

The Board of Education of the Lenape Regional High School District, Burlington County, New Jersey, convened in regular session on Wednesday, May 13, 2020, virtually in light of Executive Order 107's mandate for all citizens to avoid any unnecessary travel or social gatherings, as well as to remain home or in their place of residence, commencing at 5:30 PM.

1. **Roll Call**

The following members were present: Dr. Robert Bende, Mrs. Allison Eckel, Mrs. Margaret Estlow, Mr. Barry Fitzgerald, Mr. Samuel Green, Mr. Marc Jones, Mrs. Paula Lee, Mr. Steve Lee, Mrs. Bonnie Olt, Mr. Charles Roseboro and Mr. David Stow.

Also present: Dr. Carol Birnbohm, Superintendent of Schools; Mr. Matt Webb, Assistant Superintendent; Ms. Constance L. Stewart, School Business Administrator/Board Secretary; Ms. Elaine Kurtz, Coordinator of Administrative Services; Mrs. Heather Xenakis, Director of Curriculum & Instruction; Mr. John Donaldson, Director of Media and Communications; Mr. DJ Deeney, Media and Communications; Mr. HoSung Kim, Network Administrator; Mr. Taylor Ruilova, Solicitor; Newspaper Reporters and Public.

2. **Chairman's statement of "Open Public Meeting Law."**

Adequate notice of this regular meeting has been provided by posting the Notice in the entrance at the administration building and in the Office of the Board Secretary on May 11, 2020, and posting it on the Lenape Regional High School District website on May 11, 2020.

3. **Flag Salute**

4. **Communications**

5. **New Business**

6. **Reports**

A. Solicitor – No Report

B. Board Secretary – No Report

C. Superintendent

**One Book, One District 2020-2021: "Making Connections"**

Director of Curriculum and Instruction Heather Xenakis presented “Making Connections” as the 2020-2021 *One Book, One District* theme. Students and staff will be able to choose from 6 different books which have a common

theme of characters making connections with one another to help drive the storyline along.

Board Member Paula Lee Recognized for 30 Years of Service

Superintendent of Schools Dr. Carol Birnbohm recognized Mrs. Paula Lee on her 30 years of service to the LRHSD Board of Education and to her commitment to meeting the needs of all Lenape District students.

Student and Parent Volunteers Honored

The Lenape District Board of Education recognized the 2020 Student Volunteer Award Recipients. They are Lenape High School senior Jevon Torres, Shawnee High School senior Alexanna Sapowsky, Cherokee High School junior Riley Eckert, and Seneca High School senior Brooke Parry. These award recipients will also receive a scholarship provided by Goodwill Industries. The Board of Education also honored parent volunteers from all four high schools for their efforts in making Lenape District programs successful. The award recipients are Beth Silver from Lenape High School, Hank Owen from Shawnee High School, Walt Miller from Cherokee High School, and Sharon Roseboro from Seneca High School.

Konstantinos Foundation Scholarships Awarded

Superintendent of Schools Dr. Carol Birnbohm announced that this year's Kiki Open Golf Tournament is cancelled, but as a result of past support, the Konstantinos Scholarship Foundation will again award scholarships to four students from each of the four Lenape District High Schools.

7. **PURCHASES/INVESTMENTS/PAYMENTS** – Mr. Stow, Chairperson

1. On motion made by Mr. Stow, seconded by Mrs. Olt to ratify and approve the payments listed below:
  - a. May 13, 2020 Check Register check numbers 135100-135131 in the amount of \$119,827.11.  
Dr. Bende and Mr. Stow abstained.
  - b. Check Registers from April 30, 2020 through May 12, 2020 check numbers 135030-135099 in the amount of \$557,724.89 and check numbers 20056-20064 and 164-171 in the amount of \$3,520,833.50  
Mrs. Lee and Mr. Roseboro abstained.

- c. April 2020 Payroll of \$7,720,454.95.  
Mr. Jones and Mr. Stow abstained.
- c. On motion made by Mr. Stow, seconded by Mrs. Olt to approve the minutes of the Regular Board Meeting on April 29, 2020.  
Mrs. Estlow and Mrs. Lee abstained.

**PUBLIC PARTICIPATION** – No Report

8. **POLICY** – Mrs. Lee, Chairperson

- 1. On motion made by Mrs. Lee, seconded by Mrs. Olt to approve the second reading of new Board of Education Policy and Regulation 1642: Earned Sick Leave.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
- 2. On motion made by Mrs. Lee, seconded by Mrs. Olt to approve the second reading of revised Board of Education Policy and Regulation 5200: Attendance.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
- 3. On motion made by Mrs. Lee, seconded by Mrs. Olt to approve the second reading of revised Board of Education Policy 5600: Expectations for Student Behavior.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
- 4. On motion made by Mrs. Lee, seconded by Mrs. Olt to approve the second reading of revised Board of Education Policy 5600: Behavioral Guidelines.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
- 5. On motion made by Mrs. Lee, seconded by Mrs. Olt to approve the second reading of new Board of Education Policy and Regulation 5611: Removal of Students for Firearms Offenses

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.

9. **PERSONNEL** – Dr. Bende, Chairperson

1. On motion made by Dr. Bende, seconded by Mrs. Eckel to approve the following retirements.

<u>Name</u>	<u>Loc</u>	<u>Position</u>	<u>Effective Date</u>
Melinda Schnepf	Len	Health/PE	7/1/20
Celeste Wilden	Sen	LDTC	7/1/20
Danielle Packard	Sen	P/T Paraprofessional	5/30/20

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.

2. On motion made by Dr. Bende, seconded by Mrs. Eckel to approve the following leaves of absence.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Type</u>	<u>From</u>	<u>To</u>
Maria Lord	Len	Science	FMLA/NJFLA	9/1/20	11/22/20
Candice Jacobs	Len	Secretary	Med/FMLA	2/11/20	5/25/20

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.

3. On motion made by Dr. Bende, seconded by Mrs. Eckel to approve the following staff member for the 2020-2021 school year subject to Board of Education Policy #3126: Employment of Teaching Staff Members.

<u>Name</u>	<u>Loc</u>	<u>Subject</u>	<u>Step/Col</u>	<u>Salary</u>	<u>Effective Date</u>
Shaelynn Watson	Che	Psychologist	1/MA+30	66,104	9/1/20

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.

4. On motion made by Dr. Bende, seconded by Mrs. Eckel to approve the staff and salary adjustments as listed in the back-up material.

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mrs. Lee, Mr. Lee, Mrs. Olt and Mr. Roseboro voted yes, no one opposed. Mr. Jones and Mr. Stow abstained.  
Motion carried.

5. On motion made by Dr. Bende, seconded by Mrs. Eckel to approve the resolution eliminating the position of Treasurer of School Moneys as per the back-up material. On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.

10. **BUILDING & PROPERTY** – Mrs. Lee, Chairperson

1. On motion made by Mrs. Lee, seconded by Mr. Stow to approve the bid to award Project No. 1-001-20 to EACM Corporation in the amount of \$229,669.00 for the Dust Collector Replacement at Lenape High School as per the back-up material. On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
2. On motion made by Mrs. Lee, seconded by Mr. Stow to approve the bid to award Project No. 3-002-20 to Eastern Hardwood Floors in the amount of \$245,696.00 for the Stage Floor Restoration project at Cherokee High School as per the back-up material. On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.

11. **TRANSPORTATION & FOOD SERVICES** – Mrs. Olt, Chairperson

**TRANSPORTATION**

Nothing to report at this time.

**FOOD SERVICES**

1. On motion made by Mrs. Olt, seconded by Mrs. Eckel to ratify and approve food service disbursements check numbers 20968-20971 in the total amount of \$57,389.98.

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.

12. **FINANCE & INSURANCE** – Mr. Stow, Chairperson

**FINANCE**

1. On motion made by Mr. Stow, seconded by Mrs. Estlow to approve the Transfer Report for April 2020 and to approve the transfer of funds previously authorized by the Superintendent adjustment numbers 257-267.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
2. On motion made by Mr. Stow, seconded by Mrs. Estlow to ratify and affirm FY 2020 NCLB Title I Teacher Salary Allocation for Brianna Berenato, Dana Matusov, Nancy VanDyke and Scott Minuto.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
3. On motion made by Mr. Stow, seconded by Mrs. Estlow to approve the resolution awarding 2020-2021 anticipated contracts to be renewed, awarded, or to expire during the school year – P.L. 2015, c.47.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
4. On motion made by Mr. Stow, seconded by Mrs. Estlow to rescind the appointment of Holman Frenia Allison, P.C. as Auditor for fiscal year 2020 as per the back-up material.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
5. On motion made by Mr. Stow, seconded by Mrs. Estlow to appoint Holt McNally & Associates, Inc. as Auditor for fiscal year 2020 as per the back-up material.

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.

**INSURANCE**

1. On motion made by Mr. Stow, seconded by Mrs. Lee to appoint Constance L. Stewart as the Delegate to the Burlington County Insurance Pool Joint Insurance Fund (BCIPJIF) as of July 1, 2020.

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.

13. **EDUCATION** – Mr. Jones, Chairperson

1. On motion made by Mr. Jones, seconded by Mrs. Estlow to approve the donations listed below.

<u>Donation</u>	<u>Amount</u>	<u>To/For</u>	<u>From</u>
Guitar	\$249.00	LHS/Music Dept.	Craig Schumacher
Monetary	\$2,000.00	SEN/Scoreboards	SEN Girls Soccer Booster Club
Monetary	\$2,000.00	SEN/Scoreboards	SEN Boys Lacrosse Booster Club
Monetary	\$3,000.00	SEN/Scoreboards	SEN Field Hockey Booster Club
Monetary	\$6,000.00	SEN/Scoreboards	SEN Class of 2016
Monetary	\$12,000.00	SEN/Scoreboards	SEN/Various Clubs, Organizations, Parent Groups, Anonymous

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.

2. On motion made by Mr. Jones, seconded by Mrs. Estlow to approve the Title III Extended Year Program to be held online from July 6-30, 2020 at no cost to the district.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
  3. On motion made by Mr. Jones, seconded by Mrs. Estlow to approve the 2020 Virtual Extended School Year (ESY) Program for special education students from July 6 through August 6, 2020.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
  4. On motion made by Mr. Jones, seconded by Mrs. Estlow to approve the district's participation in the Burlington County School Crisis Response Team for the 2020-2021 school year.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
  5. On motion made by Mr. Jones, seconded by Mrs. Estlow to approve the Superintendent's Education Report for the month of May.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
14. **STUDENT ACTIVITIES** – Mr. Roseboro, Chairperson
1. On motion made by Mr. Roseboro, seconded by Mrs. Eckel to ratify and affirm the resignations and appointments of coaches, activity advisors and non-rep stipend positions as listed in the back-up material.  
On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.  
Motion carried.
  2. On motion made by Mr. Roseboro, seconded by Mrs. Eckel to schedule graduation ceremonies (either virtual or in- person depending on then-existing limitations) for



Lenape High School, Shawnee High School, Cherokee High School and Seneca High School for July 16, 2020 at 7:00PM.

On roll call vote members Dr. Bende, Mrs. Eckel, Mrs. Estlow, Mr. Fitzgerald, Mr. Green, Mr. Jones, Mrs. Lee, Mr. Lee, Mrs. Olt, Mr. Roseboro and Mr. Stow voted yes, no one opposed.

Motion carried.

15. **NEW BUSINESS ADDITIONAL**

Mrs. Paula Lee thanked the Board of Education and the Superintendent for the recognition of her 30 years of service.

16. **OLD BUSINESS**

**PUBLIC PARTICIPATION** - NONE

**ADJOURNMENT**

On motion made by Mr. Stow, seconded by Mrs. Olt the meeting was adjourned at 5:55 PM.

Respectfully submitted,



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Constance L. Stewart  
Business Administrator/Board Secretary