

UNION COUNTY EDUCATIONAL SERVICES COMMISSION

BOARD OF DIRECTORS MEETING

May 1, 2024

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

Attendance Roll Call

1. Salute to the flag
2. Recognize the public and ask for comments on agenda items only

MINUTES:

3. Motion to approve the minutes of the Board of Directors Meeting of April 10, 2024 **(Att. 1)**

SUPERINTENDENT REPORT:

4. Motion to approve the Report of the Superintendent for May 2024 **(Att. 2)**

FINANCE:

5. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated March 31, 2024 **(Att. 3)**

Detailed Budget Report dated April 30, 2024 **(Att. 4)**

Check Register for the month ended in 4/30/24 in the amount of \$7,723,742.55 **(Att. 5)**

Budget adjustments and line item transfers for April 2024 **(Att. 6)**

6. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of April 2024.

FINANCE: (Cont' d)

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

7. Motion to approve the attached April 2024 check register for the School Lunch Account with a total of \$35,966.96 (Att. 7)

PROGRAMS:

8. Motion to approve a contact for Patrick Cerria of TumbleJam Music to provide enrichment instruction in the Extended School Year Program at Crossroads School, Lamberts Mill Academy and Westlake School at the rate of \$125.00 per hour for 6 hours per week from July 1 - August 9, 2024.
9. Motion to approve a contract for Paul Del Sordo of Del Martial Arts to provide enrichment instruction in the Extended School Year at Crossroads School and Westlake School at the rate of \$135.00 per hour for 5 hours per week from July 1 - August 9, 2024.
10. Motion to approve the agreement between UCESC and Children's Specialized Hospital for the 2024-25 school year. (Att. 8)
11. Motion to approve the job description for Vice Principal (Att.8a)
12. Motion to approve the position of Vice Principal at Crossroads School

TRANSPORTATION:

13. Motion to approve Amendments to Existing Transportation Contracts dated May 1, 2024, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 9)
14. Motion to approve Emergency Contract payments for the month of April to the listed contractors at the costs indicated (Att. 10)
15. Motion to approve the attached Emergency/Negotiated contracts (Att. 11)
16. Motion to approve the attached penalty deductions (Att. 12)

PERSONNEL:

17. Motion to approve the Personnel Agenda dated May 1, 2024 as recommended by the Superintendent
(Att.13)
18. Motion to approve the 2024-25 Annual Personnel Agenda for Auxiliary Services dated May 1, 2024 as recommended by the Superintendent
(Att. 14)
19. Motion to approve the ESY Personnel Agenda (External) dated May 1, 2024 as recommended by the Superintendent.
(Att. 15)
20. Motion to approve the ESY Personnel Agenda (Internal) dated May 1, 2024 as recommended by the Superintendent.
(Att. 16)
21. Motion to approve the 2024-25 Annual Personnel Agenda dated May 1, 2024 as recommended by the Superintendent
(Att. 17)
22. Motion to approve a side bar agreement with the Westlake Teachers Association for a non-pensionable cost of living stipend for full time Teacher Assistants and Registered Behavior Technicians of \$4,500 starting on July 1, 2024 which will be in effect each year of the contract and to eliminate the stipend position of the Safety Care Coordinator
(Att. 18)
23. Motion to approve the 2023 Summer Transportation Staff
(Att. 19)

TRAVEL AND RELATED EXPENSES:

24. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form
(Att. 20)

SUSPENSION REPORT:

25. Motion to approve the Suspension Report for April 2024
(Att. 21)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The Reorganization of the of the Representative Assembly will be at 7:00 p.m., **Wednesday, June 5, 2024** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J. A Board of Directors Meeting will follow.

ADJOURNMENT:

