check numbers 136547-136715 in the amount of \$3,892,943.81 and check numbers 21006-21012 and 107-114 in the amount of \$860,183.47.
Mrs. Lee and Mr. Roseboro abstained.
Motion carried.
- c. August 2020 Payroll of \$1,936,368.84.
Mr. Jones and Mr. Stow abstained.
Motion carried.
- 2. On motion made by Mr. Stow, seconded by Mrs. Eckel to approve the minutes of the Regular Board Meeting on August 26, 2020.
Motion carried.

PUBLIC PARTICIPATION – None

8. **POLICY** – Mrs. Lee, Chairperson

- 1. On motion made by Mrs. Lee, seconded by Mr. Stow to approve the second reading of new Board of Education Policy 1648: Restart and Recovery Plan.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
- 2. On motion made by Mrs. Lee, seconded by Mr. Stow to approve the second reading of new Board of Education Policy 1648.02: Remote Learning Options for Families.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
- 3. On motion made by Mrs. Lee, seconded by Mr. Stow to approve the second reading of revised Board of Education Regulation 5200: Attendance.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

9. **PERSONNEL** – Mr. Lee, Committee Member

- 1. On motion made by Mr. Lee, seconded by Mrs. Olt to approve the following resignations and retirements.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Breanna Livingstone	Sha	Paraprofessional	9/18/20

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Desa Wilson Sha Spanish 10/1/20
 John Fitzpatrick Che Industrial Arts 10/1/20

On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
 Motion carried.

2. On motion made by Mr. Lee, seconded by Mrs. Olt to ratify and affirm the following leaves of absence/adjustments to leaves of absence.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Shealyn Maugeri	Che	Business	FMLA/NJFLA	9/1/20	11/22/20
Diane Stone	Che	Security Asst.	Other	9/10/20	9/20/20
Susie Downing	Len	Para	FMLA/NJFLA	9/1/20	11/24/20

On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
 Motion carried.

3. On motion made by Mr. Lee, seconded by Mrs. Olt to ratify and affirm the following promotions.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Frank Ewing	Len P/T Para	Che Science	9/1/20
Beth Cone	Secretary	Data Processing Coord.	10/1/20

On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
 Motion carried.

4. On motion made by Mr. Lee, seconded by Mrs. Olt to ratify and affirm the following long-term substitute to be hired for the 2020-2021 school year pending receipt of certification from the State of New Jersey.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Emma Cardwell	Len	German	1/BA	58,904	9/10/20

On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
 Motion carried.

5. On motion made by Mr. Lee, seconded by Mrs. Olt to ratify and affirm the substitute teachers for the 2020-2021 school year as listed in the back-up material.

On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
 Motion carried.

6. On motion made by Mr. Lee, seconded by Mrs. Olt to approve the mentor teachers for the 2020-2021 school year as listed in the back-up material.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

7. On motion made by Mr. Lee, seconded by Mrs. Olt to approve the recommendation for the staff requests for remote work as listed in the back-up material.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

8. On motion made by Mr. Lee, seconded by Mrs. Olt to approve the staff and salary adjustments as listed in the back-up material.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mrs. Lee, Mr. Lee, Mrs. Olt, and Mr. Roseboro voted yes, no one opposed.
Motion carried.
Mr. Jones and Mr. Stow abstained.
Motion carried.

10. **BUILDING & PROPERTY** – Mrs. Lee, Chairperson

1. On motion made by Mrs. Lee, seconded by Mr. Stow to ratify and affirm the following resignation.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Gary Olaff	Sha	Custodian	9/11/20

On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

2. On motion made by Mrs. Lee, seconded by Mr. Stow to approve the following staff members.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Laura Marquez	Sha	Custodian	1	39,000	9/17/20
William Leister	Che	Custodian	1	39,000	10/1/20

On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

11. **TRANSPORTATION & FOOD SERVICES** – Mrs. Olt, Chairperson

TRANSPORTATION

1. On motion made by Mrs. Olt, seconded by Mrs. Eckel to approve the contracted transportation services Special Education contract renewals addenda for the 2020-2021 school year as listed in the back-up material.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

FOOD SERVICES

1. On motion made by Mrs. Olt, seconded by Mrs. Eckel to ratify and approve food service disbursements check numbers 21433-21435 in the total amount of \$75.65.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

12. FINANCE & INSURANCE – Mr. Stow, Chairperson

FINANCE

1. On motion made by Mr. Stow, seconded by Mrs. Lee to conduct a Public Hearing on and Final Adoption of Refunding Bond Ordinance and Adoption of Form and Sale Resolution, not to Exceed \$26M Refunding School Bonds as listed in the back-up material.

Resolution of the Board of Education of the Lenape Regional High School District in the County of Burlington, New Jersey, authorizing certain actions necessary in connection with the sale and issuance of not to exceed \$26,000,000 aggregate principal amount of refunding school bonds and authorizing the appropriate officials to do all acts and things deemed necessary and advisable in connection with the sale, issuance and delivery of said bonds.

Board President Mr. Fitzgerald opened the meeting for public comment.

With no public participation, Mr. Fitzgerald closed the session.

On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

2. On motion made by Mr. Stow, seconded by Mrs. Lee to approve the Board Secretary Report for July 31, 2020 and the Treasurer's Report ending July 31, 2020.

On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

3. On motion made by Mr. Stow, seconded by Mrs. Lee to approve the Board Secretary’s and Board of Education’s Monthly Certification as listed in the back-up material.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
4. On motion made by Mr. Stow, seconded by Mrs. Lee to approve the Transfer Report for July 2020 and to approve the transfer of funds previously authorized by the Superintendent adjustment numbers 1-24.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

INSURANCE

1. On motion made by Mr. Stow, seconded by Mrs. Olt to approve the Resolution directing the distribution of the Lenape Board of Education’s net returned surplus funds held in Trust by the Burlington County Insurance Pool Joint Insurance Fund (BCIPJIF) as referenced in the back-up material.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

13. EDUCATION – Mr. Jones, Chairperson

1. On motion made by Mr. Jones, seconded by Mrs. Eckel to approve the donation listed below.

<u>Donation</u>	<u>Amount</u>	<u>To/For</u>	<u>From</u>
Monetary	\$250.00	SEN/Robotics	ShopRite of Medford

On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

2. On motion made by Mr. Jones, seconded by Mrs. Eckel to approve the students listed in the back-up material to attend the Burlington County Special Services School District Alternative High School.

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On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Mrs. Lee abstained.
Motion carried.

3. On motion made by Mr. Jones, seconded by Mrs. Eckel to approve the Virtual Social Recreation Program for students with Multiple Disabilities (MD) for the 2020-2021 school year.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
4. On motion made by Mr. Jones, seconded by Mrs. Eckel to approve the Virtual Social Skills group for students with Autism Spectrum disorders for the 2020-2021 school year.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
5. On motion made by Mr. Jones, seconded by Mrs. Eckel to approve the contracted services for classified students for the 2020-2021 school year as listed in the back-up material.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
6. On motion made by Mr. Jones, seconded by Mrs. Eckel to approve the application for a STEM (Science, Technology, Engineering, Math) grant from Lockheed Martin in the amount of \$25,000.00.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
7. On motion made by Mr. Jones, seconded by Mrs. Eckel to ratify and affirm Shawnee teacher Donna Hill and Cherokee teacher Michael Robinson attend Project Lead the Way (PLTW) professional development training. All costs will be covered through Title II funds.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
8. On motion made by Mr. Jones, seconded by Mrs. Eckel to approve the recommendations for the Affidavit students as listed in the back-up material.

On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

9. On motion made by Mr. Jones, seconded by Mrs. Eckel to approve the Superintendent's Education Report for the month of September.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

14. **STUDENT ACTIVITIES** – Mr. Roseboro, Chairperson

1. On motion made by Mr. Roseboro, seconded by Mrs. Eckel to approve District varsity teams to practice on school holidays of September 28, 2020 and April 2, 2021.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
2. On motion made by Mr. Roseboro, seconded by Mrs. Eckel to approve the individuals listed in the back-up material to be paid for professional services provided to the Cherokee High School Music Department during the 2020-2021 school year.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
3. On motion made by Mr. Roseboro, seconded by Mrs. Eckel to approve the 2020 Fall Athletics Schedules for Lenape, Shawnee, Cherokee and Seneca high schools.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
4. On motion made by Mr. Roseboro, seconded by Mrs. Eckel to approve the Memorandum of Agreement between the Board and LDEA regarding the proration of certain extracurricular contracts due to the COVID-19 pandemic.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
5. On motion made by Mr. Roseboro, seconded by Mrs. Eckel to approve the activities, athletics and non-rep staff and stipends as listed in the back-up material.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed.
Mr. Stow abstained.

Motion carried.

6. On motion made by Mr. Roseboro, seconded by Mrs. Eckel to ratify and affirm the resignations and appointments of coaches, activity advisors, volunteers and non-rep stipend positions as listed in the back-up material.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

15. **EXECUTIVE PLANNING** – Mr. Lee, Chairperson

1. On motion made by Mr. Lee, seconded by Mrs. Olt to approve the executive session minutes for August 26, 2020.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.
2. On motion made by Mr. Lee, seconded by Mrs. Olt to approve the Board of Education members and staff listed in the back-up material to attend the New Jersey School Boards Association (NJSBA) 2020 annual workshop to be held virtually from October 20-22, 2020.
On roll call vote members Mrs. Eckel, Mr. Fitzgerald, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.
Motion carried.

16. **NEW BUSINESS ADDITIONAL**

17. **OLD BUSINESS**

PUBLIC PARTICIPATION –

Mrs. Joanne Stratton – Mt. Laurel Township Resident

Mrs. Stratton spoke about the special needs of her child.

ADJOURNMENT

On motion made by Mr. Stow, seconded by Mrs. Eckel the meeting was adjourned at 8:14PM.

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Respectfully submitted,



Constance L. Stewart
Business Administrator/Board Secretary