

**LENAPE REGIONAL HIGH SCHOOL DISTRICT**  
*Address Change Form for Students Moving within District*

SCHOOL: \_\_\_\_\_ STUDENT ID#: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_  
(no nickname) (Last) (First) (Middle Initial)

STUDENT GRADE: (circle one) 9<sup>th</sup> 10<sup>th</sup> 11<sup>th</sup> 12<sup>th</sup>

GUARDIAN 1 NAME: \_\_\_\_\_ WORK PHONE #: \_\_\_\_\_  
(Last) (First) (MI) CELL PHONE #: \_\_\_\_\_

GUARDIAN 2 NAME: \_\_\_\_\_ WORK PHONE #: \_\_\_\_\_  
(Last) (First) (MI) CELL PHONE #: \_\_\_\_\_

INDICATE GUARDIAN(S) WITH WHOM STUDENT RESIDES: \_\_\_\_\_

START DATE OF NEW ADDRESS: \_\_\_\_\_

NEW ADDRESS: (number & street) \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: New Jersey ZIP CODE: \_\_\_\_\_

NEW HOME PHONE: \_\_\_\_\_

**FOR TRANSPORTATION DEPARTMENT:**

NAME OF NEAREST INTERSECTING STREET: \_\_\_\_\_

**I hereby authorize the Lenape Regional High School District to investigate and confirm any and all statements made on this form.**

**To demonstrate that the address given on this form is my new permanent home, I will submit:**

- one of the proofs of residency listed in Part A on page 2 of this form *at the same time* that I submit this form
- one of the proofs of residency listed in Part B on page 2 of this form *within 30 days* after the start date of this new address

Part A proof: \_\_\_\_\_ Part B proof: \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

DO NOT WRITE IN THIS SPACE		
BUS STOP CODE:	PCC CODE:	SPEC. ED. CODE:

## **MANDATORY PROOF OF RESIDENCY DOCUMENTATION**

The following forms of documentation may demonstrate a student's eligibility for enrollment in the district. Particular documentation necessary to demonstrate eligibility under specific provisions in law is indicated below.

### **PART A: MUST PROVIDE ONE OF THE FOLLOWING UPON SUBMISSION OF THIS FORM**

- Property tax bills, deeds, contracts of sale, leases, mortgages, signed letters from landlords, and other evidence of property ownership, tenancy or residency.

### **PART B: MUST PROVIDE ONE OF THE FOLLOWING WITHIN 30 DAYS AFTER START DATE OF NEW ADDRESS**

- Voter registrations, licenses, permits, financial account information, utility bills, delivery receipts, and other evidence of personal attachment to a particular location
- Court orders, State agency agreements and other evidence of court or agency placements or directives
- Receipts, bills, cancelled checks and other evidence of expenditures demonstrating personal attachment to a particular location, or, where applicable, to support of the student
- Medical reports, counselor or social worker assessments, employment documents, benefit statements and other evidence of circumstances demonstrating where applicable, family or economic hardship or temporary residency
- Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance, from the parent, legal guardian, person keeping an "affidavit student," adult student, person(s) with whom a family is living, or others as appropriate
- Documents pertaining to military status and assignment
- Any business record or document issued by a government entity
- Any other form of documentation relevant to demonstrating entitlement to attend school

The totality of information and documentation you offer will be considered in evaluating an application, and, unless expressly required by law, the student will not be denied enrollment based on your inability to provide certain form(s) of documentation where other acceptable evidence is presented.

You will not be asked for any information or document protected from disclosure by law, or pertaining to criteria which are not legitimate bases for determining eligibility to attend school. You may voluntarily disclose any documents or information you believe will help establish that the student meets the requirements of law for the entitlement to attend school in the district, but we may not, directly or indirectly, require or request:

- Income tax returns
- Documentation or information relating to citizenship or immigration/visa status, unless the student holds or is applying for an F-1 visa
- Documentation or information relating to compliance with local housing ordinances or conditions of tenancy
- Social Security numbers